FIRE CODE TECHNICAL ADVISORY COUNCIL

The below listed summary of seats, term expirations and membership information shall serve as notice of vacancies, upcoming term expirations, and information on currently held seats, appointed by the Board of Supervisors. Appointments by other bodies are listed, if available.

Seat numbers listed as "VACANT" are open for immediate appointment. However, you are able to submit applications for all seats and your application will be maintained for one year, in the event that an unexpected vacancy or opening occurs.

Membership and Seat Qualifications

Seat #	Appointing Authority	Seat Holder	Term Ending	Qualification
1	BOS	VACANT	Indefinite	Shall be held by a property owner or building manager of a building subject to the requirements of Section 1103.5.4 of the San Francisco Fire Code. Term: Indefinite.
2	BOS	VACANT	Indefinite	Shall be held by a non-owner tenant of a building affected by Section 1103.5.4. Term: Indefinite.
3	BOS	VACANT	Indefinite	Shall be held by a duly authorized homeowners' association representative of a building subject to the requirements of Section 1103.5.4. Term: Indefinite.
4	BOS	VACANT	Indefinite	Shall be held by a person who holds an active C-16 fire protection contractor license issued by the California Contractors State License Board (CA-CSLB), as defined in California Code of Regulations, Title 16, Division 8, Article 3. Term: Indefinite.
5	BOS	VACANT	Indefinite	Shall be held by a construction professional with experience in either general labor or a skilled trade. Term: Indefinite.

Seat #	Appointing Authority	Seat Holder	Term Ending	Qualification
6	BOS	VACANT	Indefinite	Shall be held by a professional architect who holds an active license issued by the California Architects Board or a professional structural engineer who holds an active license issued by the California Board for Professional Engineers, Land Surveyors, and Geologists. Term: Indefinite.
7	Controller	VACANT	Indefinite	Shall be held by an employee of the Controller's Office appointed by the Controller. Term: Indefinite.
8	Fire Department	VACANT	Indefinite	Shall be held by an employee of the Fire Department appointed by the Fire Chief. Term: Indefinite.
9	Department of Building Inspection	VACANT	Indefinite	Shall be held by an employee of the Department of Building Inspection appointed by the Director of DBI. Term: Indefinite.
10	Public Utilities Commission	VACANT	Indefinite	Shall be held by an employee of the Public Utilities Commission appointed by the General Manager of the Public Utilities Commission. Term: Indefinite.
11	President of the BOS	VACANT	Indefinite	Shall be held by a member of the Board of Supervisor appointed by the President of the Board of Supervisors; the appointed Supervisor may designate a legislative assistant to serve in their place. Term: Indefinite.

BOARD OF SUPERVISORS (BOS) VACANCY NOTICES AND APPLICATION FORMS AVAILABLE HERE AT THE FOLLOWING LINK:

Board of Supervisors - Boards, Commissions and Task Forces Vacancy | SF.gov

Applications and other documents may be submitted to BOS-Appointments@sfgov.org.

IF NEEDED ADD:

FORM 700 FILING REQUIREMENT

Pursuant to the Board of Supervisors Rules of Order all applicants applying for this body must complete and submit, with their application, a copy (**not original)** of a Statement of Economic Interests (Form 700). Applications will not be considered if a copy of Form 700 is not received.

FORM 700 AVAILABLE HERE (Required)
https://www.fppc.ca.gov/Form700.html

(For seats appointed by other Authorities please contact the Board / Commission / Committee / Task Force (see below) or the appointing authority directly.)

Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Commission is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.

Next Steps: Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicant(s) may be asked to state their qualifications. The appointment of the individual(s) who is recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

DESCRIPTION:

San Francisco Fire Code Section 1103.5.4, requires certain existing high-rise residential buildings to install an automatic sprinkler system by January 1, 2035. The purpose of the Council is to evaluate, further define, and advise the Board of Supervisors, Mayor, and the Fire Department, on the criteria and types of evidence the Fire Marshal shall consider in determining whether to approve alternate methods and materials, waive specific individual requirements, and grant necessary extensions of time, as permitted in Section 1103.5.4. The Board of Supervisors may adopt legislation to implement the recommendations of the Council as necessary.

DUTIES:

The Fire Chief or their designee shall set the inaugural meeting of the Council not more than 60 days following the appointment of a quorum of the members of the Council. The Fire Chief or their designee shall provide at least ten days' public notice of the Council's inaugural meeting. Following the inaugural meeting, the Council shall hold a regular meeting not less than twice each month during the first 90 days following its first meeting, and thereafter shall continue to meet no less than once per month until its sunset as provided in Section 5.42-7. The Council shall elect a chair and such other officers as it deems appropriate and may establish bylaws and rules for its organization and procedures.

REPORTS:

No later than 90 days following its first meeting, the Council shall submit to the Board of Supervisors, the Mayor, and the Fire Department its findings and recommendations.

SEAT INFORMATION:

The Fire Code Technical Advisory Committee shall consist of a total of 11 members.

Seats 1 through 6 shall be appointed by the Board of Supervisors.

- Seat 1 shall be held by a property owner or building manger of a building subject to the requirements of Section 1103.5.4 of San Francisco Fire Code.
- Seat 2 shall be held by a non-owner tenant of a building affected by Section 1103.5.4.
- Seat 3 shall be held by a duly authorized homeowners' association representative of a building subject to the requirements of Section 1103.5.4.
- Seat 4 shall be held by a person who holds an active C-16 fire protection contractor license issued by the California Contractors State License Board (CA-CSLB), as defined in California Code of Regulations, Title 16, Division 8, Article 3.
- Seat 5 shall be held by a construction professional with experience in either general labor or a skilled trade.
- Seat 6 shall be held by a professional architect who holds an active license issued by the California Architects Board or a professional structural engineer who holds an active license issued by the California Board for Professional Engineers, Land Surveyors, and Geologists.

Seats 7 through 11 shall be appointed as follows:

- Seat 7 shall be held by an employee of the Controller's Office appointed by the Controller.
- Seat 8 shall be held by an employee of the Fire Department appointed by the Fire Chief.
- Seat 9 shall be held by an employee of the Department of Building Inspection, appointed by the Director of the Department of Building Inspection.
- Seat 10 shall be held by an employee of the Public Utilities Commission, appointed by the General Manager of the Public Utilities Commission.
- Seat 11 shall be held by a member of the Board of Supervisors appointed by the President of the Board of Supervisors; the appointed Supervisor may designate a legislative assistant to serve in the Supervisor's seat.

RESIDENCY REQUIREMENT:

Unless otherwise stated, the appointing officer or entity may waive the residency or age requirement for members of boards and commissions created by ordinance if they cannot otherwise find a qualified person who is willing to serve.

or

Unless otherwise stated, members of Charter-created boards and commissions must be and remain during their tenure, residents of the City and legally able to vote in municipal elections. (Charter Section 4.101)

COMPENSATION:
None.

HOLDOVER INFORMATION:
Holdover limits not applicable.

or

Unless otherwise stated, members of a Charter-created body may retain office as a holdover member for a maximum of 60 days. (Pursuant to Charter Section 4.101.5 "Hold-Over Service by Board and Commission Members".)

AUTHORITY:
Administrative Code, Article XLII, Section 5.42-1 (Added by Ordinance No. 365-90)

SUNSET:
The Fire Code Technical Advisory Council shall sunset one year after its first meeting.

ADMINISTERING DEPRTMENT/CONTACT:
Fire Department

UPDATED: June 3, 2026