Memorandum

San Francisco Police Department

To: Captain Angela Wilhelm
Commanding Officer
Staff Services

From: A/Sgt Mike Petuya #1712
Recruitment & Retention Unit

Date: Wednesday, June 17, 2026

APPROVED	YES	NO
CMDR. THOMAS J. MAGUIRE	☑	☐
CAPTAIN ANGELA WILHELM #716	☑	☐
Lt Matthew Ortega #1979		☐
DEPUTY CHIEF MARK IM #2096 ADMINISTRATION BUREAU		

Subject: Notification of Gift In-Kind Donation for Recruitment Unit Testing Event at Oracle Park

PURPOSE

The purpose of this memorandum is to document and formally report the receipt of a gift in-kind to the San Francisco Police Department from China Basin Ballpark Company LLC (CBBC), the operating entity of Oracle Park, 24 Willie Mays Plaza, San Francisco, CA 94107. CBBC has agreed to waive all venue rental fees associated with an SFPD Recruitment Unit testing event scheduled for July 22, 2026. This memorandum serves as the department's internal record of receipt and initiates the disclosure and compliance process required under San Francisco Administrative Code Section 10.100-305 and Campaign and Governmental Conduct Code Section 3.217.

DESCRIPTION OF GIFT

On June 8, 2026, CBBC issued a formal quote to the SFPD Recruitment Unit itemizing the standard commercial rental rates for four venue spaces at Oracle Park for July 22, 2026. CBBC subsequently agreed to waive all rental fees in their entirety as a gift in-kind to the San Francisco Police Department in support of the department's sworn officer recruitment mission.

The gifted services consist of full-day access to the following Oracle Park venue spaces:

- Suite Lobby + 15 Suites (1 day) - $10,500
- Mini Ballpark (1 day) - $7,500
- Performance Center (1 day) $15,000
- Shield Lounge (1 day) $12,500

The fair market value of the gift, as reflected by CBBC's own quoted rates, is $45,500.00. No goods, services, money, or other consideration was provided by the SFPD or the City and County of San Francisco in exchange for this waiver.

PURPOSE AND USE OF GIFT

The gifted venue space will be used exclusively to conduct the SFPD Recruitment Unit's Q002 Entry Level Police Officer examination event on July 22, 2026. Venue spaces will be allocated for physical agility testing, oral interviews, candidate orientation, and operational staging for sworn officers and civilian staff. All use of the gifted space is strictly governmental and serves a direct public safety recruitment purpose. No SFPD officer, employee, or official received or will receive a personal benefit through the department's use of this gift.

DONOR INFORMATION AND FINANCIAL INTEREST DISCLOSURE

The donor is China Basin Ballpark Company LLC (CBBC), the private entity that owns and operates Oracle Park at 24 Willie Mays Plaza, San Francisco, CA 94107. All inquiries may be directed to Michelle Durgin at mdurgin@sfgiants.com. CBBC has no financial interest in the City and County of San Francisco subject to disclosure. No SFPD officer, employee, or official involved in the administration or acceptance of this gift holds a personal financial interest with the donor. SFPD Fiscal and 10b verified that CBBC is not a restricted source and not currently a vendor with SFPD.

RECOMMENDATION

It is respectfully requested that command staff approve and forward this memorandum to initiate the Board of Supervisors accept-and-expend process at the earliest opportunity, given the July 22, 2026 event date. The Recruitment Unit is prepared to provide the CBBC quote, this memorandum, and any additional supporting documentation required by the City Administrator's office, the Clerk of the Board, or the Ethics Commission.

Attachments:

1. *China Basin Ballpark Company LLC — Quote, dated June 8, 2026*
2. *Donor Disclosure Form*

DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to San Francisco Police Department Recruitment Unit.
In order to help the SFPD Recruitment comply with San Francisco's Sunshine Ordinance,* we ask that you please complete this form and return it as soon as possible to: A/Sgt Mike Petuya #1712 **Attention: Donor Disclosure.**

Thank you again for contributing to San Francisco Police Department Recruitment Unit.

Donor: China Basin Ballpark Company LLC Date: Monday, June 08, 2026

Gift: Rental fees for spaces used for Recruitment Unit Testing Estimated Value: $45,500.00
(For Gifts other that cash gifts)

Contact Information:

Name: Michelle Durgin Address: 24 Willie Mays Plaza Telephone: 415-972-2000
Street Apt.
San Francisco CA 94107
City, State, Zip Code

The above contact information is:
☒ Business ☐ Residence

Financial Interest: The sunshine Ordinance requires that a department that receives a gift of money, goods or services worth $100 or more report any financial interest that the donor has involving the San Francisco City government. Please check the appropriate box or boxes below that describe your financial interest(s) in the City.

☐	Contract with City	(Please describe):
☐	Grant from the City	(Please describe):
☐	Lease of Space to or from the City	(Please describe):
☐	City License, Permit or Entitlement for Use	(Please describe):
☐	Pending request for a City Contract, Grant, Lease, License,, Permit or Other Entitlement for Use.	(Please describe):
☐	Other Financial Interest	(Please describe):
☒	No Financial Interest	

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67), as approved by the San Francisco voters in 1999, provides that:

SEC. 67.29-6. Sources of Outside Funding
No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of , any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City

SAN FRANCISCO POLICE DEPARTMENT

CHINA BASIN BALLPARK COMPANY LLC

QUOTE

24 Willie Mays Plaza
San Francisco, CA 94107 (415) 972-2000

Sold to:

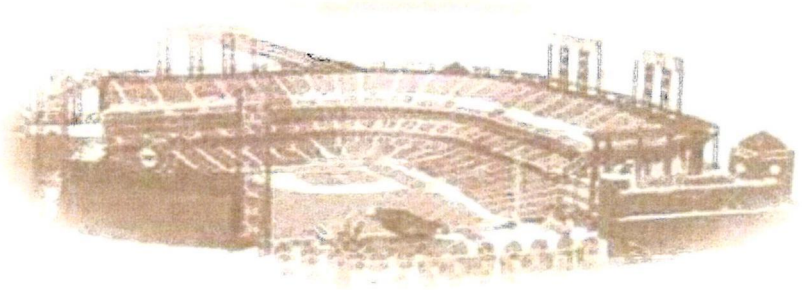
San Francisco Police Department
Recruitment Unit
1245 3rd Street
San Francisco, CA 94158
Attn: A/Sgt Mike Petuya #1712

Invoice Number: QUOTE
Invoice Date: June 8, 2026
Payment Due Date: July 22, 2026

QUANTITY	DESCRIPTION	AMOUNT
	Rental Fees -	
1	Suite Lobby + 15 Suites	10,500.00
1	Mini Ballpark	7,500.00
1	Performance Center	15,000.00
1	Shield Lounge	12,500.00
	Rental Fees waived	***(45,500.00)***
	Staffing Fees -	
5	Security @ $35 per hour (8 hours ea.)	1,400.00
5	Security Overtime @ $52.50 per hour (6 hours ea.)	1,575.00
4	Ballpark Ops @ $25 per hour (4 hours ea.)	400.00
5	Maintenance @ $28 per hour (4 hours ea.)	560.00
	Fringe -	1,835.20
	TOTAL	**$ 5,770.20**
		PAY THIS AMOUNT

Note to Customer:
SFPD Recruiting Event

Direct all inquiries to:
Michelle Durgin
mdurgin@SFGIANTS.com

Make all checks payable to:
China Basin Ballpark Company LLC
Attn: Accounts Receivable
24 Willie Mays Plaza
San Francisco, CA 94107

Payment Remittance - ACH Payment
Bank Name: Bank of America
Bank Account Name: CBBC General Operating
Bank Account Number: 1416010409
Routing Number: 121000358