

File No. 110221

Committee Item No. 1

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Public Safety

Date: October 6, 2011

Board of Supervisors Meeting

Date: \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement (Approved as to Form)     |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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Completed by: Andrea S. Ausberry

Date September 28, 2011

Completed by: \_\_\_\_\_

Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

[Administrative Code - Community Policing]

Ordinance amending the San Francisco Administrative Code by adding Section 2A.83 to: 1) set a policy of community policing in the City and County of San Francisco; 2) define community policing; and 3) urge the Police Commission and Chief of Police to review and as necessary amend the Police Department's policies and procedures for consistency with the community policing policy.

NOTE: Additions are single-underline italics Times New Roman;  
deletions are ~~strike-through italics Times New Roman~~.  
Board amendment additions are double-underlined;  
Board amendment deletions are ~~strikethrough normal~~.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The San Francisco Administrative Code is hereby amended by adding Section 2A.83, to read as follows:

**SEC. 2A.83. COMMUNITY POLICING POLICY.**

(a) Policy. It shall be the policy of the City and County of San Francisco to engage in community policing.

(b) Definition. Community policing is a philosophy and organizational strategy that includes community members in many aspects of police work and relies on partnerships between the San Francisco Police Department and community-based organizations, as well as city agencies and other public entities, including but not limited to the Department of Public Health, the Department of Children, Youth, and their Families, and the San Francisco Unified School District, in order to create safer communities, address the root causes of violence, and preserve healthy and vibrant neighborhoods in San Francisco. Community policing involves police officers working in collaboration with community leaders, residents and local businesses in proactive ways to identify public safety concerns and create inclusive solutions to community problems. Community policing

1 depends on deep, transparent, and mutually respectful relationships between police personnel and  
2 community members to sustain cooperative working relationships. An important element in effective  
3 community policing is that police personnel and community members familiar with the needs and  
4 strengths of a particular community play an important policing role within that community and be  
5 allowed to develop their own innovative solutions to problems.

6 Community policing is not an abstract ideal; rather, it requires that the San Francisco Police  
7 Department commit to a departmental structure and philosophy that supports community policing, that  
8 it create strong structures for partnership with community members, that it maintain strong programs  
9 and communication mechanisms to connect with and build relationships with the broader community,  
10 and that it sustain effective systems to hold police officers accountable. In addition to the work of the  
11 San Francisco Police Department, community policing requires the existence of independent  
12 community-based violence prevention programs in order to prevent and reduce crime, including violent  
13 crime.

14 In the City and County of San Francisco, community policing may include the following:

15 (I) Structure and Philosophy of the San Francisco Police Department

16 (A) An organizational structure that supports community policing, which may  
17 include a high ranking Department member in charge of monitoring, evaluating, and continually  
18 improving the Police Department's community policing activities and strategies, community policing  
19 lieutenants designated at each district station, and consideration of community policing skilling,  
20 including community feedback, in assignment or promotion decisions as permitted by Civil Service,  
21 Memorandum of Understanding and other applicable requirements;

22 (B) Officer foot patrols;

23 (C) Officers with advanced training in de-escalating dangerous situations  
24 including but not limited to those situations involving individuals in mental health crisis; and  
25

1                    (D) Ongoing training at all levels (academy, field, and in-services) in  
2 community policing for officers throughout their careers.

3                    (2) Structures for Formal Partnerships Between the San Francisco Police  
4 Department and Community Members

5                    (A) Formal processes by which community members can interact and work  
6 with police personnel to discuss and problem solve neighborhood policing, community, and public  
7 safety concerns, for example, working groups, the existing Citizen Police Advisory Boards, or other  
8 advisory committees or boards;

9                    (B) Training in community policing for community members on any advisory  
10 committees, boards, or working groups; and

11                    (C) Mechanisms for annual review by civilian advisory committees, boards,  
12 or working groups, of adherence to this community policing policy and efficacy of the Department's  
13 community policing program.

14                    (3) Community Relations

15                    (A) Community building activities such as Police Department sponsored  
16 mentorship programs for children, police participation in neighborhood and holiday celebratory  
17 events, town hall meetings, and community policing and violence prevention summits to explore issues  
18 and problems in particular communities or with particular people in the same demographic (e.g.,  
19 youth, LGBT community, African-American community, Latino community, Native American  
20 community, Asian/Pacific Islander community, Middle Eastern community, homeless residents of San  
21 Francisco); and

22                    (B) Regular two-way communication between personnel at the district  
23 stations and the community, which may include technological mechanisms to receive community  
24 feedback, district station newsletters, and use of social network tools.

1                   (4)     Effective Systems to Hold Officers Accountable

2                   (A)     Strong "early detection systems" to identify problem officers; and

3                   (B)     An effective Office of Citizen Complaints that is responsive in a timely  
4 fashion to community concerns and that provides an on-line complaints system where complainants can  
5 file and check the status of their complaints.

6                   (5)     Community Based Violence Prevention Programs. A vibrant network of  
7 community-based organizations that complement the work of the Police Department by operating a  
8 coordinated set of programs including street outreach, intensive case management, safe havens or  
9 evening programs, afterschool programs, job training, community run GED education, crisis response  
10 services, and behavioral health services for trauma.


11                  (c)     Police Department Policies and Procedures. The Board of Supervisors urges the Police  
12 Commission and the Chief of Police to review Department policies and procedures for consistency with  
13 the community policing policy, and as necessary amend those policies and procedures, including but  
14 not limited to Departmental General Orders 1.03 "Duties of Patrol Officers," 1.04 "Duties of  
15 Sergeants," 1.05 "Duties of Station Personnel," 1.06 "Duties of Superior Officers," 1.07 "Duties of  
16 Command Officers/Field Operations Bureau," 3.02 "Terms and Definitions," 3.09 "Department  
17 Awards," 3.11 "Community Oriented Policing & Problem Solving," 3.12 "Department Training  
18 Plan," 3.13 "Field Training Program," and 3.18 "Performance Improvement Program."

19                  (d)     The Police Commission, Mayor, and Board of Supervisors shall review the Police  
20 Department's policies, procedures, community partnerships, organization and operations on an annual  
21 basis to ensure compliance with the community policing policy.

1 Section 2. Effective Date. This ordinance shall become effective 30 days from the  
2 date of passage.

3  
4 APPROVED AS TO FORM:  
5 DENNIS J. HERRERA, City Attorney

6 By:

  
7 KATHARINE HOBIN PORTER  
8 Deputy City Attorney  
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## **LEGISLATIVE DIGEST**

[Administrative Code – Community Policing]

**Ordinance amending the San Francisco Administrative Code by adding Section 2A.83 to 1) set a policy of community policing in the City and County of San Francisco; 2) define community policing; and 3) urge the Police Commission and Chief of Police to review and as necessary amend the Police Department's policies and procedures for consistency with the community policing policy.**

### **Existing Law**

San Francisco Charter Section 4.127 sets requirements related to the Police Department, including police staffing. That Section provides, in part: "The number of full duty sworn officers in the Police Department dedicated to neighborhood policing and patrol for fiscal year 1993-1994 shall not be reduced in future years, and all new full duty sworn officers authorized for the Police Department shall also be dedicated to neighborhood community policing, patrol and investigations." No San Francisco Code provision addresses or defines community policing.

### **Amendments to Current Law**

The proposed ordinance would set a policy of community policing in the City and County of San Francisco. The proposed ordinance also would define community policing, and urge the Police Commission and Chief of Police to review and as necessary amend Department policies and procedures, including but not limited to Departmental General Orders, for consistency with the policy of community policing.

## **INTRODUCTION FORM**

By a member of the Board of Supervisors or the Mayor

Time Stamp or  
Meeting Date

I hereby submit the following item for introduction:

- ☐ 1. For reference to Committee:  
An Ordinance, Resolution, Motion, or Charter Amendment
- ☐ 2. Request for next printed agenda Without Reference to Committee
- ☐ 3. Request for Committee Hearing on a subject matter
- ☐ 4. Request for letter beginning "Supervisor \_\_\_\_\_ inquires..."
- ☐ 5. City Attorney request
- ☐ 6. Call matter from Committee (File Number: \_\_\_\_\_)
- ☐ 7. Budget Analyst request (attach written Motion)
- ☒ 8. Substitute Legislation (File Number: 110221)
- ☐ 9. Request for Closed Session
- ☐ 10. Board to Sit as a Committee of the Whole
- ☐ 11. Question(s) submitted for Mayoral Appearance before the BOS on \_\_\_\_\_

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- |   |  |
|---|--|
| <input type="checkbox"/> Small Business Commission      | <input type="checkbox"/> Youth Commission    |
| <input type="checkbox"/> Ethics Commission              | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Inspection Commission |  |

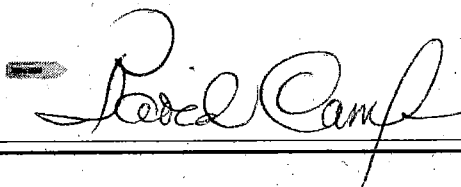
**Note: For the Imperative Agenda (a Resolution not on the printed agenda), use a different form.**

**Sponsor(s):** Campos, Mirkarimi, Cohen, Mar, Avalos

**Subject:** Administrative Code - Community Policing

The text is listed below or attached:

Signature of Sponsoring Supervisor: \_\_\_\_\_



**For Clerk's Use Only:**