

File No. 111124

Committee Item No. _____

Board Item No. 26

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date October 25, 2011

Cmte Board

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Motion
<input type="checkbox"/>	<input type="checkbox"/>	Resolution
<input type="checkbox"/>	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form (for hearings)
<input type="checkbox"/>	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Ethics Form 126
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Correspondence

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Andrea Ausberry Date October 19, 2011

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

1 [2012 Board of Supervisors Regular Meeting Schedule]

2
3 **Motion establishing the 2012 Board of Supervisors regular meeting schedule by**
4 **canceling the Board meetings of January 3, January 17, February 21, May 29,**
5 **October 9, November 13, and November 27; and by further canceling all Board and**
6 **Committee meetings during the summer and winter breaks from August 1 through**
7 **August 31, and December 12 through December 31.**

8
9 WHEREAS, The Board of Supervisors (Board) Rules of Order Section 6.2 states the
10 Board shall hold a regular meeting in the Legislative Chamber in City Hall each Tuesday at
11 2:00 pm, unless it is a holiday, in which case the meeting shall be canceled; and

12 WHEREAS, The Rules of Order Section 6.2 also states the Board shall not meet during
13 the week after Thanksgiving, nor between December 24 and December 31; and

14 WHEREAS, Similar to other sitting legislative bodies in the United States, the Board
15 has established recess periods during the summer and winter which Members of the Board
16 may plan to be away, without missing any Board or Committee meetings or other important
17 public business, and without causing difficulties in achieving a quorum; and

18 WHEREAS, The Board is constrained by certain administrative deadlines in relation to
19 the passing of the 2012-2013 budget and may decide to meet on August 7 solely to consider
20 an override vote should the Mayor veto the annual budget; now, therefore, be it

21 MOVED, That the following Board meetings, following a Monday holiday be canceled:
22 January 3 (New Year's Day); January 17 (Martin Luther King Jr. Day); February 21
23 (Presidents Day); May 29 (Memorial Day); October 9 (Columbus Day); November 13
24 (Veterans Day); November 27 (week after Thanksgiving); and, be it

1 FURTHER MOVED, That pursuant to the established tradition of summer and winter
2 recess periods, the Board and Committee meetings scheduled from August 1 through
3 August 31, and December 12 through December 31, are canceled; and, be it

4 FURTHER MOVED, That in the event of a Mayoral veto of the 2012-2013 budget, the
5 Board will conduct a meeting on August 7.

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or
Meeting Date

I hereby submit the following item for introduction:

- ☐ 1. For reference to Committee: _____
An ordinance, resolution, motion, or charter amendment
- ☒ 2. Request for next printed agenda without reference to Committee
- ☐ 3. Request for hearing on a subject matter at Committee: _____
- ☐ 4. Request for letter beginning "Supervisor _____ inquires..."
- ☐ 5. City Attorney request
- ☐ 6. Call file from Committee
- ☐ 7. Budget Analyst request (attach written motion).
- ☐ 8. Substitute Legislation File Nos.
- ☐ 9. Request for Closed Session
- ☐ 10. Board to Sit as A Committee of the Whole
- ☐ 11. Question(s) submitted for Mayoral Appearance before the BOS on _____

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- | | |
|---|--|
| <input type="checkbox"/> Small Business Commission | <input type="checkbox"/> Youth Commission |
| <input type="checkbox"/> Ethics Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Inspection Commission | |

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.]

Sponsor(s): Clerk of the Board

Subject: 2012 Board of Supervisors Regular Meeting Schedule

The text is listed below or attached:

Motion establishing the 2012 Board of Supervisors regular meeting schedule by canceling the Board meetings of January 3, January 17, February 21, May 29, October 9, and November 13; and by further canceling all Board and Committee meetings during the summer and winter breaks from August 1 through August 31, and December 12 through December 31.

Signature of Sponsoring Supervisor: _____

For Clerk's Use Only: