

File No. 120977

Committee Item No. 6

Board Item No. 32

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Rules

Date October 4, 2012

Board of Supervisors Meeting

Date October 16, 2012

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Form 700s |
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Completed by: Alisa Miller Date October 1, 2012

Completed by: Alisa Miller Date October 11, 2012

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document can be found in the file.

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[Appointment, Sunshine Ordinance Task Force - Bruce Oka]

**Motion appointing Bruce Oka, term ending April 27, 2013, to the Sunshine Ordinance Task Force.**

MOVED, That the Board of Supervisors of the City and County of San Francisco does hereby appoint the hereinafter designated person to serve as a member of the Sunshine Ordinance Task Force, pursuant to the provisions of the San Francisco Administrative Code, Section 67.30, for the term specified:

Bruce Oka, succeeding Jackson West, seat 11, resigned, must be a member of the public who has demonstrated interest in or has experience in the issues of citizen access and participation in local government, for the unexpired portion of a two-year term ending April 27, 2013.



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714**

**Application for Boards, Commissions and Committees**

Application for Appointment to: Sunshine Ordinance Task Force Vacancy  
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): \_\_\_\_\_ District: San Francisco

Name: Francine Simon

Home Address: Sunnydale Ave Zip: 94134

Home Phone: 415- \_\_\_\_\_ Occupation: Project Management

Work Phone: n/a Employer: n/a

Business Address: n/a Zip: \_\_\_\_\_

Business E-Mail: n/a Home E-Mail: gmechange13@

**Check All That Apply:**

A citizen of the United States.  At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco  Yes:  No: (Place of Residence): \_\_\_\_\_

Please state your qualifications (attach supplemental sheet if necessary)

Project management, quality assurance, change management, communication service desk, network help desk, computer operator, clerical, risk management

**Education:**

AA in Business Administration Skyline College, San Bruno, CA  
Senior year at San Francisco State University, San Francisco, CA

**Business and/or professional experience:**

Bank of America- 25 years, San Francisco and Concord, CA  
Sterling Vineyards, Calistoga, CA

**Civic Activities:**

United Way, VP PTA, Den Leader for Cub scouts, Zeta Phi Beta Sorority-VP

Ethnicity: (optional) African American Sex: (optional)  M  F

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.  
(Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 8/8/12 Applicant's Signature: (required) Francine Simon

Please Note: Your application will be retained for one year.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714**

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2012 SEP 11 PM 3:38

**Application for Boards, Commissions and Committees**

Application for Appointment to: Sunshine Ordinance Task Force

Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): Seat 11

District: 5

Name: Jorge G. Garcia

Home Address: Fell Street San Francisco, California

Zip: 94102-5143

Home Phone: (415)

Occupation: Not Applicable (Please see attached for a history)

Work Phone: (866) 298-7398

Employer: Unemployed/Volunteer with a variety of organizations in CCSF.

Business Address: Not Applicable

Zip: Not Applicable

Business E-Mail: Not Applicable

Home E-Mail: jorge.garcia@

**Check All That Apply:**

A citizen of the United States.  At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco  Yes:  No: (Place of Residence): Not Applicable

Please state your qualifications (attach supplemental sheet if necessary)

I would highly value the opportunity to serve on the Sunshine Ordinance Task Force, and to listen and participate in the process to ensure that the goals towards the implementation of the ordinance are realized in letter and spirit.

**Education:**

University of San Francisco, 1982, B.A. in Psychology

City College of San Francisco, 2001, Certificate of Achievement Culinary Arts and Management

**Business and/or professional experience:**

Not Applicable

**Civic Activities:**

Member, Treasure Island/Yerba Buena Island Citizens Advisory Board (TI CAB), 2000-present  
nominated by former Board of Supervisor member, Mr. Michael Yaki.

Ethnicity: (optional) Latino

Sex: (optional)  M  F

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.

(Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 09/10/2012

Applicant's Signature: (required)

*Jorge Garcia*

Please Note: Your application will be retained for one year.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

Application for Boards, Commissions and Committees  
Supplemental Sheet in Response to Statement of Qualifications

I believe that my inherent interest in the activity of this most important body, and my desire to participate in the advisory capacity are my principal intentions and motivations for consideration.

I also believe that there needs to be a representation of ethnic diversity. The current members on the Sunshine Ordinance Task Force bring good intentions and experience, but the minority perspective is lacking. The lack of the diversity component on this body leaves out the representation and implementation of diverse thoughts and opinions needed to achieve the goals of this body in spirit and intent.

As a member of the Treasure Island/Yerba Buena Island Citizens Advisory Body since its legislative inception (2000), I have learned the value of a body which is diverse in its composition. As a native San Franciscan, and as an individual who is intrinsically interested in the ways of proceeding in the City and County of San Francisco. I would like to be considered for Seat 11, and feel that I will make a difference in the preparation needed on issues which will require listening and participating in a process which is vitally important.



Gavin Newsom, Mayor  
Edwin M. Lee, City Administrator

GENERAL SERVICES AGENCY

Human Resources Administration  
875 Stevenson Street, Room 470  
San Francisco, CA 94103-0903  
Tel.: (415) 554-6000  
Fax: (415) 554-6025

**EMPLOYMENT VERIFICATION**

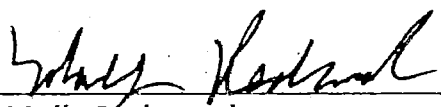
March 22, 2010

Employee Name: Jorge Garcia

Employment History: City and County of San Francisco  
Source of Information: Official Employee Personnel Folder

Effective Date	Class / Title	Status	Dept. # & Name
5/5/97 – 6/30/97	9163 Transit Operator	NCS	35 MTA
2/20/07 – 3/25/07	1322 Cust Serv Agent	PEX/FT	70 ADM
3/26/07 – 12/20/07	9132 Transit Fare Insp	PCS	35 MTA
10/14/08 – 3/13/09	1322 Cust Serv Agent	PEX/FT	70 ADM

Prepared By: Cindy Chau  
Telephone #: 415-554-6000

Verified by:   
Molly Redmond  
Senior Payroll & Personnel Clerk

STATEMENT OF ECONOMIC INTERESTS

Date Received  
Official Use Only

COVER PAGE

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2012 SEP 28 PM 12:55

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Garcia Jorge ~~\_\_\_\_\_~~ Gastelum

1. Office, Agency, or Court

Agency Name

Division, Board, Department, District, if applicable

Sunshine Ordinance Task Force

Your Position

Applicant, Seat 11

► If filing for multiple positions, list below or on an attachment.

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

2. Jurisdiction of Office (Check at least one box)

- State
- Multi-County \_\_\_\_\_
- City of San Francisco
- Judge or Court Commissioner (Statewide Jurisdiction)
- County of \_\_\_\_\_
- Other \_\_\_\_\_

3. Type of Statement (Check at least one box)

- Annual: The period covered is January 1, 2011, through December 31, 2011.
- or-
- The period covered is \_\_\_\_\_, through December 31, 2011.
- Assuming Office: Date assumed \_\_\_\_\_
- Leaving Office: Date Left \_\_\_\_\_ (Check one)
- The period covered is January 1, 2011, through the date of leaving office.
- The period covered is \_\_\_\_\_, through the date of leaving office.
- Candidate: Election Year 2012 Office sought, if different than Part 1: \_\_\_\_\_

4. Schedule Summary

Check applicable schedules or "None."

► Total number of pages including this cover page: \_\_\_\_\_

- Schedule A-1 - Investments - schedule attached
- Schedule A-2 - Investments - schedule attached
- Schedule B - Real Property - schedule attached
- Schedule C - Income, Loans, & Business Positions - schedule attached
- Schedule D - Income - Gifts - schedule attached
- Schedule E - Income - Gifts - Travel Payments - schedule attached

-or-

None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE  
 (Business or Agency Address Recommended - Public Document)  
 306 Fell Street San Francisco CA 94102-5143

DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS (OPTIONAL)  
 ( 415 ) 287-7427

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 09/28/2012  
(month, day, year)

Signature Jorge Garcia  
(File the originally signed statement with your filing official.)



**Board of Supervisors  
City and County of San Francisco**  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

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BOARD OF SUPERVISORS  
SAN FRANCISCO

DB

**Application for Boards, Commissions and Committees** PM 1:35

Application for Appointment to: SUNSHINE ORDINANCE Task force  
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): Seat #11 District: 2

Name: Sophia De Anda

Home Address: Sacramento St Zip: 94115

Home Phone: (415) Occupation: Disabled

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: AXIS-dsmiv@ Home E-Mail: \_\_\_\_\_

Check All That Apply:

- A citizen of the United States  At least 18 years old on or before Election Day.
- Not in prison or on parole for a felony conviction
- A resident of San Francisco  Yes:  No: (Place of Residence): \_\_\_\_\_

Please state your qualifications (attach supplemental sheet if necessary)

Active in SFDPH Access to Records  
LGBT Services / Housing / health care

Education:

Some College IN Progress

Business and/or professional experience:

file complaints legally to gain access

Civic Activities:

Disabled / Housing / ILRCs / Veteran advocacy

Ethnicity: (optional) American Indian Sex: (optional)  M  F  Transgender

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.  
(Applications must be received 10 days before the scheduled hearing.)  
(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 9/7/2010 Applicant's Signature: (required) Sophia De Anda

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_





**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714**

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

**Application for Boards, Commissions and Committees**

2012 SEP -7 PM 12:34

Application for Appointment to: Sunshine Ordinance Task Force

Name of Board, Commission, Committee, or Task Force

AK

Seat # or Category (If applicable): Seat 11

District:

Name: Bruce Oka

Home Address: 16th Avenue

Zip: 94118

Home Phone: 415-

Occupation: Retired

Work Phone: 415-420-3062

Employer:

Business Address:

Zip:

Business E-Mail:

Home E-Mail: bruceoka55@

Check All That Apply:

A citizen of the United States.

At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco  Yes:  No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

See letter.

Education:

See resume.

Business and/or professional experience:

See resume.

Civic Activities:

See resume.

Ethnicity: (optional)

Sex: (optional)  M  F

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.

(Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 9-6-2012 Applicant's Signature: (required) Bruce Oka

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

STATEMENT OF ECONOMIC INTERESTS  
COVER PAGE

Date Received  
Official Use Only

FILED  
12 MAY -7 PM 3:00

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) SAN FRANCISCO (MIDDLE)  
Oka Bruce ETHICS COMMISSION

1. Office, Agency, or Court BY \_\_\_\_\_

Agency Name \_\_\_\_\_

**Sunshine Ordinance Task Force**

Division, Board, Department, District, if applicable Your Position

**Task Force** **Member**

► If filing for multiple positions, list below or on an attachment.

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

2. Jurisdiction of Office (Check at least one box)

- State
- Multi-County \_\_\_\_\_
- City of San Francisco
- Judge or Court Commissioner (Statewide Jurisdiction)
- County of \_\_\_\_\_
- Other \_\_\_\_\_

3. Type of Statement (Check at least one box)

- Annual: The period covered is January 1, 2011, through December 31, 2011.
- or-
- The period covered is \_\_\_\_\_ through December 31, 2011.
- Assuming Office: Date assumed \_\_\_\_\_
- The period covered is \_\_\_\_\_ through the date of leaving office.
- Leaving Office: Date Left \_\_\_\_\_ (Check one)
- The period covered is January 1, 2011, through the date of leaving office.
- The period covered is \_\_\_\_\_ through the date of leaving office.
- Candidate: Election Year \_\_\_\_\_ Office sought, if different than Part 1: \_\_\_\_\_

4. Schedule Summary

Check applicable schedules or "None."

► Total number of pages including this cover page: 1

- Schedule A-1 - Investments - schedule attached
- Schedule A-2 - Investments - schedule attached
- Schedule B - Real Property - schedule attached
- Schedule C - Income, Loans, & Business Positions - schedule attached
- Schedule D - Income - Gifts - schedule attached
- Schedule E - Income - Gifts - Travel Payments - schedule attached

-or-

None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)

San Francisco CA 94103

DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS (OPTIONAL)

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 5-7-12  
(month, day, year)

Signature \_\_\_\_\_  
(print name and title)

BRUCE M. OKA  
16<sup>th</sup> Avenue  
San Francisco, California 94118  
(415)

### SUMMARY OF QUALIFICATIONS

Over 40 years experience in the field of disabled rights advocacy

\*

Provide technical assistance for over 13 years, including:  
Conduct formal training, investigate complaints and conduct  
compliance reviews regarding issues under civil rights statutes  
enforced by the Office for Civil Rights

\*

Excellent knowledge of Section 504 of the Rehabilitation  
Act of 1973  
Title VI of the Civil Rights Act of 1964,  
The Age Discrimination Act of 1975,  
The Community Service Assurance provisions of the Hill-Burton  
regulations under the Title VI and XVI of the Public Health Act  
and the Americans with Disabilities Act of 1990

### EMPLOYMENT HISTORY

\*

1996 to Present  
ADA Access Consultant  
Hyatt Hotels

\*

1995 to Present  
ADA Access Consultant  
Hilton Hotels

\*

1987 to 2000  
ADA Consultant  
Paratransit Broker's Office, City and County of San Francisco

\*

1991 to 2001`  
Staff Sensitivity Trainer

\*

2001  
Staff Travel Trainer  
SF Paratransit Broker, City and County of San Francisco

\*

1991 to Present  
ADA Consultant to Muni

\*

1979 to 1992  
Equal Opportunity Specialist  
Office for Civil Rights, Department of Health and Human Services

\*

1972 to 1979  
Disability Rights Advocacy Consultant

\*

1966 to 1972  
Staff, Community Rehabilitation Workshop of San Francisco

## **EDUCATION**

1980  
M.S. Degree in Health Sciences  
San Francisco State University, California

\*

1976  
B.A. Degree in Health Education  
San Francisco State University, California

\*

1965  
Mission High School, San Francisco, California

## **PUBLIC SERVICE**

Founding Member  
San Francisco Municipal Railway Advisory Committee (MAAC)

\*

Member  
SFMTA GAC  
1460

\*

Member

San Francisco Paratransit Coordinating Council (PCC)

\*

Driver Sensitivity Trainer

San Francisco Municipal Railway, San Francisco, California

\*

Taxi Driver Sensitivity Trainer  
San Francisco Police Department

\*

Ramp Taxi Driver Sensitivity Trainer

\*

Member

City & county of San Francisco Taxicab Commission

\*

Member

City & County of San Francisco Municipal Transportation  
Agency Board of Directors

### COMMUNITY SERVICE

\*

President

United Cerebral Palsy Association, San Francisco, California

\*

President

Committee on Asians with Developmental Disabilities,  
San Francisco, California

\*

President

Center for Independence of the Disabled, Belmont, California

\*

Executive Vice-President

National Treasury Employees Union, Chapter 212,  
San Francisco, California

\*

Member, Access Exchange International

### AWARDS

\*

November 16, 1991

San Francisco Paratransit Coordinating Council (PCC)

In recognition of successful advocacy on  
behalf of expanded transportation programs for  
persons with disabilities

\*

November, 1987

San Francisco Municipal Railway (MUNI)

For Exceptional Leadership on behalf of persons with disabilities

\*

October, 1990

San Francisco Public Utilities Commission(PUC)  
in recognition of assistant in conducting selection process for  
a new General Manager of the Municipal Railway  
and accomplishment of this assignment

\*

January 16, 1992

"Friend of the Muni" Award  
San Francisco Municipal Railway in appreciation

\*

1997

Certificate of Appreciation  
Muni Accessibility Advisory Committee (MAAC)

\*

November 2000

Certificate of Merit  
Paratransit Coordinating Council (PCC)

\*

#### REFERENCES

\*

Provided upon request

September 6, 2012

Supervisor Jane Kim, Chair  
Rules Committee  
San Francisco Board of Supervisors  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Attn: Linda Wong,, Clerk

Dear Supervisor Kim:

This letter is to submit my application to be considered for appointment to the Sunshine Ordinance Task Force.

As a member of the San Francisco Municipal Transportation Agency (SFMTA), I invited and listened to all comments and suggestions before making decisions.

I am also committed to ensuring that our city continues to conduct its business transparently and openly.

Thank you very much.

Sincerely,

A handwritten signature in cursive script that reads "Bruce Oka".

Bruce Oka



Board of Supervisors  
 City and County of San Francisco  
 1 Dr. Carlton B. Goodlett Place, Room 244  
 (415) 554-5184 FAX (415) 554-7714

RECEIVED  
 BOARD OF SUPERVISORS  
 SAN FRANCISCO

2012 AUG -9 PM 3:06

**Application for Boards, Commissions and Committees** Ak

Application for Appointment to: SUNSHINE ORDINANCE TASK FORCE

Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): 11

District: 8

Name: Kai (Wilson) Forsley

Home Address: San Jose Avenue,

Zip: 94110

Home Phone: 773-

Occupation: Volunteer Program Coordinator

Work Phone: 415.557.4251

Employer: City and County of San Francisco

Business Address: 100 Larkin Street

Zip: 94102

Business E-Mail: kaiwilson@sfpl.org

Home E-Mail: kaiswilson@t

Check All That Apply:

A citizen of the United States.

At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco  Yes:  No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

Please see attached sheet.

Education:

I received my Bachelor of Arts degree in English Literature from the University of Illinois at Urbana-Champaign.

Business and/or professional experience:

Please see attached sheet.

Civic Activities:

Please see attached sheet.

Ethnicity: (optional) Black

Sex: (optional)  M  F

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.  
 (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

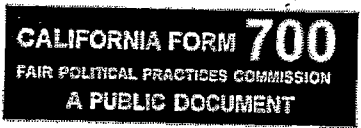
Date: 8/7/2012 Applicant's Signature: (required) Kai (Wilson) Forsley

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_





STATEMENT OF ECONOMIC INTERESTS
COVER PAGE

Date Received

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
Wilson Kai

1. Office, Agency, or Court

Agency Name
Sunshine Ordinance Task Force
Division, Board, Department, District, if applicable
Task Force
Your Position
Committee Member

If filing for multiple positions, list below or on an attachment.

Agency: Position:

2. Jurisdiction of Office (Check at least one box)

State
Multi-County
City of San Francisco
Judge or Court Commissioner (Statewide Jurisdiction)
County of San Francisco
Other

3. Type of Statement (Check at least one box)

Annual: The period covered is January 1, 2011, through December 31, 2011.
Leaving Office: Date Left
Assuming Office: Date assumed
Candidate: Election Year Office sought, if different than Part 1:

4. Schedule Summary

Check applicable schedules or "None."
Total number of pages including this cover page:
Schedule A-1 - Investments - schedule attached
Schedule A-2 - Investments - schedule attached
Schedule B - Real Property - schedule attached
Schedule C - Income, Loans, & Business Positions - schedule attached
Schedule D - Income - Gifts - schedule attached
Schedule E - Income - Gifts - Travel Payments - schedule attached
None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
100 Larkin Street, Room 651 San Francisco CA 94102
DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS (OPTIONAL)
( 773 ) 895-8611

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 8/21/2012 Signature Kai Wilson Fosley

Please state your qualifications (attach supplemental sheet if necessary)/ Sunshine Ordinance Task Force

I have been in the nonprofit and public service sector for over 8 years. As a logical person, I feel it is my duty to hold people accountable for their actions. I feel the Task Force is a great place to serve the community in terms of accountability.

Though I am not yet a lawyer, I have triumphed in two legal battles, representing myself and I have realized that the law is not a mystery though it is convoluted. The key is documentation and it is important that individuals know their rights, and governmental agencies and their offshoots are held accountable for their public policies.

I am deeply aware of the properties of the Sunshine Ordinance because I set a precedent in regards to a local entity being subject to the ordinance. It is really time to get some diversity on these committees, commissions and task forces and I am available and more than capable to serve in this capacity.

I am duly aware of various aspects of administration of justice and it's time board supervisors allow the underrepresented a chance to serve in a public policy capacity. I am also aware of board procedures, the Sunshine Ordinance itself, the California Public Records Act and other documents and procedural aspects of serving on this task force.

I currently sit on the 501c3 board of the Friends of the San Francisco Independent Living Skills Program as the Secretary, as various Boards previous to that. The Independent Living Skills Program is funded with government money to provide case management and "life skills" to youth in San Francisco's foster care system. Our organization gives grants to emancipating foster youth. I also currently serve as a board member on the Black Young Democrats Club, though I side with policy not necessarily certain people and don't necessarily identify with a political party.

I also was a board member with the North of Market/ Tenderloin Community Benefit District, so I understand the implications of a nonprofit board of directors, a public governing board as well as a public/private board of directors.

**Education:**

I received my Bachelor of Arts degree in English Literature from the University of Illinois at Urbana-Champaign.

**Business and/or professional experience:**

*(Please also see attached resume.)*

I have several years of nonprofit management, community development and public service experience. In the nonprofit sector, I have been in all positions of the structure including: Executive Director, Program Manager, Case Manager, Project Coordinator, Volunteer Manager, etc. My favorite role is Volunteer Manager, and I currently work as the Volunteer Program Coordinator for the entire San Francisco Public Library system.

I also work part-time helping people start nonprofits and as an assistant to my husband, who is an artist.

**Civic Activities:**

(over)

- **Black Investment/Empowerment Project** – Developed and created complete systems (paperwork, intake process, loan monies procurement, etc.) for a microloan entity in San Francisco that seeks to support the severely underrepresented Black business owner population.
- **Friends of the San Francisco Independent Living Skills Program** – Offer grants to youth that are emancipating foster youth. What drew me to this board was a story about a foster youth who had obviously worked hard throughout high school and was accepted to New York University. The caveat was that she did not have plane fare to get to NYU and our organization was able to help her get there through a small grant. Its small incidentals like this that many people don't think about. To date, we have given out over \$300,000 to emancipating foster youth.
- **Tenderloin Neighborhood Association** – As a former resident of the Tenderloin, one of my goals was to increase pedestrian safety in every sense of the word. I brought the International Walk to School Day to the area and thus far the yearly event has allowed over 1000 youth and their families to participate. For the past two years on International Walk to School Day, I have set up 'Wellness Stations' at area locations and provided fruit, water, healthy living books, safety gear, etc. to youth and their families.

## KAI WILSON

### SUMMARY OF QUALIFICATIONS

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- Cultivated volunteer program for the entire San Francisco Public Library system, which includes oversight of the program within 28 distinct locations.
- Penned all aspects of various organizations' technical materials, including several manuals, forms, handbooks, etc.
- 7 plus years in social service, nonprofit community development with a focus on community programming, child/youth work, case management and community economic development.
- Several years experience working in nonprofit and governmental settings developing and administering programming; and facilitating partnerships.
- Excellent written communication and program documentation skills due to college coursework in English Literature as well as service on two area Board of Directors as Secretary.
- Extensive experience coordinating informational sessions, facilitating meetings, producing report and case logs.
- Extensive experience organizing and giving orientations, presentations, workshops and recognition events in governmental, nonprofit and community settings.
- Computer skills include Microsoft Word, Excel, Publisher and ability to use various specialized software such as Volunteer Reporter and Salesforce.com. Proficient in database management.
- Exceptional ability to manage time and multiple projects in fast paced environment successfully.
- Can work well under minimal supervision. Possesses great attention to detail and work great on teams.
- Incorporated two nonprofit organizations.

### EDUCATION

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1999-2003      University of Illinois at Urbana-Champaign      Urbana, Illinois  
*Bachelor of Arts in English Literature with a Concentration in American Short Story Fiction*

- President's Award Scholar, 1999-2001

2009-2010      City College of San Francisco      San Francisco,  
California

*Professional Enrichment/ Noncredit Courses*

- Creating Effective Websites
- Project Management Fundamentals
- LSAT Preparation Course

2007  
Illinois

Parkland College

Champaign,

- Completion of Statistics and Social Work Courses

## PROFESSIONAL EXPERIENCE

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January 2011 - present      **San Francisco Public Library**      San Francisco, California

*Volunteer Program Coordinator*

- Restarted volunteer program after 4-year hiatus.
- Increased volunteer program participation by 75% after successfully consolidating the inherited program.
- Active participant in 8 committees and networking organizations on behalf of the Library, including the Bay Area Regional Library Volunteer Managers in partnership with the California State Library.
- Called upon to diversify Public Affairs programming and activities.

September 2010 – August 2011      **Chinatown Community Development Center**      San Francisco, California

*Tenant Services Coordinator*

- Responsible for complete programmatic activities for low income tenants located in a housing complex.
- Extensive knowledge of housing laws and housing-related information due to role as liaison between tenants of the housing complex and the property manager.

November 2009-present      **Local Neighborhood Association**      San Francisco, California

*President*

- Responsible for overall operations of incorporated Neighborhood Association.
- Built over 20 community based contacts and created a leadership team of 8 residents within a 3-month period.
- Organizes community events, one of which served over 600 youth in the neighborhood.

September 2009-June 2010      **City and County of San Francisco**      San Francisco, California

*Environmental Education Aide (Temporary, rotating position within the Department of Environment)*

- Coordinated and gave environmental awareness presentations reaching over 500 students.
- Facilitated team meetings.
- Created written reports, which were submitted to school environmental contacts.
- Used City Vehicle Pool daily to conduct site visits.

September 2008- May 2009      **AmeriCorps/ Rebuilding Together**      San Francisco, California

*Outreach Coordinator*

- Conducted outreach that resulted in 20 new partnerships and recruited numerous skilled

and unskilled volunteers.

- Created social service resource manual.
- Created Public Service Announcements for the radio and one for television.
- Created volunteer handbook for incoming volunteers
- Organized several days of several that included soliciting volunteers, locating clients to serve and coordinating day-of logistics.
- Coordinated volunteer day of service at Golden Gate Park's Bunny Meadow in conjunction with the Recreation and Parks Department.

January 2008-September 2008      **Oxford Round Table, Inc.**      Urbana, Illinois

*Wikipedia Technical Editor*

- Configured plan to combat cyber defamation for well-established educational organization.
- Used code language and cyber searching (internet research tactics) to help restore correct information about organization.
- Edited multiple documents for the internet.

August 2006-September 2008      **Champaign County Christian Health Center** Champaign, Illinois

*Director of Volunteer Services*

- Oversaw and managed over several hundred volunteers and potential volunteers as well as interns in the areas of recruitment/placement, training/orientation, scheduling, assessment and appreciation.
- Due to targeted outreach plan, increased potential volunteer inquires by 50%.
- Arranged several large-scale events with considerable budgets.
- Wrote and distributed all volunteer and outreach-related correspondence to volunteers, Board members, staff and the public. This included newsletters, email alerts, personal correspondence, handbooks, informational pamphlets and various other forms of communication. On average, dealt with 45-50 emails per day.
- Responsible for volunteer program budget.
- Developed programming to support organizational growth and development, and created/defined volunteer roles as needed.
- Managed computer and volunteer files for the entire volunteer program
- Recognized by Board of Directors for exceptional community service and management skills.

August 2005-August 2006      **Champaign Public Library**      Champaign, Illinois

*Library Assistant I*

- Coordinated and produced library programs, activities and gatherings for library patrons of various age groups.
- Resurrected and managed program that offered homework assistance to elementary school children.

- Selected to represent the library on the 'Read Across America' and 'Employee of the Month' committee.

August 2005-May 2006 **Center for Women in Transition** Champaign, Illinois  
*House Staff*

- Provided support for potentially homeless women and children.
- Updated computer-based case files and notes.

August 2003-July 2006 **B.O.A.S.T. Academy After School Program** Champaign, Illinois  
*Co-coordinator/ Tutor*

- Developed projects weekly for students; created a multi-week lesson plan on environmental awareness.
- Coordinated employee schedules and students groups.

## VOLUNTEER EXPERIENCE

February 2010-April 2010 **San Francisco Board of Supervisors** San Francisco, California  
*Short Term Intern with Supervisor Michela Alioto-Pier's Office*

May 2009-August 2009 **Mayor's Office of Neighborhood Services** San Francisco, California

*Mayor's Annual Backpack Giveaway Coordinator*

- Coordinated Mayor Gavin Newson's annual backpack giveaway, which included coordinating the distribution of 2, 500 backpacks to 40 community partners and 500 backpacks to day-of participants.
- Coordinated all aspects of this large-scale event, which included working with several City agencies (San Francisco Police Department, Municipal Transit Authority, Department of the Environment) to ensure the correct permits were issued, the correct streets were closed for the event and the correct public transportation vehicles were re-routed.
- Supervised over \$25, 000 worth of donations within a 2 month period.
- Handled and researched constituent complaints.

May 2009-June 2010 **World Food Program USA** San Francisco, California

*California State Coordinator*

- Organized, managed and recruited World Food Program Committee members throughout California that work to support the largest humanitarian effort in the world, World Food Program of the United Nations.

April 2009-May 2010 **Black Rock Arts Foundation** San Francisco, California  
*Consultant for Volunteer Program*

- Oversaw the creation of a complete volunteer management system for this organization.
- Created volunteer handbook, volunteer application, volunteer intake process and streamlined response to handle influx of volunteers.

- Managed database of over 600 volunteers, the majority of which were active files.
- Coordinated events that utilized over 75 volunteers per event.

August 2007-May 2008    **Land of Lincoln Legal Assistance**                      Champaign, Illinois  
*Law and Health Case Volunteer*

- Researched information and provided paperwork to low-income clients that had been denied Medicaid and Social Security Disability benefits.
- Maintained case files for clientele.

August 2007-August 2008                      **Metanoia Centers, Inc.**                      Champaign, Illinois  
*Program Coordinator*

- Case manager for Summer Youth Employment Program, which connected under served youth with summer employment opportunities.
- Contacted several community for-profit and nonprofit organizations to build partnerships so these entities would sponsor the youth for employment.
- Created several brochures, publications and press releases for various campaigns within the organization.

August 2004-April 2006    **Salvation Army Social Services**                      Champaign, Illinois  
*Social Services Assistant*

- Mobilized community resources for Salvation Army clientele.
- Located low income housing for residents that sought our services.
- Case manager for over 70 Hurricane Katrina evacuee families that relocated to Champaign.

## COMMUNITY ACTIVITIES

- I oversee a yearly public safety project that serves over 600 children and their family members, called 'International Walk to School Day.'
- Board Member, SF Bay Area Illini, present
- Board Member (Secretary), Friends of the Independent Living Skills Program (With 3 other Board Members oversee \$100, 000 budget), present
- Board Member (Secretary), North of Market/ Tenderloin Community Benefit District (With 11 other Board Members oversaw \$1, 000, 000 budget), 2009-2010
- Online Photographer, The News-Gazette (largest newspaper in Central Illinois), 2008
- Restarted *Family to Family* support group for the Depression and Bipolar Support Alliance of Champaign County, 2008
- Radio Show Host, Radio Free Urbana, 2006-2007.



San Francisco  
BOARD OF SUPERVISORS

Date Printed: August 21, 2012

Date Established: August 18, 1993

Active

**SUNSHINE ORDINANCE TASK FORCE 2000**

**Contact and Address:**

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Fax: (415) 554-7854

Email: [soff@sfgov.org](mailto:soff@sfgov.org)

**Authority:**

Added by Board of Supervisors' Ordinance No. 265-93 (Added Admin. Code Section 67.30); amended by Ordinance Nos. 118-94, 432-94, 287-96, 198-98, 387-98, and by Proposition G adopted November 2, 1999.

**Board Qualifications:**

The Sunshine Ordinance Task Force 2000 consists of a total of thirteen members, eleven of whom are appointed by the Board of Supervisors. The Mayor or his/her designee, and the Clerk of the Board of Supervisors or his/her designee serve as non-voting members. All members must have experience and/or demonstrated interest in the issues of citizen access and participation in local government. The City Attorney shall serve as legal advisor to the Task Force.

The members are drawn from the following categories: two appointed from names submitted by local chapter of the Society of Professional Journalists, one an attorney and one a local journalist; one appointed from the press or electronic media; one appointed from names submitted by the local chapter of the League of Women Voters; four members of the public who have demonstrated interest in or have experience in the issues of citizen access and participation in local government; two members of the public experienced in consumer advocacy; one appointed from names submitted by New California Media, to be a journalist from a racial/ethnic-minority-owned news organization.

The term of each appointive member shall be two years unless earlier removed by the Board of Supervisors. In the event of such removal or vacancy during the term of office of any appointive member, a successor shall be appointed for the unexpired term of the office vacated.

"R Board Description" (Screen Print)

San Francisco  
BOARD OF SUPERVISORS

At all times, the Task Force shall include at least one member who shall be a member of the public who is physically handicapped and who has demonstrated interest in citizen access and participation in local government.

The Task Force shall advise the Board of Supervisors and provide information to other City departments on appropriate ways in which to implement Chapter 67 of the Administrative Code. The Task Force shall develop appropriate goals to ensure practical and timely implementation of Chapter 67; propose to the Board of Supervisors amendments to Chapter 67; report to the Board of Supervisors at least once annually on any practical or policy problems encountered in the administration of Chapter 67; make referrals to a municipal office with enforcement power under the Sunshine Ordinance or under the California Public Records Act and the Brown Act whenever it concludes that any person has violated any provisions of this ordinance or the Acts.

In addition to regular Task Force meetings, Task Force members are expected to participate in committee work.

Reports: Receive and review the Annual Report of the Supervisor of Public Records and may request additional reports or information as it deems necessary. Shall issue public reports as it sees fit, evaluating compliance with this ordinance and related California laws by the City or any Department, Officer, or Official thereof.

Sunset Date: None