

File No. 121041

Committee Item No. 3

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date 11/01/2012

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date October 29, 2012

Completed by: Victor Young Date \_\_\_\_\_

1 [Accept and Expend Grant - Energy Efficiency Program - \$2,977,000]

2  
3 **Resolution retroactively authorizing the Department of the Environment to accept and**  
4 **expend a grant in the amount of \$2,977,000 from the California Public Utilities**  
5 **Commission, through Pacific Gas and Electric Company, to continue an energy use**  
6 **and demand reduction through Energy Efficiency Program in the City and County of**  
7 **San Francisco for the period of October 15, 2012, through December 31, 2012.**

8  
9 WHEREAS, The California Public Utilities Commission ("the CPUC"); requires the  
10 Investor-Owned Utilities (IOUs) to use ratepayer dollars to fund and administer a portfolio of  
11 programs that enhance system reliability and provide in-state benefits, including cost-effective  
12 energy efficiency; and

13 WHEREAS, The City, through the Department of the Environment, and the Pacific Gas  
14 and Electric Company ("PG&E"), the IOU serving the City, have, since 2003, entered into a  
15 series of contracts and contract modifications to conduct energy efficiency programs in the  
16 City using funds allocated for this purpose by the CPUC through PG&E; and

17 WHEREAS, The CPUC, at its regular meeting of September 24, 2009 made an initial  
18 award of \$12,000,000 of Public Goods Charge revenues to fund the partnership program  
19 between PG&E and the City for additional energy efficiency programs; and

20 WHEREAS, The Department of the Environment negotiated a new revenue contract  
21 with PG&E ("the Contract") for \$11,400,000 beginning in 2010; and

22 WHEREAS, In 2010, PG&E awarded an additional \$455,000 to the Department of the  
23 Environment which was approved through the AAO process; and

24 WHEREAS, In early 2012, PG&E awarded an additional \$2,400,000 to the Department  
25 of the Environment which was approved through the A&E process; and

1           WHEREAS, The Energy Watch program since 2010 has provided technical services  
2 and \$8,476,000 in incentives to upgrade over 2,600 business and multifamily buildings in San  
3 Francisco, reducing energy bills by more than \$9,876,700 per year; and

4           WHEREAS, The Department of the Environment and PG&E have agreed to increase  
5 the program goals and incentive funds; and

6           WHEREAS, The Department of the Environment and PG&E have negotiated an  
7 addition to the contract of \$2,977,000, all of which will be spent on incentives to offset the cost  
8 of energy efficient improvements in San Francisco businesses and multifamily buildings; and

9           WHEREAS, The budget for this additional funding does not include indirect costs; and

10          WHEREAS, PG&E may consider adding additional funds in the future to the contract  
11 based on the availability of funds; and

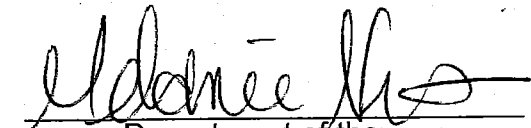
12          WHEREAS, The term of the grant is from October 15, 2012, to December 31, 2012;  
13 and

14          WHEREAS, The contract does not require an Annual Salary Ordinance amendment  
15 and partially reimburses the Department of the Environment for 10 existing positions; now,  
16 therefore, be it

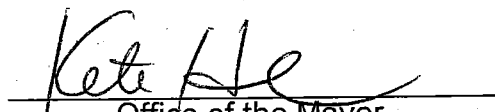
17          RESOLVED, That pursuant to Administrative Code section 10.170-1, the Board of  
18 Supervisors retroactively authorizes the Department of the Environment to accept and expend  
19 a grant in the amount of up to \$2,977,000 from CPUC, through the PG&E Company, to  
20 continue the Energy Efficiency Program in the City and County of San Francisco.  
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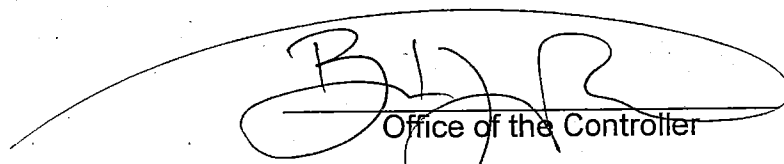
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RECOMMENDED:

  
Department of the  
Environment

APPROVED:

  
Office of the Mayor

  
Office of the Controller

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** The Department of the Environment  
**DATE:** October 12, 2012  
**SUBJECT:** Accept and Expend Resolution State Grant  
**GRANT TITLE:** PG&E Energy Upgrade California

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Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Grant award letter from funding agency
- Other (Explain):

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Rachel Buerkle

Phone: 415-355-3704

Interoffice Mail Address:

Certified copy required Yes

No X

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).



**Grant Resolution Information Form**

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: PG& E Energy Efficiency Program
- 2. Department: Department of the Environment
- 3. Contact Person: Rachel Buerkle Telephone: 415-355-3704
- 4. Grant Approval Status (check one):
  - Approved by funding agency
  - Not yet approved
- 5. Amount of Grant Funding Approved or Applied for: \$2,977,000
- 6a. Matching Funds Required: \$ None
- b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: CA Public Utilities Commission
- b. Grant Pass-Through Agency (if applicable): Pacific Gas & Electric
- 8. Proposed Grant Project Summary: This is continuing funding for energy efficiency programs which provide technical services and incentives to upgrade businesses and multifamily buildings in San Francisco thus reducing energy use and greenhouse gas emissions.
- 9. Grant Project Schedule, as allowed in approval documents, or as proposed:
  - Start-Date: October 15, 2012 End-Date: December 31, 2012
- 10a. Amount budgeted for contractual services: \$2,977,000
- b. Will contractual services be put out to bid? No, will be an increase to current contract.
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? No, contract includes ARRA funding. All of the increased funding is for incentives to program participants; none will be used for contractor services.
- d. Is this likely to be a one-time or ongoing request for contracting out? On-going
- 11a. Does the budget include indirect costs?  Yes  No
  - b1. If yes, how much? N/A
  - b2. How was the amount calculated? N/A
  - c1. If no, why are indirect costs not included?
    - Not allowed by granting agency
    - To maximize use of grant funds on direct services

Other (please explain): Original contract included indirect of \$192,500. Increased funds are only for incentives to program participants.

c2. If no indirect costs are included, what would have been the indirect costs? -0-. Indirect is based on salary costs, and this funding is for incentive payments only.

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s)       | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)                 |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Claudia Molina, Departmental ADA Coordinator, Payroll Personnel Clerk


Date Reviewed: 10/12/12

  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Melanie Nutter, Director, Department of the Environment

Date Reviewed: 10/12/12

  
(Signature Required)



**Department of the Environment-City and County of San Francisco (SFE)**

**Accept and Expend Grant Funds from  
PG&E**

			PG&E
<b>Personnel</b>			
<b>Contracts</b>	ICF	Program Implementation, Incentives to participants	\$ 2,977,000
		<b>Sub-Total Contract/ Grant</b>	<b>\$ 2,977,000</b>
<b>Indirect</b>			
<b>Grand Total</b>			<b>\$ 2,977,000</b>



**Pacific Gas and  
Electric Company®**

October 11, 2012

City and County of San Francisco  
Department of Environment  
Melanie Nutter  
11 Grove Street  
San Francisco, CA 94102

*Mailing Address:*  
Mail Code N6G  
Pacific Gas and Electric Company  
P. O. Box 770000  
San Francisco, CA 94177-0001

*Overnight Mail:*  
Mail Code N6G  
Pacific Gas and Electric Company  
245 Market Street  
San Francisco, CA 94105-1702

RE: San Francisco Energy Watch Incentive Budget Increase for 2010-2012 Program Cycle

Dear Ms. Nutter,

Pacific Gas and Electric Company (PG&E) intends to provide the San Francisco Department of Environment (SFDoe) up to **\$2,977,000** in additional incentive funding to continue to implement the San Francisco Energy Watch (SFEW) Local Government Partnership Program through the end of 2012. SFDoe has maximized its current budget of \$17.12 million.

This additional incentive funding will only be used for energy efficiency projects with small business, commercial and multifamily customers that are identified on the SFEW Project Status List provided to PG&E by SFDoe on 9/24/12. This Project Status List includes active applications submitted to SFDoe for projects scheduled to be completed this year. These projects will be closely monitored and managed with sufficient controls put in place to ensure the program stays within the new expanded budget.

Sincerely,

Larry Goldstein  
Director, Channel Engagement  
Pacific Gas and Electric Company

cc:

Ann Kelly, Program Manager, San Francisco Department of the Environment  
Environment Commission, San Francisco Department of the Environment  
Office of the Mayor, City and County of San Francisco