File No	121133	Committee Item No4_	
		Board Item No.	

### **COMMITTEE/BOARD OF SUPERVISORS**

AGENDA PACKET CONTENTS LIST

Committee:	Budget and Finance Committee	Date 12/05/2012
Board of Su	pervisors Meeting	Date
Cmte Boa	Motion Resolution Ordinance Legislative Digest Budget and Legislative Analyst Legislative Analyst Report Youth Commission Report Introduction Form (for hearings Department/Agency Cover Lette MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Commission Award Letter Application Public Correspondence	s) er and/or Report
	(Use back side if additional spa	ce is needed)
		Date November 30, 2012  Date

Resolution authorizing the Department of Emergency Management to retroactively accept and expend a FY2012 Homeland Security Grant Program grant in the amount of \$667,670 from the United States Department of Homeland Security, through the California Emergency Management Agency, for building and sustaining preparedness capabilities for the period of October 12, 2012, through May 31, 2014.

[Accept and Expend Grant - FY2012 Homeland Security Grant Program - \$667,670]

WHEREAS, The City and County of San Francisco (City) has participated in federal and state homeland security grant programs since their inception, and deems participation in those programs to be vital to addressing the City's homeland security needs; and

WHEREAS, The federal Homeland Security Grant Program (HSGP) is a primary funding mechanism for building and sustaining national preparedness capabilities, and funds items such as planning, organization, equipment, training, exercises, and management and administration; and

WHEREAS, The United States Department of Homeland Security (DHS), through the California Emergency Management Agency (Cal EMA), as the State Administrative Agency (SAA), has awarded the City \$667,670 in HSGP funds through the State Homeland Security Grant Program (SHSGP). In California, HSGP funds are coordinated by the SAA for pass-through to the City; and

WHEREAS, The City will use the HSGP grant to fund emergency management and preparedness planning for catastrophic incidents; and

WHEREAS, An amendment to the Annual Salary Ordinance is not required; and WHEREAS, The grant performance period is October 12, 2012 to May 31, 2014; and WHEREAS, The grant terms prohibit including indirect costs in the grant budget; now therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes the Department of Emergency Management (DEM) to retroactively accept and expend \$667,670 in Fiscal Year 2012 HSGP grant funds from DHS, through Cal EMA, for the period of October 12, 2012 through May 31, 2014; and be it

FURTHER RESOLVED, that the grant does not include any provisions for indirect costs, and indirect costs are hereby waived; and be it

FURTHER RESOLVED, that the DEM Executive Director, or designee, is authorized to furnish whatever additional information or assurances that DHS or Cal EMA may request in connection with this grant, to execute any and all agreements or other documents, and to take any other steps necessary to accept, distribute, and expend the grant funds.

1000 110

Recommended:	Approved: _	Jah De.
a. v. a		Mayor
Executive Director	Approved: _	as
		Controller



TO:

### Department of Emergency Manager ant 1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications Phone: (415) 558-3800 Fax: (415) 558-3843

Division of Emergency Services
Phone: (415) 487-5000 Fax: (415) 487-5043

Angela Calvillo, Clerk of the Board of Supervisors



Anne Kronenberg Executive Director

FROM:	Amiee Alden, DEM	
DATE:	November 5, 2012	
SUBJECT:	Accept and Expend Resolu	ution for Subject Grant
GRANT TITLE:	FY 2012 Homeland Securi	ty Grant Program
Attached please find	the original and 4 copies of	each of the following:
_X Proposed gran	nt resolution; original signed	by Department, Mayor, Controller
_X Grant informat	ion form, including disability	checklist
_X Grant budget (	included in the application)	
_X Grant applicati	on	
_X Grant award le	etter from funding agency	
Other (Explain):		
Special Timeline Re	quirements:	
Departmental repres	entative to receive a copy of	the adopted resolution:
Name: Amiee Alden		Phone: 558-3803
Interoffice Mail Addr	ess: DEM – 1011 Turk Stree	<b>t</b>
Certified copy requir	ed Yes 🗌	No ⊠
(Note: certified conie	es have the seal of the City/C	County affixed and are occasionally required by

funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number:
(Provided by Clerk of Board of Supervisors)
Grant Resolution Information Form (Effective July 2011)
Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.
The following describes the grant referred to in the accompanying resolution:
1. Grant Title: FY12 Homeland Security Grant Program
2. Department: Department of Emergency Management
3. Contact Person: Patrick Leung Telephone: 415-487-5024
4. Grant Approval Status (check one):
[X] Approved by funding agency [] Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$667,670
5a. Matching Funds Required: \$0 b. Source(s) of matching funds (if applicable):
7a. Grant Source Agency: United States Department of Homeland Security b. Grant Pass-Through Agency (if applicable): California Emergency Management Agency
3. Proposed Grant Project Summary: The Homeland Security Grant Program (HSGP) provides a primary funding mechanism for building and sustaining national preparedness capabilities. The State Homeland Security Program (SHSP) component provides funding to support the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training, and exercise needs at the state and local levels to prevent, protect against, respond to, and recover from acts of terrorism and other catastrophic events.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: 10/12/2012 End-Date: 5/31/2014
10a. Amount budgeted for contractual services: \$57,600
b. Will contractual services be put out to bid? Some will be put out to bid, some services are specialized in nature and may need to be sole-sourced.
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Federal procurement standards (44 CFR 13.36) prohibit the use of local geographical preferences in the evaluation of bids or proposals.
d. Is this likely to be a one-time or ongoing request for contracting out? This will be a one-time request

[] Yes

[X] No

11a. Does the budget include indirect costs?

b1. If yes, how much? \$

<ul><li>c1. If no, why are indirect costs not included?</li><li>[X] Not allowed by granting agency</li><li>[] Other (please explain):</li></ul>	[] To maximize use of grant funds on direct services
c2. If no indirect costs are included, what would	d have been the indirect costs? 7.79% for Overh
	mments: Grantor requires \$333,000 to be expended by
**Disability Access Checklist***(Department mu Forms to the Mayor's Office of Disability)	ust forward a copy of all completed Grant Information
13. This Grant is intended for activities at (check a	ll that apply):
X] Existing Site(s) [X] Existing Structure ] Rehabilitated Site(s) [] Rehabilitated Structure(s) ] New Site(s) [] New Structure(s)	
concluded that the project as proposed will be in co	yor's Office on Disability have reviewed the proposal and ompliance with the Americans with Disabilities Act and all and regulations and will allow the full inclusion of persons are not limited to:
1. Having staff trained in how to provide reasona	able modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in	a timely manner in order to ensure communication access;
	acilities open to the public are architecturally accessible and Access Compliance Officer or the Mayor's Office on
f such access would be technically infeasible, this	is described in the comments section below:
Departmental ADA Coordinator or Mayor's Office o	of Disability Reviewer:
Terrence Daniel	
Name)	
Human Resources Mgr.	
Title)	
Date Reviewed:/   -   -   2	1 Manual
* .	(Signature Required)
Department Head or Designee Approval of Gran	nt Information Form:
Name) EXECUTIVE OITECTS	
Title) Date Reviewed: WWW 11-5-12	(Signature Required)
	(Oignature Nequired)

b2. How was the amount calculated?

Alterations to this document may result in delayed application approved, inclination requests, or reimbursement requests.
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LEDGER TYPE: Today's Date:

🗞 🚅 Initial Application

## City and County of San Francisco

# Grant Budger

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			(Cal EMA Use On	ly)				
Cal EMA #	FIP\$ #	Vendor Suffix	*	CFDA	#	-	Grant #	<u> </u>
			MERGENCY MA RD FACE SHEET					
	Management Agency, hereafter designa	ated Cal EMA, hereby makes	a Grant Award of fund	s to the following:		· -	- Ta - 7. + .	···
Grant Recipient:     In the amount and for the	City and County of San Francisco he purpose and duration set forth in th	is Grant Award	<del></del>	<u></u>		1a. DUNS#:	070384255	<del></del>
2. Implementing Agenc	1.75/2006/02/03	of Emergency Management			The state of the s	2a, DUNS #:	070384255	<del> </del>
3. Implementing Agenc	cy Address:	<u> </u>	<u></u>				4. Location of	Project:
Street: 1011 Turk St	reet	City:	San Francisco		Zip Code + 4:	94102-6027	San Francisco	
5. Disaster/Program Til	tie: FY12 Horneland Security Gr	ant Program			6. Performance	Period:	11/13/2012	to 6/30/2014
		·						
Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Co
2012	7. HSGP-SHSP		\$667,670				\$0	\$667,670
	8.						\$0	\$0
	9.						\$0	\$0
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	11.			]			\$0	\$0
	12. TOTALS	\$0	\$667,670	\$667,670	\$0	\$0	\$0	12G. Total Project Cost: \$667,670
cerbiy 1 am vested with Board Chair, or Approvin Grant Recipient signifies requirements, federal pri the State Budget.	nsists of this title page, the applicate authority to enter into this Graig Body. The Grant Recipient certificate acceptance of this Grant Award as ogram guidelines, and Cal EMA poles of Sign for Applicant/Grant Recipies.	nt Award Agreement, an fies that all funds receive nd agrees to administer t icy and program guidelin	d have the approval d pursuant to this ac he grant project in a	of the City/Cou preement will be coordance with	nty Financial Office spent exclusively the Grant Award a	er, City Manager on the purpose is well as all app tion of funds ma	r, County Adminis s specified in the plicable state and ay be contingent	trator, Governing Grant Award. The
Name:	Anne Kronenberg		and the second of the second o	Title:	Executive Director	oyer 20 Noniber.	210000117	emplement by the result of the second of the
Telephone:	415-558-3866	FAX: 415-558-3893		Email:	anna kronenberg Salac	v.org		
ayment Mailing Address:	(area code) 1011 Tork Street	(area code)		City:	San Francisco		Zip Code + 4:	94102-6027
Ignature:	1me a	asel		Date:	08/10/12			<u> </u>
			(FOR Cal EMA USE O	NLY)				
	I hereby certify upon my pers	onal knowledge that budget	ed funds are available	for the period and	purposes of this exp	enditure stated a	bove.	
al EMA Fiscal Officer		Date	-		Cal EMA Secretary (	or designee)		Date
				·				

AUTHORIZED BODY OF 5 - SIGNATURE AND CONTACT INFORMATION
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CFDA#

96,067

## City and County of San Francisc

Position   Signature County Public Health Officer County Fire Chief County Sheriff Chief of Police   County Sheriff Chief of Police	7	Printed Name Barbara Garcia : ***********************************	Tible	Phone	Email  STREET ST
Health Officer  Chief  Chief  Gon (Optional)	white	Barbara Garcla co 中部	不行の とこれにはなるできたがらは通いと大心を変	1415-554-7600	- 私のにより、場合によって人のの情報を、それをあり、出しているがないなって、古典的にはないのでは、一般にはない
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tion (Optional)	The state of	Oganne!Hayes:White	**** *********************************	**: 2*415-558-3400.	* Secretary/lifechie/@strov.org
3	A Howell		「TubenWsheriff	415-554-7225	Sherif@stov.org
	= Schkett	Greg Suhr	Police Chief	. 415-553-1551	* <u>procycos@subr</u>
Additional Position (Optional)					
Additional Authorized Agent contact Information	bon				
Authorized Agent's Name		[Mailing Address	laty	State   Zip   Phone	пе
Anne Kronenberg	Directori	* ***   1010 Turk Street 5   1.6 Learn	Sanifrancisco	94102	8-2745
Rob Dudgeon,	Deputy/Directors	**************************************	San Francisco	CA: 94102. 411	94102; 415-487-5006 tob dudgeon@s/gov.org.
William Lee	Director of Finance Administration #1 101	radonas 1011sTürkİsreelik	San/Francisco	A :> 94102., 41!	CA 🐎 94102 415:558-3866 × William Jee@sigov.org
Bijan Karlmi	Assistant Deputy, Director 🔑 💮	* ** ** 30'Vaniness. Suite 3300'*	San Francisco	CA   941021   415-487-50101 -	-487-5010≀ * <u>bijan karlmi@sigóv.org</u>
	<b>第</b> 三年的一种				
Contact's Name	itle	Mailing Address	City	State Zip Phone	ne man de la company de la com
Patrick Leung	Granti Manager	A 30Vani Ness, Sulte 73300 (187	an Ness (Sulte 3300 Table 1 15 - 4 15	A 4 2 94 102 4 41:	-487/5024 1 partick in leuna @sigov.org
Fermi Chau	- 🙀 Principal Accountant 🐃	*** 301Van Ness's Sultai 3300**** *** San Francisco		CATC. 94102. 41:	- 1 CAEC 94102* 415-487-5030
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### FFATA Financial Disclosure

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Gity and County of San Francisco by Section 6202(a) of the Government Funding Transparency Act of 2006), as amended by Section 6202(a) of the Government Funding Transparency Act of 2008 (PL 110-252), which is outlined in FEMA GPD information Bulletin No. 350.

- Federal Awards, <u>and</u> \$25M or more in annual gross revenues from Federal awards, <u>and</u> the public If the subgrantee in the preceding year did not get 80% or more of its annual gross revenues from does have access to information about the compensation of the senior executives of the entity, then the subgrantee is not subject to the FFATA Financial Disclosure requirements.
  - FATA Financial Disclosure is in addition to the Authorized Body of Five page.
    - Cal EMA enters FFATA information on behalf of the subgrantee.

Total Compensation								
Annual Dollar Value of Benefits								
Annual Salary								
Title								
Executive Name								

Not Subject to FFATA Financial Disclosure

ations to this document may result in delayed application approval, modification requests, or reimbursement i rantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

rantees may be asked to revise and/or re-submit any altered rinancial management romns Workbool

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## City and County of San Francisco

Project	State Javestment Justifiedton Coals and Objectives	Rajset छक्क्षांग्रीकृ	PA TELEVISION PROPERTY.	Rode Riving
Project A	State Investment Justification Goal 4, Objectives 4.1	Enhance Community Resilience	This project supports sustainment of the CCSF and regional participants to enhance Community Hub Planning and Culture of Preparedness, swell as enhance and Increase citizen preparedness and training of volunteers for emergency response and recovery.	At the 6-month mark, this project will be 10% complete and \$9,120 funds will be expended.  4x the 12-month mark, this project will be 25% complete and \$22,800 funds will be expended.  At the 18-month mark, this project will be 50% complete and \$45,600 funds will be 50% complete and \$45,600 funds will be 50% complete and \$45,600 funds will be
Project B	State Investment Justification Goal 5, Objectives 5.1, 5.2, 5.3	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	San Francisco maintains a forward leaning posture in preparedness for CRRNE events and acquiring or sustaining readiness of related equipment is an on-going need. This project supports sustainment of the CCSF and regional participants to enhance planning efforts with emphasis toward carbastrophic events. Emergency Management efforts continue in development of recovery planning, wulnerable populations planning, and continuity of operations, and multi-hazard emergency response planning.	At the 6-month mark, this project will be 110% complete and \$55,847_ funds will be expended the state of \$15,847_ funds will be 25% complete and \$139,618 funds will be expended.  At the 18-month mark, this project will be 60% complete and \$335,082 funds will be expended.
Project C	State Investment Justification Goal 6, Objectives 6.1, 6.2	Enhance Medical and Public Health Preparedhess	This project supports sustainment of the CCSF and regional participants to improve and strengthen medical response planning.	At the 6-month mark, this project will be 50% complete and \$18,000 funds will be expended.  At the 12-month mark, this project will be 100% complete and \$18,000 funds will be expended.  At the 18-month mark, this project will be 100% complete and \$18,000 funds will be 200% complete and \$18,000 funds will be 200% complete and \$18,000 funds will be
Project D	investment Goal Objective			At the 6-month mark, this project will be
Project E	Investment Goal Objective			At the 6-month mark, this project will be

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City and County of San Francisco

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Initial Application August 10, 2012 Today's Date: LEDGER TYPE:

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Solution Area Sub-Category		Develop and Enhance Plans, Protocols and Systems	Develop and Enhance Plans, Protocols and	CBRNE Search and Rescue	CBRNE Search and Rescue	Information Technology	Power	Other Authorized Equipment	Grant Admin	Staff Expenses																
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Initial Application August 10, 2012

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City and County of San Francisco

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City and County of San Francisco

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Initial Application

LEDGER TYPE: CFDA#

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City and County of San Francisco

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CONSULTANT / CONTRACTOR

Initial Application August 10, 2012

LEDGER TYPE: Today's Date:

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City and County of San Franc

-									Billable	Billable Hour Breakdown	wn		
roject	Consulting Firm & Consultant Name	Project & Description of Services	Deliverable	Solution Area	Solution Area Sub- Category	Expenditure Category	Period of Expenditure	Fee for Deliverable	Total Salary & Benefits charged for this Reporting	Hourly/Billing Rate	Total Project Hours	Cash Request #	Total Cost Charged to Grant
				March Start							•	•	
<u>m</u>	Database Vendor - TBD	Enhancement of City Shelter Database	Shelter Database Upgrade for NSS Compatibility	Planning	Develop and Enhance Plans, Protocals and Systems	Consultant/Contra ctor Fee							
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City and County of San Francisco

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CFDA #:

## City and County of San Francisco

Supporting Information for Reimbursement/Advance of State and Federal Funds

This request is for an/a: Initial Application

This claim is for costs incurred within the grant expenditure period from and does not cross fiscal years,

(Beginning Expenditure Period Date)

(Beginning Expenditure Period Date)

(Cash or Mod Request #)

(Amount This Request)

Under Penalty of Perjury I certify that:

t am the duly authorized officer of the claimant herein. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

Statement of Certification - Authorized Agent

This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications which are being submitted. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or Approving Body. The Grant Recipient certifies that all funds received pursuant to this grant and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidelines. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget. For HSGP: All equipment and training procured under this grant must be in support of the development or maintenance of an identified team or capability.

Anne Kronenberg, Executive Director

Printed Name and Title

Signature of Authorized Agent.

8,10112

Please reference the Instructions Page under the "Authorized Agent" section for instructions/address on where to mail workbook



Edwin M. Lee Mayor

### **Department of Emergency Management**

1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications P (415) 558-3800 F (415) 558-3843 Division of Emergency Services P (415) 487-5000 F (415) 487-5043

Anne Kronenberg Executive Director

### 2012 State Homeland Security Grant Program Narrative Attachments

The following narrative summaries are provided based on page 14 of the CalEMA Fiscal Year 2012 Homeland Security Grant Program California Supplement to the Federal Program Guidance and Application Kit. All percentages are based on a funding allocation of \$667,670 (LE + SHSP) for the City and County of San Francisco.

### 25% Law Enforcement

The City and County of San Francisco (CCSF) is committed to implementing National and State grant priorities in accordance with the Department of Homeland Security (DHS) FY12 SHSGP requirements. The \$183,050 being allocated to law enforcement will focus on building prevention and protection capabilities.

The table below identifies the projects that constitute at least 25% of the total FY12 SHSGP allocation that address the Law Enforcement terrorism prevention-oriented capability.

Piojee	Description	Funding	Diseipline	Soluion Area	ग्वहा
В	SHF Respirator	SHSGP	LE	Equip	\$1,000
В	SHF Airbags	SHSGP	LE	Equip	\$1,000
В	SHF Shoring Equipment	SHSGP	LE	Equip	\$3,750
В	SHF Pneumatic Hand Tools	SHSGP	LE	Equip	\$500
В	SHF Hand Tools	SHSGP	LE	Equip	\$500
В	SHF Electric Tools	SHSGP	LE	Equip	\$500
В	SHF Gasoline-Powered Tools	SHSGP	LE	Equip	\$10,000
В	SHF Hydraulic Tools	SHSGP	LE	Equip	\$10,000
В	SHF Heavy Rigging Tools	SHSGP	LE	Equip	\$10,000
В	SHF Portable Generator	SHSGP	LE	Equip	\$40,000
В	SHF K9 Contraband Task Force Kit	SHSGP	LE .	Equip	\$12,250
В	POL Underwater Metal Detector	SHSGP	LE	Equip	\$10,000
В	POL Protective Dry Suit	SHSGP	LE	Equip	\$45,000
В	POL Dry Suit Undergarment	SHSGP	LE	Equip	\$14,000
В	POL Diving Boots	SHSGP	LE	Equip	\$2,500
·B	POL Diving Gloves	SHSGP	LE	Equip	\$2,500
В	POL Diving Hoods	SHSGP	LE	Equip	\$1,000
В	POL EOTECH G23 Magnifier	SHSGP	LE	Equip	\$18,550

Total \$183,050 25% Cap \$166,918

### 5% M&A Cap

CCSF is allocating the maximum of 5% of HSGP funds in accordance with DHS FY12 HSGP requirements. The amount of M & A funds requested for these projects is \$33,383. The amount requested for projects A to C is \$634,287.

### 50% Personnel Cap

CCSF has chosen to allocate \$552,000 of HSGP towards supporting personnel who are assisting with efforts to advance whole community security and emergency management by developing and maintaining viable all-hazards, all threat emergency plans through extensive community engagement in accordance with DHS FY12 HSGP requirements.

The table below identifies the projects that include personnel costs. The 50% cap only applies to the use of SHSGP funds.

Riojee	Description .	[auneline]	Discipline	Solution", Area	ाजहां
Α	FIR - Disaster Corps Coordinator	SHSGP	EMG	Plan	\$91,200
В	DEM - Department planner	SHSGP	EMG	Plan	\$60,537
				Total 50% Cap	\$151,737 \$333,835

### Special Needs Populations

CCSF has integrated populations whose members may have additional access and functional needs before, during, and after an incident in planning, response and recovery documents. In accordance with the California Emergency Management Agency FY 12 HSGP requirements, we are providing the name, title and contact information for the local person responsible for coordinating access and functional needs of these populations in planning, response and recovery, and submitting this information as part of our application for HSGP funding.

### Our representative is:

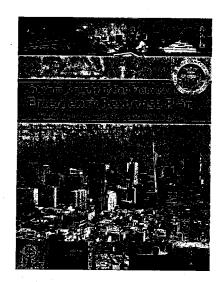
Robert Stengel
Care and Shelter Planner
Department of Emergency Management
30 Van Ness, Suite 3300
San Francisco, CA 94102
415.487.5015 w
415.487.5043 f
robert.stengel@sfgov.org

### Describe your EOP

CCSF maintains an Emergency Response Plan (ERP) that utilizes an all-hazards approach to emergency planning, and therefore encompasses all hazards applicable to CCSF, both natural and man-made, ranging from planned events to large-scale disasters. Some of these hazards require extensive attention and are further detailed in the hazard-specific annexes to this plan.

Hazards that CCSF is particularly vulnerable to include, but are not limited to:

- Earthquake
- Hurricane
- Tsunami
- Flood
- Winter Storm
- Terrorism / CBRNE



The ERP addresses the roles and responsibilities of CCSF during all-hazards emergency response. Specifically, the ERP identifies and describes CCSFs interaction with regional, State, and Federal entities, the role of the San Francisco Emergency Operations Center (EOC), and the coordination that occurs between the EOC and City departments and agencies.

For a complete copy of CCSF's ERP, browse to: <a href="http://www.sfdem.org/index.aspx?page=4">http://www.sfdem.org/index.aspx?page=4</a> and select Emergency Response Plan from the list.

### Training with AAR/Exercise Detail

CCSF will provide grant-funded training that addresses a gap identified through an after-action report or will contribute to a capability that will be evaluated through an exercise as per DHS FY11 SHSGP guidance.

\$18,000

The training courses proposed will meet the California Emergency Management Agency criteria for assigning a Federal Tracking Number and the requirements set forth by the Department of Homeland Security in the DHS FY 12 HSGP Guidance & Application Kit.

### **Equipment**

CCSF has chosen to allocate \$424,950 of HSGP funds towards purchasing equipment that will support the development or maintenance of an identified capability in accordance with DHS FY12 HSGP requirements.

Below is a list of items that will be purchased using FY12 HSGP funds:

Rojes	Description	(QIED)	Funding	Discipline,	Jotal
В	SHF Respirator (10)	01AR-06-REUS	SHSP/LE	LE	\$1,000
В	SHF Airbags (2)	03SR-01-ABAG	SHSP/LE	LE	\$1,000
В	SHF Shoring Equipment (1)	03SR-01-SHOR	SHSP/LE	LE	\$3,750
В	SHF Pneumatic Hand Tools (1)	03SR-01-TLPN	SHSP/LE	LE	\$500
В	SHF Hand Tools (5)	03SR-02-TLHN	SHSP/LE	LE	\$500
В	SHF Electric Tools (2)	03SR-02-TPEL	SHSP/LE	LE	\$500
В	SHF Gasoline-Powered Tools (4)	03SR-02-TPGS	SHSP/LE	LE	\$10,000
В	SHF Hydraulic Tools (4)	03SR-02-TPHY	SHSP/LE	LE	\$10,000
В	SHF Heavy Rigging Tools (4)	03SR-02-TRIG	SHSP/LE	LE	\$10,000
В	SHF Portable Generator (1)	10GE-00-GENR	SHSP/LE	LE	\$40,000
В	SHF K9 Contraband Task Force Kit (1)	02EX-00-KTFO	SHSP/LE	LE	\$12,250
В	POL Underwater Metal Detector (2)	03WA-01-UWMD	SHSP/LE	LE	\$10,000
В	POL Protective Dry Suit (20)	01WA-05SUTD	SHSP/LE	LE	\$45,000
В	POL Dry Suit Undergarment (20)	01WA-03-UNDR	SHSP/LE	LE	\$14,000
В	POL Diving Boots (20)	01WA-03-BOOT	SHSP/LE	LE	\$2,500
В	POL Diving Gloves (20)	01WA-03-GLOV	SHSP/LE	LE	\$2,500
В	POL Diving Hoods (20)	01WA-03-HOOD	SHSP/LE	LE	\$1,000
В	POL EOTECH G23 Magnifier (30)	030E-02-SCOP	SHSP/LE	LE	\$18,550
	FIR Vessel Rapid Deployment Dock (1)	17WC-00-BOAT	SHSGP	FS	\$40,000
В	CON Document Management System (1)	04HW-01-INHW	SHSGP	GA	\$85,000
	RPD Portable Generator (1)	10GE-00-GENR	SHSGP	EMG	\$96,900
В	DEM Duty Officer WPS Phone Service (25)	21GN-00-MAIN	SHSGP	EMG	\$20,000
					\$ 424.050

**Equipment Typing** 

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В	SHF Respirator (10)	On-scene Security and Protection	Mobile Field Force Law
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В	SHF Airbags (2)	On-scene Security and Protection	Mobile Field Force Law
			Enforcement
В	SHF Shoring Equipment (1)	On-scene Security and Protection	Mobile Field Force Law
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В	SHF Pneumatic Hand Tools (1)	On-scene Security and Protection	Mobile Field Force Law
_ P			Enforcement
В	SHF Hand Tools (5)	On-scene Security and Protection	Mobile Field Force Law
-			Enforcement
В	SHF Electric Tools (2)	On-scene Security and Protection	Mobile Field Force Law
-			Enforcement
В	SHF Gasoline-Powered Tools (4)	On-scene Security and Protection	Mobile Field Force Law
P		,	Enforcement
В	SHF Hydraulic Tools (4)	On-scene Security and Protection	Mobile Field Force Law
B			Enforcement
В	SHF Heavy Rigging Tools (4)	On-scene Security and Protection	Mobile Field Force Law
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			Enforcement	
В	SHF Portable Generator (1)	On-scene Security and Protection	Mobile Field Force Law	
			Enforcement	
В	SHF K9 Contraband Task Force Kit (1)	Screening, Search, and Detection	Bomb Squad/Explosvies	
			Team	
В	POL Underwater Metal Detector (2)	Interdiction and Disruption	Public Safety Dive Team	
В	POL Protective Dry Suit (20)	Interdiction and Disruption	Public Safety Dive Team	
В	POL Dry Suit Undergarment (20)	Interdiction and Disruption	Public Safety Dive Team	
В	POL Diving Boots (20)	Interdiction and Disruption	Public Safety Dive Team	
В	POL Diving Gloves (20)	Interdiction and Disruption	Public Safety Dive Team	
В	POL Diving Hoods (20)	Interdiction and Disruption	Public Safety Dive Team	
В	POL EOTECH G23 Magnifier (30)	Physical Protective Measures	SWAT/Tactical Teams	
В	FIR Vessel Rapid Deployment Dock (1)	Public and Private Services and	Fire Boat	
		Resources		
В	CON Document Management System (1)	Operational Coordination	EOC	
			Finance/Administration	
В	RPD Portable Generator (1)	Public and Private Services and	Generators	
		Resources		
В	DEM Duty Officer WPS Phone Service (25)	Situational Assessment	EOC Management Support	
			Team	

CCSF will partner with the city's Office of Contracts Administration (OCA) to hold procedure review meetings with each department that is purchasing equipment. During the meetings, OCA will review current CCSF purchasing policies (i.e. sole source requirements, multiple bidders, etc), grant requirements (i.e. no local favoritism) and other relevant policies to ensure purchases comply with all FY12 HSGP rules.



Edwin M. Lee Mayor

### **Department of Emergency Management**

1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications P (415) 558-3800 F (415) 558-3843 Division of Emergency Services P (415) 487-5000 F (415) 487-5043

Anne Kronenberg Executive Director

### 2012 State Homeland Security Grant Program Approval Authority Contact Information

Below is the contact information for the Authorized Body of 5 as identified in the City and County of San Francisco's 2012 Homeland Security Grant Program:

County Public Health Officer

Barbara Garcia Director of Health Department of Public Health 101 Grove St

San Francisco, CA 94102

415.554.2600

barbara.garcia@sfdph.org

Joanne Hayes-White

Fire Chief

San Francisco Fire Department

698 2<sup>nd</sup> Street

San Francisco, CA 94107

415.558.3400

secretary.firechief@sfgov.org

Joanne Hayes-White

Fire Chief

San Francisco Fire Department

698 2<sup>nd</sup> Street

San Francisco, CA 94107

415.558.3400

secretary.firechief@sfgov.org

Vicki Hennessey Sheriff (Interim) City Hall, Rm 456

1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

415.554.7225 sheriff@sfgov.org

Greg Suhr Chief of Police

San Francisco Police Department

850 Bryant St. #525 San Francisco, CA 94103

415.553.1551

greg.suhr@sfgov.org

County Fire Chief

Municipal Fire Chief

County Sheriff

Chief of Police



### City and County of San Francisco Certified Copy

City Hall I Dr, Carlton B. Goodlett Place San Francisco, CA 94102-4689

### Resolution

120534

[ 2012 Homeland Security Grants ]

Sponsor: Mayor

Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal financial assistance under various grant programs, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

5/22/2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

5/29/2012 Mayor - APPROVED

STATE OF CALIFORNIA CITY AND COUNTY OF SAN FRANCISCO

CLERK'S CERTIFICATE

I do hereby certify that the foregoing Resolution is a full, true, and correct copy of the original thereof on file in this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the offical seal of the City and County of San Francisco.

August 17, 2012

Date

Angela Calvillo

Clerk of the Board

[2012 Homeland Security Grants]

Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal financial assistance under various grant programs, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

WHEREAS, The State of California, through various homeland security grant programs, provides support for the development and maintenance of the capability of local jurisdictions to prepare for and respond to natural disasters, acts of terrorism, and other manmade disasters, as well as disperses federal funds provided for this purpose; and

WHEREAS, The City and County of San Francisco has participated in these programs since their inception and deems them vital to the continued well-being of its citizens; and

WHEREAS, The State of California requires that applicant's agents be named in the resolution, now, therefore, be it

RESOLVED, That the Board of Supervisors of the City and County of San Francisco authorizes the Executive Director of the Department of Emergency Management; or in his or her absence, the Chief Financial Officer, the Deputy Director, or the Assistant Deputy Director of the Department of Emergency Management; or the General Manager, Assistant General Manager, or Chief Financial Officer of the Bay Area UASI program, to execute for and on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal

financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California, as well as provided directly by the State of California, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

Mayor Lee BOARD OF SUPERVISORS



### City and County of San Francisco **Tails**

### City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

### Resolution

File Number:

120534

Date Passed: May 22, 2012

Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal financial assistance under various grant programs, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

May 22, 2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 120534

I hereby certify that the foregoing Resolution was ADOPTED on 5/22/2012 by the Board of Supervisors of the City and County of San Francisco.

> Angela Calvillo Clerk of the Board

**Date Approved** 



Edwin M. Lee Mayor

### Department of Emergency Management 1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications Phone: (415) 558-3800 Fax: (415) 558-3843

Division of Emergency Services Phone: (415) 487-5000 Fax: (415) 487-5043 Anne Kronenberg Executive Director

### 2012 State Homeland Security Grant Program City and County of San Francisco Authorized Agents

The following contact information pertains to the Authorized Agents as identified in the City and County of San Francisco's adopted resolution for the 2012 State Homeland Security Grant Program.

### **Executive Director**

Anne Kronenberg
Department of Emergency Management
1011 Turk Street
San Francisco, CA 94102
Phone: (415) 558-2745

Fax: (415) 558-3841

Email: anne.kronenberg@sfgov.org

### **Chief Financial Officer**

William Lee Department of Emergency Management 1011 Turk Street San Francisco, CA 94102 Phone: (415) 558-3866

Fax: (415) 558-3841

Email: william.lee@sfgov.org

### **Deputy Director**

Rob Dudgeon
Department of Emergency Management
30 Van Ness Avenue, Suite 3300
San Francisco, CA 94102
Phone: (415) 487-5010

Fax: (415) 487-5043

Email: rob.dudgeon@sfgov.org

### **Assistant Deputy Director**

Bijan Karimi Department of Emergency Management 30 Van Ness Avenue, Suite 3300 San Francisco, CA 94102

Phone: (415) 487-5006 Fax: (415) 487-5043

Email: bijan.karimi@sfgov.org

The primary point of contact for this grant is:

Patrick Leung
Department of Emergency Management
30 Van Ness Avenue, Suite 3300
San Francisco, CA 94102
Phone: (415) 487-5024

Email: patrick.n.leung@sfgov.org



October 12, 2012

Anne Kronenberg San Francisco City/County 1011 Turk Street San Francisco, CA 94102

SUBJECT:

NOTIFICATION OF SUBGRANTEE AWARD APPROVAL

FY 2012 Homeland Security Grant Program (HSGP) Grant #2012-SS-00123; Cal EMA 075-00000

Subgrantee Performance Period: October 12, 2012 to May 31, 2014

Dear Ms. Kronenberg:

The California Emergency Management Agency (Cal EMA) has approved your FY 12 Homeland Security Grant Program (HSGP) award in the amount of \$667,670. Once your completed application is received and approved, you may request reimbursement of eligible grant expenditures using the Cal EMA Financial Management Forms Workbook available at <a href="https://www.calema.ca.gov">www.calema.ca.gov</a>.

During the review process, a Cal EMA representative examined and evaluated your FY 12 HSGP grant application. As a result of this review, some of your funded projects may have been assigned performance milestones shorter than the subgrantee performance period, based in part on information provided in your application and submitted workbook. Performance milestones will be used by Cal EMA to both determine the appropriate date to disencumber funds awarded under this grant and redirect them to other needs across the State and as indicators of performance and grant management capacity in future competitive grant applications.

Activities:	· · · · · · · · · · · · · · · · · · ·		<u>Amount</u>	Completion Date
				***************************************
ALL PROJECTS		and the second second	\$333,000	10/31/13

Additionally, Aviation/Watercraft requests, Establish/Enhance Emergency Operations Center (EOC) projects, projects requiring Environmental and Historic Preservation (EHP) review and Sole Source Procurement requests will require additional approvals from Cal EMA. Subgrantees must obtain written approval for these activities **prior** to incurring any costs, in order to be reimbursed for any related costs under this grant. Subgrantees are required to obtain a performance bond for any equipment item over \$250,000, or any vehicle, aviation, or watercraft (regardless of the cost) financed with homeland security dollars.

Following acceptance of this award, you must enter your grant information into the US Office of Grants and Training, Grant Reporting Tool (GRT), for the December 2012 Biannual Strategy Implementation Report (BSIR) period. The GRT can be accessed online at <a href="https://www.reporting.odp.dhs.gov/">https://www.reporting.odp.dhs.gov/</a>.

Ms. Kronenberg October 12, 2012 Page Two

Semi-annual performance reports must be prepared and submitted to Cal EMA via the GRT for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit performance reports could result in grant reduction, termination, or suspension.

This grant is subject to all policies and provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Your dated signature is required on this letter. Please sign and return the original to your Cal EMA program representative within ten days of receipt, and keep a copy for your files.

For further assistance, please feel free to contact your Cal EMA program representative or the Homeland Security Grants Section at (916) 845-8186.

Sincerely,

MARK S. GHILARDUCCI

11 Leal SCREW

Secretary

Anne Kronenberg, Authorized Agent San Francisco City/County Print Form

### **Introduction Form**

By a Member of the Board of Supervisors or the Mayor

	Time stamp or meeting date
□ 1. For reference to Committee:  □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	
An ordinance, resolution, motion, or charter amendment.	
2. Request for next printed agenda without reference to Committee.	•
3. Request for hearing on a subject matter at Committee:	
☐ 4. Request for letter beginning "Supervisor	inquires"
☐ 5. City Attorney request.	
6. Call File No. from Committee.	
7. Budget Analyst request (attach written motion).	
8. Substitute Legislation File No.	
9. Request for Closed Session (attach written motion).	
☐ 10. Board to Sit as A Committee of the Whole.	
11. Question(s) submitted for Mayoral Appearance before the BOS on	,
Please check the appropriate boxes. The proposed legislation should be forwarded to the followin  Small Business Commission  Vouth Commission  Ethics Commis	-
☐ Planning Commission ☐ Building Inspection Commission	 L
ote: For the Imperative Agenda (a resolution not on the printed agenda), use a different for	m.
ponsor(s):	
Supervisor Mark Farrell	
ubject:	
Accept and Expend Grant - 2012 Homeland Security Grant Program - \$667,670]	
he text is listed below or attached:	
ee attached.	1
Mark 9	An
Signature of Sponsoring Supervisor:	
or Clark's Use Only	

Page 1 of 1

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