

MEMORANDUM OF UNDERSTANDING BETWEEN  
THE SAN FRANCISCO DISTRICT ATTORNEYS OFFICE AND THE NATIONAL  
COUNCIL ON CRIME & DELINQUENCY  
REGARDING  
IN-KIND TECHNICAL SUPPORT FOR  
THE SAN FRANCISCO SENTENCING COMMISSION AND THE SAN FRANCISCO  
DISTRICT ATTORNEYS OFFICE VICTIM SERVICES DIVISION

**MEMORANDUM OF UNDERSTANDING**

**PURPOSE**

This Memorandum of Understanding (MOU) stands as evidence that the San Francisco District Attorney's Office (SFDA) and the National Council on Crime and Delinquency (NCCD) have a cooperative working relationship where NCCD agrees to provide in-kind technical assistance services to the San Francisco District Attorney's Office.

**PARTIES TO THIS AGREEMENT**

San Francisco District Attorney's Office (SFDA)

District Attorney George Gascón has served as the District Attorney of San Francisco since January of 2011. The District Attorney's Office is committed to achieving justice for our city's most vulnerable residents. The SFDA works tirelessly to hold offenders accountable, protect and support victims, and innovate to break the cycle of crime. The San Francisco Sentencing Commission, an initiative of the District Attorney's Office, was created through local legislation to analyze sentencing patterns and outcomes, to advise the Mayor, Board of Supervisors, and other City departments, and to make recommendations for sentencing reforms that advance public safety and utilize best practices in criminal justice.

National Council on Crime & Delinquency (NCCD)

NCCD is a non-profit organization that has provided research to guide policy and practice in criminal justice, juvenile justice, and child welfare since 1907. The NCCD mission is to promote just and equitable social systems for individuals, families, and communities through research, public policy, and practice. NCCD works to help protect children from abuse and neglect, to create safe and rehabilitative justice systems for youth and adults, and to address the needs of older adults and adults with disabilities.

**RIGHTS AND RESPONSIBILITIES**

By signing this MOU, each party agrees to perform the duties set forth in this MOU:

SFDA

SFDA agrees to receive in-kind technical assistance from NCCD. To facilitate effective implementation of the agreed upon activities SFDA will:

- Identify a primary office contact to assist and guide NCCD in work with the San Francisco Sentencing Commission and San Francisco District Attorney's Office Victim Services Division.

- Coordinate regularly scheduled meetings with primary office contact and NCCD staff to review activities time line and deliverables.
- Coordinate regularly scheduled briefings at which researchers and NCCD staff will present findings to senior and executive staff.

### NCCD

NCCD will provide various forms of in-kind technical assistance, research, and data analysis. In addition, NCCD will perform and/or assist the commission in the following activities:

- Review and assess sentencing approaches locally and in other jurisdictions.
- Conduct quantitative and qualitative research that builds on and supplements existing data reports and analyses. This includes disaggregating and analyzing CCSF's systems data by offense, disposition, gender, and race and ethnicity.
- Review and assess the city's capacity and utilization of services and alternatives to incarceration throughout the criminal justice continuum, including pre-adjudication and post-release.
- Examine inconsistencies in penal code related to realignment sentencing.
- Assist with the development of data-collection standards and recidivism and reporting standards, with the goal of ensuring that critical variables and components are captured.
- Conduct in-depth reviews of literature, which will include examining critical documents and analyzing relevant research and data to (a) determine the specific strategies employed by other jurisdictions and states to reduce unnecessary incarceration, (b) highlight relevant models for alternatives to incarceration, and (c) determine and report on successful strategies. We will also examine and present examples of other jurisdictional approaches to realignment.
- Review and assess the Justice Reinvestment Initiative recommendation to invest in best practices to reduce recidivism.
- Identify best and promising practices for consideration by the commission (e.g., information on collaborative courts and the use and utility of risk and needs assessment in the courts). The commission will review and determine the specific practices to be shared among other criminal justice agencies, and NCCD will conduct the training.
- Facilitate trainings on best practices in sentencing for various criminal justice agencies.

NCCD will provide various forms of in-kind technical assistance, research, and data analysis. In addition, NCCD will perform and/or assist the SFDA Victim Services Division in the following ways:

- Analyze survey data.
- Develop focus group protocol.

- Facilitate focus groups with crime victims. The focus groups will include different ethnic, linguistic, gender, and age demographics and will include victims whose cases were charged and uncharged.
- Analyze focus group results.
- Provide recommendations based on analysis of survey and focus group data.

**DURATION**

This MOU is effective from January 1, 2013 to June 30, 2015. This agreement may be terminated by either party or amended with the written consent of both parties.

**APPROVAL**

The parties to this MOU through their duly authorized representatives have executed this MOU on the days set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.


SAN FRANCISCO DISTRICT ATTORNEY'S OFFICE

  
\_\_\_\_\_  
District Attorney George Gascón

\_\_\_\_\_  
Date

3/18/19

NATIONAL COUNCIL ON CRIME & DELINQUENCY

  
\_\_\_\_\_  
Alex Busansky, President

\_\_\_\_\_  
Date

3/18/2013