



April 16, 2013

The Honorable Edwin M. Lee

The Honorable Board of Supervisors

The Honorable Ben Rosenfield, Controller

**Subject: SFPUC – Hetch Hetchy Water Powerhouse Operation
 Overtime Supplemental Appropriation Request \$71,016**

Ladies and Gentlemen:

Attached is a completed copy of the Request for Supplemental Appropriation, funded completely by a like amount of salary savings, in the amount of \$71,016 to fund overtime for Hetch Hetchy Water.

In accordance with Section 3.17 of the Administrative Code, I would like to request this budget adjustment for additional overtime funding for Hetch Hetchy Water to support the powerhouse operation for the remainder of the fiscal year.

For the SFPUC the funding will come from salary savings within this Hetchy Division.

Regards,

Harlan L. Kelly, Jr.
 General Manager

Edwin M. Lee
 Mayor

Art Torres
 President

Vince Courtney
 Vice President

Ann Moller Caen
 Commissioner

Francesca Vietor
 Commissioner

Anson Moran
 Commissioner

Harlan L. Kelly, Jr.
 General Manager



REQUEST FOR SUPPLEMENTAL APPROPRIATION

DEPARTMENT Hetch Hetchy Water and Power DIVISION Hetchy Water DATE 4/16/2013

To the Mayor:

Request is hereby made for supplemental appropriation from the following appropriations(s) or fund(s) in the amount(s) indicated:

APPROPRIATION NUMBER	DESCRIPTION OF APPROPRIATION OR FUND	AMOUNT
FD/GROUP FD 5T AAA AAA DEPT-DIV-SEC 32 10 02 INDEX 326112 CHAR/SUB-OBJ 001/001/00101	This transfers surplus salaries funds to fund a projected year-end shortfall in overtime for Hetchy Water.	\$71,016

to the credit of the following appropriation(s) or fund(s) in the amount(s) indicated:

APPROPRIATION NUMBER	DESCRIPTION OF APPROPRIATION OR FUND	AMOUNT REQUESTED	AMOUNT APPROVED MAYOR
FD/GROUP FD 5T AAA AAA DEPT-DIV-SEC 32 10 02 INDEX 326112 CHAR/SUB-OBJ 001/011/01101	Surplus salary funds are transferred from Salaries to fund the projected year-end shortfall in overtime.	\$71,016	

There are no surpluses in any of this department's appropriations available for transfer for the requested purposes(s). Complete detail as to the necessity for THIS appropriation is stated below.

APPLICABLE BOXES MUST BE CHECKED.

- This request includes capital projects (s.o.2020 or 2030); a separate copy has been sent to the Chair, Capital Improvement Advisory Committee
- These funds have not been previously requested.
- These funds were previously requested by: Supplemental Appropriation or Budget Estimate and were reduced or denied by: The Mayor, or The Board of Supervisors.

CERTIFIED AS TO FACTS AND AMOUNTS AS ABOVE STATED, AND RECOMMENDED:

Todd Bydstrom (Department Head)
Todd Bydstrom, AGM Business Services & CFO, SFPUC

APPROVED: Harlan L. Kelly, Jr. (C.A.O., Board or Commission)
Harlan L. Kelly, Jr., General Manager, SFPUC

Recorded Controller's Budget Division

By _____ Date _____ Request No. _____

FOR MAYOR'S USE

To the Controller:

The above request meets with my approval, as indicated above. You are hereby requested to prepare the necessary appropriation ordinance.

APPROVED:

Edwin M. Lee By _____ Date _____
MAYOR