

1 [Lease - Data Center Space - 3101 Gold Center Drive, Rancho Cordova, California - Initial
2 Term of Two Years - Base Annual Rental Rate of \$130,473.84]

3 **Resolution authorizing the use of space and communication services within an existing**
4 **data center located at 3101 Gold Center Drive, Rancho Cordova, California, from the**
5 **State of California Technology Agency, Office of Technology Services, through an**
6 **Agreement; and authorizing certain amendments and extensions to said Agreement as**
7 **warranted for an initial term of two years with a base annual rental rate of \$130,473.84.**
8

9 WHEREAS, Critical business systems of the City and County of San Francisco should
10 have redundant recovery systems and facilities to be used in the event primary data centers
11 become non-functional due to a natural disaster, criminal activity, or other emergency; and

12 WHEREAS, The City and County of San Francisco's current information technology
13 Disaster Recovery ("DR") process involves the use of an off-site facility that employs outdated
14 processes to protect the City's ability to recover from an unforeseen disaster, at a location
15 where the City has limited monitoring capabilities, infrequent testing of critical systems, and a
16 relatively high cost; and

17 WHEREAS, The Department of Technology had adopted a policy that calls for the
18 development of a comprehensive information technology DR plan that involves not only
19 placing business critical infrastructure at 200 Paul Street in San Francisco (which has been
20 accomplished), but also designating a DR hot site at an appropriate out of area location so
21 that such business critical operations of the City may continue until normal business
22 operations resume; and

23 WHEREAS, The DR site should provide the City with an ability to replicate City data on
24 a regularly scheduled basis, be relatively accessible by the City, be in a secure and stable
25

1 environment, provide an opportunity for monthly, quarterly and semi-annual tests to ensure
2 full functionality, and be reasonably priced; and

3 WHEREAS, The State of California, through its California Technology Agency, Office of
4 Technology Services (the "State"), has developed a robust disaster recovery facility located
5 3101 Gold Camp Road in Rancho Cordova, California (the "Facility"), and makes it available
6 as a reasonable cost to other agencies desirous of securing off-site critical data redundancy in
7 a secure and stable environment; and

8 WHEREAS, The City and County of San Francisco finds the Facility meets our DR
9 objectives to recover as quickly and effectively as possible from an unforeseen disaster or
10 emergency which interrupts information systems and business operations; and

11 WHEREAS, An Agreement with the State has been negotiated by the Director of
12 Property, in consultation with the Department of Technology, which is on file with the Clerk of
13 the Board of Supervisors under File No. 130378 (the "Agreement"); and

14 WHEREAS, The Agreement has an initial term of twenty four (24) months, from July 1,
15 2013 to June 30, 2015, with renewals available with no less than sixty (60) days prior written
16 notice; and

17 WHEREAS, The base monthly rental cost is pursuant to a rate structure published by
18 the State, which results in a starting rate of \$10,872.82 per month to meet the needs of the
19 City and County of San Francisco, with an additional one-time expense of \$4,943 for
20 necessary electrical circuits; and

21 WHEREAS, The Director of Property has determined that the proposed lease rates are
22 reasonable and represent fair market rent for the Facility, given the services provided; now,
23 therefore, be it

24 RESOLVED, That the Board of Supervisors, in accordance with the recommendations
25 of the Director of Property and Director of Department of Technology, hereby approves the

1 Agreement, in substantially the form presented to this Board, and authorizes City staff to take
2 all actions necessary to occupy the Facility consistent with the Agreement; and, be it

3 FURTHER RESOLVED, That the Board of Supervisors authorizes the Director of
4 Property, in consultation with the City Attorney and Director of the Department of Technology,
5 to enter into any additions, amendments, extensions, or other modifications to the Agreement
6 that the Director of Property determines are in the best interests of the City, do not materially
7 decrease the benefits to the City, and are in compliance with all applicable laws, including the
8 City's Charter, and may result in a fiscal impact due to either adjusted rate schedules as
9 posted by the State, or expanded use of the Facility by City, or an extension of term not to
10 exceed an additional forty-eight (48) months, and not to exceed an additional cost of
11 occupancy of \$5,000 per month; and, be it

12 FURTHER RESOLVED, That the Director of Property is hereby authorized and urged,
13 in the name and on behalf of the City and County, to take any and all steps (including, but not
14 limited to, the execution and delivery of any and all certificates, agreements, notices,
15 consents, and other instruments or documents) as the Director of Property deems necessary
16 or appropriate in order to consummate the Agreement, or to otherwise effectuate the purpose
17 and intent of this Resolution, such determination to be conclusively evidenced by the
18 execution and delivery by the Director of Property of any such documents; and be it

19 FURTHER RESOLVED, That the City shall occupy the Facility for the full term of the
20 Agreement unless funds for the rental payments are not appropriated in any subsequent fiscal
21 year at which time the City may terminate the Agreement with advance notice to State. Said
22 Agreement shall be subject to certification as to funds by the Controller, pursuant to Section
23 6.302 of the City Charter.

1 FURTHER RESOLVED, That all actions heretofore taken by the officers of the City
2 with respect to the Agreement, or authorized and directed by this Resolution, are hereby
3 ratified, approved and confirmed by this Board of Supervisors.
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

\$135,416.84 available
Index Code:
752004, Subfund 6I-TIF-ACP

Controller
Subject to the enactment of the Annual
Appropriation Ordinance for Fiscal Year
2013/2014.

RECOMMENDED:

Director of Property

RECOMMENDED:

Acting Director
Department of Technology