### CITY AND COUNTY OF SAN FRANCISCO BOARD OF SUPERVISORS

### **BUDGET AND LEGISLATIVE ANALYST**

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292 FAX (415) 252-0461

June 20, 2013

TO:	Budget and Finance	Committee
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**FROM:** Budget and Legislative Analyst

**SUBJECT:** Recommendations of the Budget and Legislative Analyst for Amendment of the

Mayor's Fiscal Year 2013-2014 to Fiscal Year 2014-2015 Budget.

### **Page**

### Descriptions for Departmental Budget Hearing, June 24, 2013 Meeting, 10:00 a.m.

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### **BUDGET REVIEW EXECUTIVE SUMMARY**

### **YEAR ONE: FY 2013-14**

### **Budget Changes**

The department's proposed \$21,818,899 budget for FY 2013-14 is \$610,315 or 2.9% more than the original FY 2012-13 budget of \$21,208,584.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 153.87 FTEs, which are 11.83 FTEs more than the 142.04 FTEs in the original FY 2012-13 budget. This represents an 8.3% increase in FTEs from the original FY 2012-13 budget.

### Revenue Changes

The Department's revenues of \$5,687,599 in FY2013-14 are \$202,988 or 3.7% more than FY 2012-13 revenues of \$5,484,611. General Fund support of \$16,131,300 in FY 2013-14 is \$407,327 or 2.6% more than FY 2012-13 General Fund support of \$15,723,973.

### **YEAR TWO: FY 2014-15**

### **Budget Changes**

The department's proposed \$23,838,243 budget for FY 2014-15 is \$2,019,344 or 9.3% more than the FY 2013-14 budget of \$21,818,899.

### Personnel Changes

The number of FTEs budgeted for FY 2014-15 are 149.89 FTEs, which are 3.98 or 2.6% less than the 154 FTEs budgeted for FY 2013-14.

### Revenue Changes

The Department's revenues of \$5,681,260 in FY 2014-15 are \$6,339 or 0.1% less than FY 2013-14 revenues of \$5,687,599. General Fund support of \$18,156,983 in FY 2014-15 is \$2,025,683 or 12.6% more than FY 2013-14 General Fund support of \$16,131,300.

DEPARTMENT: ASR-ASSESSOR-RECORDER

### RECOMMENDATIONS

**YEAR ONE: FY 2013-14** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$222,095 in FY 2013-14. Of the \$222,095 in recommended reductions, \$62,507 are ongoing savings and \$159,588\_are one-time savings. These reductions would still allow an increase of \$388,220 or 1.8% in the Department's FY 2013-14 budget.

**YEAR TWO: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$64,604 in FY 2014-15. Of the \$64,604 in recommended reductions, \$64,604 are ongoing savings and \$0 are one-time savings. These reductions would still allow an increase of \$1,954,740 or 8.9% in the Department's FY 2013-14 budget.

DEPARTMENT: ASR-ASSESSOR-RECORDER

### SUMMARY OF PROGRAM EXPENDITURES:

	FY 2012- 2013	FY 2013- 2014	Increase/ Decrease from FY 2012-	FY 2014- 2015	Increase/ Decrease from FY 2013-
Program	Budget	Proposed	2013	Proposed	2014
ASSESSOR /					
RECORDER					
PERSONAL	2,996,239	3,124,644	128,405	2,960,111	
PROPERTY					(164,533)
REAL PROPERTY	7,257,028	8,251,326	994,298	6,647,533	(1,603,793)
RECORDER	3,389,611	2,367,599	(1,022,012)	2,361,260	(6,339)
TECHNICAL	6,514,062	6,796,969	282,907	10,121,709	
SERVICES					3,324,740
TRANSFER TAX	1,051,644	1,278,361	226,717	1,747,630	469,269
ASSESSOR /	21,208,584	21,818,899	610,315	23,838,243	2,019,344
RECORDER					

### FY 2013-14

The department's proposed FY 2013-14 budget has increased by \$610,315 largely due to increases in salaries and fringe benefits, non-personnel services, and work orders.

### FY 2014-15

The department's proposed FY 2014-15 budget has increased by \$2,019,344 largely due to increases in fringe benefits, non-personnel services, materials and supplies, and work orders, and due to the renewal of the Assessment Appeals Research project (Project PASAAR) and a technology project approved by the Committee on Information Technology (COIT).

Project PASAAR began in FY 2011-12 to manage the increase in assessment appeals. The Assessor/Recorder's Office is requesting continuation of 13 limited-term positions for this project to process 8,300 open assessment appeals.

The FY 2014-15 budget has also increased due to a technology project approved by the COIT for the replacement of the Property Assessment Database (\$500,000).

DEPARTMENT: ASR-ASSESSOR-RECORDER

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2013-14

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 153.87 FTEs, which are 11.83 FTEs more than the 142.04 FTEs in the original FY 2012-13 budget.

In FY 2013-14 the Assessor/Recorder's Office is requesting:

- (1) One new position in the Recorder Division to support the Recorder's indexing function, paid by fee revenues;
- (2) One new administrative analyst in the Transfer Tax division to improve the Recorder's ability to collect underreported transfer taxes, which the Assessor/Recorder's Office expects to increase transfer tax collections to offset the cost of the new position; and
- (3) One new engineering associate position to support the Assessor's mapping function.

The Assessor/Recorder's Office has also requested reductions in budgeted attrition savings in order to hire vacant positions in the Real Property division.

### FY 2014-15

The number of FTEs budgeted for FY 2014-15 are 149.89 FTEs, which are 3.98 or 2.6% less than the 153.87 FTEs budgeted for FY 2013-14. The decrease in FTEs primarily due to the expiration of limited term positions.

### **DEPARTMENT REVENUES:**

### FY 2013-14

The Department's revenues of \$5,687,599 in FY2013-14 are \$202,988 or 3.7% more than FY 2012-13 revenues of \$5,484,611. General Fund support of \$16,131,300 in FY 2013-14 is \$407,327 or 2.6% more than FY 2012-13 General Fund support of \$15,723,973.

### FY 2013-14

The Department's revenues of \$5,681,260 in FY 2014-15 are \$6,339 or 0.1% less than FY 2013-14 revenues of \$5,687,599. General Fund support of \$18,156,983 in FY 2014-15 is \$2,025,683 or 12.5% less than FY 2013-14 General Fund support of \$16,131,300.

DEPARTMENT: ASR-ASSESSOR-RECORDER

### **COMMENTS:**

### FY 2013-14

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$222,095 in FY 2013-14. Of the \$222,095 in recommended reductions, \$62,507 are ongoing savings and \$159,588 are one-time savings. These reductions would still allow an increase of \$388,219.85 or 1.8% in the Department's FY 2013-14 budget.

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$64,604 in FY 2014-15. Of the \$64,604 in recommended reductions, \$64,604 are ongoing savings and \$0 are one-time savings. These reductions would still allow an increase of \$1,954,740 or 8.9% in the Department's FY 2013-14 budget.

				)						)					
ASR - Assessor/Recorder															
				FY 2013-14	14						FY:	FY 2014-15			
	FTE	E	V	Amount				FJ	FTE		Amount	t			
Object Title	From	$\mathbf{To}$	From		To	Savings	GF 1T	[ From	To	From	m	To	Savings		GF 1T
	FDJ - Real Property	ıl Propert	y												
Engineering Associate I	0.77	0.50	\$ 61,068	\$ 89	39,655	21,413	х								
Mandatory Fringe Benefits			\$ 27,984	84 \$	18,171 \$	9,813	x								
			Total Savings	\$	31,226										
	Reduce to	reflect the	Reduce to reflect the planned start date for this position.	ate for this	position.										
Attrition Savings	(3.69)	(4.60)	(324,539)	S	(405,000) \$	80,461	x								
Mandatory Fringe Benefits			\$ (143,529)	\$ (67	(179,113) \$	35,584	x								
			Total Savings	\$	116,045										
	The Asses	sor/Record	The Assessor/Recorder has decreased	d attrition s	attrition savings from FY 2012-13 by \$353,546	Y 2012-13 by	y \$353,54	9							
	to allow fc	r the hire	to allow for the hire of vacant appraiser and administrative support positions. Our	iser and adı	ninistrative su	pport position	is. Our								
	recommen	dation wo	recommendation would provide the Assessor/Recorder's Office sufficient project	Assessor/R	ecorder's Offic	se sufficient p	roject								
	staff to pro	ocess asse	staff to process assessment appeals. [adjusted for eight 9/1/13 hires and one 10/1/13 hire]	[adjusted f	or eight 9/1/13	hires and on	e 10/1/13								
Other Current Expenses			\$ 90,000	\$ 00	83,000 \$	7,000	×			<del>\$</del>	\$ 000,06	83,000	\$ 0	7,000	×
	Reduce ex	penditures	Reduce expenditures to correspond to	to the depar	the department's budget.	<u>.</u> .		Ongoing	Ongoing reduction	c c					
	FEH - Transfer Tax	ansfer Ta	×												
Attrition Savings	0.49	0.00	\$ 37,899	\$ 66	-	x 668,78	×	0.49	0.00	\$	38,510 \$	'   	÷	38,510 x	
Mandatory Fringe Benefits			\$ 17,608	\$ 80	-	17,608	X			\$	19,094 \$	1	\$	19,094 x	
			Total Savings	\$	55,507					Total Savings	ings \$	57,604	<i>†</i>		
	Attrition c	orrected fo	Attrition corrected for positive amount	unt budgeted.	d.			Attrition	corrected	1 for positi	Attrition corrected for positive amount budgeted.	ıdgeted.			
Administrative Analyst	0.77	0.67	\$ 63,980	\$ 08	55,394 \$	8,586	х х								
Mandatory Fringe Benefits			\$ 28,727	27 \$	24,996 \$	3,731	х х								
			Total Savings	\$	12,317										
	Reduce to	reflect the	Reduce to reflect the planned start date of 11/1/13 for this position.	ate of 11/1/	13 for this pos	ition.									

ASR - Assessor/Recorder													
			F	FY 2013-14						FY	FY 2014-15		
	F	FTE	Am	Amount				FTE		Amount	ınt		
Object Title	From	То	From	To	Savings	GF	1T From	m To		From	To	Savings	GF 1T
	FDL - Te	FDL - Technical Services	ervices										
Assessor-Recorder Office Assistant	0.77	0.77	-	- \$	- *								
Real Property Appraiser	3.08	3.08	-	- \$	- \$								
Principal Real Property Appraiser	0.77	0.77	\$	- \$	- \$								
	The Asses	sor/Recor	The Assessor/Recorder has requested six	six new off-budge	new off-budget positions (4.62 FTEs in FY	FTEs in F	4						
	2013-14)	to process	2013-14) to process assessment appeals.	ls. These positions	These positions should be limited tenure for	ed tenure fc	ĭ						
	three fisca	ıl years, F	three fiscal years, FY 2013-14, FY 2014-15 and FY 2015-16, with a termination date	14-15 and FY 201	5-16, with a ten	nination da	ę						
	of June 30, 2016.	), 2016.											
Real Property Appraiser							7.00	0 7.00	\$	\$87,296 \$	587,296	-	
Assessor-Recorder Office Assistant							3.00	0 3.00	\$	168,265 \$	\$ 168,265	-	
Senior Real Property Appraiser							2.00	0 2.00	\$	194,265 \$	\$ 194,265	- - -	
Principal Real Property Appraiser							1.00	0 1.00	\$ (	112,429 \$	\$ 112,429	-	
Mandatory Fringe Benefits									\$	516,666 \$	\$ 516,666	- \$	
							The #asses: Asses There	Assessor/F sment app. sor/Record fore, these nation dat	Recorder eals, whi der has repostion e of June	The Assessor/Recorder has 13 existing I assessment appeals, which were due to to the Assessor/Recorder has requested extensi Therefore, these postions should be limit termination date of June 30, 2016.	The Assessor/Recorder has 13 existing limited-tenure project position assessment appeals, which were due to terminate in FY 2013-14. The Assessor/Recorder has requested extension of these positions in FY 20 Therefore, these positions should be limited tenure for two additional y termination date of June 30, 2016.	The Assessor/Recorder has 13 existing limited-tenure project positions to process assessment appeals, which were due to terminate in FY 2013-14. The Assessor/Recorder has requested extension of these positions in FY 2014-15. Therefore, these positions should be limited tenure for two additional years with a termination date of June 30, 2016.	orocess 15. with a

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	Total Re	com	<b>Total Recommended Reductions</b>	uctio	su
	One-Time	,	Ongoing		Total
General Fund	\$ 159,588	\$	62,507	\$	222,095
Non-General Fund	\$ -	\$	1	s	
Total	\$ 159,588	\$	62,507	s	222,095

FY 2014-15

	Total	Recomme	<b>Total Recommended Reductions</b>	ctions	
	One-Time	Or	going	L	Total
General Fund	- \$	\$	64,604	\$	64,604
Non-General Fund	- \$	S	-	\$	
Total	• •	<del>\$</del>	64,604	\$	64,604

### **DEPARTMENT:** ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

### **BUDGET REVIEW EXECUTIVE SUMMARY**

### **YEAR ONE: FY 2013-14**

### **Budget Changes**

The department's proposed \$42,290,428 budget for FY 2013-14 is \$3,956,476 or 8.6% less than the original FY 2012-13 budget of \$46,246,904.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 85.88 FTEs, which are 9.78 FTEs more than the 76.10 FTEs in the original FY 2012-13 budget. This represents a 12.9% decrease in FTEs from the original FY 2012-13 budget.

### Revenue Changes

The Department's revenues of \$24,097,217 in FY 2013-14, are \$3,127,687 or 11.5% less than FY 2012-13 revenues of \$27,224,904. General Fund support of \$18,193,211 in FY 2013-14 is \$828,789 or 4.4% less than FY 2012-13 General Fund support of \$19,022,000.

### **YEAR TWO: FY 2014-15**

### **Budget Changes**

The department's proposed \$28,090,585 budget for FY 2014-15 is \$14,199,843 or 33.6% less than the Mayor's proposed FY 2013-14 budget of \$42,290,428.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 87.70 FTEs, which are 1.82 FTEs more than the 85.88 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 2.1% increase in FTEs from the Mayor's proposed FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$13,488,224 in FY 2014-15, are \$10,608,993 or 44% less than FY 2013-14 estimated revenues of \$24,097,217. General Fund support of \$14,602,361 in FY 2014-15 is \$3,590,850 or 19.7% less than FY 2013-14 General Fund support of \$18,193,211.

**DEPARTMENT:** ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

### RECOMMENDATIONS

**YEAR ONE: FY 2013-14** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$369,080 in FY 2013-14. Of the \$369,080 in recommended reductions, \$216,564 are ongoing savings and \$152,516 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$146,898 to the General Fund.

Together, these recommendations will result in \$515,978 savings to the City's General Fund in FY 2013-14.

**YEAR TWO: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$222,418 in FY 2014-15, which are ongoing savings.

**DEPARTMENT:** ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

### **SUMMARY OF PROGRAM EXPENDITURES:**

	FY 2012-2013	FY 2013- 2014	Increase/ Decrease from FY 2012-	FY 2014- 2015	Increase/ Decrease from FY 2013-
Program	Budget	Proposed	2013	Proposed	2014
ECONOMIC AND WORKFORCE					
DEVELOPMENT					
CHILDREN'S BASELINE	314,065	314,065	0	314,065	0
ECONOMIC DEVELOPMENT	24,504,084	23,611,791	(892,293)	9,997,767	(13,614,024)
FILM SERVICES	1,291,625	1,325,000	33,375	625,000	(700,000)
OFFICE OF SMALL BUSINESS	787,895	866,509	78,614	891,866	, , ,
AFFAIRS					25,357
WORKFORCE TRAINING	19,349,235	16,173,063	(3,176,172)	16,261,887	88,824
ECONOMIC AND WORKFORCE DEVELOPMENT	46,246,904	42,290,428	(3,956,476)	28,090,585	(14,199,843)

### FY 2013-14

The Department's proposed FY 2013-14 budget has decreased by \$\$3,956,476 largely due the expiration of one-time capital project funding for the Phase I of construction on the James R. Herman Cruise Ship Terminal project.

The Mayor submitted technical adjustments to the budget on June 17, 2013, reducing the revenues from the America's Cup Organizing Committee from \$10,000,000 to \$5,000,000 and expenditures from \$9,175,641 for the 34<sup>th</sup> America's Cup to \$5,000,000.

### FY 2014-15

The Department's proposed FY 2014-15 budget has decreased by \$14,199,843 largely due to the completion of the 34<sup>th</sup> America's Cup Project.

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2013-14

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 85.88 FTEs, which are 9.78 FTEs more than the 76.10 FTEs in the original FY 2012-13 budget. This represents a 12.9% change in FTEs from the original FY 2012-13 budget.

### **DEPARTMENT:** ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

The increase in FTE is chiefly explained by:

- Two limited tenure staff to work with the City's businesses over the course of the next two years to ensure business owners comply with the new Gross Receipts Tax;
- Two staff to aid in the community outreach and education of local business in First Source hiring;
- Two staff to assist with community outreach and contract management for the City's Public-Private Development program;
- One new staff to actively recruit international businesses to locate in the City and manage contracts associated with ChinaSF and new initiatives in Latin America and Asia under the umbrella of the City's Tourism and International Trade program.

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 87.70 FTEs, which are 1.82 FTEs more than the 85.88 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 2.1% change in FTEs from the Mayor's proposed FY 2013-14 budget.

The increase is explained through the annualization of new staff proposed for FY2013-14.

### **DEPARTMENT REVENUES:**

### FY 2013-14

The Department's revenues of \$24,097,217 in FY 2013-14, are \$3,127,687 or 11.5% less than FY 2012-13 revenues of \$27,224,904. General Fund support of \$18,193,211 in FY 2013-14 is \$828,789 or 4.4% less than FY 2012-13 General Fund support of \$19,022,000.

Specific changes in the Department's FY 2013-14 revenues include reductions in General Fund support and in Federal government grants.

### FY 2014-15

The Department's revenues of \$13,488,224 in FY 2014-15, are \$10,608,993 or 44% less than FY 2013-14 estimated revenues of \$24,097,217. General Fund support of \$14,602,361 in FY 2014-15 is \$3,590,850 or 19.7% less than FY 2013-14 General Fund support of \$18,193,211.

Specific changes in the Department's FY 2014-15 revenues include an expiration of the revenues associated with the 34<sup>th</sup> America's Cup Project as it will terminate in FY 2013-14.

**DEPARTMENT:** ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

### **COMMENTS:**

### FY 2013-14

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$369,080 in FY 2013-14. Of the \$369,080 in recommended reductions, \$216,564 are ongoing savings and \$152,516 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$146,898 to the General Fund.

Together, these recommendations will result in \$515,978 savings to the City's General Fund in FY 2013-14.

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$222,418 in FY 2014-15, which are ongoing savings.

ECN - Office of Economic and Workforce Development

			FY 201	013-14						FY	FY 2014-15			
	FJ	FTE	Amount	nt				FTE		Amount	unt			
Object Title	From	$^{0}\mathrm{L}$	From	$\mathbf{To}$	Savings	GF	1T F	From To		From	$T_0$	Savings	GF 1	1T
	BK5 - Ec	onomic D	BK5 - Economic Development											
Senior Community Development	<i>LL</i> 0	000	39C 283	O <del>\$</del>	370 200			-		\$100.000	G <del>9</del>	4100 000	;	
Mondatom: Friesc Donefits	(,,)	3.5	007,200	00	CO 4 CO	4			3	\$40.210	00	4102,780	<b>〈</b> ;	
Mandatory Fringe Denetits			334,022	0¢	454,022	X				340,312	O¢.	210,040	X	I
Senior Community Development	00 0	77.0	9	\$70.165	(\$40.165)	Þ		00	9	9	LL9 C03	(779 603)	>	
Mandatory Fringe Benefits	0.00		0\$	\$30.558	(\$30.558)				8	0\$	\$43.197	(\$43.197)	< ×	
			Total Savinos	\$16.564	(paginat)	1			Total	Total Savinos	\$22 418	7. (2.(2+)		
	The positi	on has bee	The position has been altered to reflect parity with other positions in the Division	rity with other po	sitions in the Di	vision	(			0				
	currently 1	erforming	currently performing identical duties and responsibilities.	responsibilities.			<u>5</u>	Ongoing savings.	· d					
Attrition Savings	0.04	0.23	(\$4,560)	(\$39,393)	\$34,833	×	×							
Mandatory Fringe Benefits			(\$1,861)	(\$15,204)	\$13,343	×	×							
			Total Savings	\$48,176										
	The FTE i	s altered t	The FTE is altered to reflect the anticipated	ed October 1, 2013 hiring date.	13 hiring date.									
								_						7
Professional and Specialized			( ( ( ( ( ( ( ( ( ( ( ( ( ( ( ( ( ( (	0000						( ( ( ( ( ( ( ( ( ( ( ( ( ( ( ( ( ( (	0000	0000		
Services - Budget			\$650,000	\$450,000	\$200,000	×				\$650,000	\$450,000	\$200,000	X	ſ
	OEWD ha Pier 70, Sv respective	as budgete eawall 33' developer	OEWD has budgeted for consultant contracts for three Port development projects at Pier 70, Seawall 337 and Pier 48, and Piers 30-32, which will be reimbursed by the respective developers. The needed amount is \$200,000 less, or \$450,000.	acts for three Por rs 30-32 , which i t is \$200,000 less	t development pr will be reimburs s, or \$450,000.	ojects a		Ongoing savings.	rá.					
Services of Other Departments (AAO Funds)			\$766,679	\$662,339	\$104,340	×	×							<b>1</b> [
	Reduce to Technolog to reflect	reflect regy for the leported pr	Reduce to reflect reductions in the one-time Technology for the Business License Portal to reflect reported program needs.	ne expenses with al Pilot. These pr	expenses with the Department of Pilot. These program costs were reduced	of e reduc	pə							
_		1	)				1							1

		F I 2013-14	
	Total Rec	<b>Total Recommended Reductions</b>	tions
	One-Time	Ongoing	Total
General Fund	\$152,516	\$216,564	\$369,080
Von-General Fund	\$0	80	<del>\$</del>
Total	\$152,516	\$216,564	\$369,080

	Total Re	<b>Total Recommended Reductions</b>	tions
-	One-Time	Ongoing	Total
General Fund	0\$	\$222,418	\$222,418
Non-General Fund	\$0	\$0	\$0
Total	0\$	\$222,418	\$222,418

FY 2014-15

### For Reduction and Close-out of Past-year Encumbrances from City Budget Recommendations of the Budget and Legislative Analyst

ECN - Office of Economic and Workforce Development

		General		Date of Last		
		Fund	Year of	Recorded	Original	Unexpended
Vendor Name	Subobject Title	Savings	Appropriation	Transaction	Amount	Balance
City College of San Francisco	COMMUNITY BASED ORGANIZATION SERVICES	Yes	2010	9/27/2012	177,700.00	66,443.00
Arriba Juntos - IAL	COMMUNITY BASED ORGANIZATION SERVICES	Yes	2011	9/27/2012	100,000.00	80,335.00
G Neil	OTHER OFFICE SUPPLIES	Yes	2011	9/27/2012	120.00	120.00
San Francisco Redevelopment Agency	COMMUNITY BASED ORGANIZATION SERVICES	No	2010	9/27/2012	74,520.00	21,181.00
Arriba Juntos - IAL	COMMUNITY BASED ORGANIZATION SERVICES	No	2011	9/27/2012	50,000.00	10,035.00
			Total A	Total Amount Return to Fund Balance	<b>Fund Balance</b>	178,114.00
					<b>General Fund</b>	146,898.00
				Non	Non-General Fund	31,216.00

Note: The above encumbrance blanaces are from budget years prior to FY 2013-14. The Department has indicated that the balances of these encumbrances are no longer needed, therefore the balances can be returned to the General Fund, if applicable.

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2013-14** 

### **Budget Changes**

The department's proposed \$30,217,571 budget for FY 2013-14 is \$2,031,861 or 7.2% more than the original FY 2012-13 budget of \$28,185,710.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 158.59 FTEs, which are 6.82 FTEs more than the 151.77 FTEs in the original FY 2012-13 budget. This represents a 4.5% increase in FTEs from the original FY 2012-13 budget.

### Revenue Changes

The Department's revenues of \$27,247,972 in FY 2013-14, are \$3,846,413 or 16.4% more than FY 2012-13 revenues of \$23,401,559. General Fund support of \$2,969,599 in FY 2013-14 is \$1,814,552 or 37.9% less than FY 2012-13 General Fund support of \$4,784,151.

### **YEAR TWO: FY 2014-15**

### **Budget Changes**

The department's proposed \$31,654,676 budget for FY 2014-15 is \$1,437,105 or 4.8% more than the Mayor's proposed FY 2013-14 budget of \$30,217,571.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 161.37 FTEs, which are 2.78 FTEs more than the 158.59 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 1.8% increase in FTEs from the Mayor's proposed FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$28,481,606 in FY 2014-15 are \$1,233,634 or 4.5% more than FY 2013-14 estimated revenues of \$27,247,972. General Fund support of \$3,173,070 in FY 2014-15 is \$203,471 or 6.9% more than FY 2013-14 General Fund support of \$2,969,599.

**DEPARTMENT: CPC – CITY PLANNING** 

### RECOMMENDATIONS

**YEAR ONE: FY 2013-14** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$359,886 in FY 2013-14. Of the \$359,886 in recommended reductions, \$227,082 are ongoing savings and \$132,804 are one-time savings. These reductions would still allow an increase of \$1,671,975 or 5.9% in the Department's FY 2013-14 budget.

**YEAR TWO: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$318,169 in FY 2014-15. Of the \$318,169 in recommended reductions, \$290,169 are ongoing savings and \$28,000 are one-time savings. These reductions would still allow an increase of \$1,118,936 or 3.7% in the Department's FY 2014-15 budget.

**DEPARTMENT: CPC – CITY PLANNING** 

### **SUMMARY OF PROGRAM EXPENDITURES:**

			Increase/		Increase/
	FY 2012-2013	FY 2013-2014	Decrease from	FY 2014-2015	Decrease from
Program	Budget	Proposed	FY 2012-2013	Proposed	FY 2013-2014
CITY PLANNING					
ADMINISTRATION/PLANNING	9,928,716	9,953,961	25,245	9,876,856	(77,105)
CITYW IDE PLANNING	4,623,888	5,885,155	1,261,267	6,408,189	523,034
CURRENT PLANNING	7,106,022	8,122,387	1,016,365	8,279,964	157,577
ENVIRONMENTAL PLANNING	4,958,878	4,620,442	(338,436)	5,393,857	773,415
ZONING ADMINISTRATION AND COMPLIANCE	1,568,206	1,635,626	67,420	1,695,810	60,184
CITY PLANNING	28,185,710	30,217,571	2,031,861	31,654,676	1,437,105

### FY 2013-14

The Department's proposed FY 2013-14 budget has increased by \$2,031,861 largely due to:

- Increased revenues from (a) New Construction Building Permit Fee Revenues, (b) Building Permit Alterations Fee, and (c) Environmental Planning Fees, which is a result of the economic recovery as more permit applications for new developments are being filed.
- An increase in personnel costs due to new positions that are proposed for FY 2013-14, the hiring of 8 new positions that were approved in the FY 2012-13 supplemental appropriation as well as an increase in fringe benefits for current staff.
- Increased support for the existing Pavement to Parks Program and the Better Market Street Project.
- Multiple contracts for consultants to (1) conduct a Citywide Historic Survey; (2) conduct a Fiscal Feasibility Analysis to inform the proposed Citywide Transportation Sustainability Fee; (2) assess and consolidate all of the Department's design guidelines documents; (3) and update the Department's public information documents.
- Increased work order costs from the Department of Telecommunications and Information Services (DTIS) due to an increase in the allocation for the City's central information technology system.

**DEPARTMENT: CPC – CITY PLANNING** 

### FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$1,437,105 largely due to:

- Continued increase in revenues for reviewing projects relative to FY 2012-13 revenue levels.
- Increased grant funding from State and Federal sources as well as non-profit organizations.
- The annualization of the new positions.
- Multiple contracts for consultants to (1) conduct a Street Tree Inventory in coordination with the Department of Public Works and the Recreation and Park Department; and (2) prepare the Housing Element California Environmental Quality Act (CEQA) document.

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2013-14

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 158.59 FTEs, which are 6.82 FTEs more than the 151.77 FTEs in the original FY 2012-13 budget. This represents a 4.5% increase in FTEs from the original FY 2012-13 budget.

The Department is requesting 13 new positions, offset by other adjustments, including:

- One business analyst to support the new Permit and Project Tracking Systems.
- One public relations assistant to improve the Department's social media content and support the Communications Managers on various initiatives.
- One project manager to manage the zoning, design and coordination of project along Market Street including the Better Market Street project.
- Eight Planner III's (four of these positions are part time positions) to (a) increase the Department's outreach to neighborhoods and businesses regarding Planning Code legislation and projects, (b) work on new monitoring and reporting requirements, (c) manage Site Master Plans and other projects within the Citywide Planning division, (d) work on Historic Preservation projects, and (e) conduct architectural review of redevelopment projects.
- One Planner IV for transportation planning and policy.
- One Planner IV that is being transferred from the San Francisco Public Utilities Commission (PUC) to perform PUC related activities.

### **DEPARTMENT: CPC – CITY PLANNING**

The Planning Department is also undergoing a reorganization within the Administration Division including the restructuring of management in the Information Services and Operations Division and the substitutions of several administrative positions.

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 161.37 FTEs, which are 2.78 FTEs more than the 158.59 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 1.8% increase in FTEs from the Mayor's proposed FY 2013-14 budget.

The Department is not proposing any new positions in FY 2014-15. The increase is due to the annualization of new positions created in FY 2013-14.

### **DEPARTMENT REVENUES:**

### FY 2013-14

The Department's revenues of \$27,247,972 in FY 2013-14, are \$3,846,413 or 16.4% more than FY 2012-13 revenues of \$23,401,559. General Fund support of \$2,969,599 in FY 2013-14 is \$1,814,552 or 37.9% less than FY 2012-13 General Fund support of \$4,784,151.

The Department projects fee revenues in FY 2013-14 due to planning permit applications to increase by 4%, comparable to the rate of increase in FY 2012-13, due to the upsurge in construction activity and large scale development projects resulting from the economic recovery. Planning fees will also be adjusted by the Consumer Price Index (CPI) or 2.58% in FY 2013-14.

### FY 2014-15

The Department's revenues of \$28,481,606 in FY 2014-15 are \$1,233,634 or 4.5% more than FY 2013-14 estimated revenues of \$27,247,972. General Fund support of \$3,173,070 in FY 2014-15 is \$203,471 or 6.9% more than FY 2013-14 General Fund support of \$2,969,599.

### **OTHER ISSUES:**

The Board of Supervisors approved 8 new limited-term positions in the FY 2012-13 supplemental appropriation to address the backlog in planning cases and various permits, which have not yet been filled.

The Department is proposing to create 9 new positions in FY 2013-14 to also process planning permit applications due to a continued increase in planning permit applications. These positions, which are not funded in the FY 2013-14 budget, would be funded with fee revenues and include:

- Four Planner II's in the Current Planning Division
- Two Planner III's is the Current Planning Division
- One Planner III in the Environmental Planning Division

### **DEPARTMENT: CPC – CITY PLANNING**

• One Planner II in the Environmental Planning Division

According to the Department, because several months are required to process, recruit and hire new positions, the Department needs this position authorization, prior to receiving funding for the positions, to quickly hire necessary positions to process new planning permits when project applications and fees are received. The Department may submit a supplemental appropriation ordinance to the Board of Supervisors to appropriate Department revenues to fund these 9 new positions when the funds become available. The Budget and Legislative Analyst considers approval of these new, unfunded positions to be a policy matter for the Board of Supervisors. If the Board approves these positions, we recommend that they be designated limited tenure for the term of the respective projects.

### **COMMENTS:**

### FY 2013-14

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$359,886 in FY 2013-14. Of the \$359,886 in recommended reductions, \$227,082 are ongoing savings and \$132,804 are one-time savings. These reductions would still allow an increase of \$1,671,975 or 5.9% in the Department's FY 2013-14 budget.

The recommended reductions of \$359,886 are funded by fee revenues, which can be reallocated to pay for other eligible Planning Department programs proposed to be funded by the General Fund in FY 2013-14. Therefore, \$359,886 in the proposed General Fund allocation to the Planning Department can be returned to the General Fund balance.

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$318,169 in FY 2014-15. Of the \$318,169 in recommended reductions, \$290,169 are ongoing savings and \$28,000 are one-time savings. These reductions would still allow an increase of \$1,118,936 or 3.7% in the Department's FY 2014-15 budget.

The recommended reductions of \$318,169 are funded by fee revenues, which can be reallocated to pay for other eligible Planning Department programs proposed to be funded by the General Fund in FY 2014-15. Therefore, \$318,169 in the proposed General Fund allocation to the Planning Department can be returned to the General Fund balance.

### Budget and Finance Committee, June 24, 2013

# Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget

CI C - City Liaming			FY	FY 2013-14					FY	FY 2014-15		
	FTE		Amount				FTE	Ē	Amount	Int		
Object Title	From	To	From	То	Savings	GF 1	1T From	Lo	From	То	Savings	GF 1T
	FEF - Administration/Planning	nistration	1/Planning									
Public Relations Assistant	0.77	0.00	\$44,593	0\$	\$44,593		1.00	0.00		0\$	\$58,901	
Mandatory Fringe Benefits			\$22,987	80	\$22,987				\$32,136	\$0.00	\$32,136	
		$\overline{I}$	Fotal Savings	\$67,580					Total Savings	\$91,037		
	The proposed	d position	is responsible for	The proposed position is responsible for improving the Department's social media	spartment's socia	al media	,					
	Department of	rnai and e currently]	xternal communic has a public relati	content, internal and external communications and other administrative duties. The Department currently has a public relations officer to provide these services.	ide these servic	unes. In es.						
	Moreover, th	e Budget	and Legislative A	Moreover, the Budget and Legislative Analyst is recommending approval of a	ending approval	of a	Ongoing savings.	vings.				
	Planner III ir public educat	n Citywid tion effort	e Planning who w	Planner III in Citywide Planning who will be dedicated to public outreach and public education efforts with the City's neighborhoods and businesses.	public outreach businesses.	n and						
Training			\$38,000	\$33,000	\$5,000	X	>		\$38,000	\$10,000	\$28,000	X
	Proposed trai	ining bud	get includes Conf	Proposed training budget includes Conflict Mediation Skills Training provided by	Ils Training pro	vided by		;   :	-     	<u>-</u>	<u>-</u>     	:
	outside consultants f	ultants for training.	\$15,000. Depart	outside consultants for \$15,000. Department could not provide quotes justifying the cost for this training.	ovide quotes just	tifying th		ining bud iY 2013-j	Reduce training budget because a planned retreat and other training workshops will be held in FY 2013-14, not in FY 2014-15.	ed retreat and other 5.	training worksho	ps will
	FAH- Citywide Planning	ide Plan	ning									
Planner III	2.87	2.11	\$290,578	\$213,630	\$76,948		3.25	5 2.25	\$333,093	\$230,603	\$102,490	
Mandatory Fringe Benefits			\$122,928	\$90,374	\$32,554				\$151,584	\$104,942	\$46,642	
		T	Total Savings	\$109,502					Total Savings	\$149,132		
	Two new ful	1 time and	l four new part tir	Two new full time and four new part time Planner III positions (2.87 FTEs in FY	itions (2.87 FTE	s in FY						
	2013-14) are	being rec	quested in this div	2013-14) are being requested in this division. The Budget and Legislative Analyst	and Legislative	Analyst						
	is recommen	ding appr	oval of two new 1	is recommending approval of two new full time Planner III positions (1.54 FTE in	II positions (1.5	4 FTE in						
	FY 2013-14)	and two	new part time pos	FY 2013-14) and two new part time positions (.57 FTE in FY 2013-14) to work on	(FY 2013-14) t	o work o	ļu,					
	new mandate	ed monito.	ring and reporting	new mandated monitoring and reporting requirements, the Chinatown Open Space	Chinatown Ope	en Space						
	Project, the I	Jrban Des	sign Guidelines p.	Project, the Urban Design Guidelines project, and outreach to City neighborhoods	ch to City neigh	borhoods						
	and business	es for Pla	nning Code legisl	and businesses for Planning Code legislation and projects. The Budget and	. The Budget ar	pı	Ongoing savings.	vings.				
	Legislative A	Analyst is	recommending di	Legislative Analyst is recommending disapproval of two part-time Planner III	oart-time Planne	ır III						
	positions (0.7	76 FTEs i	n FY 2013-14) to	positions (0.76 FTEs in FY 2013-14) to provide support for Site Master Plans and	or Site Master P	lans and						
	the Hunters I	Point Ship	yard Project whi	the Hunters Point Shipyard Project which can be completed by internal staff. With	ed by internal st	aff. Witl						
	our recomme	endation,	our recommendation, in FY 2013-14 the division 2.2.2.2.2.2.3.4 to cree	our recommendation, in FY 2013-14 the division will have 10.0 FTE Planner II's,	on will have 10.0 FTE Planne	mer II's,						
	functions.	Idillici III	s positions, and c	2.0 1 1E 1 Idimici 1	v s to provide til	2						
Professional & Specialized			\$284,503	\$234,503	\$50,000				\$258,304	\$208,304	\$50,000	
04	Reduce profe development performing si Budget and I will be dedic to account fo	essional a of a dwei tudies and Legislative ated to pu	Reduce professional and specialized service codevelopment of a dwelling unit handbook, conceperforming studies and assessements of various Budget and Legislative Analyst is recommendiwill be dedicated to public outreach. Scope of vot account for work that can be done internally	Reduce professional and specialized service contracts which include the development of a dwelling unit handbook, conducting public outreach and performing studies and assessements of various Citywide Planning issues. The Budget and Legislative Analyst is recommending a Planner III in this division that will be dedicated to public outreach. Scope of work for contracts should be reduced to account for work that can be done internally.	ich include the blic outreach and Planning issues. er III in this divi mtracts should b	. The ision that	Ongoing savings.	vings.				-

CPC - City Planning

			FY	FY 2013-14						FY	FY 2014-15			
	FT	FTE	<b>Amount</b>	unt				FTE		Amount	ount			
Object Title	From	$T_0$	From	To	Savings	GF	1T	From	$\mathbf{To}$	From	To	Savings	GF 1	1T
Planner III	1.54	1.00	\$155,920	\$101,246	\$54,674		X							
Mandatory Fringe Benefits			\$65,960	\$42,830	\$23,130									
			Total Savings	\$77,804										
	Reduce tw	vo new Pla	Reduce two new Planner III positions from 1.54 FTE in FY 2013-14 to 1.0 FTE	from 1.54 FTE in F	FY 2013-14 to 1.C	) FTE								
	Planner II.	I's to reflea	Planner III's to reflect a January start date (two 0.5 FTE Planner III's in FY 2013-	ate (two 0.5 FTE I	Planner III's in FY	₹ 2013	3-							
	14). Both	Planner II	14). Both Planner III's will be annualized to	zed to 1.0 FTE Pla	1.0 FTE Planner III's in FY 2014-15	2014-1	5							
	for a total	of 2.0 FTI	for a total of 2.0 FTE Planner III's in FY 2014-15 as originally requested by the	Y 2014-15 as origi	inally requested b	y the								
	Department.	nt.												
Professional & Specialized														
Services			\$285,000	\$235,000	\$50,000		X							
	Reduce pr	ofessional	Reduce professional and specialized service contracts for marketing for the Cities	rvice contracts for	· marketing for the	e Citic	Se							
	Alive Con	derence an	Alive Conference and consultants to update planning guidelines and public	date planning guic	delines and public	()								
	informatic	on docume.	information documents where support from internal staff can be provided. The	from internal staff	can be provided.	The								
	Departme	nt could no	Department could not provide sufficient justification for the cost of several	nt justification for t	the cost of several	_								
	contracts.													

FY 2013-14

Total Recommended Reductions

FY 2014-15 Total Recommended Reductions

	One-Time	Ongoing	Total	1	One-Time	Ongoing	Total
General Fund	80	0\$	80	General Fund	0\$	80	80
Non-General Fund	\$132,804	\$227,082	\$359,886	Non-General Fund	\$28,000	\$290,169	\$318,169
Total	\$132,804	\$227,082	\$359,886	Total	\$28,000	\$290,169	\$318,169

		-	FY	FY 2013-14		-		-	F	FY 2014-15	-	-
	FTE		Amount	ount			FTE			Amount		
Object Title	From	To	From	To	Savings	GF 1T	[ From	$\mathbf{Lo}$	From	To	Savings	GF 1T
					Poli	cv Reco	Policy Recommendations	ons				
	FDP- Current Planning	ent Planni	ng			•						
Planner III	1.54 1.54 L	.54 L										
Dlanner II	180 80 8	1 80										
i idillici ii	FFP- Current Planning	ent Planni	ng									
Planner III- Environmental Pla		1.54 L										
Planner II	7. 77.0	.77 L										
	The Departr not funded: - Two new F process plan - Four new I process plan - Two new E Environmen - One new F for environm According to recruit and I quickly hire applications appropriation revenues to Legislative, policy matter we recomme projects.	ment is requent is requent is requent is requent in an ing perm ming perm ming perm in a language in a language is not the Depa hire new pour incressary is and fees an ordinanc fund these Analyst cour fund these and that the end that the manual is not the B	The Department is requesting to create nine new not funded:  - Two new Planner III positions (1.54 FTE in Fprocess planning permits for new projects; - Four new Planner II positions (3.08 FTE in Fprocess planning permits for new projects; - Two new Environmental Planner III positions Environmental Planning for environmental review of new projects One new Planner II in the (0.77 FTE in FY 20 for environmental review of new projects.  According to the Department, because several recruit and hire new positions, the Department quickly hire necessary positions to process new applications and fees are received. The Depart apprications and fees are received. The Depart evenues to fund these positions when the fund Legislative Analyst considers approval of these policy matter for the Board of Supervisors. If the we recommend that they be designated limited projects.	The Department is requesting to create nine new positions in FY 2013-14 that are not funded:  - Two new Planner III positions (1.54 FTE in FY 2013-14) in Current Planning to process planning permits for new projects;  - Four new Planner II positions (3.08 FTE in FY 2013-14) in Current Planning to process planning permits for new projects;  - Two new Environmental Planner III positions (1.54 FTE in FY 2013-14) in Environmental Planning for environmental review of new projects; and  - One new Planner II in the (0.77 FTE in FY 2013-14) in Environmental Planning for environmental review of new projects.  According to the Department, because several months are required to process, recruit and hire new positions, the Department needs this position authorization to quickly hire necessary positions, the Department may submit a supplemental applications and fees are received. The Department may submit a supplemental applications and fees are received. The Department may submit a supplemental apprications and fees are received. The Department may submit a supplemental applications and fees are received. The Board of Supervisors to appropriate Department revenues to fund these positions when the funds become available. The Budget and Legislative Analyst considers approval of these new, unfunded positions to be a policy matter for the Board of Supervisors. If the Board approves these positions, we recommend that they be designated limited tenure for the term of the respective projects.	w positions in FY 2013-14 that are TY 2013-14) in Current Planning to Y 2013-14) in Current Planning to Y 2013-14) in Current Planning to is (1.54 FTE in FY 2013-14) in lew of new projects; and 2013-14) in Environmental Planning months are required to process, needs this position authorization to development projects when project ment may submit a supplemental risors to appropriate Department s become available. The Budget and s new, unfunded positions to be a he Board approves these positions, tenure for the term of the respective	that are uning to uning to in land in him in project sental ment dget and be a sitions, spective		-  -				-

	Total Po	FY 2014-15 Total Policy Recommenda	lations
!	One-Time	Ongoing	Total
General Fund	0\$	80	0\$
Non-General Fund	\$0	80	<b>0\$</b>
Total	<b>0\$</b>	0\$	0\$

### **BUDGET REVIEW EXECUTIVE SUMMARY**

### **YEAR ONE: FY 2013-14**

### **Budget Changes**

The department's proposed \$83,111,935 budget for FY 2013-14 is \$7,477,066 or 9.9% more than the original FY 2012-13 budget of \$75,634,869.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 217.95 FTEs, which are 18.75 FTEs more than the 199.20 FTEs in the original FY 2012-13 budget. This represents a 9.4% increase in FTEs from the original FY 2012-13 budget.

### Revenue Changes

The Department's revenues of \$81,403,844 in FY 2013-14, are \$7,356,766 or 9.9% more than FY 2012-13 revenues of \$74,047,078. General Fund support of \$1,708,091 in FY 2013-14 is \$120,300 or 7.6% more than FY 2012-13 General Fund support of \$1,587,791.

### **YEAR TWO: FY 2014-15**

### **Budget Changes**

The Department's proposed \$80,345,648 budget for FY 2014-15 is \$2,766,287 or 3.3% less than the Mayor's proposed FY 2013-14 budget of \$83,111,935.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 215.87 FTEs, which are 2.08 FTEs less than the 217.95 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 1% decrease in FTEs from the Mayor's proposed FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$78,514,746 in FY 2014-15 are \$2,889,097 or 3.5% less than FY 2013-14 estimated revenues of \$81,403,844. General Fund support of \$1,830,901 in FY 2014-15 is \$122,810 or 7.2% more than FY 2013-14 General Fund support of \$1,708,091.

**DEPARTMENT:** TIS – DEPARTMENT OF TECHNOLOGY

### RECOMMENDATIONS

**YEAR ONE: FY 2013-14** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$454,708 in FY 2013-14 all of which are ongoing savings. These reductions would still allow an increase of \$7,022,358 or 9.3% in the Department's FY 2013-14 budget.

The Budget and Legislative Analyst also recommends placing \$228,000 on Budget and Finance Committee Reserve.

**YEAR TWO: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$543,115 in FY 2014-15, which are ongoing savings.

**DEPARTMENT:** TIS – DEPARTMENT OF TECHNOLOGY

### **SUMMARY OF PROGRAM EXPENDITURES:**

	FY 2012- 2013	FY 2013- 2014	Increase/ Decrease from FY 2012-	FY 2014- 2015	Increase/ Decrease from FY 2013-
Program	Budget	Proposed	2013	Proposed	2014
GENERAL SERVICES AGENCY -					
TECHNOLOGY					
ADMINISTRATION	23,541,789	27,024,554	3,482,765	27,940,734	916,180
GOVERNANCE AND OUTREACH	9,087,343	8,965,129	(122,214)	9,356,228	391,099
OPERATIONS	31,333,200	32,694,054	1,360,854	30,237,969	(2,456,085)
REPRODUCTION SERVICES	0	0	0	0	0
TECHNOLOGY	2,601,035	3,242,459	641,424	2,508,443	(734,016)
TECHNOLOGY SERVICES:PUBLIC SAFETY	9,071,502	11,185,739	2,114,237	10,302,274	(883,465)
GENERAL SERVICES AGENCY -	75,634,869	83,111,935	7,477,066	80,345,648	(2,766,287)
TECHNOLOGY					

### FY 2013-14

The Department's proposed FY 2013-14 budget has increased by \$7,477,066 largely due to the initiation or continuation of the following projects:

- Project Management Office: Creation of a new Project Management Office to support the completion of all Department and City-wide IT projects;
- City Free Wi-Fi: Completion of the development of a citywide, free Wi-Fi network;
- Fiber to City-Owned Buildings: Continuation of the extension of a robust fiber network to City-owned buildings;
- Enterprise Security Dashboard: Expansion of a program to allow all City departments to perform high-level assessments of their IT environments by monitoring applications, servers, and networks;
- Security Visibility and Intelligence Data Loss Prevention: Implementation of data loss prevention tools, with a particular emphasis on the City's maintenance of confidential information:
- Radio Security Enhancement Project: Upgrade of the City-owned radio facilities, chiefly used for crisis communication;
- Customer Service Desk Ticketing System: Replacement of the City's ServiceDesk application, HP Open View ServiceCenter;
- Disaster Recovery Project: Design and development of a system to connect the City's financial systems to the California State Office of Technology Services Data Center;
- Business License Portal Pilot: Improvement of the City's business permit and licensing process consistent with task 13 of the City's Jobs Plan.

**DEPARTMENT:** TIS – DEPARTMENT OF TECHNOLOGY

### FY 2014-15

The Department's proposed FY 2014-15 budget has decreased by \$2,766,287 largely due to the completion and termination of the following projects in FY2013-14:

- City Free Wi-Fi
- Enterprise Security Dashboard
- Security Visibility and Intelligence Data Loss Prevention
- Disaster Recovery Project
- Business License Portal Pilot

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2013-14

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 217.95 FTEs, which are 18.75 FTEs more than the 199.20 FTEs in the original FY 2012-13 budget. This represents a 9.4% increase in FTEs from the original FY 2012-13 budget.

The proposed budget includes new positions chiefly to support the following projects: Fiber to City-Owned Buildings, the Customer Service Desk Ticketing System, the Project Management Office, the Disaster Recovery Project, and the Business License Portal Pilot.

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 215.87 FTEs, which are 2.08 FTEs less than the 217.95 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 1% decrease in FTEs from the Mayor's proposed FY 2013-14 budget.

This reduction in FTEs in the proposed budget is chiefly due to the sunset of the limited tenure positions proposed with the year-long Business License Portal Pilot program created to implement task 13 of the City Jobs Plan.

### **DEPARTMENT REVENUES:**

### FY 2013-14

The Department's revenues of \$81,403,844 in FY 2013-14, are \$7,356,766 or 9.9% more than FY 2012-13 revenues of \$74,047,078. General Fund support of \$1,708,091 in FY 2013-14 is \$120,300 or 7.6% more than FY 2012-13 General Fund support of \$1,587,791.

Changes in the Department's FY 2013-14 revenues are a result of: increases in expenditure recovery from other City departments; reduced use of fund balance; and increased revenue from licenses and fines.

**DEPARTMENT:** TIS – DEPARTMENT OF TECHNOLOGY

### FY 2014-15

The Department's revenues of \$78,514,746 in FY 2013-14, are \$2,889,097 or 3.5% less than FY 2013-14 estimated revenues of \$81,403,844. General Fund support of \$1,830,901 in FY 2014-15 is \$122,810 or 7.2% more than FY 2013-14 General Fund support of \$1,708,091.

Specific changes in the Department's FY 2014-15 revenues include continued reductions in the Department's use of fund balance, as well as a reduction in anticipated expenditure recoveries from other City departments.

### **COMMENTS:**

### FY 2013-14

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$454,708 in FY 2013-14 all of which are ongoing savings. These reductions would still allow an increase of \$7,022,358 or 9.3% in the Department's FY 2013-14 budget.

The Budget and Legislative Analyst also recommends placing \$228,000 on Budget and Finance Committee Reserve.

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$543,115 in FY 2014-15, which are ongoing savings.

TIS - General Services Agency- Technology

		•		EV 2013 14			l				TV 2014 15			Γ
		FTE	Am	Amount				FTF	Ĭ,	Am	Amount			
Object Title	From	To	From	То	Savings	GF	11	From	To	From	To	Savings	GF	1T
	BIU - Administration	ministrati	uo											
Project Manager I	1.54	1.54	\$184,161	0\$	\$184,161			2.00	2.00	\$242,108	0\$	\$242,108		
Mandatory Fringe Benefits			\$72,785	0\$	\$72,785		H			\$103,245	0\$	\$103,245		
			Total Savings	\$256,946						Total Savings	\$345,353			
	The Depar Project M projects. C rather uses in addition permanent Departmen approve th requiring t	The Department has request Project Management Office, projects. Currently, the Deparather uses existing staff to sin addition to their other fun permanent project manager; Department-specific and Cit approve these two new permrequiring the Department to positions.	requested two Pr t Office, establish the Department d staff to serve as p wher functions. T nanager positions and Citywide tec ew permanent pre ment to obtain sp	roject Manager I ned to support the loes not have ded oroject managers (The Department is dedicated to project manager pospect manager pospecific sources of	The Department has requested two Project Manager I positions for the proposed Project Management Office, established to support the management of technology projects. Currently, the Department does not have dedicated project managers but rather uses existing staff to serve as project managers on specific technology projects in addition to their other functions. The Department is requesting two new permanent project manager positions dedicated to project management of Department-specific and Citywide technology projects. Our recommendation would approve these two new permanent project manager positions as off-budget positions, requiring the Department to obtain specific sources of project funds for each of these positions.	oosed incloses ers but it y projet y projet on wou position h of the		Ongoing savings.	savings.					
	BIT - Technology	hnology												
Management Assistant	0.77	0.00	\$58,849	0\$			Х							
Mandatory Fringe Benefits			\$27,209	80	\$27,209		Х							
			Total Savings	\$86,058										
	The Depai Managem License Po	The Department has not Management Assistant t License Portal Program.	not sufficiently cant to aid in the ir am.	demonstrated the mplementation of	The Department has not sufficiently demonstrated the need for a 0.77 FTE Management Assistant to aid in the implementation of the temporary Business License Portal Program.	iess								
S Business Analyst - Senior	1.54	77.0	\$164,722	\$82,361	\$82,361		×							
Mandatory Fringe Benefits			867,738	\$33,869	\$33,869		Х							
IS Business Analyst	0.00	0.77	0\$		(\$71,134)		Х							
Mandatory Fringe Benefits			0\$	\$30,961	(\$30,961)		Х							
			Total Savings	\$14,135										
	The Depa positions   Departme Analysts i the project for one of	The Department is requestin positions to implement the to Department has not sufficien Analysts in the proposed prothe project goals and object for one of the requested new to meet the stated program o	equesting two nevent the temporary sufficiently demo osed program strudopictives, substited new Senior IS.	w limited tenure.  / Business Licens matrated the need ucture comprised tituting one new. S Business Analy	The Department is requesting two new limited tenure Senior IS Business Analyst positions to implement the temporary Business License Portal Program. The Department has not sufficiently demonstrated the need for two Senior IS Business Analysts in the proposed program structure comprised of four employees. Based on the project goals and objectives, substituting one new IS Business Analyst position for one of the requested new Senior IS Business Analyst positions will be sufficient to meet the stated program objectives.	analyst le usiness Based o positio ufficiel	nt nt							

TIS - General Services Agency- Technology

			ď	FY 2013-14						FY	FY 2014-15			Γ
	FJ	FTE	Am	Amount				FTE	E	Amount	ınt			
Object Title	From	$\mathbf{To}$	From	То	Savings	GF	1T F	From	Lo	From	To	Savings	$_{ m GF}$	1T
Manager III	77.0	000	\$100.720	08	\$100.720		×							
Mandatory Fringe Benefits				80	\$41,089		: ×							
Manager II	00.0	0.77		\$94,491	(\$94,491)		×							
Mandatory Fringe Benefits			80	\$43,171	(\$43,171)		х							
			Total Savings	\$4,147										
	The Department is reques Business License Portal Fresponsible for a single pr DHR job description for t classification oversees an Legislative Analyst reconrather than a Manager III.	rtment is License F le for a si descriptic ion overs e Analys	requesting one nevortal Program. Becingle program and to for the Manager sees an entire division trecommends approger III.	w Manager III posicause the requester therefore does not III classification, ion within a depart coving the requester	The Department is requesting one new Manager III position for the temporary Business License Portal Program. Because the requested position, which will be responsible for a single program and therefore does not meet the specifications of the DHR job description for the Manager III classification, which states that the classification oversees an entire division within a department, the Budget and Legislative Analyst recommends approving the requested position as a Manager II rather than a Manager III.	ry II be ons of t e e id	he							
Expected Recovery for Services to AAO Funds			(\$766,679)	(\$662,339)	(\$104,340)		×							
	This reduction in a work or Development is to account Pilot project as OEWD is f	ction in a nent is to ect as OE	This reduction in a work order with the the Office of Economi Development is to account for the above reductions in the Bus Pilot project as OEWD is funding the one-year of this project.	ne the Office of Ec ove reductions in the one-year of this p	This reduction in a work order with the the Office of Economic and Workforce Development is to account for the above reductions in the Business License Portal Pilot project as OEWD is funding the one-year of this project.	rce Portal								
	BTO - Te	chnolog	BTO - Technology Services - Public Safety	: Safety										
Materials and Supplies Budget Only			\$384,201	\$309,201	\$75,000					\$384,201	\$309,201	\$75,000		
	The Depa departmer has appro budget rec	rtment of nts' comn ved a red quired fo	Technology provirunications radios. uction to the City's future repairs and	des minor repairs a Because the Budg contract with Mot maintenance is cc	The Department of Technology provides minor repairs and maintenance to City departments' communications radios. Because the Budget and Finance Committee has approved a reduction to the City's contract with Motorola to purchase radios, the budget required for future repairs and maintenance is correspondingly reduced.	City mittee dios, tł ed.		going	Ongoing savings.					
	BAK - Operations	perations	S											
Professional & Specialized Services			\$900,905	\$825,752	\$75,153					\$900,905	\$825,752	\$75,153		
	Reduce to \$808,752 maintenar	plus the	Reduce to reflect the Department's annual contract total with Tident Servi \$808,752 plus the Department's \$17,000 contingency for the contract for maintenance and support of the City's Mainframe.	nual contract total 000 contingency fo Mainframe.	Reduce to reflect the Department's annual contract total with Tident Services, Inc. of \$808,752 plus the Department's \$17,000 contingency for the contract for maintenance and support of the City's Mainframe.	s, Inc.		going	Ongoing savings.					

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				FY 2013-14						Ŧ	FY 2014-15		
	FTE	(E	Am	Amount				FTE	E.\	Amount	unt		
Object Title	From To	$\Gamma_0$	From	To	Savings	GF	1T I	GF 1T From To	To	From	To	Savings	GF 1T
	BK4 - Governance and Out	vernance	and Outreach										
Professional & Specialized													
Services			\$231,009	\$191,400	\$39,609	×				\$231,009	\$191,400	\$39,609	X
	Reduce to reflect pro captioning services.	reflect pr	ojected annual co	Reduce to reflect projected annual costs as reported by the Department for closed captioning services.	he Department for c	closed	Ö	ngoing sa	ıvings ir	Ongoing savings in the final year of the contract.	the contract.		
Maintenance Services -													
Equipment			\$10,000	\$2,000	\$8,000 x	×				\$10,000	\$2,000	\$8,000	Х
	Reduced to reflect historical	o reflect l	nistorical expenditures.	tures.			Ö	Ongoing savings.	vings.				

FY 2013-14	Total Recommended Reductions	One-Time Ongoing Total	609'.24\$ 609'.24\$ 0\$	\$0 \$407,099	002 1214 002 1214 04
		•	General Fund	Non-General Fund	1.4.1

	Total Rec	FY 2014-15 Total Recommended Reductio	ctions
•	One-Time	Ongoing	Total
General Fund	0\$	\$47,609	\$47,609
Non-General Fund	80	\$495,506	\$495,506
Total	0\$	\$543,115	\$543,115

Technology
Agency- 1
Services A
General
TIS -

			FY 2013-14						FY 2014-15		
	FTE	Am	Amount			1	FTE	An	Amount		
Object Title	From To	From	To	Savings	GF 1	GF 1T From To	To	From	To	Savings	GF 11
				Reser	ve Recc	Reserve Recommendations	ations				
Professional & Specialized											
Services		\$228,000	\$228,000	80							
	The Department has costs associated wit Legislative Analyst and Finance Comm	s not provided doc th the Business Lid recommends plac ittee Reserve penc	The Department has not provided documentation justifying the professional services costs associated with the Business License Portal Program. The Budget and Legislative Analyst recommends placing these one-time program expenses on Budget and Finance Committee Reserve pending submission of budget details.	ring the profession m. The Budget an program expenses budget details.	al service d on Budg	ss et					

		FY 2013-14		
	Total R	Total Reserve Recommend	lations	
	One-Time	Ongoing	Total	
General Fund	80	80	38	1
Non-General Fund	80	80	)\$	
Total	0\$	0\$	0\$	-

·	FY 2 Total Reserve I One-Time On	FY 2014-15 serve Recommend: Ongoing	ations Total
General Fund	80	80	80
Jon-General Fund	80	80	\$0
Total	0\$	0\$	0\$

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2013-14** 

### **Budget Changes**

The Department's proposed \$158,303,662 budget for FY 2013-14 is \$11,731,177 or 8.0% more than the original FY 2012-13 budget of \$146,572,485.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 826.21 FTEs, which are 18.7 FTEs more than the 807.51 FTEs in the original FY 2012-13 budget. This represents a 2.3% increase in FTEs from the original FY 2012-13 budget.

### Revenue Changes

The Department's revenues of \$128,481,406 in FY 2013-14, are \$10,190,057 or 8.6% more than FY 2012-13 revenues of \$118,291,349. General Fund support of \$29,822,216 in FY 2013-14 is \$1,541,080 or 5.5% more than FY 2012-13 General Fund support of \$28,281,136.

### **YEAR TWO: FY 2014-15**

### **Budget Changes**

The Department's proposed \$202,554,080 budget for FY 2014-15 is \$44,250,418 or 28.0% more than the Mayor's proposed FY 2013-14 budget of \$158,303,662.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 827.64 FTEs, which are 1.43 FTEs more than the 826.21 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 0.17% increase in FTEs from the Mayor's proposed FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$120,200,393 in FY 2014-15 are \$8,281,013 or 6.5% less than FY 2013-14 estimated revenues of \$128,481,406. General Fund support of \$82,353,687 in FY 2014-15 is \$52,531,471 or 176% more than FY 2013-14 General Fund support of \$29,822,216.

### RECOMMENDATIONS

**YEAR ONE: FY 2013-14** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$411,179 in FY 2013-14. Of the \$411,179 in recommended reductions, \$103,679 are ongoing savings and \$307,500 are one-time savings. These reductions would still allow an increase of \$11,319,998 or 7.7% in the Department's FY 2013-14 budget. These recommendations were accepted by the Budget and Finance Committee on June 17, 2013.

### **YEAR TWO: FY 2014-15**

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$129,009 in FY 2014-15. All of the \$129,009 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$44,121,409 or 27.9% in the Department's FY 2014-15 budget. These recommendations were accepted by the Budget and Finance Committee on June 17, 2013.

In addition, the Budget and Legislative Analyst includes a Policy Recommendation regarding DPW's Laborer Apprentice Program for the San Francisco Housing Authority for FY 2014-15

GSA-DPW General Services Agency - Department of Public Works

			FY 20	·Y 2013-14					FY	FY 2014-15			
	FTE		Amo	Amount			F	FTE	Amount	unt			
Object Title	From	$\mathbf{To}$	From	$T_0$	Savings	GF 1T	From	$\Gamma_0$	From	To	Savings	GF	1T
					Policy	Recom	Policy Recommendations	su					
	BAZ- Street Environmental Services	ivironment	al Services										
General Laborer Supervisor I							23.00	22.00	\$1,571,722	\$1,503,387	\$68,335	×	
Mandatory Fringe Benefits									\$821,095	\$785,395	\$35,700	×	
Environmental Service Worker							14.00	8.00	\$690,804	\$394,745	\$296,059	×	
Mandatory Fringe Benefits									\$438,648	\$250,656	\$187,992	×	
Truck Driver							5.00	4.60	\$395,255	\$363,635	\$31,620	×	
Mandatory Fringe Benefits									\$204,415	\$188,062	\$16,353	×	
General Laborer							125.50	125.10	\$7,742,391	\$7,717,714	\$24,677	X	
Mandatory Fringe Benefits									\$4,207,350	\$4,193,940	\$13,410	X	
								Ţ	Total Savings	\$674,146			
							The Budg	et and Legi	The Budget and Legislative Analyst's audit of the San Francisco Housing	udit of the San Fr	ancisco Housing	_	
							Authority	(SFHA) re	Authority (SFHA) recommended termination of the Memorandum of	ination of the Men	norandum of		
							Understan	MOM) guipt	Juderstanding (MOU) between DPW and SFHA for the Laborer Apprentice	and SFHA for the	Laborer Appren	tice	
							Program	in order for	Program in order for SFHA to provide the program directly. The Mayor's	the program dire	ctly. The Mayor'	S	
							proposed	FY 2013-1	proposed FY 2013-14 and FY 2014-15 budget continues the Laborer Apprentice	budget continues	the Laborer Ap	prentic	e ce
							Program :	for SFHA a	Program for SFHA as a City cost. The Board of Supervisors, as a policy option,	Board of Supervis	sors, as a policy	ption	ئ.
							could app	rove City f.	could approve City funds for the Laborer Apprentice Program in FY 2013-14 and	rer Apprentice Pro	gram in FY 201	3-14 a	pun
							transfer tl	ne program	transfer the program to SFHA in FY 2014-15.	014-15.			

0**\$** 

Total Policy Recommendations	One-Time	Ongoing	Total
General Fund	\$0 \$674,146 \$674,146		
Non-General Fund	\$0 \$674,146 \$674,146		
Total	\$0 \$674,146 \$674,1		

FY 2014-15

### **BUDGET REVIEW EXECUTIVE SUMMARY**

### **YEAR ONE: FY 2013-14**

### **Budget Changes**

The department's proposed \$51,469,813 budget for FY 2013-14 is \$25,447,777 or 97.8 % more than the original FY 2012-13 budget of \$26,022,036.

### Personnel Changes

The number of full-time equivalent (FTE) net operating positions budgeted for FY 2013-14 are 49.70 FTEs, which are 11.18 FTEs more than the 38.52 FTEs in the original FY 2012-13 budget. This represents a 29.0% increase in FTEs from the original FY 2012-13 budget.

### Revenue Changes

The Department's revenues, including transfers and recoveries, of \$41,704,821 in FY 2013-14, are \$22,821,191 or 120.9% more than FY 2012-13 revenues of \$18,883,630. General Fund support of \$9,764,992 in FY 2013-14 is \$2,626,586 or 36.8% more than FY 2012-13 General Fund support of \$7,138,406.

### **YEAR TWO: FY 2014-15**

### **Budget Changes**

The department's proposed \$54,617,383 budget for FY 2014-15 is \$3,147,570 or 6.1% more than the Mayor's proposed FY 2013-14 budget of \$51,469,813.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 50.78 FTEs, which are 1.08 FTEs more than the 49.70 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 2.2% increase in FTEs from the Mayor's proposed FY 2013-14 budget.

### Revenue Changes

The Department's revenues, including transfers and recoveries, of \$46,663,120 in FY 2014-15 are \$4,958,299 or 11.9% more than FY 2013-14 estimated revenues of \$41,704,821. General Fund support of \$7,954,263 in FY 2014-15 is \$1,810,729 or 18.6% less than FY 2013-14 General Fund support of \$9,764,992.

### RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST FOR AMENDMENT OF BUDGET ITEMS FY 2013-14 AND FY 2014-15

**DEPARTMENT:** MYR – MAYOR

### RECOMMENDATIONS

**YEAR ONE: FY 2013-14** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$63,505 in FY 2013-14. Of the \$63,505 in recommended reductions, \$15,104 are ongoing savings and \$48,401 are one-time savings. These reductions would still allow an increase of \$25,384,272 or 97.6% in the Department's FY 2013-14 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$6,851 to the General Fund.

Together, these recommendations will result in \$70,356 savings to the City's General Fund in FY 2013-14, which were accepted by the Budget and Finance Committee on June 17, 2013.

In addition, the Budget and Legislative Analyst includes a Policy Recommendation regarding the Housing Trust Fund for FY 2013-14.

### **YEAR TWO: FY 2014-15**

The Budget and Legislative Analyst's recommended General Fund reductions to the proposed budget total \$15,653 in FY 2014-15, all of which are ongoing savings. These reductions would still allow an increase of \$3,131,917 or 6.1% in the Department's FY 2014-15 budget. These recommendations were accepted by the Budget and Finance Committee on June 17, 2013.

In addition, the Budget and Legislative Analyst includes a Policy Recommendation regarding the Housing Trust Fund for FY 2014-15.

### Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget

				Policy Recommendations	mendations				
MYR - Mayor									
	FFC - Affordable Housing - Housing Trust Fund	Housing - Housing	Trust Fund						
Neighborhood Initiative - Programmatic Project	grammatic Project	\$200,000	\$200,000	× 0\$					
Neighborhood Initative - Community Based Org	umunity Based Org			×		\$1,000,000	\$1,000,000	80	×
Downpayment Assistance Loan Prorgam	an Prorgam	\$1,000,000	\$1,000,000	x 0\$		\$2,000,000	\$2,000,000	80	×
First Responder Loan Program	u	\$1,000,000	\$1,000,000	x 0\$		\$1,000,000	\$1,000,000	80	×
Housing Stabilization - Community Based Org	nunity Based Org	\$825,000	\$825,000	x 0\$		\$1,100,000	\$1,100,000	80	×
Housing Development Pool Loans	oans	\$14,821,000	\$14,821,000	x 0\$		\$14,346,000	\$14,346,000	0\$	X
Small Site Acq/Rehab Program Loans	m Loans	\$1,000,000	\$1,000,000	\$0 x		\$2,000,000	\$2,000,000	80	Х
		Total Savings	80			Total Savings	80		
	The above-listed pro Housing new \$20 m response to San Fran The total Housing T there are specific red million for the Down up to \$15 million for (c) a maximum of 10 Neighborhood Infran funding to individua requested specific al	The above-listed programs totaling \$18,846,000 are part of the Mayor's Offic Housing new \$20 million General Fund set-aside for the Housing Trust Fund response to San Francisco voters approval of Proposition C in November 201 The total Housing Trust Fund appropriation of \$20 million is not discretional there are specific required funding levels over the first five years, such as (a) million for the Downpayment Assistance Loan Programs in the first five year up to \$15 million for the Housing Stabilization Programs in the first five year (c) a maximum of 10% of the Housing Trust Fund in any one year for the Neighborhood Infrastructure Grant Program. However, the specific allocatio funding to individual programs is discretionary in FY 2013-14, such that the requested specific appropriations are considered policy decisions for the Boak Charactics.	,846,000 are part of set-aside for the I set-aside for the I val of Proposition ation of \$20 millio Is over the first five E Loan Programs i lization Programs: Trust Fund in any ogram. However, the stionary in FY 201 unsidered policy de	The above-listed programs totaling \$18,846,000 are part of the Mayor's Office of Housing new \$20 million General Fund set-aside for the Housing Trust Fund, in response to San Francisco voters approval of Proposition C in November 2012. The total Housing Trust Fund appropriation of \$20 million is not discretionary, and there are specific required funding levels over the first five years, such as (a) \$15 million for the Downpayment Assistance Loan Programs in the first five years, (b) up to \$15 million for the Housing Stabilization Programs in the first five years, and (c) a maximum of 10% of the Housing Trust Fund in any one year for the Neighborhood Infrastructure Grant Program. However, the specific allocation of funding to individual programs is discretionary in FY 2013-14, such that the requested specific appropriations are considered policy decisions for the Board of		The above-listed programs totaling \$21,446,000 are part of the Mayor's Office of Housing \$22.8 million General Fund set-aside for the Housing Trust Fund, in response to San Francisco voters approval of Proposition C in November 2012. While the total Housing Trust Fund appropriation of \$22.8 million is not discretionary, and there are specific required funding levels over the first five years, the specific allocation of funding to individual programs is discretionary in FY 2014-15, such that the requested specific appropriations are considered	\$21,446,000 are pto approval of Proposit Fund appropriation required funding I ding to individual posteroscenes.	art of the Mayo he Housing Trusition C in Novon of \$22.8 millevels over the I programs is discortations are coprinted	r's Offic ist Fund. ember lion is no first five rretionar

### **BUDGET REVIEW EXECUTIVE SUMMARY**

### **YEAR ONE: FY 2013-14**

### **Budget Changes**

The Department's proposed \$294,885,613 budget for FY 2013-14 is \$26,341,866 or 9.8% more than the original FY 2012-13 budget of \$268,543,747.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 717.61 FTEs, which are 28.99 FTEs more than the 688.62 FTEs in the original FY 2012-13 budget. This represents a 4.2% increase in FTEs from the original FY 2012-13 budget.

### Revenue Changes

The Department's revenues of \$243,048,043 in FY 2013-14, are \$18,892,394 or 8.4% more than FY 2012-13 revenues of \$224,155,649. General Fund support of \$51,837,570 in FY 2013-14 is \$7,449,472 or 16.8% more than FY 2012-13 General Fund support of \$44,388,098.

### **YEAR TWO: FY 2014-15**

### **Budget Changes**

The Department's proposed \$292,716,021 budget for FY 2014-15 is \$2,169,592 or 0.7% less than the Mayor's proposed FY 2013-14 budget of \$294,885,613.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 732.98 FTEs, which are 15.37 FTEs more than the 717.61 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 2.1% increase in FTEs from the Mayor's proposed FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$245,839,929 in FY 2014-15 are 2,791,886 or 1.1% more than FY 2013-14 estimated revenues of \$243,048,043. General Fund support of \$46,876,092 in FY 2014-15 is \$4,961,478 or 9.6% less than FY 2013-14 General Fund support of \$51,837,570.

### RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST FOR AMENDMENT OF BUDGET ITEMS FY 2013-14 AND FY 2014-15

**DEPARTMENT:** ADM – CITY ADMINISTRATOR'S OFFICE

### RECOMMENDATIONS

**YEAR ONE: FY 2013-14** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$708,506 in FY 2013-14. Of the \$708,506 in recommended reductions, \$417,882 are ongoing savings and \$290,624 are one-time savings. These reductions would still allow an increase of \$25,633,360 or 9.5% in the Department's FY 2013-14 budget.

**YEAR TWO: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$499,910 in FY 2014-15. Of the \$499,910 in recommended reductions, \$421,680 are ongoing savings and \$78,230 are one-time savings.

### RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST FOR AMENDMENT OF BUDGET ITEMS FY 2013-14 AND FY 2014-15

**DEPARTMENT:** ADM – CITY ADMINISTRATOR'S OFFICE

### **SUMMARY OF PROGRAM EXPENDITURES:**

			Increase/		Increase/
	FY 2012-2013	FY 2013-2014	Decrease from FY 2012-	FY 2014- 2015	Decrease from FY 2013-
Program	Budget	Proposed	2013	Proposed	2014
GENERAL SERVICES AGENCY - CITY ADM	MIN		-		
11 CALL CENTER	10,879,996	11,479,480	599,484	11,794,312	314,832
ANIMAL WELFARE	5,395,922	5,712,200	316,278	4,963,433	(748,767)
CAPITAL ASSET PLANNING	750,000	750,000	0	750,000	0
CITY ADMINISTRATOR -	9,469,713	10,528,005	1,058,292	10,415,663	
ADMINISTRATION					(112,342)
COMMUNITY AMBASSADOR PROGRAM	496,385	580,753	84,368	718,484	137,731
COMMUNITY REDEVELOPMENT	0	728,678	728,678	752,019	23,341
CONTRACT MONITORING	4,476,177	4,662,030	185,853	3,986,097	(675,933)
COUNTY CLERK SERVICES	1,894,985	1,886,255	(8,730)	1,876,877	(9,378)
DISABILITY ACCESS	8,424,249	7,937,835	(486,414)	5,490,603	(2,447,232)
EARTHQUAKE SAFETY PROGRAM	440,000	590,000	150,000	590,000	0
ENTERTAINMENT COMMISSION	861,464	851,356	(10,108)	875,315	23,959
FACILITIES MGMT & OPERATIONS	40,692,393	45,788,116	5,095,723	50,922,979	5,134,863
FLEET MANAGEMENT	991,055	990,923	(132)	1,125,655	134,732
GRANTS FOR THE ARTS	11,888,347	12,787,639	899,292	12,814,723	27,084
IMMIGRANT AND LANGUAGE SERVICES	1,841,055	2,009,655	168,600	2,026,021	16,366
JUSTIS PROJECT - CITY ADM OFFICE	3,481,495	3,397,792	(83,703)	3,425,758	27,966
LIVING WAGE / LIVING HEALTH	3,297,163	3,722,140	424,977	3,820,910	
(MCO/HCAO)	c 101 525	11 406 770	5 215 247	6 720 750	98,770
MEDICAL EXAMINER	6,191,525	11,406,772	5,215,247	6,738,758	(4,668,014)
MOSCONE EXPANSION PROJECT	1,700,000	3,400,000	1,700,000	0	(3,400,000)
NEIGHBORHOOD BEAUTIFICATION	1,865,000	1,840,000	(25,000)	1,380,000	(460,000)
PROCUREMENT SERVICES	5,106,654	5,366,628	259,974	5,544,031	177,403
PUBLICITY AND ADVERTISING	0	0	0	0	0
REAL ESTATE SERVICES	26,874,789	27,414,519	539,730	29,921,138	2,506,619
REPRODUCTION SERVICES	6,025,989	6,853,219	827,230	6,799,546	(53,673)
RISK MANAGEMENT / GENERAL	14,325,471	18,305,849	3,980,378	18,376,381	70,532
TOURISM EVENTS	73,465,907	73,595,485	129,578	74,688,351	1,092,866
TREASURE ISLAND	1,758,079	1,924,948	166,869	1,848,550	(76,398)
VEHICLE & EQUIPMENT MAIN &	25,949,934	30,375,336	4,425,402	31,070,417	CO 7 001
FUELING CENERAL CERVICES ACENCY. CVEY	260 542 545	204 995 (12	26 241 966	202 717 021	695,081
GENERAL SERVICES AGENCY - CITY ADMIN	268,543,747	294,885,613	26,341,866	292,716,021	(2,169,592)

### RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST FOR AMENDMENT OF BUDGET ITEMS FY 2013-14 AND FY 2014-15

### **DEPARTMENT:** ADM – CITY ADMINISTRATOR'S OFFICE

### FY 2013-14

The Department's proposed FY 2013-14 budget has increased by \$26,341,866 largely due to:

- Increased spending on capital projects, including the Moscone Expansion Project, a new emergency generator and fire alarm system at City Hall, the Alemany Market repaving, and various building improvements related to American's with Disabilities Act (ADA) compliance;
- Increased insurance premium costs for commercial properties owned by the City;
- Relocation of the Medical Examiner's office to a new, seismically-safe facility;
- Increased costs for vehicle maintenance and fuel;
- Increased salary costs due to increased demand for services from the 311 Call Center, Reproduction Services, and the Facilities and Operations programs; and
- New rent payments for 1155 Market Street and increased debt service for City-owned properties.

### FY 2014-15

The Department's proposed FY 2014-15 budget has decreased by \$2,169,592 from the Mayor's proposed FY 2013-14 budget largely due to completion of one-time projects, such as the relocation of the Medical Examiner's Office.

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2013-14

The number of full-time equivalent positions (FTE) budgeted for FY 2013-14 are 717.61 FTEs, which are 28.99 FTEs more than the 688.62 FTEs in the original FY 2012-13 budget. This represents a 4.2% increase in FTEs from the original FY 2012-13 budget. The increase in FTEs results from reductions in attrition savings, allowing the Department to hire vacant positions, and increases in temporary salaries for the 311 Call Center. The Department is also requesting new positions including:

- One Senior Administrative Analyst to support the Budget and Planning Unit in the City Administrator's Office;
- One Junior Management Assistant in the Immigrant and Language Services program;
- Two Clerks and one Graphic Artist in Reproduction Services to handle increased demand for services; and

### RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST FOR AMENDMENT OF BUDGET ITEMS FY 2013-14 AND FY 2014-15

### **DEPARTMENT:** ADM – CITY ADMINISTRATOR'S OFFICE

• Planner III, Manager I, and Administrative Analyst positions in Facilities Management and Operations in preparation for the new public safety building.

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 732.98 FTEs, which are 15.37 FTEs more than the 717.61 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 2.1% increase in FTEs from the Mayor's proposed FY 2013-14 budget.

### **DEPARTMENT REVENUES:**

### FY 2013-14

The Department's revenues of \$243,048,043 in FY 2013-14, are \$18,892,394 or 8.4% more than FY 2012-13 revenues of \$224,155,649. General Fund support of \$51,837,570 in FY 2013-14 is \$7,449,472 or 16.8% more than FY 2012-13 General Fund support of \$44,388,098.

### FY 2014-15

The Department's revenues of \$245,839,929 in FY 2014-15 are 2,791,886 or 1.1% more than FY 2013-14 estimated revenues of \$243,048,043. General Fund support of \$46,876,092 in FY 2014-15 is \$4,961,478 or 9.6% less than FY 2013-14 General Fund support of \$51,837,570.

### **COMMENTS**

### FY 2013-14

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$708,506 in FY 2013-14. Of the \$708,506 in recommended reductions, \$417,882 are ongoing savings and \$290,624 are one-time savings. These reductions would still allow an increase of \$25,633,360 or 9.5% in the Department's FY 2013-14 budget.

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$499,910 in FY 2014-15. Of the \$499,910 in recommended reductions, \$421,680 are ongoing savings and \$78,230 are one-time savings.

# Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget

2	

			C AH	2013_17					T.	FV 2014_15		
			,			-		ļ		27-1-707		
	FTE	<b>~</b>	Amount	ınt			FTE	$\Xi$	Amount	nt		
Object Title	From	$\mathbf{To}$	From	$\mathbf{To}$	Savings	GF 1T	From	$\mathbf{To}$	From	$\mathbf{To}$	Savings	GF 11
	FFO - 311 Call Center	1 Call C	enter									
Temporary Salaries			\$418,331	\$371,331	\$47,000	х						
Mandatory Fringe Benefits			\$12,509	\$11,103.60	\$1,405	х						
			Total Savings	\$48,405								
	The Mayo by \$250,00	r's prop 00 in the	4 65	budget increa	budget increases temporary salaries  The recommended reduction of	alaries 1 of						
	\$47,000 is 2014-15 b	s consist udgeted	\$47,000 is consistent with the 311 C 2014-15 budgeted expenditures.	all Center's o	Call Center's operational need and FY	and FY						
Other Current Expenses			\$382,500	\$354,781	\$27,719	Х			\$382,500	\$354,781	\$27,719	X
	Reduced to	o reflect	Reduced to reflect anticipated expenses on actual software and	nses on actual	software and							
	technology	y service	technology services based off documentation provided by the	mentation prov	vided by the		Ongoin	Ongoing reduction.	ion.			
	department	ıt.										
	<b>AUA-Animal Welfare</b>	mal We	elfare									
Materials and Supplies			\$253,000	\$223,000	\$30,000	X			\$253,000	\$223,000	\$30,000	X
	Departmer total of \$2	nt is req 03,000 t	Department is requesting an increase of \$50,000 (from the previous year total of \$203,000 to \$253,000) to cover the increased cost of animal	se of \$50,000 (over the increase	from the previoused cost of anii	ous year nal						
	medicines	and nev	medicines and new equipment. The Budget and Legislative Analyst's	Budget and L	egislative Anal	yst's	Ongoin	Ongoing reduction.	ion.			
	recommen	dation p	recommendation provides for a 10 p	percent increas	percent increase, consistent with the	ith the						
	expected i	ncrease	expected increase in the cost of medicines.	licines.								
Equipment Purchase			\$96,034	\$23,926	\$72,108	х х						
	•				•				1			
	Departmer	nt is req	Department is requesting funding for two pieces of lab equipment and	or two pieces c	of lab equipmen	tand						
	maintenan	ce conc	two new venicies, but the department has not provided age, infreage, of maintenance concerns for vehicles slated to be replaced. Recommended	slated to be ref	videu age, milei olaced. Recomn	ige, or rended						
	reduction 1	reflects	reduction reflects savings from not purchasing the two new vehicles.	purchasing the	two new vehic	les.						

## Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget

**ADM** - Administration

			FY 2	2013-14					FY	FY 2014-15		
	FTE	Œ	<b>Junow</b> Y	ınt				FTE	Amount	nt		
Object Title	From	To	From	$\mathbf{To}$	Savings	GF 1T	[ From	m To	From	To	Savings	GF 1T
Attrition SavingsMisc.	(1.35)	(1.80)	(\$89,901)	(\$118,391)	\$28,490	Х	(1.35)	5) (1.80)	(\$91,069)	(\$121,977)	\$30,908	Х
Mandatory Fringe Benefits			(\$35,960)	(\$47,356)	\$11,396	Х			(\$36,428)	(\$48,791)	\$12,363	X
			Total Savings	\$39,886					Total Savings	\$43,271		
	The May	or's propo	The Mayor's proposed FY 2013-14 budget reduces attrition savings to	budget reduce	s attrition savin	gs to						
	allow for	the hire o	allow for the hire of vacant positions. The Department has not shown the	is. The Departi	nent has not sho	wn th		•				
	need tor t	he increa ndation w	need for the increased staffing. The Budget and Legislative Analyst's recommendation would restore attrition savings to the FY 2012-13	Budget and Le	egislative Analy the FY 2012-1	st's	SuO_	Ongoing savings.	.S.			
	amount.			<b>b</b>								
	FAC-Cit	y Admin	FAC-City Administrator's Office									
Attrition SavingsMisc.	(1.29)	(1.94)	(\$132,565)	(\$196,068)	\$63,503	X	(1.29)	(1.94)	(\$134,316)	(\$196,068)	\$61,752	X
Mandatory Fringe Benefits			(\$53,026)	(\$76,961)	\$23,935	×			(\$53,726)	(\$76,961)	\$23,235	X
			Total Savings	\$87,438					Total Savings	\$84,987		
	The Mayallow for	or's prope the hire o	The Mayor's proposed FY 2013-14 budget reduces attrition savings to allow for the hire of vacant positions. The Department has not shown the	budget reduce is. The Departi	s attrition savin nent has not sho	gs to wn th						
	need for t recomme	he increa ndation w	need for the increased staffing. The Budget and Legislative Analyst's recommendation would restore attrition savings to the FY 2012-13	Budget and Lation savings to	egislative Analy the FY 2012-1	st's 3	Ong	Ongoing savings.	S.			
	amount.											

### Budget and Finance Committee, June 24, 2013

# Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget

ADM - Administration

		FV 2	FV 2013-14					T.A.	FY 2014-15		
	FTE	Amount	nt		_	FTE		Amount	nt		-
Object Title	From To	From	$\mathbf{To}$	Savings G	GF 1T	From	$\mathbf{To}$	From	To	Savings	GF 1T
	AME - County Clerk Services	lerk Services									
Professional and Specialzed Services		\$61,130	\$43,000	\$18,130	X			\$61,130	\$43,000	\$18,130	×
	Department has agreed to this reduction to match expected spending patterns.	greed to this reduc	tion to match	expected spendir	8	Ongoing reduction.	reducti	on.			
Materials and Supplies		\$110,000	\$90,000	\$20,000	X			\$110,000	\$90,000	\$20,000	X
	Recommended reduction reflects expected actual expenditures over next two fiscal years.	luction reflects ex	pected actual o	expenditures ove	r next	Ongoing reduction.	reducti	on.			
	FFK - Fleet Management	agement									
Equipment Purchase		\$144,718	\$114,257	\$30,461	×			\$279,450	\$201,220	\$78,230	х
	Department did not provide detail on vehicles to be replaced, regarding	ot provide detail c	n vehicles to b	e replaced, regar	guip.	Departm	ent did	not provide deta	il on vehicles ı	Department did not provide detail on vehicles to be replaced, regarding	garding
	age, mileage and cost of maintenance. Recommended reduction reflects	ost of maintenan	ce. Recommen	ded reduction ref	lects	age, mile	age an	l cost of mainten	ance. Recomn	age, mileage and cost of maintenance. Recommended reduction reflects	reflect
	HACTO ordinance requiring 20% fleet reduction by July 1, 2015.	e requiring 20% f	leet reduction	by July 1, $2015$ .		HACTO	ordina	nce requiring 20%	% fleet reducti	HACTO ordinance requiring 20% fleet reduction by July 1, 2015.	5.
	Recommendation will allow for the instead of five	will allow for the	purchase of 10	purcnase of four new venicles		Recommendation instead of seven	endatic f seven	n will allow for i	ine purchase o	Kecommendation will allow for the purchase of five new venicles instead of seven	s
	FFB - Living Wage / Living Heal	ge / Living Heal	th								
Attrition SavingsMisc	(0.27) $(0.50)$	(\$27,686)	(\$51,270)	\$23,584	×						
Mandatory Fringe Benefits		(\$11,564)	(\$21,415)	\$9,851							
		Total Savings	\$33,435				L	Total Savings	0\$		
	The energy and incomonity of their sources of the contract of	A ri 0200201	Consideration of the constant	floots satisfiants	_						
	yacancy that is not	likely to be filler	den savings le 1 for approxim	ately six months	_						
	ASG - Medical Examiner	xaminer									
Attrition SavingsMisc	(0.11) $(1.11)$	(\$13,021)	(\$137,813)		Х	(0.11)	(1.11)	(\$13,202)	(\$140,040)	\$126,838	Х
Mandatory Fringe Benefits		(\$5,208)	(\$55,125)	\$49,917	X			(\$5,281)	(\$56,016)	\$50,735	×
		Total Savings	\$174,709				I	Total Savings	\$177,573		
	The Mayor's proposed FY 2013-14 budget reduces attrition savings to allow for the hire of vacant positions. The Department has not shown the need for the increased staffing. The Budget and Legislative Analyst's recommendation would restore attrition savings to the FY 2012-13 amount.	osed FY 2013-14 of vacant position used staffing. The vould restore attri	budget reduce is. The Depart Budget and Le tion savings to	budget reduces attrition savings to is. The Department has not shown t Budget and Legislative Analyst's tion savings to the FY 2012-13	s to wn the t's	Ongoing savings.	saving	, à			

### For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget Recommendations of the Budget and Legislative Analyst

ADM - Administration

			FY 2	FY 2013-14					F	FY 2014-15		
	ETE	E	Amount	ınt			F	FTE	Amount	ınt		
Object Title	From	$\mathbf{To}$	From	$\mathbf{To}$	Savings	GF 1T	I From	1 Lo	From	$\Gamma$	Savings	GF 1T
Equipment Purchase			\$184,151	\$77,936	\$106,215	х						
	Department has added customiz department has for one of the v for one new For the new hybrid.	ent has rec stomizatic nt has onl f the vans ew Ford E	Department has requested 3 new Ford Econoline Cargo Vans (with added customizations) and 1 new Ford Escape Hybrid. However, department has only supplied age, mileage, and maintenance concerns for one of the vans and for the one car. Reduction reflects quoted price for one new Ford Econoline Cargo Van (with added customizations) and the new hybrid.	ord Econoline ord Escape Hy nileage, and m rar. Reduction Van (with add	ord Econoline Cargo Vans (with Ford Escape Hybrid. However, mileage, and maintenance concerns car. Reduction reflects quoted price, Van (with added customizations) a	ith , ,cerns I price ons) and	771					
Other Current Expenses			\$383,968	\$363,968	\$20,000	×			\$383,968	\$363,968	\$20,000	×
	\$383,968 current ye supplies, maintenal needs. The in Other of	ent is requivalent series and \$80,0 and \$80,0 and and while and the costs.	Department is requesting an increase in this line-item from \$303,968 to \$383,968 (an \$80,000 increase). Of the \$80,000 increase over the current year's budget, \$40,000 was to make up for a cut in materials and supplies, while another \$20,000 was intended for refrigerator maintenance costs. That leaves \$20,000 that is beyond departmental needs. The recommended reduction will still provide a \$60,000 increase in Other Current Expenses for the department.	is in this line-in the \$80,000 in the \$80,000 in to make up for some of the sintended for \$000 that is belowill still prove epartment.	item from \$303 increase over th r a cut in mater. refrigerator yond departmel ide a \$60,000 i	,968 to le ials and ntal ncrease	_	Ongoing reduction.	on.			
			Total Reco	<b>Total Recommended Reductions</b>	eductions				Total Reco	<b>Total Recommended Reductions</b>	eductions	

orai necommenaeu nec	Inclini		I OLAI INCCO
One-Time Ongoing	Total		One-Time
\$290,624 \$417,882	\$708,506	General Fund	\$78,230
0\$	0\$	Non-General Fund	80
4 \$417,882	\$708,506	Total	\$78,230
3  +	Ongoing \$417,882 \$0 \$417,882	\$417,882 \$417,882 \$417,882	Same and a control of the co

\$499,910

\$421,680

Ongoing

Total

\$499,910

\$421,680