File	No.	130	0613	3

Committee	ltem	No.	_ 1	
Board Item	No.		2	

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee:	Budget and Finance Committee	Date: 06/26/13
Board of Su	pervisors Meeting	Date: 06/26//3 Date: 7/14//3
Cmte Boa	rd	
	Motion Resolution Ordinance Legislative Digest Budget and Legislative Analyst Legislative Analyst Report Youth Commission Report Introduction Form Department/Agency Cover Lett MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Commission Award Letter Application Public Correspondence	er and/or Report
OTHER	(Use back side if additional spa	ce is needed)
Completed b Completed b	y: Victor Young y: Victor Young	Date <u>June 20, 2013</u> Date 77/3 7/3//3

ORDINANCE NO.

RO#13027 SA#06-26

6/11/2013

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No. 194-11, this Ordinance requires a two-thirds vote of all members of the Board of Supervisors for approval for \$720,626 of this request.

Note:

Additions are single-underline italics Times New Roman; deletions are strikethrough italics Times New Roman.
Board amendment additions are double underlined.

[Appropriation and De-Appropriation - \$720,626 to Sheriff for Overtime - FY2012-2013]

Ordinance appropriating \$720,626 to overtime and de-appropriating \$720,626 in

permanent salaries in the Sheriff Department's work orders/overhead budget in order

to support the Department's projected increases in overtime as required per Ordinance

Be it ordained by the People of the City and County of San Francisco:

Section 1. The uses of funding outlined below are herein appropriated to reflect the projected uses of funding for Fiscal Year 2012-2013.

Board amendment deletions are strikethrough normal.

USES Appropriation

ii i		•		
Fund	Index/Project Code	Subobject	Description	Amount
1G AGF WOF	062310	01102	Salaries – Overtime	\$245,598
GF-Work Order Fund			– Uniform	
· <u>-</u>			· .	
1G AGF WOF	062351	01102	Salaries – Overtime	\$475,028
GF-Work Order Fund			- Uniform	
			_	
Total USES Appropriation			_	\$720,626
Mayor Lee				
BOARD OF SUPERVISORS	•			Page 1 of 3

Section 2. The uses of funding outlined below are herein de-appropriated to reflect the projected funding available for Fiscal Year 2012-2013.

Uses De-appropriation

Fund	Index/Project Code	Subobject	Description	Amount
1G AGF WOF	062310	01571	Dependent Coverage -	(\$257,945)
GF-Work Order Fund			Misc	
1G AGF WOF	062351	00201	Salaries	(\$462,681)
GF-Work Order Fund			Misc-Regular	
	·			
Total USES De-appropriation	1		· .	(\$720,626)

Section 3. The Controller is authorized to record transfers between funds and adjust the accounting treatment of sources and uses appropriated in this Ordinance as necessary to conform with Generally Accepted Accounting Principles.

Section 4. The Fiscal Year 2012-13 Annual Appropriation Ordinance includes the rejection of funding for \$720,626 in overtime salaries in the Sheriff's Department by the Mayor and Board of Supervisors. Pursuant to Section 3.15 of the Administrative Code, the funding of any item previously rejected or reduced by the Mayor or Board of Supervisors in consideration of the annual budget shall require a two-thirds vote of all members of the Board of Supervisors for approval.

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APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney
•

Ву:

1

Deputy City Attorney

FUNDS AVAILABLE

BEN ROSENFIELD, Controller

Ву:

Date: June 11/2013

Mayor Edwin M. Lee BOARD OF SUPERVISORS

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST FOR AMENDMENT OF BUDGET ITEMS FY 2013-14 AND FY 2014-15

DEPARTMENT: SHF-SHERIFF'S DEPARTMENT

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,008.15 FTEs, which are 14.86 FTEs more than the 993.29 FTEs in the Mayor's proposed FY 2013-14 budget. This represents a 1.5% increase in FTEs from the Mayor's proposed FY 2013-14 budget.

This increase is due largely to a 15.5 FTE decrease in attrition savings to account for planned hiring of uniform positions in FY 2014-15.

DEPARTMENT REVENUES:

FY 2013-14

The Department's revenues of \$39,921,380 in FY 2013-14, are \$2,339,978 or 6.2% more than FY 2012-13 revenues of \$37,581,402. General Fund support of \$140,907,452 in FY 2013-14 is \$3,765,305 or 2.7% more than FY 2012-13 General Fund support of \$137,142,147.

Specific changes in the Department's FY 2013-14 revenues include increased state funding to support public safety realignment.

FY 2014-15

The Department's revenues of \$39,628,356 in FY 2014-15, are \$293,024 or 0.7% less than FY 2013-14 revenues of \$39,921,380. General Fund support of \$147,982,449 in FY 2014-15 is \$7,074,997 or 5.0% more than FY 2013-14 General Fund support of \$140,907,452.

Specific changes in the Department's FY 2014-15 revenues include reductions in federal and state revenues offset by other Department revenue increases.

OTHER ISSUES:

Ordinance Appropriating \$720,626 to Overtime and De-appropriating \$720,626 in Permanent Salaries in the Sheriff's Department's Work Orders/Overhead Budget

File 13-0613. This ordinance would appropriate \$720,626 to overtime and de-appropriate \$720,626 in permanent salaries in the Sheriff's Department's work orders/overhead budget in order to support the Department's projected increases in overtime as required per ordinance No. 194-11, which requires the Sheriff's Department to obtain a separate supplemental appropriation to exceed budgeted appropriations for overtime expenditures. In addition, as required under Section 3.15 of the City's Administrative Code, approval of this ordinance requires a two-thirds vote of all members of the Board of Supervisors because the proposed supplemental appropriation would appropriate monies for overtime salaries previously rejected by the Mayor and Board of Supervisors in the FY 2012-13 Annual Appropriation Ordinance.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST FOR AMENDMENT OF BUDGET ITEMS FY 2013-14 AND FY 2014-15

DEPARTMENT:

SHF-SHERIFF'S DEPARTMENT

According to Ms. Bree Mawhorter, Chief Financial Officer in the Sheriff's Department, the proposed supplemental appropriation of \$720,626 is required to fund the Department's overtime expenditures in the Department of Public Health (DPH) and Public Utilities Commission (PUC) work orders. Ms. Mawhorter indicated that work order budgets from DPH and PUC for security services were erroneously budgeted in the FY 2012-13 budget under dependent coverage and permanent salaries for non-uniformed personnel, although the work ordered services are provided by uniformed personnel. According to Ms. Mawhorter, the Sheriff's Department has not exceeded its planned use of overtime for security services at SFGH and the PUC. Ms. Mawhorter notes that the Sheriff's Department's proposed FY 2013-14 budget corrects for the error in the FY 2012-13 budget.

Recommendation: Approve the proposed ordinance.

COMMENTS:

FY 2013-14

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$319,677 in FY 2013-14. Of the \$319,677 in recommended reductions, \$131,000 are ongoing savings and \$188,677 are one-time savings. These reductions would still allow an increase of \$5,785,606 or 3.3% in the Department's FY 2013-14 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$125,395 to the General Fund.

Together, these recommendations will result in \$445,072 savings to the City's General Fund in FY 2013-14.

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$131,000 in FY 2014-15. Of the \$131,000 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$6,650,973 or 3.7% in the Department's FY 2014-15 budget.

OFFICE OF THE MAYOR SAN FRANCISCO



EDWIN M. LEE Mayor

TO:

Angela Calvillo, Clerk of the Board of Supervisors

FROM:

& Mayor Edwin M. Lee De

RE:

Appropriation and De Appropriation - \$720,626 for Overtime - FY2012-

2013

DATE:

June 11, 2013

Attached for introduction to the Board of Supervisors is the ordinance Appropriating \$720,626 to Overtime and De-appropriating \$720,626 in permanent salaries in the Sheriff Department's work orders/ overhead budget in order to support the Department's projected increases in Overtime as required per Ordinance 194-11, this Ordinance requires a two-thirds vote of all members of the Board of Supervisors for approval for \$720,626 of this request.

I request that this item be calendared in Budget and Finance Committee.

I further request a waiver of the 30-day hold.

Should you have any questions, please contact Jason Elliott (415) 554-5105.

BOARD OF SUPERVISORS
SAN FRANCISCO
2013 JUN 1 1 PM 2: 15

President, District 3 BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7450
Fax No. 554-7454
TDD/TTY No. 544-5227

DAVID CHIU

邱信福 市参事會主席

	PRESIDENTIAL	ACTION		
Date:	6/13/2013			
To:	Angela Calvillo, Clerk of the Board	d of Supervisors		
Madam Clei	·k,			
Pursuant to	Board Rules, I am hereby:			BOARD SAI
. 🗆	Waiving 30-Day Rule (Board Rule No. 3	3.23)		
•	File No. 130613	·		SUPER SUPER SUPER
	Transferring (Board Rule No. 3.3) File No.	(Primary Sponso		RYISORS 1800 12143
÷	From:	•	Committee	
•	То:		Committee	
· 🗆 .	Assigning Temporary Committee A	Appointment (Bo	ard Rule No. 3.1)	•
	Supervisor			
•	Replacing Supervisor			
	For: ,,	(Committee)	<u> </u>	Meeting

David Chiu, President Board of Supervisors



San Francisco Sheriff's Department Technical Supplemental







Summary



Organization	zation		Sources		Uses
Index	Org	Misc Salary	Misc Salary Dependent Cov.	Total	Overtime
062310	PUC		\$ 257,945	\$ 257,945	\$ 257,945
062351	SFGH	SFGH \$ 462,681		\$ 462,681	\$ 462,681
Total				\$ 720.626	\$ 720,626







USES					
WORK ORDER	SPENDING BUDGET	BUDGET	ACTUALS	DIFFERENCE	SUPPLEMENTAL
SHERIFF IDWO - PUC	OVERTIME \$	· ·	\$ 284,993 \$	\$ (284,993)	\$ 257,945
INSTITUTIONAL POLICE - SFGH	OVERTIME	OVERTIME \$ 499,898 \$ 851,065 \$	\$ 851,065	\$ (351,167)	
INSTITUTIONAL POLICE - LHH	OVERTIME	OVERTIME \$ 272,075 \$ 347,949	\$ 347,949	\$ (75,874)	
INSTITUTIONAL POLICE - CLINICS	OVERTIME \$	1	\$ 35,639 \$	\$ (35,639) \$	\$ 462,681







Structural Budgetary Problem

WORK ORDER BUDGET SUMMARY					• •
WORK ORDER S	SPENDING	BUDGET		ACTUALS	S
SHERIFF IDWO - PUC 001 PI	PERMANENT SALARIES-MISC	.	360,500	₩.	1
	PERMANENT SALARIES-UNIFORM	₩	1	\$ 10	106,068
011 0	OVERTIME	(A		\$ 24	244,746
INSTITUTIONAL POLICE - SFGH 001 P	PERMANENT SALARIES-MISC	₩.	1,173,759	\$ 80	809,879
	PERMANENT SALARIES-UNIFORM	₩	3,515,481	\$ 1,97	
011 0	/ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	•			1,976,961
	CVERILIME	₩.	499,898	\$ 74	,976,961 741,064
INSTITUTIONAL POLICE LOD	PERMANENT SALARIES-MISC	<u> </u>	499,898 894,197	\$ 74 \$ 64	,976,961 741,064 641,833
002	PERMANENT SALARIES-MISC PERMANENT SALARIES-UNIFORM	• • •	499,898 894,197 675,589	\$ 74 \$ 64 \$ 83	,976,961 741,064 641,833 831,947
001 002 011	OVER LIME PERMANENT SALARIES-MISC PERMANENT SALARIES-UNIFORM OVERTIME	\(\delta \delt	499,898 894,197 675,589 272,075	\$ 74 \$ 64 \$ 83 \$ 30	,976,961 741,064 641,833 831,947 300,956
001 002 011 001	PERMANENT SALARIES-MISC PERMANENT SALARIES-UNIFORM OVERTIME PERMANENT SALARIES-MISC	www.	499,898 894,197 675,589 272,075	\$ 74 \$ 64 \$ 83 \$ 30 \$ 19	6,961 1,064 1,833 1,947 1,947 0,956 0,328
001 011 001 002	PERMANENT SALARIES-MISC PERMANENT SALARIES-UNIFORM OVERTIME PERMANENT SALARIES-MISC PERMANENT SALARIES-UNIFORM	o o o o o	499,898 894,197 675,589 272,075	\$ 74 \$ 64 \$ 83 \$ 30 \$ 19 \$ 63	,976,961 741,064 641,833 831,947 300,956 190,328 630,404

Source: EIS, 06.06.2013