

File No. 1306719

Committee Item No. 15

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Sub-Committee Date: 07/17/2013

Board of Supervisors Meeting

Date: _____

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Victor Young Date July 12, 2013

Completed by: Victor Young Date _____

1 [Professional Services Agreement - Budget and Legislative Analyst Services]

2
3 **Motion authorizing the Clerk of the Board of Supervisors to commence negotiations**
4 **and enter into a Professional Services Agreement for Budget and Legislative Analyst**
5 **Services with Management Partners or Harvey M. Rose Associates, LLC, Debra A.**
6 **Newman, Louie & Wong, LLP, a Joint Venture and approving said agreement, pursuant**
7 **to Charter Section 2.117.**

8
9 WHEREAS, The Request for Proposal (RFP)# BOS-01-425 for Budget and Legislative
10 Analyst Services was issued on May 24, 2013; and

11 WHEREAS, The Clerk of the Board of Supervisors presented the outcome of the
12 competitive process for Budget and Legislative Analyst Services per RFP # BOS-01-425 to
13 the Budget and Finance Committee on July 17, 2013, in which Management Partners or
14 Harvey M. Rose Associates, LLC, Debra A. Newman, Louie & Wong, LLP, a Joint Venture
15 received the highest number of points; now therefore, be it

16 MOVED, That the Board of Supervisors authorizes and directs the Clerk of the Board
17 of Supervisors to commence negotiations with Management Partners or Harvey M. Rose
18 Associates, LLC, Debra A. Newman, Louie & Wong, LLP, a Joint Venture for Budget and
19 Legislative Analyst Services per RFP # BOS-01-425, and, if those negotiations do not
20 produce an agreement, to commence negotiations with the next-highest bidder under the
21 RFP; now therefore, be it

22 FURTHER MOVED, That the Board of Supervisors authorizes and directs the Clerk of
23 the Board of Supervisors to enter into a Professional Services Agreement for Budget and
24 Legislative Analyst Services with Management Partners or Harvey M. Rose Associates, LLC,
25

1 Debra A. Newman, Louie & Wong, LLP, a Joint Venture and approve said agreement,
2 pursuant to Charter Section 2.117.
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

