

[Administrative Code - Library Fines and Fees]

**Ordinance amending the Administrative Code to reduce video and digital video disc fees and to increase fees for scanning of photographs at higher resolutions and reproduction of photographs for commercial purposes.**

NOTE: Additions are *single-underline italics Times New Roman*;  
 deletions are ~~strike-through italics Times New Roman~~.  
 Board amendment additions are double-underlined;  
 Board amendment deletions are ~~strikethrough-normal~~.  
 Asterisks (\*\*\*\*) indicate the omission of unchanged Code subsections.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Administrative Code is hereby amended by amending Section 8.21-2, to read as follows:

**SEC. 8.21-2. LIBRARY FEES AND FINES.**

(a) Fee Schedule. The Library Commission is hereby authorized to charge fines and fees for the use of library materials and services in accordance with the following schedule:

**SAN FRANCISCO PUBLIC LIBRARY FINES & FEES SCHEDULE**

<b>OVERDUE FINES By Material</b>		
<b>ADULT MATERIALS</b>	<b>DAILY</b>	<b>MAXIMUM</b>
Books	\$0.10	\$5.00
Phonorecords	\$0.10	\$5.00
Audiocassettes	\$0.10	\$5.00
Books on Tape	\$0.10	\$5.00
Compact Discs	\$0.10	\$5.00

1	Magazines	\$0.10	\$5.00
2	Paperbacks (Cataloged)	\$0.10	\$5.00
3	Paperbacks (Uncataloged)	\$0.10	\$2.00
4	<i>Videos and Digital Video Discs</i> <i>(DVDs)</i>	<i>\$0.10</i>	<i>\$5.00</i>
5	<b>JUVENILE MATERIALS</b>		
6	Depends on age of borrower (See Overdue Fines "by Patron" below.)		
7	<b>SPECIAL MATERIALS</b>	<b>DAILY</b>	<b>MAXIMUM</b>
8	<i>Videos and Digital Video Discs</i> <i>(DVDs)</i> <i>(adults/seniors)</i>	<i>\$1.00</i>	<i>\$5.00</i>
9	<i>Videos and DVDs (0-17 years)</i>	<i>No fines</i>	<i>No fines</i>
10	Sheet Music	\$0.10	\$5.00
11	Orchestral/Music Sets	\$0.25	\$10.00
12	Vertical File Materials	\$0.10	\$5.00
13	<b>OVERDUE FINES by Patron</b>		
14	Fines: Adults (18-64 years)	\$0.10	\$5.00
15	Fines: Seniors (over 65)	\$0.05	\$5.00
16	Fines: Teens (13-17 years)	No fines	No fines
17	Fines: Children (0-12 years)	No fines	No fines

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**DOCUMENT DELIVERY AND SPECIAL SERVICES**

Inter-Library Loan; Photocopy	\$0.25/page	
(maximum: 50 pages/day)		\$5.00 rush
San Francisco History Center: <i>reproduction photo shoot of photographs (for teaching, scholarship, or research purposes)</i>	\$1.00/photo	
<i>San Francisco History Center: reproduction of photographs (for commercial purposes)</i>	\$15.00 FMV of any additional labor required due to age or condition of photograph	
<i>San Francisco History Center: scanning of photographs</i>	\$15.00 per existing scan; \$20.00 per new scan; \$1.00 per CD	
<i>San Francisco History Center: scanning of photographs</i>	\$15.00 per 300 dpi existing scan; \$20.00 per 300 dpi new scan; \$35.00 per 600 dpi scan; \$50.00 per 1,200 dpi scan; \$35.00 per 3,000 dpi slides, negatives, or glass plates; \$1.00 per CD	
<i>San Francisco History Center: permission to publish photographs (for commercial purposes)</i>	\$15.00 per project in a single type of media or \$100.00 per project in unlimited types of media+ FMV of any additional labor required due to age or condition of photograph	

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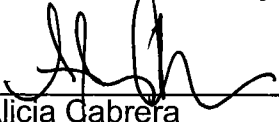
Section 2. Effective Date. This ordinance shall become effective 30 days from the date of passage.

Section 3. This section is uncodified. In enacting this Ordinance, the Board intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation, charts, diagrams, or any other constituent part of the Administrative Code that are explicitly shown in this legislation as additions, deletions, Board amendment additions,

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and Board amendment deletions in accordance with the "Note" that appears under the official title of the legislation.

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:   
Alicia Cabrera  
Deputy City Attorney  
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**City and County of San Francisco**  
**Tails**  
**Ordinance**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 130539

**Date Passed:** July 23, 2013

Ordinance amending the Administrative Code to reduce video and digital video disc fees and to increase fees for scanning of photographs at higher resolutions and reproduction of photographs for commercial purposes.

June 19, 2013 Budget and Finance Committee - CONTINUED

June 21, 2013 Budget and Finance Committee - AMENDED

June 21, 2013 Budget and Finance Committee - RECOMMENDED AS AMENDED

July 16, 2013 Board of Supervisors - PASSED, ON FIRST READING

Ayes: 11 - Avalos, Breed, Campos, Chiu, Cohen, Farrell, Kim, Mar, Tang, Wiener and Yee

July 23, 2013 Board of Supervisors - FINALLY PASSED

Ayes: 11 - Avalos, Breed, Campos, Chiu, Cohen, Farrell, Kim, Mar, Tang, Wiener and Yee

File No. 130539

I hereby certify that the foregoing  
Ordinance was FINALLY PASSED on  
7/23/2013 by the Board of Supervisors of the  
City and County of San Francisco.

Angela Calvillo  
Clerk of the Board

  
\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date Approved