File No. 091456

Committee Item No. 4\_\_\_\_\_ Board Item No. \_\_\_\_\_

# **COMMITTEE/BOARD OF SUPERVISORS**

AGENDA PACKET CONTENTS LIST

Committee: Public Safety Committee

**Board of Supervisors Meeting** 

Date: January 4, 2010 1/12/10 Date\_

# Cmte Board

	Motion Resolution Ordinance Legislative Digest Budget Analyst Report Legislative Analyst Report Introduction Form (for hearings) Department/Agency Cover Letter and/or Report MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Award Letter Application Public Correspondence
OTHER	(Use back side if additional space is needed)

Completed by: Victor Young Completed by: Victor Young Date December 30, 2009 Date

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

# FILE NO. 091456

ORDINANCE NO.

[Accept and Expend FY 2009 Homeland Security Grant Program Grant and Amend Annual Salary Ordinance, FY 2009-2010.]

Ordinance authorizing the Department of Emergency Management to retroactively accept and expend a Fiscal Year 2009-2010 Homeland Security Grant Program grant in the amount of \$2,079,703 from the United States Department of Homeland Security, through the California Emergency Management Agency; amending Ordinance No. 183-09 (Annual Salary Ordinance, FY2009-2010) to reflect the addition of one Class 5277 Planner I grant-funded position (0.50 FTE) at the General Services Agency (GSA- ADM) and one Class 5278 Planner II grant-funded position (0.50 FTE) at the Department of Emergency Management (DEM).

NOTE:

Additions are <u>single-underline italics Times New Roman</u>; deletions are <u>strike-through italics Times New Roman</u>. Board amendment additions are <u>double-underlined</u>; Board amendment deletions are <del>strikethrough normal</del>.

Be it ordained by the People of the City and County of San Francisco: Section 1. Findings.

(a) The City and County of San Francisco (City) has participated in federal and state homeland security grant programs since their inception, and deems participation in those programs to be vital to addressing the City's homeland security needs.

(b) The federal Homeland Security Grant Program (HSGP) is a primary funding mechanism for building and sustaining national preparedness capabilities, and funds program areas such as planning, organization, equipment purchase, training, exercises, and management and administration. The HSGP is composed of several parts, including: the

Mayor Newsom BOARD OF SUPERVISORS

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State Homeland Security Grant Program (SHSGP) and the Metropolitan Medical Response System (MMRS).

(c) The United States Department of Homeland Security (DHS), through the California Emergency Management Agency (CalEMA), as the State Administrative Agency (SAA), has awarded the City \$2,079,703 in HSGP funds, including \$1,758,482 in SHSGP funds and \$321,221 in MMRS funds. In California, HSGP funds are coordinated by the SAA for pass-through to the City.

(d) The City will use the SHSGP component of this grant to fund emergency management and preparedness planning for catastrophic incidents to include community outreach and education, and will use the MMRS component to fund the Medical and Public Health Preparedness Project. The City will use a portion of the funds to create new positions within the City, specifically a 5277 Planner I in the General Services Agency (0.50 FTE) and a 5278 Planner II in the Department of Emergency Management (0.50 FTE).

(e) The grant performance period is October 1, 2009 to April 30, 2012.

(f) The grant terms prohibit including indirect costs in the grant budget.

Section 2. Authorization to Accept and Expend Grant Funds. The Board of Supervisors hereby authorizes the Department of Emergency Management (DEM) to retroactively accept and expend \$2,079,703 in fiscal year 2009-2010 HSGP grant funds from the DHS, through CalEMA. The grant does not include any provisions for indirect costs, and indirect costs are hereby waived.

The DEM Executive Director, or designee, is further authorized to furnish whatever additional information or assurances the DHS or CalEMA may request in connection with this grant, to execute any and all agreements or other documents, and to take any other steps necessary to accept, distribute and expend the grant funds.

Mayor Newsom BOARD OF SUPERVISORS

Section 3. Grant Funded Positions; Amendment to FY 2009-2010 Annual Salary Ordinance. The hereinafter designated sections and items of Ordinance No. 183-09 (Annual Salary Ordinance, FY 2009-2010) are hereby amended to add two positions as follows:

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5	Department: ADM Program: FAC Subfund: 1G AGF	- AAA	ervices Agency	• •
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8	Amendment	# of Pos.	Class and Item No.	Compensation
9	Add	0.50 FTE	5277 Planner I	<u>\$2,145 B \$2,607</u>
10.	Depertment: DEt	t Deportmon	t of Emorgonou Monagom	ant
11	Department: DEM Program: BIV Subfund: 2S PPF	n Departmen	t of Emergency Managem	ent
12	Index Code: 7709	HLS 104		
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14	Amendment	# of Pos.	Class and Item No.	Compensation
15	Add	0.50 FTE	5278 Planner II	\$2,607 B \$3,169
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20	APPROVED AS T	O FORM.		TO CLASSIFICATION
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23	KATHARIN	E HOBIN PORTER	MICKI CA Departme	LLAHAN, Director ent of Human Resources
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	Mayor Newsom BOARD OF SUPERVIS	ORS		Page 3 12/2/2009
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**RECOMMENDED:** VICKI HENNESSY, Executive Director Department of Emergency Management BEN ROSENFIELD Controller VIN NEWSQM 7 For Mayor Mayor Newsom

**BOARD OF SUPERVISORS** 

# LEGISLATIVE DIGEST

[Accept and Expend FY 2009 Homeland Security Grant Program Grant and Amend Annual Salary Ordinance, FY 2009-2010.]

Ordinance authorizing the Department of Emergency Management to retroactively accept and expend a Fiscal Year 2009-2010 Homeland Security Grant Program grant in the amount of \$2,079,703 from the United States Department of Homeland Security, through the California Emergency Management Agency; amending Ordinance No. 183-09 (Annual Salary Ordinance, FY2009-2010) to reflect the addition of one Classification 5277 Planner I grant-funded position (0.50 FTE) at the General Services Agency and one Classification 5278 Planner II grant-funded position (0.50 FTE) at the Department of Emergency Management.

#### Background Information

The United States Department of Homeland Security (DHS) Homeland Security Grant Program (HSGP) is a primary funding mechanism for building and sustaining national preparedness capabilities. The HSGP is comprised of separate grant programs, including the State Homeland Security Grant Program (SHSGP) and the Metropolitan Medical Response System (MMRS). The SHSGP is a core assistance program that provides funds to build capabilities at the State and local levels and to implement the goals and objectives included in State homeland security strategies and initiatives in the State Preparedness Report. The MMRS supports the integration of emergency management, health, and medical systems into a coordinated response to mass casualty incidents caused by any hazard. MMRS helps cities to reduce the consequences of a mass casualty incident during the initial period of a response by augmenting existing local operational response systems before the incident occurs.

The DHS has awarded the City and County of San Francisco (City) \$2,079,703 in HSGP funds, including \$1,758,482 in SHSGP funds and \$321,221 in MMRS funds. In California, HSGP funds are coordinated by the California Emergency Management Agency (CalEMA) as the State Administrative Agency for pass-through to the City.

The grant funds will be distributed to City departments for sustaining progress and continued enhancement of disaster preparedness program capabilities and capacities. The City will use the SHSGP component of this grant to fund emergency management and preparedness planning for catastrophic incidents to include community outreach and education, and will use the MMRS component to fund the Medical and Public Health Preparedness Project. The City will use a portion of the funds to create new positions within the City, specifically a Classification 5277 Planner I in the General Services Agency (0.50 FTE) and a Classification 5278 Planner II in the Department of Emergency Management (0.50 FTE).

#### Proposed Ordinance

The proposed ordinance authorizes the Department of Emergency Management to accept and expend \$2,079,703 in HSGP grant funds for fiscal year 2009-2010 from the DHS, through the CalEMA. The proposed ordinance also authorizes the Executive Director of the DEM to furnish any additional information or assurances the DHS or CalEMA may request in connection with the grant, to execute any and all agreements or other documents, and to take any other steps necessary to accept, distribute and expend the grant funds.

Pursuant to Administrative Code §10.170-1(b), the ordinance also amends the Annual Salary Ordinance, FY2009-2010, to reflect the addition of two new grant-funded positions, specifically a Classification 5277 Planner I in the General Services Agency (0.50 FTE) and a Classification 5278 Planner II in the Department of Emergency Management (0.50 FTE).



TÓ:	Angela Calvillo, Clerk of the Board of Supervisors
FROM:	Mayor Gavin Newsom
RE:	Ordinance authorizing the Department of Emergency Management retroactively accept and expend a Fiscal Year 2009-2010 Homeland Security Grant Program grant in the amount of \$2,079,703.
DATE:	December 15, 2009

### Dear Madame Clerk:

Attached for introduction to the Board of Supervisors is an ordinance authorizing the Department of Emergency Management to retroactively accept and expend a Fiscal Year 2009-2010 Homeland Security Grant Program grant in the amount of \$2,079,703 from the United States Department of Homeland Security, through the California Emergency Management Agency. The grant will fund emergency management and preparedness planning for catastrophic incidents as well as the medical and Public Health Preparedness Project. The ordinance amends Ordinance No. 183-09 (Annual Salary Ordinance, FY2009-2010) to reflect the addition of one Class 5277 Planner I grant-funded position (0.50 FTE) at the General Services Agency (GSA- ADM) and one Class 5278 Planner II grant-funded position (0.50 FTE) at the Department of Emergency Management (DEM).

I request that this item be scheduled in the Budget and Finance Committee.

Should you have any questions, please contact Starr Terrell (415) 554-5262.

#### File Number:

(Provided by Clerk of Board of Supervisors)

### **Grant Information Form**

(Effective July 2006)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying ordinance:

- 1. Grant Title: FY 2009 Homeland Security Grant Program
- 2. Department:Department of Emergency Management
- 3. Contact Person: Jeff Basa

Telephone: (415) 487-5022

4. Grant Approval Status (check one):

[X] Approved by funding agency [] Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$2,079,703

- 6a. Matching Funds Required: N/A
- b: Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: US Department of Homeland Security (DHS)
- b. Grant Pass-Through Agency (if applicable): California Emergency Management Agency

8. Proposed Grant Project Summary: The grant funds will be distributed to City departments for sustaining progress and continued enhancement of disaster preparedness program capabilities and capacities. The City will use the SHSGP component of this grant to fund emergency management and preparedness planning for catastrophic incidents to include community outreach and education, and will use the MMRS component to fund the Medical and Public Health Preparedness Project. The City will use a portion of the funds to create new positions within the City, specifically a Classification 5277 Planner I in the General Services Agency (0.50 FTE) and a Classification 5278 Planner II in the Department of Emergency Management (0.50 FTE).

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: October 1, 2009

End-Date: April 30, 2012

1

10. Number of new positions created and funded: 2 positions as 0.50 FTE

11. Explain the disposition of employees once the grant ends? N/A

12a. Amount budgeted for contractual services:\$130,000

- b. Will contractual services be put out to bid? Yes
- c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? No, Federal grant does not allow

d. Is this likely to be a one-time or ongoing request for contracting out? One Time

13a. Does the budget include indirect costs?

[] Yes [X ] No

- b1. If yes, how much? N/A
- b2. How was the amount calculated? N/A
- c. If no, why are indirect costs not included? [X ] Not allowed by granting agency

[] To maximize use of grant funds on direct services

- [] Other (please explain):
- c2. If no indirect costs are included, what would have been the indirect costs?
- 14. Any other significant grant requirements or comments:

### \*\*Disability Access Checklist\*\*\*

15. This Grant is intended for activities at (check all that apply):

[X] Existing Site(s) [] Rehabilitated Site(s) [] New Site(s)

[X] Existing Structure(s)[] Rehabilitated Structure(s)[] New Structure(s)

[X] Existing Program(s) or Service(s) [] New Program(s) or Service(s)

A16. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer;

(Name)

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Date Reviewed: 12/9/01

Department Approval:	Vicki Hennessy	Executive Director,	Department of Em	ergency Management
	(Name)	. /	(Title)	
	Lief	Lich Hennet	nature)	



Gavin Newsom

Mayor

(MMRS) funds.

# Department of Emergency Management 1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications Phone: (415) 558-3800 Fax: (415) 558-3843

Division of Emergency Services Phone: (415) 558-2700 Fax: (415) 503-2098



Vicki L. Hennessy Executive Director

Re:	Ordinance to Accept and Expend the FY 2009 State Homeland Security Grant Program (SHSGP) Award, including the Metropolitan Medical Response System
Date:	December 3, 2009
From:	Angela Calvillo, Clerk of the Board of Supervisors Vicki Hennessy June K Hennedge - Executive Director, Department of Emergency Management
	Angela Calvino, Cica of the Board of Supervisors
To:	Angela Calvillo, Clerk of the Board of Supervisors

The Department of Emergency Management is pleased to present the following Grant Report in summary of the above-referenced item submitted by the Department of Emergency Management.

Legislation For Approval: The proposed ordinance seeks the Board of Supervisors' approval for the acceptance (retroactive) and expenditure of FY09 State Homeland Security Grant Program (SHSGP) award funding in the amount of \$2,079,703 from the United States Department of Homeland Security (DHS), through the California Emergency Management Agency (CalEMA). The SHSGP is provided to continue financial support for assistance and continued development of the essential preparedness planning, organization, equipment, training, and exercises to enhance the City's abilities to prevent, protect against, respond to, and recover from acts of terrorism, catastrophic events and other natural or human caused disasters. This proposed ordinance further seeks to amend the Annual Salary Ordinance for Fiscal Year 2009-2010 to add two (2) .50 FTEs for staff in new positions to directly serve the requirements as specified within the grant guidance.

> This grant was awarded by the U.S. Department of Homeland Security. Grant funds are provided to the City as a pass-through from CalEMA. There are two principal preparedness program areas supported by the FY09 SHSGP funds. They are; 1) the State Homeland Security Program (SHSP), and 2) the Metropolitan Medical Response System (MMRS) Program. The award amount of the FY2009 SHSGP is \$2,079,703 and is a combined total of the SHSP portion (\$1,758,482), and the MMRS portion (\$321,221).

Report for Ordinance to Accept and Expend FY2009 State Homeland Security Grant Program (SHSGP) Award December 3, 2009

The FY2009 SHSGP funds are provided for financial assistance to sustain baseline capabilities and enhance the planning, organizational, equipment, training, and exercise needs of the City to prevent, protect, respond, and recover from acts of terrorism, catastrophic events and other natural or human caused disasters.

Grant Management:

**Department of Emergency Management (DEM)**. Expenditures of grant funding shall directly benefit the City of San Francisco by sustaining current progress in emergency preparedness, and continue the enhancement of program capabilities and capacities. Further, funding provided by the DHS grant is optimized by coordination of related program functions with partner Departments and Agencies.

Funding for the State Homeland Security Program (SHSP) portion of the grant is provided to support the City's strategy in addressing the planning, organization, equipment, training, and exercise needs for acts of terrorism and other catastrophic events. The Metropolitan Medical Response System (MMRS) funding supports the City's integration of emergency management, health and medical systems into a coordinated response to reduce the consequences of mass casualty incidents caused by any hazard.

As proposed, DEM would be authorized to accept and expend these grant funds on behalf of the City's Emergency Management programs as administered within the grant guidelines.

DEM would also be responsible for administering the grant, ensuring that the grant funds are spent according to the grant guidelines, and ensuring that each of the City's sub-recipient Departments or Agencies receiving a portion of these grant funds adhere to the grant eligibility, reporting, and financial guidelines.

Each sub-recipient of grant funds is required to enter into a grant Memorandum of Understanding (MOU) with DEM that outlines their obligation under the grant allocation, including requirements for contracting and procurement, record keeping, and adherence to federal grant assurances.

#### FY09 SHSGP Award:

\$2,079,703

Grant Performance Period:

October 1, 2009 through April 30, 2012

Report for Ordinance to Accept and Expend FY2009 State Homeland Security Grant Program (SHSGP) Award December 3, 2009

<u>Retroactivity</u> :	The Accept and Expend Legislation requests retroact because the Federal Grant period commenced before the le introduced. No grant funds will be encumbered or expen Board of Supervisors approves the Accept and Expend legis	gislation was ded until the
Source of funds:	U.S. Department of Homeland Security (DHS) through the Emergency Management Agency (CalEMA)	California
No Match Required:	There are no proportional or matching fund requirements for SHSGP. The SHSGP is provided to the City at 100% of the through award amount.	
Indirect Costs:	The proposed resolution waives indirect costs, because the g does not allow the charging of indirect costs.	grant program
<u>Description:</u>	The proposed ordinance authorizes the Department of Management (DEM) to accept and expend \$2,079,703 in funding from the FY 2009 State Homeland Security Number #2009-0019, CalEMA ID#075-00000), issued by I CalEMA. The grant funding is provided for financial address sustainment of baseline capabilities and enhance organizational, equipment, training, and exercise needs of prevent, protect, respond, and recover from acts of catastrophic events and other natural or human caused disa	federal grant Grant (Grant DHS, through assistance to the planning, of the City to of terrorism,
Budget:	The summary budget by activity for the FY2009 SHSG is a	s follows:
	(1) <u>Planning</u> :	\$1,369,263
	The emergency management planning efforts for several departments will be supported with SHSP and MMRS funds. Specifically, this grant will support disaster recovery planning in conjunction with the GSA, a disaster veterinarian planner for ACC, an MMRS Coordinator, a Business Planner, and Exercise/Training Planners within DEM. This funding will also support the planning effort for the Mobile Field Force Team at the SF Sheriff' Department, Community Hub planning, and implementation in the City's neighborhoods. The FY2009 SHSGP funding will also be used to hire a department planner that will work with partner departments and agencies to support their specific planning development needs.	S r r a n s s d d 9 t t

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### (2) Equipment:

Through the FY2009 SHSGP funding, DEM will be supporting partner departments and agencies, and multiple projects. As required by the grant guidance, 25% of the SHSP funding must be utilized for law enforcement related projects. As such, funding was requested by both SF Police and Sheriff's Departments to update their personal protective equipment such as ballistic shields, level C suits, and powered air purifying respirators. SFPD will also enhance their response capabilities by purchasing incident management equipment readily available on Treasure Island. In addition, the Municipal Transit Authority will be upgrading security at their enforcement building located at 505-7th Street, and the Medical Examiner's office will purchase portable radiation detectors. This grant will also support specific Department Operations Center equipment for the Board of Supervisors, HSA, DHR, and SFUSD as well as two trailers and equipment to enhance response efforts for ACC. A portion of the SHSP funds will support the purchase of radio and communication equipment for HSA, DPH, BOS, SFPD and PUC. A portion of the MMRS funding will be used to purchase gurneys and bariatric beds and lead medical monitors for SFFD.

### (3) <u>Exercises</u>:

The funding amount represents the SHSP allocation for DPW to host a Public Works and Engineering workshop using the Homeland Security Exercise and Evaluation Program (HSEEP) methodology to exercise their employees on the roles and responsibilities related to this emergency support function (ESF-3).

#### (4) Management & Administration

Management and Administration expenses include grant administration staff, line item office expenses, Controller's Accounting, City Attorney, office and equipment maintenance and leases.

### Total Budget:

#### \$2,079,703

### \$12,000

\$681,800

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# **Department of Emergency Management**



Vicki L. Hennessy Executive Director

Gavin Newsom Mayor

July 16, 2009

California Emergency Management Agency ATTN: Grants Management Division State Capital Sacramento, CA 95814

Dear CalEMA:

Listed below, per the FYO9 SHSGP grent guidelines, you will find the personnel (and their pertinent information) who are authorized to sign any and all documents related to this grant for the City and County of San Francisco. At the bottom, you will also find the point of contact for this grant.

Authorized Authority and Title:

Vicki Hennessy, <del>Acting</del> Executive Director Department of Emergency Management 1011 Turk St. San Francisco, CA 94102 Jone: (415) 558-2745 Fax: (415) 5032098 Vicki.Hennseey@SFGDV.org

William Lee, Chief Financial Officer Department of Emergency Management 1011 Turk St. San Francisco, CA 94102 Phone: (415) 558-3866 Fax: (415) 5032098 William.lee@sfgov.org

Point of Contact:

Krista Slanker, Emergency Services Director Department of Emergency Management 1011 Turk St. San Francisco, CA 94102 Phone Number: (415) 487-5020 Fax Number: (415) 487-Krista.slanker@SFGOV.org

Sincerely,

Leki A.Hennest 4 icki Hennessv

Acting Executive Director. Department of Emergency Management

1011 Turk Street, San Francisco, CA 94102 Division of Emergency Communications + (415) 558-3800 + Fax: (415) 558-3843 Division of Emergency Services + (415) 558-2700 + Fax: (415) 503-2098

Office of the Controller City Hall, Room 316 I Dr. Carlton B. Goodlett Pl. San Francisco, CA 94102 Phone: (415) 554-7500 Fax: (415) 554-7466 Gen.Rosenfield@SFGOV.org

<b>CALIFORNIA</b>	EMERGRESSY	MANAGEMENT	AGENCY
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### GRANT APPLICATION COVER SHEET

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5. Program Selection 17 FOP YEAD	Grant Performance Period:
	Grant Number:
	Date:

Position	Signature	Printed	Name	Title		Designee	Phone		Email	
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Authorized Agent's Name	Гле		Mailing Address		Ćry	State	Zip	Phone		Email
Vicki Heimessy	Director		1011 Turk Street		San Francisco	CA	94102	415-558	2745	wan hunnersydeshiov org
Rob Duxigeon	Deputy Director		30 Van Ness, Suite 3300		San Francisco	CA	94102	415-487	·5005	nd dearaille and a second and
William Lee	Director of Finance A	dministration	1011 Turk Street		San Francisco	CA	94102	2 415-558-38		w <u>itham teorgatner erg</u>
Contact's Name	link		Mailing Address		City	State	Zip	Phone		Email
Krista Slanker	Emergency Services	Manager	30 Van Ness, Suite 3300		San Francisco	CA	94102	415-487	-5020	kasa sankuriesias, ara
Xushie Brue	Grants Unit Manager		30 Van Ness, Suite 3300	**************************************	San Francisco	CA	94102	415-487	-5022	AUSTINE LATURATIES THE AUST AND
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Metropolita (MMRS)	an Medical Respon	ise System	\$	321,221	*****	Grant Aussber:	
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8. Automized Body of 5. Signatu	re and contact maximation					
Position	Signature	Printed Name	Title	Designee Y/N	Phone	Email
County Public Health Officer		Mitchesi H. Katz, MD	Director of Health		415-554-2600	usid becausion org
County Fire Chief		Joanne Hayes-White	Fire Chief		415-558-3400	bruger helefoldur. Gi
Nuskspal Fire Chief		Joanne Hayes-White	Fire Chief		415-558-3400	societary mornaulansions una
County Strengt		Michael Hennessey	Sheriff		415-554-7225	Stantiurskase
Chief of Police		Heather Fong	Police Chief		415-553-1551	Creatiler Adversion 2001
Adduonal Positkin (Optional)						-
Additional Position (Optional)				,		_

9. Authorized Agent contact information							
Authorized Agent's Name	Thie	Mailing Address	j <u>Cfy</u>	State	Zip	Phone	Email
Vicki Hennessy	Director	1011 Turk Street	San Francisco CA		94102	415-558-2745	ender Breitige zweitigherte offici
Rob Dudgeon	Deputy Director	30 Van Ness, Suite 3300	San Francisco	CA	94102	415-487-5006	109 du Anatoniostaux .esu
William Lee	Director of Finance Administration	1011 Turk Street	San Francisco	CA	94102	415-558-3866	<u>səhərin kərdüş kalazi və s</u>
Contact's Name	TRie	Mailing Address	COL	State	Zip	Ptixae	Email
Knsta Slanker	Emergency Services Manager	30 Van Ness, Suite 3300	San Francisco	CA	94102	415-487-5020	<u>knsia stankistiivitavi irg</u>
				Γ			

10. Statements of Certification

Statement of Certification-Approval Authority Body - SHSGP and MMRS

By signing below, I hereby certify that the Operational Area's application represents the Approval Authority's consensus on the Operational Area's Homeland

OA

Security Grant Program needs for the State Homeland Security Grant Program, and Metropolitan Medical Response System.

Select Application Type: NSGP, TA, SA, UASI, OA ->

Statement of Certification - County Authorized Agent - By signing below, I hereby certify I am the duly appointed Authorized Agent and have the authority to apply for

this Grant Program and the Operational Area's application represents the needs for this Grant Program.

11. Authorized Agent name/signature/date Printed Name Date Signature Thursday, July 16, 2009 Vicki Hennessy Stomell

#### GRANT APPLICE ON COVER SHEET

6 Ader JDANS TO this clocation in the result in decayest supportion approval, maximation, or reimbursement requests. Swath and that to Server Flags, of Merry and and Route Workbook. City and County of San Francisco L. Applicant Name: 2, FIPS #: 075-00000

CFDA #: 97.067

415-487-5020

Kosdi slankelådstudv ovd

2- AUTOMAN RESIDENCE	City and County of Se					
2. FIPS #:	075-00000	•				Paul Charles Lieu antes
3. Date:	July 15, 2009					For State Use only
4. Grant Number:	2008-0025				Applicates   Approved by:	р чарандаруналандан арамалара инталардан на аларда на антондара кака у ту с котурусти – та каку с у турода, таку а у турода – таку с тур
5. Program Select		 12 Amount	t Requested		Grant Performance Peraxi:	
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		- Allian		<b>.</b>	Date.	

CA

94102

San Francisco.

8. Authorizest Boxty of 5- Signati	ue and conta	KI MÍOMEKKA	l								
Position	Signatu	re	Printed	Name	Title		Designee Y/N	Phone		Email	
County Public Health Officer			Mitchell I	i. Katz, MD	Director	of Health		415-554-2600		n Matrikal 20	<u>ksluždu org</u>
County Fire Chiel			Joanne Hayes-White			ſ		415-558	3400	soccetary.h	and not have and
Manacipal Fire Chief			Joanne Hayes-White		Fire Chie	ſ		415-558-	3400	seccetary b	vachskosúke val
County Sheriff		Michael Hennessey		Sheriff			415-554-	7225	shealféestray org		
Cinef of Poixe		Heather	Heather Fong		Police Onief		415-553-1551		russitier, kr	10365/01C	
Additional Position (Optional)											
Acklitomal Position (Optional)								L.			
9. Authorized Agent costact mfc	rmation	1								-	
Authorized Agent's Name		Titise		Mailing Address		City	State	Zip	Phone		Email
Vicki Hennessy		Director		1011 Turk Street		San Francisco	CA	94102	415-558	-2745	oon humun kishan wa
Rob Dudgeon		Deputy Director	-	30 Van Ness, Suite 3300		San Francisco	CA	94102	415-487	-5006	(RACEPACES STATE 219
William Lee	withorzed Agent's Name Title /icki Hennessy Director Rob Dudgeon Deputy Director		tration	1011 Turk Street		San Francisco	CA	94102	415-558	-3866	will are mediation of a
Contact's Name		Title		Mailing Address	and the second secon	City	State	Zip	Phone		Email

10. Statements of Certification

Krista Slanker

Statement of Certification-Approval Authority Body - SHSGP only

Emergency Services Manager

By signing below, I hereby certify that the Operational Area's application represents the Approval Authority's consensus on the Operational Area's Homeland Security

30 Van Ness, Suite 3300

Grant Program needs for the State Homeland Security Grant Program.

Select Application Type: NSGP, TA, SA, UASI, OA ->

OA

Statement of Certification - County Authorized Agent - By signing below, I hereby certify I am the duly appointed Authorized Agent and have the authority to apply for

this Grant Program and the Operational Area's application represents the needs for this Grant Program.

11. Authorized Agent name/skinature/date			
Printed Name	Signature /		late
Vicki Hennessy	Chie	tei J. Hundell	Thursday, July 16, 2009

CALIFORNIA	EMERGE	K MAN	AGEMENT	AGENCY
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# GRANT MARAGEMENT

interations to this document may result in doctyped dispectation approval, modification, or reimborsement requests, Subarunices, has be asked to revise and or resulting and anered Financial Management Forms Workbook.

CFDA #: 97.067

# City and County of San Francisco

075-00000 July 15, 2009 2008-0026

Name	Title	Area of Responsibility	Employee/Contractor	Employee Status
Viliam Lee	Management	Fiscal	Employee	Permanent
rista Slanker	Management	Grant Administration	Employee	Permanent
nnahe Flores	Management	Grant Management	Employee	Permanent
race Chan	Management	Fiscal	Employee	Permanent
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		PROJECT				

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CFDA #: 97.067

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City and County of San Francisco 025-00000 July 15, 2009 2008-0026

Project	State Investment Justification Goals and Objectives	Reject Description	Need	Project Milestone & Justification
Project A	State Investment Justification Goal7, Objectives 7. 7.4	CRANE SUPPORT PROJECT		At the 6 month mark, this project will be 10% complete and \$29,960 funds will be expended. At the 12 month mark, this project will be 50% complete and \$149,800 funds will b expended. the 18 month mark, this project will be 80% complete and \$239,600 funds will b expended.
Project B	Statement Investment Justification Goal 5, Objectives 5.1, 5.3, 5.5	CITIZEN PREPARELINESS AND PARTICIPATION	This project will allow CCSF and the region to enhance Community Hub Planning and Culture of Preparetiness, as well as enhance and incease citizen preparedness and training of volunteers for emergency response and recovery.	At the 6 month mark, this project will be 10% complete and \$25,000 funds will be expended. At the 12 month mark, this project will b 50% complete and \$129,000 funds will t expended. the 18 month mark, this project will be 80% complete and \$200,000 funds will t expended.
Project C	Statement Investment Justification Goal 3, Objectives 3.4, 3.5, 3.7	STRENSTEN MEDICAL PUBLIC HEALTH PREPAREDENSS	This project will allow CCSP and the region to improve and strongthen MMRS planning as well as purchase needed equipment for medical mass prophy response and clinical sites.	At the 6 month mark, this project will b 10% complete and \$50,000 funds will b expended. At the 12 month mark, this project will b 50% complete and \$250,000 funds will expended. the 18 month mark, this project will be 80% complete and \$400,000 funds will expended.
Project D	State Investment Justification Goal7, Objectives 7. 7.2, 7.6, 7.7	I EMERGENCY MANAGEMENT AND CATASTROPHIC PLANNING, RESERCISE AND RECOVERY	This project will allow CCSF and the region to expand our planning efforts, especially for catastrophic events. Specifically our emergency nanogenent efforts will focus on recovery planning, subnetable populations planning, animal preparedness planning, and continuity of operations multi-hazard emergency planning and response plan.	At the 12 month mark, this project will
Project E	Statement Investment Justification Goal 1, Objectives 1.1, 2.4	STRENGTIEN COMMUNICATIONS CAMABLITIES	This project will allow CCSF and the region to improve interoperable communications by purchasing a mobile communication by purchasing a mobile	At the 6 month mark, this project will 5 10% complete and \$37,000 funds will t expended. At the 12 month mark, this project will 50% complete and \$185,000 funds will expended.
Project F	Statement Investment Justification Goal 8, Objectives 8-1, 8-2, \$,3	EXERCERISE, EVALUATION AND TRAINING PROGRAMS	This project will allow CCSF and the region to enhance statewide training and exercise programs as well as integrate standardardized emergency management system (KEMS) to national moderit management system (KEMS); implementation of KIMS and the national multidiscipline response to terrorism.	At the 6 month mark, this project will 10% complete and \$20,000 funds will b expended. At the 12 month mark, this project will 50% complete and \$110,000 funds will expended. the 18 month mark, this project will be

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CFDA #: 97	.067
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LEDGER Today's Date

City and County of San Francisco 075-00000

2008-0026

item Number	Project	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated	Amount Approved	Amount This Request	Match Amount	Total Approved	Remaining Baiance
								*	2,079,703		-	-
1	<u>A</u>	CBRNE SUPPORT PROJECT	SHSP/LE	LE	Equip	Personal			106,000		1	
	<u> </u>	CORNE SUPPORT PROJECT	SHSP/LE	LE	Equip	Personal			34,000			-
	A	CORNE SUPPORT PROJECT	SHSGP	PH	Equip	Detection			3,000	1	· *2	-
4		CBRNE SUPPORT PROJECT	SHSGP	LE	Equip	Detection			30,000		21.5	€.) 1
		CORNE SUPPORT PROJECT	SHSP/LE	LE	Equip	CBRNE	ţ		10,000		1	
6		CBRNE SUPPORT PROJECT	SHSP/LE	LE	Equip	Terrorism			13,000	1	-	
7	A	CBRNE SUPPORT PROJECT	SHSP/LE	LE	Equip	Personal			9,000	Į		-
8	<u>A</u>	CBRNE SUPPORT PROJECT		LE	Equip	Explosive			11,600	[		
	A	CBRNE SUPPORT PROJECT	SHSP/LE	LE	Equip	Detection			6,000			**
10		CBRNE SUPPORT PROJECT		LE	Equip	Personal			13,000			
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16	La se Cara a	STRENGTEN MEDICAL PUBLIC HEALTH		PH	Equip	CBRNE	l	1	22,160			
_17	<u> </u>	STRENGTEN MEDICAL PUBLIC HEALTH		PH	Plan	Develop and	]		125,000			
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19		STRENGTEN MEDICAL PUBLIC HEALTH		EMG	Plan	Develop and	1		195,000			
_ 20	<u> </u>	STRENGTEN MEDICAL PUBLIC HEALTH		PH	Equip	Medical			17,000	4		
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23	C	STRENGTEN MEDICAL PUBLIC HEALTH		IFS	Equip	Medicai	1		56,000			
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43	• <b>F</b>	EXERCERISE, EVALUATION AND TRAINING	SHSP/LE	LE	Plan	Develop and	1		46,500	1	فكمنت فليحد سيآ	film a film

### EQUIPME

Attentions to this occurrent may result in delayed application approval, incidification, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any artered Financial Management Forms Workbook.

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### CFDA #: 97.067

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# City and County of San Francisco

075-00000

2008-0026

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Project	Equipment Description			Funding Source	Invoice Number	Vendor	Total Cost	Total Claimed	Cash Request	Acquired Date	ID Tag Number	Condition and Disposition	Deployed Location
Same in Such	Martin Sales	A Los C. A. Berghada			1 N A 12		681,800	The Second St.			Sector Constant	and a second stand	. Here and the state of
A	PD Prep Equipment - Medical Kits	09ME-01-	Baq/Kit/	SHSP/LE			800						
A	PD Prep Equipment - Camera	04MD-01-	Camera, Still	SHSP/LE			1,300						
A	SFSD PPE Gloves	01ZA-02-	Giove, Outer,	SHSP/LE			1,600						
A	SFPD PAPR CBRNE Cartridge	01AR-03-	Canister,	SHSP/LE			3,000			1			
A	SFPD PAPR Battery	01AR-03-	Battery Pack,	SHSP/LE			3.000						
A	Bi-check Powder Survey	078S-03-	Kit, Biological	SHSGP			3,000						
A	PD Prep Equipment - Electronic	04MD-03-	Display,	SHSP/LE	**************************************	**************************************	3,300			**************************************	·······		······
A	PD Prep Equipment - Portable	10GE-00-	Generators	SHSP/LE			4,600		••••••••••••••••••••••••••••••••••••••		**************************************		
A	SFPD Multi-Gas Detector Project	07CD-01-	Detector,	SHSP/LE		-	6,000						
A	SFSD PPE Cannisters	01AR-02-	Cannister,	SHSP/LE			8,400		**************************************				
A	SFPD Level III Shield for Ballistic	01LE-01-	Shield,	SHSP/LE			9,000						
A	SFPD Handheld Infrared Robot	030E-07-	Robots	SHSP/LE	, , , , , , , , , , , , , , , , , , ,	**************************************	11,600					1	
A	SFPD Digital In car Surveillance	D4MD-01-	Video	SHSP/LE			13,000	h		T			
A	SFPO Respirator Particulate	01AR-06-	Respirator,	SHSP/LE			13,000		······	**************************************			
A	SFPD Powered Air-purified	01AR-03-	Respirator.	SHSP/LE	**************************************	2 <sup>1-1</sup> 1112-148-1484 (dente considerant de la constant	28,000						
A	OCME Radio Portal Detectors (2)	07CD-03-	Detector,	SHSP/LE	***************************************		30,000		1		1		
A	MTA Security Door System	145W-01-	System.	SHSGP			50.000	1					
A	SFSD Level C Suits	01CB-02-ENSM	Ensemble,	SHSP/LE	· · · · · · · · · · · · · · · · · · ·	**************************************	96,000	<b>1</b>					
B	SUPPLIES FOR VOLUNTEER	21GN-00-	Equipment	SHSGP		[	3,000	<b>1</b>		1			
B	SCANTRON SCANNER FOR	04HW-02-	Scanner,	SHSGP		······································	17,000			[			
<u>C</u>	Surgical Masks	01EM-01-	Personal	SHSGP		1	1,240						
C	File cabinets for Trailer Command	16GN-00-	Storage, File	SHSGP		1	2,500						
C	Electric Pallet Jacks & Pallets	19MH-00-	Equipment,	SHSGP	**************************************	······································	8.800	**************************************	1	1	1	Ţ	
C	Trailer	12TR-00-	Trailer,	SHSGP			9,620	1	1	1	1		
C	DPH Portable 800 MHz Radio	06CP-01-	Radio,	SHSGP			27,000			1			
C	Gurney & Bariatric Beds	09ME-05-	Gumeys	MMRS		<b></b>	33,000						
C	SFFD Lead Medical Monitors	09ME-03-	Defibrillator	MMRS			56,000	1					<u> </u>
D	Operations Center Fax Machine	21GN-00-	Equipment	SHSGP		T	280		1				
D	Operations Center Printer	21GN-00-	Equipment and	SHSGP		· · · · · · · · · · · · · · · · · · ·	500	T	1				
0	Operations Center Multimedia	21GN-00-	Equipment	SHSGP			800						
D	Operations Center Computer Cart	21GN-00-	Equipment	SHSGP			1,300		1	1			
D	Operations Center Televison - BOS	21GN-00-	Equipment and	SHSGP		1	1.800		1				
0	Radio Antenna/Power Supply for	06CP-01-	Radio, Base	SHSGP			2,182		1				
D	Operations Center Printer - BOS	21GN-00-	Equipment and		[	1	300	I	T	1	1	1	1
D	Operations Center Supplies for	21GN-00-	Equipment	SHSGP		]	448	}	1	I.	L	L	
D	DHR Operation Center Radios	06CP-01-PORT	Radio,	SHSGP	1		4,000			]	l		
0	BOS Portable 800 MHz Radio	21GN-00-	Equipment and		1		4,900	1					
D	<b>Operations Center Printers - HSA</b>	04HW-01-	Equipment	SHSGP		L	9,600	1	}			1	
D	Operations Center Computers for	04HW-01-	Hardware,	SHSGP			8,290				[	1	
D	DHR Operation Center Equipment	21GN-00-	Equipment and		[	L	16,000						L
D	ACC Animal Mobile Equiment &	12TR-00-	Trailer,	SHSGP			45,000		L	1			<u> </u>
E	PUC 1/4 Wave Antenna for XTS	06CP-03-	Accessibles,	SHSGP			50	1	1			1	L
E	HSA Antenna	06CP-03-	Accessibles,	SHSGP			200						
E	HSA Amateur Radio Installation	06CP-03-	Accessibles,	SHSGP		L	450	1	L	L.	<u> </u>	1	

Project	pipment Description	AEL #	Les margine and	Funding Source	Invoice Number		Total Cost	Total Claimed	Cash Request	Acquired Date	10 Tag Number	Condition	Deployed
E	PUC DRES HI Cap NIMH Battery	05CP-03-	Accessibles,	SHSGP		40,02	550	·····		<b></b>			
E	HSA Data Antenna	06CP-03-	Accessibles,	SHSGP			1,500			1			
<u> </u>	HSA Transciever Unit & Handset HSA Antenna Cable and	06CP-03-	Accessibles.	SHSGP	·····	ļ	3,000			1 1 1		·····	
<u> </u>	PUC Installation of WPLN42088	06CP-03- 06CP-03-	Accessibles, Accessibles,	SHSGP SHSGP		<u>}</u>	3,000 3,850		· · · · · · · · · · · · · · · · · · ·				
 E	PUC Vechicular Charger	06CP-03-	Accessibles,	SHSGP		1 	<u>3,630</u> 4,300			<u>†</u>		·····	
Ē	HSA Instaliation Data Antenna	06CP-03-	Accessibles,	SHSGP			<u>4,300</u> 5,000		<u> </u>	<u>+</u>			
<del>E</del>	HSA Satelite Environment	0600-04-	Equipment,	SHSGP		·	6,000	· · · · · · · · · · · · · · · · · · ·	**************************************	I			**************************************
Ê	PUC Portable Radio XTS Model 1	06CP-01-	Radio,	SHSGP			16,250	······································	fr	1			
E	HSA 800 MHz Radios	06CP-01-	Equipment	SHSGP	······	<b>***</b> *********************************	20,250				••••••••••••••••••••••••••••••••••••••		,
E	SFPD Mobile Communications	12VE-00-	Vehicle,	SHSP/LE		1	78,240						i.
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# EXERCISSROSTER

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CFDA #: 97.067

City and County of San Francisco

075-00000

2008-0026

Project	Exercise Title	Funding Source	Solution Area Sub-Category	Discipline	Cash Request Number	Totel Cost	Total Claimed	Conducted By	Date of Exercise	Exercise Type	Exercise Role	Date AAR entered into HSEEP
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# CFDA #: 97.067

LEDGER TYPE

# City and County of San Francisco

2008-0026

Project	Planning Activity	Solution Area Sub-Category	Discipline	Funding Source	Total Cost	Total Claimed	Cash Request Number	Final Product
	ն 1997 1979 1971 1971 1971 1971 1971 1971		4 M <sup>2</sup>		1,369,263	**		
	Type II LE Mobile Field Force	Planning Contr	LE	SHSP/LE	14,000			SOPs & FOGs for MMF Team
	Community Hub Planning	Planning Contr		SHSGP	93,042	+		Expand Community Hub Program to include one site in each emergency response district
	Nieghborhood Hub Planner	Planning Perso		SHSGP	75,000			Registry of neighborhood organizations
	Community Outreach and	Planning Contr		SHSGP	70,000			Outreach materials and presentations
	Mass Casualty Planner	Planning Perso		SHSGP	65,000	<u> </u>		Mass Casualty Plan and Field Operations Guide
	MMRS Coordinator	Planning Perso		MMRS	130,000		1	Field Operations Guide for Metropolitian Medical Taskforce
	Medical Surge Planning	Planning Contr		MMRS	37,221		<u> </u>	Enhancement of the Medical Surge Plan to be consistent with MCI planning
<u> </u>	Clinical Site Recovery Project	Planning Contr		SHSGP	125,000			Template for public health clinics to become FEMA compliant
D	Recovery Support Specialist	Planning Perso		SHSGP	75,000			Plan integration between recovery planning and city disaster planning as outlined in the City's Rec
	Recovery Planner	Planning Person		SHSGP	141,000	***		Plan Integration between recovery planning and city disaster planning as outlined in the City's Rec
<u>D</u>	Business Liaison	Planning Perso	EMG	SHSGP	134,000			Implementation of a Private Sector Council, MOU's with small businesses for community H
D	Disaster Veterinarian Planner	Planning Perso	HC	SHSGP	100,000		1	Animal Emergency Response Plan
D	Department Planner	Planning Perso		SHSGP	83,000		1	ICCSF Emergency Plans for three departments
Z	Exercise Planner	Planning Perso	EMG	SHSGP	67,000	1	ŀ	Five year exercise plan
F	Exercise Planner	Planning Perso		SHSP/LE	67,000			Completion of Urban Shield and Golden Guardian 2010
F	Training/Exercise Planner	Planning Perso		SHSGP	46,500			Continuation of city's training program and development of EOC branch specific trainings
	Training/Exercise Planner	Planning Perso		SHSP/LE	46.500	1		Coordination of TEEX and ICS trainings
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#### AUTHOR 2D AGENT

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CFDA #: 97.067

### City and County of San Francisco

075-00000

#### 2008-0026

Supporting Information for Reimbursement/Advance of State and Federal Funds

This request is for an/a: This diakin is for costs incurred within the grant expenditure period from through and does not closs fiscal years. (Beginning Expenditure Period Date) (Ending Expenditure Period Oate)

Under Penalty of Perjury I certify that:

I am the duly authorized officer of the claimant herem. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

### Statement of Certification - Authorized Agent

By signing below, I hereby certify that I am the duly appointed Authorized Agent and have the authority to apply for the Homeland Security, Transit Security, Non-Profit Security Grant Program, PROP 1B, Urban Area Security Initiative, and the Operational Area's application represents the needs for the State Homeland Security Program.

373

### Vicki Hennessy

Printed Name

Signature of Authorized Agent

7/16/2009

Date

Mail workbooks to:

California Emergency Management Agency Homeland Security Grants Division State Capitol Sacramento, CA 95814

Name: Mitchell H. Katz

Title: Director of Health

Discipline Represented: Department of Public Health

Mailing Address: 101 Grove Street, San Francisco, CA 94102

Office Phone Number: 415-554-2600

Cell Phone Number:

Fax Number: 415-554-2888

E-Mail Address: mitch.katz/@sfdph.org

armi, 1997 m. 49. 479 W. J. 1997 m. 199

.

Name: Joanne Hayes-White

Title: Fire Chief

Discipline Represented: Fire Service

Mailing Address: 698 2nd Street, Room 224, San Francisco, CA 94107

Office Phone Number: 415-558-3400

Cell Phone Number:

Fax Number: 415-558-3407

E-Mail Address: secretary.firechief@sfgov.org

Name: Heather Fong

Title: Police Chief

Discipline Represented: Police Service

· · · ·

Mailing Address: 850 Bryant Street, Room 525, San Francisco, CA 94103

Office Phone Number: 415-553-1551

Cell Phone Number:

Fax Number: 415-553-1554

E-Mail Address: heather.fong@sfgov.org

Name: George Gascon

Title: Police Chief

Discipline Represented: Polic Service

Mailing Address: 850 Bryant Street Room 525, San Francisco, CA 94103

Office Phone Number: 415-553-1551

and a second second

Cell Phone Number:

Fax Number: 415-553-1554

E-Mail Address: George.gascon@sfgov.org

Name: Michael Hennessey

Fitle: Sheriff

Discipline Represented: Sheriff Service

Mailing Address: #1 Dr. Carlton Goodlett Place, Room 456, San Francisco, CA 94102

Office Phone Number: 415-554-7225

Cell Phone Number:

Fax Number: 415-554-7248

E-Mail Address: sheriff@sfgov.org



# City and County of San Francisco Office of the Clerk of BOARD OF SUPERVISORS

City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA: 94102-4689

Your attention is hereby directed to the following:

I, Angela Calvillo, Clerk of the Board of the City and County of San Francisco, California do hereby certify that the annexed Resolution No. 263-09 is a full, true and correct copy of the original thereof on file in this office.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the official seal of the City and County of San Francisco, California this 13th day of July, A.D., 2009.

Angela Calvillo Clerk of the Board City and County of San Francisco

Seleine Cicavoli

FILE NO. 090741

### **RESOLUTION NO.**

263-0

[Resolution authorizing City officials the ability to execute homeland security grants]

Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of the California, any applications or agreements and to take any actions necessary to obtain federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California, including the following grants: State Homeland Security Grant Program, Metropolitan Medical Response System, and Citizen Corps Program.

WHEREAS, The State of California, through various federal homeland security grant programs, provides support for the development and maintenance of the capability of local jurisdictions to prepare for and respond to terrorist attacks using weapons of mass destruction and provides for the dispersal of federal funds provided for this purpose; and

WHEREAS, The City and County of San Francisco has participated in these programs since their inception and deems participation in these programs as vital to the continued well-being of its residents and visitors, property and environment; and,

WHEREAS, The State of California requires that San Francisco's agents be named in a governing body resolution, now, therefore, be it

RESOLVED, That the Board of Supervisors of the City and County of San Francisco, a public entity established under the laws of the State of California, authorizes the Executive Director of the Department of Emergency Management, or in his or her absence, the Chief Financial Officer of the Department of Emergency Management or the Controller of the City and County of San Francisco, to execute for and on behalf of the City and County of San

Supervisor Alioto-Pier BOARD OF SUPERVISORS

Page 1 6/8/2009

Francisco any applications or agreements and to take any actions necessary to seek or obtain federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California under the Homeland Security Grant Program, including the following grants: State Homeland Security Grant Program, Metropolitan Medical Response System, and Citizen Corps Program.

Supervisor Alioto-Pier BOARD OF SUPERVISORS

Page 2 6/8/2009



# City and County of San Francisco

City Hall 1 Dr. Carlton B Goodlett Place San Francisco, CA 94102-4689

Tails

### Resolution

File Number: 090741

Date Passed:

Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of the California, any applications or agreements and to take any actions necessary to obtain federal financial assistance provided by the Federal Department of Homeland Security and sub-granted through the State of California, including the following grants: State Homeland Security Grant Program, Metropolitan Medical Response System and Citizen Corps Program.

June 9, 2009 Board of Supervisors --- REFERRED: Budget and Finance Committee

June 23, 2009 Board of Supervisors - ADOPTED

Ayes: 11 - Alioto-Pier, Avalos, Campos, Chiu, Chu, Daly, Dufty, Elsbernd, Mar, Maxwell, Mirkarimi

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#### File No. 090741

I hereby certify that the foregoing Resolution was ADOPTED on June 23, 2009 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo Clerk of the Board Mayor Gavin Newsom

**Date Approved** 

ile No. 090741

City and County of San Francisco Tails Report Printed at 9:33 AM on 6/24/09

2



Department of Emergency Management 1011 Turk Street, San Francisco, CA 94102

> Division of Emergency Communications Phone: (415) 558-3800 Fax: (415) 558-3843

Division of Emergency Services Phone: (415) 487-5000 Fax: (415) 487-5043



Vicki L. Hennessy Executive Director

# FY 09 State Homeland Security Grant Program Subgrantee Application

# San Francisco Operational Area

# Narrative of 25% Preparedness Planning

With this year's grant allocation, the City and County of San Francisco (CCSF) has made a significant commitment to Federal Overarching Priority #2 – Strengthen Preparedness Planning. Specifically, CCSF is allocating \$80,000 to Planning and for Special Needs Populations; \$100,000 to Animal Care and Preparedness; \$225,000 to Community Outreach and Education Planning; \$250,000 for integrating recovery efforts into city planning; and \$27,000 for Clinical Site Interoperable Communication Enhancement project. In summary, our planning efforts total almost half of our entire SHSGP allocation and clearly illustrates our dedication to enhancing preparedness planning citywide.

# Narrative of 25% Law Enforcement

CCSF is also committed to implementing Federal Overarching Priority #3 – Strengthen (IED) attack deterrence, prevention, and protection capabilities and as such we've invested more than 25% of our allocation in law enforcement projects. We have allocated funding to purchase additional equipment and training for law enforcement, fire, and public health. Specifically these allocations include almost \$240,000 in detection and protection equipment, \$120,000 in Type II Mobile Field Force equipment and training and \$100,000 for LE training and exercise planning.

In total, the City and County of San Francisco has directly allocated more than half of our total allocation will be used to enhance these priorities.





Gavin Newsom

Mayor

Department of Emergency Management 1011 Turk Street, San Francisco, CA 94102

> Division of Emergency Communications Phone: (415) 558-3800 Fax: (415) 558-3843

> Division of Emergency Services Phone: (415) 487-5000 Fax: (415) 487-5043



Vicki L. Hennessy Executive Director

# FY 09 State Homeland Security Grant Program Subgrantee Application

# San Francisco Operational Area

# Training/Exercise Narrative

The City and County of San Francisco (CCSF) has an extensive training and exercise program. Our exercise program is HSEEP based and we post our After Action Report/Improvement (AAR/IP) on the HSEEP portal. The grant funds pay for training and exercise planners and one of their responsibilities is keeping a master improvement plan which tracks all the areas of improvement that are identified during exercises. These areas of improvement are incorporated into the city's training program and plan updates.



ARNOLD SCHWARZENEGOER GOVERNOR

MATTHEW R. BETTENHAUSEN ACTING SECRETARY



3650 Schriever Avenüe Mather, CA 95655

> (916) 845-8510 (916) 324-5902 FAX

# CALIFORNIA EMERGENCY MANAGEMENT AGENCY GRANTS DIVISION

October 1, 2009

Ms. Vicki Hennessy San Francisco County 1011 Turk Street San Francisco, CA 94102

#### SUBJECT: NOTIFICATION OF SUBGRANTEE APPLICATION APPROVAL FY 2009 Homeland Security Grant Program (HSGP)

FY 2009 Homeland Security Grant Program (HSGP) Grant #2009-0019, Cal EMA ID# 075-00000 Subgrant Performance Period: October 1, 2009 to April 30, 2012

#### Dear Ms. Hennessy:

The California Emergency Management Agency (Cal EMA) has approved your FY 09 Homeland Security Grant Program (HSGP) application in the amount of \$2,079,703. As of the date of this letter you may request reimbursement of eligible grant expenditures using the Cal EMA financial management forms workbook available at <u>www.calema.ca.goy</u>.

During the review process, a Cal EMA representative examined and evaluated your FY09 HSGP grant application. As a result of this review, some of your funded projects may have been assigned performance milestones shorter than the subgrant performance period, based in part on information provided in your application and submitted workbook. Performance milestones will be used by Cal EMA to both determine the appropriate date to discneumber funds awarded under this grant and re-direct them to other needs across the State and as indicators of performance and grant management capacity in future competitive grant applications.

Performance Milestones:	an a	Amount	<b>Completion Date</b>
A CBRNE SUPPORT PORJECT	LE/PH	\$149,800	10/31/2010
C STRENGTHEN MEDICAL PUBLIC HEALTH	PH/FS/EMG	\$250,000	10/31/2010
E STRENGTHEN INTEROPERABLE	GA/PW/LE	\$185,000	10/31/2010
F EXERCISE, EVALUATION & TRAINING	EMG/LE	\$110,000	10/31/2010

Additionally, Aviation/Watercraft requests, Establish/Enhance Emergency Operations Center (EOC) projects, projects requiring EHP review at FEMA/DHS and sole source procurement requests will require additional approvals from Cal EMA. For that reason Project(s) B, and D are not approved at this time, pending receipt of required supplemental documentation and/or approval from DHS. Subgrantees must obtain written approval for these activities **prior** to incurring any costs, in order to be reimbursed for any related costs under this grant. Subgrantees are required to obtain a performance bond for any equipment item over \$250,000, or any vehicle, aviation, or watercraft (regardless of the cost) financed with homeland security dollars.

Ms. Vicki Hennessy Director Page Two

Following acceptance of this award, you must enter your grant information into the US Office of Grants and Training, Grant Reporting Tool (GRT), during the December 2009 Biannual Strategy Implementation Report (BSIR) period. The GRT can be accessed online at <u>https://www.reporting.odp.dhs.gov/</u>. Semiannual performance reports must be prepared and submitted to Cal EMA via the GRT for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit performance reports could result in grant reduction, termination, or suspension.

As a reminder, the ODP Secure Portal will migrate to the Homeland Security Information Network (HSIN) on or about October 1, 2009. Portal access after September 14, 2009 will be restricted. Please reference FEMA Information Bulletin #317 for additional information.

This grant is subject to all policies and provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

This year, your signature is required on this letter. Please sign and return the original to your Cal EMA program representative within ten days of receipt, and keep a copy for your files. For further assistance, please feel free to contact your Cal EMA program representative or the Grant Management Division at (916) 845-8510.

Sincerely,

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MATTHEW R. BETTENHAUSEN

Vicki Hennessy, Authorized Agent, San Francisco County