

File No. 130673

Committee Item No. 11

Board Item No. 3

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Land Use and Economic Development Date October 21, 2013

Board of Supervisors Meeting

Date November 5, 2013

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Department of Public Works Recommendation, dtd 10/1/13</u>      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Municipal Transportation Agency Recommendation, dtd 9/26/13</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Police Department Recommendation, dtd 9/25/13</u>               |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Fire Department Recommendation, dtd 7/17/13</u>                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Notice of Public Hearing</u>                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |

Completed by: Alisa Miller Date October 18, 2013

Completed by: Alisa Miller Date October 24, 2013

1 [Naming a Portion of the Carolina Street Stairway as Jack Balestreri Way - Carolina and 20th  
2 Streets]

3 **Ordinance establishing the name for a portion of the Carolina Street stairway, at**  
4 **Carolina and 20th Streets, that connects the Carolina Street cul-de-sac, as "Jack**  
5 **Balestreri Way;" commemorating this location under Public Works Code, Sections 789,**  
6 **et seq., the Commemorative Street Plaque Ordinance, in honor of Mr. Balestreri;**  
7 **accepting a plaque in honor of Jack Balestreri as a gift to the City and County of San**  
8 **Francisco; waiving fees for the street naming process and plaque installation; and**  
9 **directing official acts in furtherance of this Ordinance.**

10 **NOTE:** **Unchanged Code text and uncodified text** are in plain Arial font.  
11 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
12 **Deletions to Codes** are in ~~italics Times New Roman font~~.  
13 **Board amendment additions** are in double-underlined Arial font.  
14 **Board amendment deletions** are in ~~Arial font~~.  
15 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
16 subsections or parts of tables.

17 Be it ordained by the People of the City and County of San Francisco:

18 Section 1. Findings.

19 (a) In 1916, Jack Balestreri, born to Sicilian immigrants, started life on "Goat Hill," also  
20 known as Potrero Hill. He started his first job at 7 years old in a machine shop. In 1933, when  
21 he was only 17 years old, Mr. Balestreri was hired to do concrete work on the south tower of  
22 the Golden Gate Bridge and the San Francisco anchorage, a job he held for 3 years. The  
23 Golden Gate Bridge is one of the most internationally recognized symbols of San Francisco,  
24 California, and the United States. The American Society of Civil Engineers has declared the  
25 Golden Gate Bridge one of the Wonders of the Modern World. With the earnings from his  
days on the Bridge, Mr. Balestreri paid for and built the stairs that sat alongside his house on  
Carolina and 20th Street.

1 (b) Jack Balestreri grew up playing baseball with the likes of Dominic and Joe  
2 DiMaggio. He played professionally for the Ponca City Angels in Oklahoma and the  
3 Sacramento Solons of the Pacific Coast League.

4 (c) Jack Balestreri learned the sheet metal trade and was a member of Sheet Metal  
5 Workers Union Local 104 for 70 years. During World War II, he worked at the Bethlehem  
6 Steel shipyard at the foot of Potrero Hill. It was there that he met his sweetheart Marina, and  
7 married her in 1943. After the War, Mr. Balestreri worked as a draftsman at Scott Mechanical  
8 Contractors in San Francisco for nearly 40 years.

9 (d) In 1987, Mayor Dianne Feinstein honored Jack Balestreri with a key to the City at  
10 the 50th anniversary of the Golden Gate Bridge's opening. In 2012, nearly a month before the  
11 75<sup>th</sup> anniversary of the opening of the Golden Gate Bridge, Jack Balestreri passed away at  
12 age 95. He was the last surviving member of the original workforce that built the Bridge.

13 (e) Jack Balestreri was one of the quiet people who helped to build San Francisco. He  
14 was born and raised in the City, and was a wonderful neighbor to all on Carolina Street for 95  
15 years.

16 (f) Mr. Balestreri built the stairs for which this proposed legislation seeks to honor him.  
17 Local residents already know these stairs today as "Jack's stairs," and fondly remember his  
18 stories about growing up on "Goat Hill."

19 (g) The unnamed pedestrian stairway on the northern portion of Carolina Street at  
20 Carolina and 20th Streets that connects to Carolina Street would be a relevant, meaningful,  
21 and appropriate stairway to name in honor Jack Balestreri and his contribution to building San  
22 Francisco.

23 (h) The Department of Public Works, on behalf of the City, has complied with the  
24 California Streets and Highway Code Section 970.5, and properly posted the public right-of-  
25 way area subject to this street name establishment for the specified time period. Evidence of

1 this posting is on file with the Clerk of the Board of Supervisors in File No. 130673

2 and is incorporated herein by reference.

3 Section 2. Naming the Stairway on the Northern Portion of Carolina Street as Jack  
4 Balestreri Way.

5 (a) Consistent with the San Francisco Public Works Code, California Streets and  
6 Highways Code Sections 970.5, 971, and 5026, and California Government Code Section  
7 34091.1, the San Francisco Board of Supervisors hereby establishes the name of the  
8 unnamed stairway on the northern portion of Carolina Street at Carolina and 20th Streets that  
9 connects the Carolina Street cul-de-sac as "Jack Balestreri Way."

10 (b) The Board's action is done in recognition of Jack Balestreri and his enormous  
11 contribution to the City and County of San Francisco and the local community, including his  
12 building of the stairs that now officially will bare his name.

13 Section 3. Commemoration of Jack Balestreri Way and Gift Acceptance.

14 (a) The Board of Supervisors declares its intent to commemorate the abovementioned  
15 stairway in accordance with Public Works Code Sections 789 et seq., the Commemorative  
16 Street Plaque Ordinance, in honor of Jack Balestreri and authorizes installation of a plaque at  
17 this location.

18 (b) The Board of Supervisors accepts a commemorative plaque in honor of Mr.  
19 Balestreri as a gift to the City and County of San Francisco.

20 Section 4. Fee Waiver.

21 Notwithstanding any contrary provision of the Public Works Code, the Board of  
22 Supervisors hereby waives all fees associated with: (a) establishing the name for this  
23 unnamed portion of the public right-of-way and (b) permitting and inspection related to the  
24 installation of the commemorative plaque.

25 Section 5. Requested Official Actions.

1 (a) The San Francisco Board of Supervisors requests the Department of Public Works,  
2 in conjunction with the San Francisco Municipal Transportation Agency, if feasible, to install a  
3 sign(s) identifying this stairway as "Jack Balestreri Way."

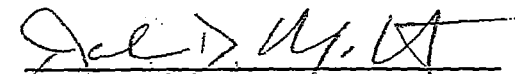
4 (b) The Board of Supervisors directs the Department of Public Works to add this  
5 stairway to the Official City Map of commemorative sites and take all other actions necessary  
6 to implement the intent of this Ordinance, including issuance of a permit for installation of the  
7 plaque, which shall be conditioned upon approval of the Civic Design Review Committee of  
8 the Arts Commission.

9 (c) The Board of Supervisors directs the Clerk of the Board to promptly forward a copy  
10 of this Ordinance to the County Surveyor in accordance with California Streets and Highways  
11 Code Section 5026.

12 Section 6. Effective Date. This ordinance shall become effective 30 days after  
13 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
14 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
15 of Supervisors overrides the Mayor's veto of the ordinance.

16  
17 APPROVED AS TO FORM:  
18 DENNIS J. HERRERA, City Attorney

19 By:

  
20 John D. Malamut  
21 Deputy City Attorney

22 n:\legana\as2013\1300522\00877964.doc  
23  
24  
25

**REVISED LEGISLATIVE DIGEST**  
(10/7/2013, Amended in Committee)

[Naming a Portion of the Carolina Street Stairway as Jack Balestreri Way - Carolina and 20th Streets]

**Ordinance establishing the name for a portion of the Carolina Street stairway, at Carolina and 20th Streets, that connects the Carolina Street cul-de-sac, as "Jack Balestreri Way;" commemorating this location under Public Works Code, Sections 789, et seq., the Commemorative Street Plaque Ordinance, in honor of Mr. Balestreri; accepting a plaque in honor of Jack Balestreri as a gift to the City and County of San Francisco; waiving fees for the street naming process and plaque installation; and directing official acts in furtherance of this Ordinance.**

Existing Law

The Department of Public Works (DPW) regulates specified activities on the dedicated public right-of-way in accordance with the Public Works Code and other Municipal Codes. The public right-of-way consists of streets, sidewalks, ways and other public places as further defined in Public Works Code Sections 2.4.4(t) and 244. DPW administers the process under local and State law to name or change the name of public right-of-way, including stairways. DPW administers the Commemorative Street Plaque Ordinance program, Public Works Code Sections 789 et seq., that authorizes the City to designate portions of the public right-of-way in honor of individuals, organizations, or events and to permit the install of commemorative plaques.

Amendments to Current Law

This Ordinance would establish the name for the unnamed portion of the Carolina Street stairway at Carolina and 20th Streets that connects the Carolina Street cul-de-sac as "Jack Balestreri Way". The legislation also would commemorate this location under Public Works Code Sections 789 et seq., the Commemorative Street Plaque Ordinance, in honor of Mr. Balestreri, local resident who paid for and built the subject stairs with his earnings from his days working on the Golden Gate Bridge. The Ordinance would accept a commemorative plaque as a gift to the City and waive fees for the street naming process and installation of the plaque. The legislation also would direct official acts in furtherance of this Ordinance, including the addition of this stairway to the official City Map of commemorative sites and forwarding of copy of the Ordinance to the County Surveyor in accordance with State law.

Background Information

The purpose of this legislation is to recognize Jack Balestreri, the last surviving member of the original workforce that built the Golden Gate Bridge and one of the quiet people who helped to build San Francisco, including the stairs that the Ordinance names in his honor.

**Miller, Alisa**

---

**From:** Rivera, Javier [Javier.Rivera@sfdpw.org]  
**Sent:** Tuesday, October 01, 2013 3:06 PM  
**To:** Miller, Alisa  
**Cc:** Storrs, Bruce; Sanguinetti, Jerry; Lee, Frank  
**Subject:** Referral: BOS File No. 130673

Alisa,

DPW has no comment concerning the naming of Carolina Street Stairway as "Jack Balestreri Way".

We respectfully request to be notified once that the name has officially been changed so that we could updated our key and base maps.

Thank you for your time.



**JAVIER RIVERA - ASSISTANT ENGINEER**

CITY & COUNTY OF S.F. – DEPARTMENT OF PUBLIC WORKS  
Bureau of Street-Use and Mapping  
1155 Market Street, 3rd Floor, San Francisco, CA 94103  
Main: 415-554-5827 | Direct: 415-554-5864 | Fax: 415-522-7673  
E-Mail: [Javier.Rivera@sfdpw.org](mailto:Javier.Rivera@sfdpw.org)



**Miller, Alisa**

---

**From:** Martinsen, Janet [Janet.Martinsen@sfmta.com]  
**Sent:** Thursday, September 26, 2013 3:25 PM  
**Subject:** FW: Referral: BOS File No. 130673  
**Attachments:** 130673 Street Name Change.pdf

Hi Alisa

The SFMTA has no concerns or recommendations.

---

**Janet L. Martinsen**  
Local Government Affairs Liaison



**SFMTA**

[janet.martinsen@sfmta.com](mailto:janet.martinsen@sfmta.com)  
415-701-4693w; 415-701-4737f  
[www.sfmta.com](http://www.sfmta.com)

---

**From:** Miller, Alisa [<mailto:alisa.miller@sfgov.org>]  
**Sent:** Wednesday, September 25, 2013 2:33 PM  
**To:** Nuru, Mohammed; Storrs, Bruce; Suhr, Greg  
**Cc:** Rivera, Javier; Lee, Frank W; Breen, Kate; Martinsen, Janet; Fountain, Christine; Bruss, Andrea  
**Subject:** FW: Referral: BOS File No. 130673

All,

I am following up on my referral below for File No. 130673 (Naming Carolina Street Stairway as "Jack Balestreri Way"). This matter is scheduled to be heard in Land Use on Monday, October 7<sup>th</sup>, and your department's response is required since it is a street name change.

Please forward your recommendation as soon as it's available and before October 2<sup>nd</sup>, in order to make the hearing deadline. Thank you.

*Alisa Miller*

Assistant Clerk  
San Francisco Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
415.554.4447 direct  
415.554.5163 fax

---

**From:** Miller, Alisa  
**Sent:** Wednesday, July 03, 2013 11:22 AM  
**To:** Nuru, Mohammed; Storrs, Bruce; [ed.reiskin@sfmta.com](mailto:ed.reiskin@sfmta.com); Suhr, Greg; Hayes-White, Joanne  
**Cc:** Rivera, Javier; Lee, Frank; Breen, Kate; Martinsen, Janet; [Christine.Fountain@sfgov.org](mailto:Christine.Fountain@sfgov.org); Alves, Kelly  
**Subject:** Referral: BOS File No. 130673

Attached is a referral for BOS File No. 130673 (Naming Stairway at Carolina Street, Jack Balestreri Way), which is being sent to your department for review and recommendation since it establishes a stairway name.

Please forward your department's response to me for inclusion with the file. Thank you.

**Miller, Alisa**

---

**From:** Christine.Fountain@sfgov.org  
**Sent:** Wednesday, September 25, 2013 2:34 PM  
**Subject:** Re: FW: Referral: BOS File No. 130673

Alisa,

The SFPD does not have any issues/concerns regarding this proposed change.

Thank you.

Christine Fountain  
San Francisco Police Department  
Office of the Chief of Police  
850 Bryant Street, Room 525  
San Francisco CA 94103  
Tel: (415) 734-3633  
Fax: (415) 553-1554  
Email: [christine.fountain@sfgov.org](mailto:christine.fountain@sfgov.org)

CONFIDENTIALITY NOTICE: This communication and its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws, including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

---

**From:** Miller, Alisa  
**Sent:** Wednesday, July 03, 2013 11:22 AM  
**To:** Nuru, Mohammed; Storrs, Bruce; ed.reiskin@sfmta.com; Suhr, Greg; Hayes-White, Joanne  
**Cc:** Rivera, Javier; Lee, Frank; Breen, Kate; Martinsen, Janet; Christine.Fountain@sfgov.org; Alves, Kelly  
**Subject:** Referral: BOS File No. 130673

Attached is a referral for BOS File No. 130673 (Naming Stairway at Carolina Street, Jack Balestreri Way), which is being sent to your department for review and recommendation since it establishes a stairway name.

Please forward your department's response to me for inclusion with the file. Thank you.

*Alisa Miller*

Assistant Clerk  
Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102  
(415) 554-4447 | (415) 554-7714 fax  
[alisa.miller@sfgov.org](mailto:alisa.miller@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

Complete a Board of Supervisors Customer Satisfaction form by clicking [HERE](#).

[attachment "130673 Street Name Change.pdf" removed by Christine Fountain/SFPD/SFGOV]

JOANNE HAYES-WHITE  
CHIEF OF DEPARTMENT



EDWIN M. LEE  
MAYOR

**SAN FRANCISCO FIRE DEPARTMENT**  
CITY AND COUNTY OF SAN FRANCISCO

July 17, 2013

Alisa Miller  
Clerk, Land Use and Economic Development Committee  
Board of Supervisors  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

Re: File 130673

Dear Ms. Miller,

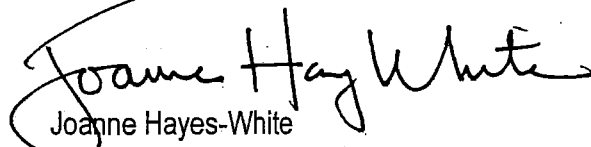
I have reviewed your correspondence dated July 3, 2013 regarding Supervisor Malia Cohen's resolution proposing to change the name of the Carolina Street stairway at Caroline and 20<sup>th</sup> Streets that connects the Carolina Street cul-de-sac as "Jack Balestreri Way".

The San Francisco Fire Department has no objections to the proposal and is in support of Supervisor Cohen's resolution.

When the resolution is passed, my recommendation is that the Department of Emergency Management be contacted in order for the street name change to be entered into the Computer Assisted Dispatch (CAD) system.

If I can provide additional information regarding this issue, please do not hesitate to contact me at (415) 558-3401.

Very truly yours,

  
Joanne Hayes-White  
Chief of Department

cc: Supervisor Malia Cohen, District 10

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2013 JUL 18 PM 2:50  
OW

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## NOTICE OF PUBLIC HEARING

### BOARD OF SUPERVISORS OF THE CITY AND COUNTY OF SAN FRANCISCO LAND USE AND ECONOMIC DEVELOPMENT COMMITTEE

NOTICE IS HEREBY GIVEN THAT the Land Use and Economic Development Committee will hold a public hearing to consider the following proposal and said public hearing will be held as follows, at which time all interested parties may attend and be heard:

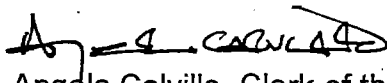
**Date:** Monday, October 7, 2013

**Time:** 1:30 p.m.

**Location:** Committee Room 263, located at City Hall  
1 Dr. Carlton B. Goodlett Place, San Francisco, CA

**Subject:** File No. 130673. Ordinance establishing the name for a portion of the Carolina Street stairway at Carolina and 20th Streets, that connects the Carolina Street cul-de-sac, as "Jack Balestreri Way," commemorating this location under Public Works Code, Sections 789 et seq., the Commemorative Street Plaque Ordinance, in honor of Mr. Balestreri; waiving fees for the street naming process; and directing official acts in furtherance of this Ordinance.

In accordance with Administrative Code, Section 67.7-1, persons who are unable to attend the hearing on this matter may submit written comments to the City prior to the time the hearing begins. These comments will be made a part of the official public record in this matter, and shall be brought to the attention of the members of the Committee. Written comments should be addressed to Angela Calvillo, Clerk of the Board, Room 244, City Hall, 1 Dr. Carlton Goodlett Place, San Francisco, CA 94102. Information relating to this matter is available in the Office of the Clerk of the Board. Agenda information relating to this matter will be available for public review on Friday, October 4, 2013.

  
Angela Calvillo, Clerk of the Board

DATED/POSTED: September 24, 2013  
ON-SITE POSTED/MAILED: September 27, 2013

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 544-5227

# PROOF OF POSTING

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2013 SEP 26 PM 4:27  
AK

Legislative File No. 130673

Description of Items:

Ordinance establishing the name for a portion of the Carolina Street stairway at Carolina and 20th Streets, that connects the Carolina Street cul-de-sac, as "Jack Balestreri Way;" commemorating this location under Public Works Code, Sections 789 et seq., the Commemorative Street Plaque Ordinance, in honor of Mr. Balestreri; waiving fees for the street naming process; and directing official acts in furtherance of this Ordinance.

I, Gordon Postt & Te Wolfe Wedetens an employee of the City and County of San Francisco, posted the above described document(s) in at least three (3) public places along the street(s) to be affected at least ten (10) days in advance of the hearing (pursuant to CA Streets and Highways Code, Section 970.5):

Date: 9/25/13

Time: 08:30 A.M.

Location: CAROLINA & 20<sup>TH</sup> ST.

Signature: *Gordon Postt & Te Wolfe Wedetens*

Instructions: Upon completion, original must be filed in the above referenced file.

BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Mohammed Nuru, Director, Department of Public Works  
Bruce Storrs, Chief Surveyor, Department of Public Works  
Ed Reiskin, Director, Municipal Transportation Agency  
Chief Greg Suhr, Police Department  
Chief Joanne Hayes-White, Fire Department

FROM: Alisa Miller, Clerk, Land Use and Economic Development Committee  
Board of Supervisors

DATE: July 3, 2013

SUBJECT: LEGISLATION INTRODUCED: STREET NAME ESTABLISHMENT

---

The Board of Supervisors' Land Use and Economic Development Committee has received the following proposed legislation, introduced by Supervisor Cohen on June 25, 2013:

**File No. 130673**

Ordinance establishing the name for a portion of the Carolina Street stairway at Carolina and 20th Streets, that connects the Carolina Street cul-de-sac, as "Jack Balestreri Way;" commemorating this location under Public Works Code, Sections 789 et seq., the Commemorative Street Plaque Ordinance, in honor of Mr. Balestreri; waiving fees for the street naming process; and directing official acts in furtherance of this Ordinance.

A response from your department is required prior to the matter being scheduled for hearing since it establishes a street name.

Please submit your written recommendation to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Javier Rivera, Department of Public Works  
Frank Lee, Department of Public Works  
Kate Breen, Municipal Transportation Agency  
Janet Martinsen, Municipal Transportation Agency  
Christine Fountain, Police Department  
Kelly Alves, Fire Department

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative

Sponsor(s):

COHEN

Subject:

Ordinance - Naming portion of carolina st. stairway as Jack Balestreni Way.

The text is listed below or attached:

Attached

Signature of Sponsoring Supervisor:

For Clerk's Use Only:

