File No. <u>130834</u>

Committee Item No. <u>1</u> Board Item No. _____

Date _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: <u>Neighborhood Services & Safety</u> Da	te January 16, 2014
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Board of Supervisors Meeting

Cmte Board

	Motion Resolution
	Ordinance
	Legislative Digest
H	Budget and Legislative Analyst Report Legislative Analyst Report
	Youth Commission Report
	Introduction Form (for hearings)
	Department/Agency Cover Letter and/or Report
	MOU
HH	Grant Information Form
\square	Grant Budget
	Subcontract Budget
	Contract/Agreement
	Form 126 – Ethics Commission
	Award Letter
	Application
	Public Correspondence
OTHER	(Use back side if additional space is needed)
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HH	

Completed by:	Derek Evans	_Date	updated 1/14/14
Completed by:		_Date	

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document can be found in the file.



A 13-233 11/07/13

Traffic Collisions/Incidents Involving Bicycles (Supersedes DB 13-224)

A bicycle rider is an involved party in a traffic collision, if such an accident occurs on a street, roadway or highway.

Members **shall** consider this when investigating injury and non-injury vehicle collisions, consistent with Department General Order 9.02, *Vehicle Accidents*, and the California Vehicle Code.

When any involved party is injured as the result of a traffic collision (519), members **shall** complete a traffic collision report. A complaint of pain by any involved party is sufficient to establish injury for traffic collision reporting purposes. Medical attention by an ambulance crew or transportation to a medical facility **shall not** be used as a requirement for taking a collision report. The following are examples of traffic collisions requiring a collision report:

- Collisions involving a bicycle and any object, including a parked vehicle, a pedestrian, skater, road hazards, or another bicycle when the collision occurred on a street, roadway, or highway.
- Collisions involving anyone opening a vehicle door into an approaching cyclist's immediate path of travel, whenever such path of travel is upon a roadway. This is deemed a collision even if the cyclist swerves and avoids the opened door, but overturns or strikes another vehicle, person, or object in the process. This also applies to a driverless stopped or parked vehicle when the door is opened by any other person in the vehicle.

Members shall treat bicycle collisions not occurring on highway and not involving a motor vehicle as aided cases and shall be documented using incident report forms.

Members who receive complaints from bicyclists about a motorist forcing the bicyclist off the road or committing an assault **shall** document the incident using an incident report form. If the incident lacks the elements of an assault, but the reportee is insistent on reporting the incident, members **shall** document the incident using an incident report, not by using a CAD number.

Members should complete investigations and reports as appropriate and **shall not** dissuade bicycle riders from making collision or incident reports. Injury collisions on a highway involving solo bicycles should be treated in the same manner as a solo motor vehicle collision and not merely as an unfortunate occurrence to the bicyclist.



VEHICLE ACCIDENTS

This order establishes policies regarding the investigation of injury and non-injury vehicle accidents.

- I. POLICY
 - A. INVESTIGATION AND REPORT. It is the policy of the San Francisco Police Department to investigate and report the following types of vehicle accidents:
 - 1. Vehicle accidents resulting in death or injury.
 - 2. All hit and run vehicle accidents resulting in death, injury or property damage.
 - 3. All runaway vehicle accidents resulting in death, injury or property damage.
 - 4. All vehicle accidents involving a city-owned vehicle or damage to cityowned property.
 - 5. All school bus accidents.
 - 6. All vehicle accidents involving an arrest.
 - B. PROPERTY DAMAGE ONLY. Members need not investigate or report noninjury (property damage) vehicle accidents that do not include any of the above-listed criteria.
 - C. ASSIGNMENT PRIORITY
 - **1.** COLLISION INFORMATION FORM. The assignment priority for accidents requiring the completion of a Collision Information Form is:
 - a. Primary Patrol Unit
 - b. Secondary Traffic Unit

DGO 9.02 08/10/94

- 2. TRAFFIC COLLISION INVESTIGATION AND REPORT. The assignment priority for accidents requiring an investigation and the completion of a Traffic Collision Report is:
 - a. Primary Traffic Unit
 - b. Secondary Patrol Unit

II. PROCEDURES

A. INJURY ACCIDENTS

- 1. REPORT. When investigating an accident involving injuries, always complete an entire Traffic Collision Report, including a diagram of the accident scene.
- 2. NOTIFICATION If a death or serious injury results, immediately notify the Hit and Run Section during business hours, or the Operations Center at all other times (see DGO 8.01, Critical Incident Evaluation and Notification). Record the name and the star number of the person notified along with the time on the Traffic Collision Report.
- 3. VICTIM IDENTIFICATION. Refer all requests for victim identification, by citizens or the media, to the Operations Center, the Hit and Run Section or the Medical Examiner's Office, if applicable (see DGO 8.09, Media Relations).
- 4. VEHICLE HOLDS. See DGO 9.06, Vehicle Tows.

B. HIT AND RUN VEHICLE ACCIDENTS

- 1. REPORT. When requested by a citizen, investigate and prepare a Traffic Collision Report and a Hit and Run Record (SFPD 133) for all hit and run vehicle accidents occurring in San Francisco, whether you are at the scene or not.
- 2. NOTIFICATION. If a death or serious injury has occurred, preserve the accident scene, notify the Hit and Run Section or the Operations Center, and follow the procedures outlined in Injury Accidents, II. A.

C. RUNAWAY VEHICLE ACCIDENTS

- 1. REPORT. When investigating a vehicle accident involving a parked vehicle in violation of Section 58a of the Traffic Code, prepare a Traffic Collision Report and include all of the following:
 - a. Whether the emergency brake was on or partially on.
 - b. The position of the gear selector (manual or automatic).
 - c. Whether the vehicle was locked.
 - d. Whether the vehicle may have been struck and set into motion by another vehicle.
- 2. CITATION/TOW/HOLD. Cite the vehicle 58a T.C. (no blocks) and tow it after placing a "hold" for the Traffic Division (see DGO 9.06, Vehicle Tows). Direct the owner to the Traffic Division, Room 150, Hall of Justice to get a release.
- D. CITY-OWNED VEHICLES OR PROPERTY. When investigating an accident involving a city-owned vehicle or property, attempt to notify the appropriate city department, e.g., Department of Electricity, Department of Public Works, etc. Minor non-injury accidents involving the Muni may be investigated by Muni personnel.
- E. SCHOOL BUS ACCIDENTS. If students are on the bus at the time of the accident and there are injuries, ensure that the Communications Division notifies the California Highway Patrol. The primary investigating unit should be a traffic solo officer.
- F. VEHICLE ACCIDENTS INVOLVING AN ARREST. After arresting a person involved in a vehicle accident, whether the arrest is related to the accident or is related to the previous commission of a crime, complete a Traffic Collision Report. When completing the incident report, refer to the Traffic Collision Report. Also refer to the incident report in the Traffic Collision Report.
- G. VEHICLE ACCIDENTS INVOLVING HAZARDOUS MATERIALS. See DGO 8.07, Hazardous Material Incidents.

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- H. NON-INJURY VEHICLE ACCIDENTS. When arriving at the scene of a noninjury vehicle accident, advise the citizens that it is the policy of this Department not to investigate vehicle accidents involving only property damage. If a citizen insists on a report, follow these procedures:
 - 1. EXCHANGE OF INFORMATION. Assure proper exchange of the Collision Information Form (SFPD 19) and, if necessary, assist each party in completing them. Ensure that any witness information is provided to the parties involved.
 - 2. TOWS. Arrange for tows and direct traffic if necessary.
- I. CITING AT THE SCENE OF A TRAFFIC COLLISION. See DGO 9.01, Traffic Enforcement.
- J. NOTIFICATION TO DMV
 - 1. WHEN. When investigating an accident (either injury or non-injury) advise the drivers involved that they must notify the Department of Motor Vehicles within 10 days when either:
 - a. There is more than \$500 in damage to the property of any one person, or
 - b. Anyone is injured (no matter how slightly) or killed.
 - FORM. As required by California Vehicle Code Section 16000, it is the responsibility of each driver - not the police or the CHP - to report the accident. The accident should be reported on DMV Form SR 1, "Report of Traffic Accident," which is available at any DMV office or CHP field office.

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Print	Form
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Introduction Form

By a Member of the Board of Supervisors or the Mayor

Ihe	reby submit the following item for introduction (select only one):	Time stamp or meeting date
	1. For reference to Committee.	
F 1	An ordinance, resolution, motion, or charter amendment. 2. Request for next printed agenda without reference to Committee.	
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\boxtimes	3. Request for hearing on a subject matter at Committee.	
	4. Request for letter beginning "Supervisor	inquires"
	5. City Attorney request.	
	6. Call File No. from Committee.	
	7. Budget Analyst request (attach written motion).	
	8. Substitute Legislation File No.	
	9. Request for Closed Session (attach written motion).	
	10. Board to Sit as A Committee of the Whole.	
	11. Question(s) submitted for Mayoral Appearance before the BOS on	
Plea	 Ise check the appropriate boxes. The proposed legislation should be forwarded to the follow Small Business Commission Planning Commission Building Inspection Commission 	nission
Note	For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative	
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	rvisor Jane Kim	
Subje		
Heari	ing Request - SFPD protocol and process investigating cyclist and pedestrian fatalities and s ting from vehicle collisions.	serious injuries,
The t	text is listed below or attached:	
	ing to have San Francisco Police Department present its standard protocol for reviewing, inv ting findings of fault in the event of a cyclist or pedestrian fatality or serious injury as the re sion.	
:	Signature of Sponsoring Supervisor:	<u>}</u>
For (Clerk's Use Only:	L

Page 1 of 1

130834

Evans, Derek

Subject:

From: Lauterborn, Peter Sent: Thursday, September 19, 2013 5:08 PM To: Caldeira, Rick; BOS Legislation; Kim, Jane Cc: Calvillo, Angela Subject: File No. 130834

Dear all,

Supervisor Mar would like to co-sponsor file No. 130834. Thank you!

Peter Lauterborn Legislative Aide Supervisor Eric Mar

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ANE / D.O.	ADDRESS	l	L	<u>اليا</u>									TELEPHON	e		· · · ·
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PREPARER	S NAME				D, NUMBER			YEAR REVI	the second second second					LENT CE		
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	RENCE	TIME (2400) 08:10	NCIC NUMBER	OFFICER I.D. NUMBER	NUMBER 011091347	
(" ONE X Narrative Supplemental	"X" ONE X Collision re Other:	iport	TYPE SUPPLEMENTAL (*) BA update Hazardous mate	(* APPLICABLE) Fatal erials School bus	Hit and run update	
an Francisco / San	Francisco / San	Francisco			REPORTING DISTRICT/BEAT NORTHERN / 4B1E	CITATION NUMBER
00 BLK VAN NESS	AVE				STATE HIGHWAY RELATED	
	S AVE. FOR	CE OF IMP			RIGHT SIDE VEH#2 WAY, REAR WHE	
ACC FACTS: (AS SHOWN.	OP#2 AT SC	ENE, PAR	TY#1 AT MEH, W	ITNESS #1, #2, #3 /	AT SCENE. VEH #1	/1B FOUND
POI EST: BY E	BLOOD ON	ROADWAY	, LOCATION OF	VEH#2/2B AT REST	, STATEMENTS.	
SKID: NONE C	DBSERVED					
STATEMENTS	S: PARTY #1	UNABLE	DUE TO INJURIE	ES/TREATMENT.		
OP#2 I STOP	PED AT TH	E RED LIGH				· · ·
		ALK AND T			E LIGHT TURNED (IADE A RIGHT TUR	
HEARED SOM	IEONE SCR	ALK AND TI EAMING S NDING ON	HERE WERE NO O I STOPPED. THE SIDEWALK	PEDESTRIANS, I M		RN, THEN I
HEARÉD SOM W#1 & W#2,: SCREAMING I W#3 I WAS MAKE A TURM	IEONE SCR I WAS STA FROM UND STANDING I ONTO VAI	ALK AND TI REAMING S NDING ON ER THE RE ON THE SI N NESS TH	HERE WERE NO O I STOPPED. THE SIDEWALK AR WHEELS OF DEWALK LOOKIN E PEDESTRIAN	PEDESTRIANS, I M I HEARD A THUD, " THE TRUCK (1/B) NG ACROSS THE S	MADE A RIGHT TUR THEN I HEARD HIM STREET, I SAW THE ROM BEHIND THE	RN, THEN I I (PARTY#2) E TRUCK
HEARED SOM W#1 & W#2,: SCREAMING I W#3 I WAS MAKE A TURN AND HE TRIE! GENERAL INF INVESTIGATIO SCENE LOG A INFORMATIO!	EONE SCR I WAS STA FROM UND STANDING ONTO VAI D TO CROS OI: OFFICE ON. NUMER ATTACHED. N. INSPECT	ALK AND T REAMING S NDING ON ER THE RE ON THE SI N NESS TH S THE STF R FOSS #11 COUS OFFIC OFFICER	HERE WERE NO O I STOPPED. THE SIDEWALK AR WHEELS OF DEWALK LOOKIN E PEDESTRIAN (RET. I WENT AC 976, SGT. O'CON CERS FROM CO. FULLWOOD RES DNEY# 1622 AND	PEDESTRIANS, I M I HEARD A THUD, T THE TRUCK (1/B) NG ACROSS THE S CAME RUNNING FI ROSS THE STREE NNELL #500 RESPO E WERE AT THE S PONDED TO MEH LYNCH#859 FROI	MADE A RIGHT TUR THEN I HEARD HIM STREET, I SAW THE ROM BEHIND THE	RN, THEN I I (PARTY#2 E TRUCK BUILDING TED IN THE HED CRIME TY#1 TAIL

STATE OF CALIFORNIA NARRATIVE/SUPPLEMENTAL CHP 556 (Rev 7-90) OPI 042

ent see (net r se/e						PAGE 6 G. /		
DATE OF INCIDENT/OCCURRENCE TIME (2400) 09-12-2001 08:10		NCIC NUMBER						
"X" ONE "X" ONE			TYPE SUPPLEMENTAL ("X"	TYPE SUPPLEMENTAL ("X" APPLICABLE)				
XNarrative	X Collision n	eport	. BA update	Fatal	Hit and run update			
Supplemental	Other:		Hazardous mater	ials School bus	Other:			
CITY/COUNTY/JUDICIAL DIS San Francisco / San	Francisco / Sar	n Francisco			NORTHERN / 481E	CITATION NUMBER		
LOCATION/SUBJECT					STATE HIGHWAY RELATED			
700 BLK VAN NESS			······································		XYes	No		

CONCLUSION: PARTY#1 WAS FOUND AT FAULT BASED ON STATEMENTS, POI IN THE INTERSECTION, LOC OF VEH #2/2B STOPPED ON VAN NESS AVE.

PREPARER'S NAME AND I.D. NUMBER REVIEWER'S DATE DATI 125 -12-01 u 500 b 90 57541

SAN FRANCI	ISCO POLICE DEPARTME	NT			CRIME SC	ENE LOG
	DER: 011091	347				
TYPE OF INCIDE	int: 519	PED				· · · · · · · · · · · · · · · · · · ·
	UAN NESS	. / -	TURH		DATE/TIME OF INCIDENT	
OFFICER MAINT	AINING LOG: ARNOLD) 90	3	STAR: 903	DATE/TIME LOG STARTE): 0820
RELIEF OFFICE	۹:		· · ·	STAR:	DATE/TIME:	
TIME IN	NAME		POSITION/T	TIE BI	ASON FOR ENTRY	TIME OUT
0812	FALIAND	1890			INJESTIGATION :	0900
0812	FOX	788			(1	0940
0812	ARNOLD	903			чi	11
0817	RUCHF	62	· ·		ų	1 11
0900	LYNCH	859			11	et
0900	MAHONEY	1622	· · · · · · · · · · · · · · · · · · ·		F [11
0900	KAMITA	1392			t'	
0830		1365			(1	11
0830		500				41
0830		125			11	4
0813	Medic 36				MEDICAL	0822
0813	ENGINE 3					0822
0815	BRAUNE	1871			INUESTIGATION	0845
0835	BRANCY (DPT)	49			1 RAFFIC	0835094
6835	SOLLIVAN (DPT)	209			TRAFFIC	0 8 094
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File No. <u>130834</u>

Committee Item No. <u>3 4</u> Board Item No.

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: <u>Neighborhood Services & Safety</u>

Date	October 3,	2013	/ i	116/1	3
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Board of Supervisors Meeting

Date

Cmte Board

	Motion
	Resolution
	Ordinance
	Legislative Digest
	Budget and Legislative Analyst Report
	Legislative Analyst Report
	Youth Commission Report
	Introduction Form (for hearings)
	Department/Agency Cover Letter and/or Report
\square	MOU
	Grant Information Form
\square	Grant Budget
\square	Subcontract Budget
F F	Contract/Agreement
	Form 126 – Ethics Commission
	Award Letter
	Application
	Public Correspondence
OTHER	(Use back side if additional space is needed)
	······································
Completed b	Derek Evans Date 9/27/13 / 1/8 / 13
Completed b	
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An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document can be found in the file.