

OPERATIONAL AGREEMENT

The San Francisco North Bay Area Anti-Trafficking Task Force

Mission Statement: The San Francisco North Bay Area Anti-Trafficking Task Force (Task Force) is a collaboration of local, state and federal law enforcement agencies working together with organizations providing comprehensive services to trafficking victims to 1) identify and rescue victims of human trafficking and 2) to proactively investigate, identify, apprehend and prosecute those engaged in human trafficking.

This Operational Agreement stands as evidence that the **San Francisco Police Department** and **Asian Pacific Islander Legal Outreach (APILO)** intend to work together toward the mutual goal of providing available assistance for crime victims of human trafficking residing in San Francisco. We believe that implementation of the **San Francisco North Bay Area Anti Human Trafficking Project** will further this goal. To this end we agree to participate in the program by providing the following services:

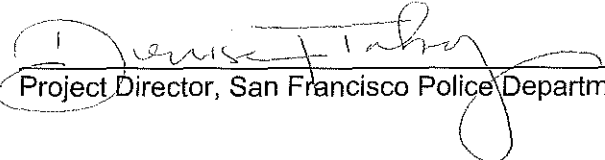
The SFPD role will be as follows:

- Provide management level support for Task Force membership and meeting attendance;
- Improve methods of communication between local and federal law enforcement, prosecutors, and victim service providers in the San Francisco Bay Area, to ensure a coordinated community response to human trafficking;
- Facilitate the training of officers in both the identification of human trafficking victims and procedures for referral of victims to service provider organizations;
- Coordinate the expansion of services to human trafficking victims;
- Serve as administrator of grant funds and coordinate required progress and financial reports;
- Facilitate the certification of human trafficking victims, and assist in establishing data on victims a data base, which are essential for expanding support services;

The APILO role will be as follows:

- Work to increase outreach to local communities, particularly those susceptible to victims of trafficking such as minors and immigrant communities;
- Have project staff readily available to the SFPD for the provision of comprehensive services;
- Serve as the lead agency in the coordination of victim services and the disbursement of grant funds for comprehensive services;
- Develop a budget for the disbursement of grant funds, with the understanding that Recovery Act grant funds are one time awards;
- Comply with all tracking and reporting requirements as delineated in the RFA;
- Submit invoices for victim services specific to this project to the Department on the Status of Women through the existing Asian Anti Trafficking Collaborative (AATC) contract.
- Attend and actively participate in regularly scheduled task force meetings;

We, the undersigned, as authorized representatives of the San Francisco Police Department and Asian Pacific Islander Legal Outreach, do hereby approve this document.


Project Director, San Francisco Police Department

10-12-12
Date


Executive Director, APILO

10/9/12
Date