

File No. 131062

Committee Item No. 5

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Neighborhood Services & Safety Date February 6, 2014

Board of Supervisors Meeting Date \_\_\_\_\_

### Cmte Board

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|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

### OTHER (Use back side if additional space is needed)

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Completed by: Derek Evans Date 1/31/14

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document can be found in the file.

[Police Code - Reporting Information About Employees of Privately Owned Parking Garages and Parking Lots]

1  
2 **Ordinance amending the Police Code to require applicants for commercial parking**  
3 **permits to provide the residential zip code, gender, and duration of employment for**  
4 **employees and other individuals working in privately owned parking lots or parking**  
5 **garages.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
7 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
8 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
9 **Board amendment additions** are in double-underlined Arial font.  
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
11 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
12 subsections or parts of tables.

13 Be it ordained by the People of the City and County of San Francisco:

14 Section 1. The Police Code is hereby amended by revising Section 1215.1, to read as  
15 follows:

16 **SEC. 1215.1. APPLICATION FOR PERMIT.**

17 (a) Application Requirements. An applicant for a commercial parking permit shall use  
18 the application form the Chief of Police provides, and shall supply the following information:

19 (1) The applicant's business name and address, and the address of the parking  
20 garage or parking lot for which the applicant seeks a commercial parking permit;

21 (2) The name, residence address, and business contact information of an  
22 individual the applicant has authorized to serve as the point of contact for the application and  
23 any commercial parking permit the Chief of Police issues;

24 (3) The names and residence addresses of every officer and partner of the  
25 applicant and every person with 10 percent or larger ownership interest in the applicant;

1 (4) The name and residence address of the individual whom the applicant has  
2 authorized to manage, direct, or control the operations of the parking garage or parking lot for  
3 which the applicant seeks a commercial parking permit;

4 (5) For all individuals listed in subsections (2) through (4), a list of each conviction  
5 of or plea of guilty or no contest to a covered crime in the ten years preceding the application,  
6 including the nature of the offense and the place and date of the conviction or plea;

7 (6) If the applicant does not own the building, structure or space where the parking  
8 garage or parking lot for which the applicant seeks a commercial parking permit operates or  
9 will operate, the name, business address and contact information of the owner, and  
10 documentation demonstrating the nature of the applicant's interest in the building, structure or  
11 space;

12 (7) A copy of a current and valid business registration certificate that the Office of  
13 the Treasurer and Tax Collector has issued to the applicant under Business and Tax  
14 Regulations Code Section 853. The name on the business registration certificate must match  
15 the name of the applicant on the application for the commercial parking permit;

16 (8) A copy of a current and valid certificate of authority for the parking garage or  
17 parking lot for which the applicant seeks a commercial parking permit that the Office of the  
18 Treasurer and Tax Collector has issued to the applicant under Business and Tax Regulations  
19 Code Section 6.6-1, or documentation demonstrating that the applicant has applied to the  
20 Office of the Treasurer and Tax Collector for a certificate of authority for the parking garage or  
21 parking lot for which the applicant seeks a commercial parking permit and has obtained the  
22 bond required for that certificate. The name on the certificate of authority or on the application  
23 for a certificate of authority and bond must match the name of the applicant on the application  
24 for the commercial parking permit;

1 (9) A copy of plans for the parking garage or parking lot for which the applicant  
2 seeks a commercial parking permit. The plans must include the name and business address  
3 of the applicant; the address of the parking garage or parking lot; the name and business  
4 address of the owner of the building, structure or space where the garage or lot is located, if  
5 the applicant is not the owner; all pedestrian and vehicular entrances and exits to the garage  
6 or lot; the dimensions and types of construction of all structures, fences or other  
7 improvements; and any features that may affect street traffic;

8 (10) The total motor vehicle capacity of the parking garage or parking lot for which  
9 the applicant seeks a permit, including the number of designed spaces and the motor vehicle  
10 capacity of all undesignated areas the applicant could use for overflow parking;

11 (11) Certificates of insurance and endorsements evidencing insurance in the  
12 amounts and coverages the Chief of Police sets under Section 1215.4(b);

13 (12) A list of all employees or other individuals working at the parking garage or  
14 parking lot, or whom the applicant proposes for employment or work at the parking garage or  
15 parking lot including for each individual the hours and duties of employment and the how long the  
16 individual has been employed by the applicant;

17 ~~(13), and a~~ A declaration signed by the applicant under penalty of perjury certifying  
18 that the applicant has verified that in the preceding ten years, none of the employees or other  
19 individuals has been convicted of or ~~plead~~ pled guilty or no contest to a covered crime, or for  
20 any employee or other individual who has been convicted of or ~~plead~~ pled guilty or no contest  
21 to a covered crime in the preceding ten years, written authorization from the Chief of Police  
22 under Section 1215.6(b) allowing the employee or individual to work at the parking garage or  
23 parking lot;

24 (14) A list of the residential zip codes of all employees or other individuals working at the  
25 parking garage or parking lot, or whom the applicant proposes for employment or work at the parking

1 garage or parking lot, along with the number of individuals that live in each zip code. This list shall  
2 not identify which individuals reside in which zip codes. For purposes of this subsection, the term  
3 “residential zip code” shall mean the zip code where the individual primarily resides;

4 (15) The total number of males and the total number of females working at the parking  
5 garage or parking lot, or whom the applicant proposes for employment or work at the parking garage  
6 or parking lot;

7 ~~(13-16)~~ The proposed design of the identification badge for employees or other  
8 individuals working at the parking garage or parking lot for which the applicant seeks a permit;

9 ~~(14-17)~~ A security plan for the parking garage or parking lot. The security plan  
10 must specify the hours of operation for the parking garage or parking lot and meet the  
11 requirements set in Section 1215.2(c). The security plan shall include a certification from the  
12 applicant that the applicant shall operate the parking garage or parking lot in compliance with  
13 the security plan for the duration of any commercial parking permit issued by the Chief of  
14 Police;

15 ~~(15-18)~~ The name and address of the person authorized to accept service of  
16 process for the applicant; and


17 ~~(16-19)~~ Any other information that the Chief of Police finds reasonably necessary  
18 to investigate the application.

19  
20 Section 2. Effective Date. This ordinance shall become effective 30 days after  
21 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
22 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
23 of Supervisors overrides the Mayor's veto of the ordinance.

1 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
2 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
3 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
4 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
5 additions, and Board amendment deletions in accordance with the "Note" that appears under  
6 the official title of the ordinance.  
7  
8

9 APPROVED AS TO FORM:  
10 DENNIS J. HERRERA, City Attorney

11 By:

  
12 JOSHUA S. WHITE  
13 Deputy City Attorney

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**LEGISLATIVE DIGEST**

[Police Code - Reporting Information About Employees of Privately Owned Parking Garages and Parking Lots]

**Ordinance amending the Police Code to require applicants for commercial parking permits to provide the residential zip code, gender, and duration of employment for employees and other individuals working in privately owned parking lots and parking garages.**

Existing Law

Existing law requires entities or individuals wishing to operate a commercial parking garage or commercial parking lot to apply annually to the Chief of Police. The application must include certain information such as a list of all people working at the parking garage or parking lot or whom the applicant proposes for employment or work at the parking garage or parking lot.

Amendments to Current Law

This Ordinance would require applicants for commercial parking garages and commercial parking lots to supply, as part of their annual application, the following additional information: (1) how long each employee has been employed by the applicant; (2) a list of the residential zip codes of all people working at the parking garage or parking lot, or whom the applicant proposes for employment at the parking garage or parking lot, along with the number of individuals that live in each zip code; and (3) the total number of males and the total number of females working at the parking garage or parking lot, or whom the applicant proposes for employment at the parking garage or parking lot.

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ 131062 ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative**

**Sponsor(s):**

Supervisor Wiener

**Subject:**

Police Code - Reporting Information About Employees of Privately-Owned Parking Garages and Parking Lots

**The text is listed below or attached:**

Ordinance amending the Police Code to require applicants for commercial parking permits to provide the residential zip code, gender, and duration of employment for employees and other individuals working in privately-owned parking lots or parking garages.

Signature of Sponsoring Supervisor: *Scott Wiener*

For Clerk's Use Only:



## Evans, Derek

---

**From:** Christine.Fountain@sfgov.org  
**Sent:** Wednesday, December 04, 2013 10:12 AM  
**To:** Evans, Derek  
**Subject:** Re: Referral: BOS File No. 131062

Derek,

The San Francisco Police Department has no concerns or issues regarding the proposed legislation.

Thank you.

Christine Fountain  
San Francisco Police Department  
Office of the Chief of Police  
850 Bryant Street, Room 525  
San Francisco CA 94103  
Tel: (415) 734-3633  
Fax: (415) 553-1554  
Email: [christine.fountain@sfgov.org](mailto:christine.fountain@sfgov.org)

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-----"Evans, Derek" <[derek.evans@sfgov.org](mailto:derek.evans@sfgov.org)> wrote: -----

To: "Suhr, Chief" <[chiefsuhr@sfgov.org](mailto:chiefsuhr@sfgov.org)>, "Dick-Endrizzi, Regina" <[regina.dick-endrizzi@sfgov.org](mailto:regina.dick-endrizzi@sfgov.org)>  
From: "Evans, Derek" <[derek.evans@sfgov.org](mailto:derek.evans@sfgov.org)>  
Date: 11/13/2013 11:29AM  
Cc: "Fountain, Christine" <[christine.fountain@sfgov.org](mailto:christine.fountain@sfgov.org)>, "Monroe, John" <[john.monroe@sfgov.org](mailto:john.monroe@sfgov.org)>  
Subject: Referral: BOS File No. 131062

Hello,

The Board of Supervisors Neighborhood Services and Safety Committee has received the following legislation, which is being referred to your department for informational purposes.

**File No. 131062**

**Ordinance amending the Police Code to require applicants for commercial parking permits to provide the residential zip code, gender, and duration of employment for employees and other individuals working in parking lots or parking garages.**

Please submit any comments or reports to the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

**Derek K. Evans**

**Assistant Committee Clerk**

Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244

San Francisco, CA 94102

Phone: (415) 554-7702 | Fax: (415) 554-5163

[derek.evans@sfgov.org](mailto:derek.evans@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

Complete a Board of Supervisors Customer Satisfaction form by clicking the link below.

<http://www.sfbos.org/index.aspx?page=104>

[attachment "131062\_Police\_SmallBiz - Parking Permits.pdf" removed by Christine Fountain/SFPD/SFGOV]