

[Police Code - Reporting Information About Employees of Privately Owned Parking Garages and Parking Lots]

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**Ordinance amending the Police Code to require applicants for commercial parking permits to provide the residential zip code, gender, and duration of employment for employees and other individuals working in privately owned parking lots or parking garages.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font. **Additions to Codes** are in *single-underline italics Times New Roman font*. **Deletions to Codes** are in *strikethrough italics Times New Roman font*. **Board amendment additions** are in double-underlined Arial font. **Board amendment deletions** are in ~~strikethrough Arial font~~. **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Police Code is hereby amended by revising Section 1215.1, to read as follows:

**SEC. 1215.1. APPLICATION FOR PERMIT.**

(a) Application Requirements. An applicant for a commercial parking permit shall use the application form the Chief of Police provides, and shall supply the following information:

(1) The applicant's business name and address, and the address of the parking garage or parking lot for which the applicant seeks a commercial parking permit;

(2) The name, residence address, and business contact information of an individual the applicant has authorized to serve as the point of contact for the application and any commercial parking permit the Chief of Police issues;

(3) The names and residence addresses of every officer and partner of the applicant and every person with 10 percent or larger ownership interest in the applicant;

1           (4) The name and residence address of the individual whom the applicant has  
2 authorized to manage, direct, or control the operations of the parking garage or parking lot for  
3 which the applicant seeks a commercial parking permit;

4           (5) For all individuals listed in subsections (2) through (4), a list of each conviction  
5 of or plea of guilty or no contest to a covered crime in the ten years preceding the application,  
6 including the nature of the offense and the place and date of the conviction or plea;

7           (6) If the applicant does not own the building, structure or space where the parking  
8 garage or parking lot for which the applicant seeks a commercial parking permit operates or  
9 will operate, the name, business address and contact information of the owner, and  
10 documentation demonstrating the nature of the applicant's interest in the building, structure or  
11 space;

12           (7) A copy of a current and valid business registration certificate that the Office of  
13 the Treasurer and Tax Collector has issued to the applicant under Business and Tax  
14 Regulations Code Section 853. The name on the business registration certificate must match  
15 the name of the applicant on the application for the commercial parking permit;

16           (8) A copy of a current and valid certificate of authority for the parking garage or  
17 parking lot for which the applicant seeks a commercial parking permit that the Office of the  
18 Treasurer and Tax Collector has issued to the applicant under Business and Tax Regulations  
19 Code Section 6.6-1, or documentation demonstrating that the applicant has applied to the  
20 Office of the Treasurer and Tax Collector for a certificate of authority for the parking garage or  
21 parking lot for which the applicant seeks a commercial parking permit and has obtained the  
22 bond required for that certificate. The name on the certificate of authority or on the application  
23 for a certificate of authority and bond must match the name of the applicant on the application  
24 for the commercial parking permit;

1 (9) A copy of plans for the parking garage or parking lot for which the applicant  
2 seeks a commercial parking permit. The plans must include the name and business address  
3 of the applicant; the address of the parking garage or parking lot; the name and business  
4 address of the owner of the building, structure or space where the garage or lot is located, if  
5 the applicant is not the owner; all pedestrian and vehicular entrances and exits to the garage  
6 or lot; the dimensions and types of construction of all structures, fences or other  
7 improvements; and any features that may affect street traffic;

8 (10) The total motor vehicle capacity of the parking garage or parking lot for which  
9 the applicant seeks a permit, including the number of designed spaces and the motor vehicle  
10 capacity of all undesignated areas the applicant could use for overflow parking;

11 (11) Certificates of insurance and endorsements evidencing insurance in the  
12 amounts and coverages the Chief of Police sets under Section 1215.4(b);

13 (12) A list of all employees or other individuals working at the parking garage or  
14 parking lot, or whom the applicant proposes for employment or work at the parking garage or  
15 parking lot including for each individual the hours and duties of employment and the how long the  
16 individual has been employed by the applicant;

17 ~~(13)~~ and a A declaration signed by the applicant under penalty of perjury certifying  
18 that the applicant has verified that in the preceding ten years, none of the employees or other  
19 individuals has been convicted of or ~~plead~~ pled guilty or no contest to a covered crime, or for  
20 any employee or other individual who has been convicted of or ~~plead~~ pled guilty or no contest  
21 to a covered crime in the preceding ten years, written authorization from the Chief of Police  
22 under Section 1215.6(b) allowing the employee or individual to work at the parking garage or  
23 parking lot;

24 (14) A list of the residential zip codes of all employees or other individuals working at the  
25 parking garage or parking lot, or whom the applicant proposes for employment or work at the parking

1 garage or parking lot, along with the number of individuals that live in each zip code. This list shall  
2 not identify which individuals reside in which zip codes. For purposes of this subsection, the term  
3 “residential zip code” shall mean the zip code where the individual primarily resides;

4 (15) The total number of males and the total number of females working at the parking  
5 garage or parking lot, or whom the applicant proposes for employment or work at the parking garage  
6 or parking lot;

7 ~~(13-16)~~ The proposed design of the identification badge for employees or other  
8 individuals working at the parking garage or parking lot for which the applicant seeks a permit;

9 ~~(14-17)~~ A security plan for the parking garage or parking lot. The security plan  
10 must specify the hours of operation for the parking garage or parking lot and meet the  
11 requirements set in Section 1215.2(c). The security plan shall include a certification from the  
12 applicant that the applicant shall operate the parking garage or parking lot in compliance with  
13 the security plan for the duration of any commercial parking permit issued by the Chief of  
14 Police;

15 ~~(15-18)~~ The name and address of the person authorized to accept service of  
16 process for the applicant; and

17 ~~(16-19)~~ Any other information that the Chief of Police finds reasonably necessary  
18 to investigate the application.

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20 Section 2. Effective Date. This ordinance shall become effective 30 days after  
21 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
22 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
23 of Supervisors overrides the Mayor’s veto of the ordinance.

1           Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
2 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
3 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
4 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
5 additions, and Board amendment deletions in accordance with the “Note” that appears under  
6 the official title of the ordinance.

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9 APPROVED AS TO FORM:  
10 DENNIS J. HERRERA, City Attorney

11 By: \_\_\_\_\_  
12       JOSHUA S. WHITE  
13       Deputy City Attorney

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