

File No. 140182

Committee Item No. 7

Board Item No. 5

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules

Date April 3, 2014

Board of Supervisors Meeting

Date April 15, 2014

Cmte Board

<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input type="checkbox"/>	<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget and Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Introduction Form
<input type="checkbox"/>	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Form 126 – Ethics Commission
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Alisa Miller

Date March 28, 2014

Completed by: Alisa Miller

Date April 10, 2014

1 [Settlement of Lawsuit - Michael Yaki - City to Receive \$75,000]

2
3 Ordinance authorizing settlement of the lawsuit filed by City Attorney Dennis J. Herrera
4 against Michael Yaki for \$75,000; the lawsuit was filed on December 4, 2013, in San
5 Francisco Superior Court, Case No. CGC-13-535880; entitled Dennis J. Herrera in his
6 official capacity as San Francisco City Attorney v. Michael Yaki; other material terms of
7 the settlement are that Yaki will register as a lobbyist with the San Francisco Ethics
8 Commission, file monthly lobbyist disclosures for the period of July 2012 through
9 August 2013, and complete a lobbyist training.

10
11 Be it ordained by the People of the City and County of San Francisco:

12 Section 1. Pursuant to Charter section 6.102(5), the Board of Supervisors hereby
13 authorizes the City Attorney to settle the action entitled Dennis J. Herrera in his official
14 capacity as San Francisco City Attorney v. Michael Yaki, San Francisco Superior Court, Case
15 No. CGC-13-535880 by the payment of \$75,000 by Michael Yaki and Yaki's agreement to
16 register as a lobbyist with the San Francisco Ethics Commission, file monthly lobbyist
17 disclosures for the period of July 2012 through August 2013, and complete a lobbyist training.

18 Section 2. The above-named action was filed in San Francisco Superior Court on
19 December 4, 2013, and the following parties were named in the lawsuit: Plaintiff Dennis J.
20 Herrera in his official capacity as San Francisco City Attorney and Defendant Michael Yaki.
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3 APPROVED AS TO FORM AND
RECOMMENDED:

4 DENNIS J. HERRERA
5 City Attorney

6 JOSHUA S. WHITE
7 Deputy City Attorney

RECOMMENDED:

CITY ATTORNEY'S OFFICE

DENNIS J. HERRERA
City Attorney

8
9 n:\ethics\li2014\140651\00903576.doc

LEGISLATION RECEIVED CHECKLIST

Date 2/28/14

File Number (if applicable) _____

- | | |
|--|--------------------------------|
| <input checked="" type="checkbox"/> Legislation for Introduction (NEW) | ▶▶▶ Legislation Clerk |
| <input type="checkbox"/> Legislation Pending in Committee (AMENDED) | ▶▶▶ Committee Clerk |
| <input type="checkbox"/> Legislation for Board Agenda (AMENDED) | ▶▶▶ Dep Clerk, Legislative Div |

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- ☐ **Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- ☐ **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- ☐ **Back-up materials:** 2 full sets (see below) and 1 electronic copy in pdf format*
 - ☐ Cover letter (original and 1 hard copy)
 - ☐ Grant budget/application
 - ☐ Grant information form, including disability checklist
 - ☐ Letter of Intent or grant award letter from funding agency
 - ☐ Contract, Leases/Agreements (if applicable)
 - ☐ Ethics Form 126 (if applicable)*Word format
- ☐ **E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

Ordinance

- ☒ **Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- ☒ **Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- ☒ **Back-up materials:** 2 hard copies (see below) and 1 electronic copy in pdf format
 - ☒ Cover letter (original and 1 hard copy)
 - ☒ Settlement Report/Agreement (for settlements)
 - ☐ Other (Explain)
- ☒ **E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

Grant Resolution

- ☐ **Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- ☐ **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- ☐ **Back-up materials:** 2 hard copies (see below) and 1 electronic copy in pdf format*
 - ☐ Cover letter (original and 1 hard copy)
 - ☐ Grant budget/application
 - ☐ Grant information form, including disability checklist
 - ☐ Letter of Intent or grant award letter from funding agency
 - ☐ Contract, Leases/Agreements (if applicable)
 - ☐ Ethics Form 126 (if applicable)*Word format
- ☐ **E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

Resolution

- ☐ **Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- ☐ **Signature:** None (Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- ☐ **Back-up materials:** 2 full sets (see below) and 1 electronic copy in pdf format
 - ☐ Cover letter (original and 1 hard copy)
 - ☐ Settlement Report/Agreement (for settlements)
 - ☐ Other (Explain)
- ☐ **E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

Shona Navarre 554-3889
Name and Telephone Number

CITY ATTORNEY
Department