



CITY AND COUNTY OF SAN FRANCISCO
OFFICE OF THE CONTROLLER

Ben Rosenfield
Controller
Monique Zmuda
Deputy Controller

May 30, 2014

Mohammed Nuru
Director of Public Works
City Hall, Room 348
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4645

Attn: Julia Dawson, Deputy Director for Financial Management and Administration

RE: Contracting for Security at 30 Van Ness Avenue – FY 2015-16

The cost information and supplemental data provided by your office on the proposed contract for security services at 30 Van Ness Avenue have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2015-16 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met.

Please contact Risa Sandler at 415-554-6626 if you have any questions regarding this determination.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Rosenfield".

Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations

Please Fill Out Highlighted Areas Only.

PUBLIC WORKS - INFRASTRUCTURE DESIGN & CONSTRUCTION
 SECURITY GUARD SERVICES at 30 VAN NESS, 5TH FLOOR
 COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES (1) (2)
 FISCAL YEAR 2015-16

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate		Low	High
Security Guard - 30 Van Ness, 5th floor	8202	1.5	1,636	1,985	64,049	77,713
Security Guard as needed - 30 Van Ness,	8202	0.1	1,636	1,985	4,270	5,181
Holiday Pay (if applicable)					2,168	2,630
Night / Shift Differential (if applicable)					1,934	2,346
Overtime Pay (if applicable)					-	-
Other Pay (if applicable)					-	-
<u>Total Salary Costs</u>		1.6			\$ 72,421	\$ 87,870

FRINGE BENEFITS

Variable Fringes (3)					23,098	28,025
Fixed Fringes (4)					20,160	20,160
<u>Total Fringe Benefits</u>					\$ 43,258	\$ 48,185

ADDITIONAL CITY COSTS (if applicable)

Total Capital & Operating					\$ -	\$ -
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ESTIMATED TOTAL CITY COST

115,679 136,056

LESS: ESTIMATED TOTAL CONTRACT COST

(73,900) (74,836)

ESTIMATED SAVINGS

\$ 41,779 \$ 61,219

% of Savings to City Cost

36% 45%

Comments/Assumptions:

1. FY 98-99 was the first year these services were contracted out.
 2. Salary levels reflect proposed salary rates effective July 1, 2015 (as exists in budget system as of 5-9-14). Costs are represented as annual 12 month costs.
 3. Variable fringe benefits consist of Social Security, Medicare, employer retirement, employee retirement pick-up and
 4. Fixed fringe benefits consist of health and dental rates plus an estimate of dependent coverage.
- The estimated contract cost for annual service is based on the contract's bid for services.