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**To:** Ben Rosenfeld, Controller

**From:** Richard A. Carranza, Superintendent

**CC:** Members of the Board of Supervisors, City and County of San Francisco  
Kate Howard, Budget Director at Mayor's Office, City and County of San Francisco  
Harvey Rose, Budget Analyst, San Francisco Board of Supervisors  
Monique Zmuda, Deputy Controller, City and County of San Francisco  
Sheryl Ude, Office of the Controller, City and County of San Francisco  
Maria Su, Director, DCYF  
Taras Madison, Director of Budget, Operations and Grant Support, DCYF  
Members of the Board of Education, SFUSD  
Myong Leigh, Deputy Superintendent, Policy & Operations, SFUSD  
Guadalupe Guerrero, Deputy Superintendent, Instruction, Innovation & Social Justice, SFUSD  
Donald Davis, General Counsel, SFUSD  
Chris Armentrout, Director of Policy and Planning, SFUSD  
Kathleen Fleming, Supervisor of PEEF, SFUSD

**Date:** April 28, 2014

**RE:** SFUSD Public Education Enrichment Fund Revised Budget for FY 2014-2015

Dear Mr. Rosenfeld,

Section 16.123-8 (d) of the City Charter states that for FY 2010-11 through FY 2014-15, the City's annual contribution to the Public Education Enrichment Fund shall equal its total contribution for the prior year, beginning with FY 2009-10, adjusted for the estimated increase or decrease in discretionary General Fund revenues for the year. As in previous years, we have received an updated allocation amount from the Controller's Office for the coming year and are required to submit a revised budget. A revised budget for 2014-15 is due to the Controller's Office on April 28, 2014.

Per the Controller's Office 2014-15 PEEF allocation updated on March 17, 2014, the revised allocation amount for 2014-15 is \$54,510,000. The attached budget includes \$27,255,000 for Sports, libraries, Arts and Music; \$15,489,600 for programs in the areas of Learning Support Services, Academic Support Family Support, Safe and Clean Schools, and General Infrastructure, \$4,220,000 of In-Kind services (the In-Kind services total represents 7.75 % of the total PEEF allocation, which is consistent with previous years). The remaining \$7,545,400 in Other General Uses is to be directed to the Reserve Fund to help reduce the impact of State budget cuts to school sites.

Attached is the Revised 2014-15 SFUSD PEEF Budget 4-28-14 which includes updated line item descriptions and amounts. Below is a summary:

Physical Education is allocated an additional \$299,288 and is budgeted as follows:

- Additional 1.5 FTE to support direct instruction at County/Court/Alternative schools to expand support to alternative schools.
- Physical activity programs for lunchtime and recess at Bayview Zone Elementary Schools.
- Physical Education department operating costs.

Athletics is allocated an additional \$237,562 and is budgeted as follows:

- Salaries and benefits for coaches.
- Site-based allocations to support athletic teams.
- Athletic facility repairs.

Library Services is allocated an additional \$536,850 and is budgeted as follows:

- Additional staffing of teacher librarians and centralized support staff for elementary, middle and high schools.
- Additional secondary library databases for student research.
- Instructions supplies and materials for K-12 sites.

Visual and Performing Arts is allocated an additional \$715,800 and is budgeted as follows:

- Additional staffing of arts teachers and centralized support staff for transitional kindergarten, elementary, middle and high schools.
- Additional professional development for PK-12 VAPA teachers, Principals for the Arts, support for new Arts teachers and SLANT (Science Literacy Arts Integration).
- Support for district-wide choral program & kilns.

Student Support Professionals is allocated \$1,516,500 and is budgeted to provide additional 16.9 FTE school social workers and nurses to elementary, middle and K-8 schools.

In-Kind Services is allocated an additional \$273,000. The total amount budgeted for In-Kind Services represents 7.75% of the total PEEF allocation, which is consistent with previous years. Additional In-Kind Services in the amount of \$273,000 will be recognized within the SFUSD PEEF FY2015 First Quarter Report.

Sincerely,



Richard A. Carranza  
Superintendent of Schools

Attachment: SFUSD PEEF 2014-15 Revised Budget 4-28-14

2014-15 SFUSD PROPOSED PEEF BUDGET	2013-14 Projected Carry Forward Budget for 2014-15	2014-15 2-04-14 Submission	Additional Amount Recognized 4-28-14	2014-15 Final Submission
<b>SPORTS, LIBRARIES, ARTS and MUSIC</b>				
<b>Sports - Physical Education</b>				
45.1 FTE: 34.0 FTE PE Specialists to provide instruction at every elementary school (includes K-8), 2.0 FTE Elementary Implementation Specialists, 1.0 FTE PE Content Specialist to support all middle schools, 1.0 FTE PE Content Specialist to support all high schools, 1.0 FTE PE Content Specialist to support Court, County & Community sites and alternative high schools, 1.5 FTE Itinerant PE teacher to support Court, County & Community sites and alternative high schools, 1.0 FTE Supervisor, 2.0 FTE Program Administrator and 1.6 FTE Clerk		\$3,929,209	\$128,643	\$4,057,852
Elementary School PE Site Coordinators 72 coordinator stipends for 72 sites	\$50,400	\$0		
Allocations for secondary sites: \$10.00 per student for 21 middle (includes K-8 sites) and 19 high schools		\$275,600		\$275,600
Allocations for secondary County, Community & Court and Charter sites: \$10.00 per student		\$26,130		\$26,130
Instructional supplies and equipment for elementary and secondary school sites	\$295,600	\$0		
Professional Development for staff and teachers	\$150,000	\$8,076		\$8,076
Physical Education Department Operating Costs	\$50,000	\$20,000	\$20,645	\$40,645
Physical Activity Support for Elementary Schools (Lunchtime and Recess)			\$150,000	\$150,000
<b>Physical Education Total</b>	<b>\$546,000</b>	<b>\$4,259,015</b>	<b>\$299,288</b>	<b>\$4,558,303</b>
<b>Sports - Athletics</b>				
Coaches Pay / Benefits - Approximately 300 coaches	\$100,000	\$914,000		\$914,000
Medical Supplies - 14 high school training rooms and athletic teams		\$35,000		\$35,000
Medical Personnel, Security Personnel and Contest Officials - Including athletic trainers for high schools, emergency medical technicians and doctors for football games, game officials, security guards and SFPD Police Officers		\$540,000	\$20,000	\$560,000
Bus Transportation and travel expense for athletes and coaches- approximately 1800 trips to local athletic contests, regional, and state playoffs		\$600,000		\$600,000
School Athletic Facility Repair/Maintenance/Construction - Renovation of athletic facilities to repair the natural grass softball field at Burton High School and other school sites as needed	\$660,000	\$531,635	\$207,562	\$739,197
Non-School Site Facilities Rental - for league, playoff, and championship athletic events not held at SFUSD school sites		\$25,000		\$25,000
Athletic Equipment - scoreboards, track equipment, football equipment, and other athletic office equipment, supplies and expense	\$20,000	\$85,000		\$85,000
Professional Development - Approximately 100 coaches		\$10,000		\$10,000
Site Based Allocations for Athletic Teams- 21 middle, 14 high schools and 2 charter schools		\$640,000	\$10,000	\$650,000
<b>Athletics Total</b>	<b>\$780,000</b>	<b>\$3,380,635</b>	<b>\$237,562</b>	<b>\$3,618,197</b>

2014-15 SFUSD PROPOSED PEEF BUDGET	2013-14 Projected Carry Forward Budget for 2014-15	2014-15 2-04-14 Submission	Additional Amount Recognized 4-28-14	2014-15 Final Submission
<b>Libraries</b>				
59.5 FTE includes 52.0 FTE Teacher Librarians assigned to all ES, K-8 & MS, 1.0 FTE to serve five largest elementary schools, 1.0 FTE Program Administrator, 3.5 FTE Teacher Librarian on Special Assignment and 2.0 FTE Library Clerk	\$160,000	\$5,042,000	\$315,712	\$5,357,712
13.0 FTE Teacher Librarians for High Schools: 10.0 FTE for 12 large high schools, 2.0 FTE for 5 small high schools and 1.0 FTE for County/Community	\$60,000	\$1,040,000	\$85,763	\$1,125,763
K-12 Site allocations for all ES, K-8, MS and HS at \$10 per student for library materials, technology, or other library related resources	\$20,000	\$557,650		\$557,650
County, Community, & Court and 10 Charter Schools Allocations of \$10 per student for library materials, technology, or other library related resources (Includes dollar allocations for 4.0 FTE Teacher Librarians for charter sites)			\$410,000	\$410,000
Library research and reference databases for K-12 schools - Destiny, World Book Online, Science Online, Ferguson's Careers, Teachingbooks, Culturegrams, SIRS Researcher and support for catalog and circulation software		\$190,000	\$35,375	\$225,375
Instructional materials - Library Central Office purchases for sites including books, library supplies and library furniture	\$70,000	\$130,000	\$100,000	\$230,000
Library central office purchases of technology upgrades for sites including circulation computers, and additional computers and tablets for student use		\$220,000		\$220,000
Professional development for 65 librarians		\$50,000		\$50,000
<b>Libraries Total</b>	<b>\$310,000</b>	<b>\$7,639,650</b>	<b>\$536,850</b>	<b>\$8,176,500</b>

2014-15 SFUSD PROPOSED PEEF BUDGET	2013-14 Projected Carry Forward Budget for 2014-15	2014-15 2-04-14 Submission	Additional Amount Recognized 4-28-14	2014-15 Final Submission
<b>Arts and Music</b>				
48.2 FTEs Visual and Performing Arts Teachers for elementary-- includes 30.0 FTE Generalist (approximately 0.4 FTE for 72 elementary sites includes K-8 sites), 9.2 FTE Instrumental Music Teachers, 4.0 FTE VAPA Teachers on Special Assignment (includes 3.0 FTE to focus on Zone, Intensive and Strategic sites and 1.0 FTE to focus on Transitional Kindergarten)		\$3,744,627	\$429,265	\$4,173,892
27 FTE Middle School Visual and Performing Arts Teachers 1-5 days per site for 21 sites (includes 0.5 FTE TSA to focus on Zone, Intensive and Strategic sites)		\$2,282,272	\$94,384	\$2,376,656
16.8 FTE High School Visual and Performing Arts Teachers 1-3 days per site for 18 sites; includes 0.5 FTE TSA to focus on Zone, Intensive and Strategic sites		\$1,318,753	\$42,927	\$1,361,680
2.0 FTE Visual and Performing Arts Teacher for County, Community & Court schools		\$148,388		\$148,388
8.6 FTE District-Wide Support and Administration: 1.0 FTE Supervisor, 1.0 FTE Artistic Director, 1.0 FTE Arts Education Master Plan Implementation Manager, 2.0 FTE Program Administrators, 1.0 FTE K-12 TSA, 1.6 FTE Clerk and 1.0 FTE District-Wide Piano Technician		\$988,889	\$50,000	\$1,038,889
100 Elementary, Middle, and High School Arts Coordinators stipends of \$1,750 (includes benefits cost)		\$276,187		\$276,187
Site allocations for 72 ES (includes K-8 sites), 13 MS, and 18 HS for arts supplies/materials, field trips, artists-in-residence, teacher professional development in the arts, and/or credentialed arts specialists (\$10.00 per pupil for elementary and \$20.00 per pupil for middle and high schools)	\$132,490	\$816,180		\$816,180
Site allocations for County/Community/Court and 10 charter schools for arts supplies/materials, field trips, artists-in-residence and/or credentialed arts specialists (\$10.00 for elementary and \$20.00 for middle and high schools), and allocations to support 5.0 FTE Arts Teachers for charter schools	\$3,720	\$497,155		\$497,155
Supplies/Materials/Equipment for Generalist Arts Program to support 72 elementary sites	\$3,600	\$29,400		\$29,400
District-wide music instrument repair & supplies	\$50,000	\$15,000	\$30,000	\$45,000
Professional Development for all principals, Arts Coordinators and arts and classroom teachers	\$190,000	\$20,000	\$20,000	\$40,000
VAPA Parent Outreach and Assessment	\$20,000	\$14,349		\$14,349
SFUSD Arts Festival (K-12) production	\$22,658	\$35,000	\$30,000	\$65,000
Targeted Site-Specific Arts Equipment & Supply Support	\$301,875			\$0
Special VAPA district-wide programs	\$28,619		\$19,224	\$19,224
<b>Arts and Music Total</b>	<b>\$752,962</b>	<b>\$10,186,200</b>	<b>\$715,800</b>	<b>\$10,902,000</b>
<b>SPORTS, LIBRARIES, ARTS AND MUSIC TOTAL</b>	<b>\$2,388,962</b>	<b>\$25,465,500</b>	<b>\$1,789,500</b>	<b>\$27,255,000</b>

2014-15 SFUSD PROPOSED PEEF BUDGET	2013-14 Projected Carry Forward Budget for 2014-15	2014-15 2-04-14 Submission	Additional Amount Recognized 4-28-14	2014-15 Final Submission
<b>OTHER GENERAL USES</b>				
<b>Learning Support Services</b>				
<b>Student Support Professionals</b>				
66.4 FTE includes: 59.4 FTE Student Support Professionals (0.5 FTE Social Worker or Nurse at every E.S., M.S. and K-8 school), 2.5 FTE Mentor Student Support Professionals to provide coaching, site support and professional development, 1.5 FTE clerk, 3.0 FTE Program Administrator and funds to support 2.5 FTE for 5 charter schools.		\$4,480,449	\$1,516,500	\$5,996,949
Professional Development includes: Clinical supervision groups, extended hours/days for professional development and planning, substitutes for Student Support Professionals, and travel & conferences		\$22,366		\$22,366
Program evaluation		\$41,500		\$41,500
Instructional supplies and materials, purchase of evidence-based health and mental health curricula, and operating costs		\$26,000		\$26,000
<b>Student Support Professionals Total</b>		<b>\$4,570,315</b>	<b>\$1,516,500</b>	<b>\$6,086,815</b>
<b>Wellness Initiative</b>				
9.0 FTE includes: 4.0 FTE Wellness Coordinators, 3.5 Community Health Outreach Workers, and 1.5 District Nurses		\$708,493		\$708,493
Stipends for Youth Outreach Coordinator and Youth Outreach Workers (Leadership and youth development at 4 sites)		\$15,456		\$15,456
Supplies, materials and administrative costs		\$1,603		\$1,603
<b>Wellness Initiative Total</b>		<b>\$725,552</b>		<b>\$725,552</b>
<b>Restorative Practices</b>				
9.0 FTE includes: 1.0 FTE Program Administrator, 7.0 FTE TSA (Restorative Practices Site Coaches) and 1.0 FTE Clerk		\$709,624		\$709,624
Professional Development: substitute release days, extended hours and stipends, travel and conferences for trainers, site leaders and Restorative Practices Leadership Teams, reference books, library books, professional libraries for sites and supplies & materials		\$166,660		\$166,660
Consultants to provide professional development		\$35,000		\$35,000
<b>Restorative Practices Total</b>		<b>\$911,284</b>		<b>\$911,284</b>
<b>Peer Resources</b>				
Total 8.15 FTE: Includes 6.15 FTE Peer Resource Teachers at 5 middle schools and 9 high schools, 2.0 FTE Teacher on Special Assignment for administration of program, and extended hours		\$667,218		\$667,218

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<b>OTHER GENERAL USES</b>				
<b>Academic Support</b>				
<b>Science, Math , Technology and Engineering (STEM)</b>				
1.0 FTE STEM Executive Director		\$171,014		\$171,014
2.78 FTE Department Leadership: 1.0 FTE Math program Administrator, 1.0 FTE Science & 0.78 Education Technology Supervisor		\$348,596		\$348,596
14.0 FTE Teachers on Special Assignment - (5.0 Math, 5.0 Science, & 4.0 Technology) - Support for classroom teachers e.g. model lessons & teacher coaching		\$1,142,876		\$1,142,876
2.0 FTE Clerks		\$160,111		\$160,111
Expanded STEM Learning Opportunities for Targeted Students (e.g. summer camp, afterschool, & enrichment)		\$50,000		\$50,000
STEM Instruction Supplies for Classrooms		\$83,972		\$83,972
<b>STEM Total</b>		<b>\$1,956,570</b>		<b>\$1,956,570</b>
<b>A-G Support: Additional Course Earning Offerings</b>				
Expanded Course Options (evening, afterschool, during the instructional day, and other teacher led targeted course options for high school students)		\$1,353,987		\$1,353,987
1.0 FTE Director of Extended Learning		\$154,105		\$154,105
1.0 FTE Online Learning Program Administrator (Coordinates all on-line courses for all high school students in the District)		\$122,000		\$122,000
1.0 FTE Head Counselor - For targeted intervention, policy and program development		\$97,266		\$97,266
2.0 FTE Teachers on Special Assignment - Provide instructional support, curriculum design, professional development to ExLS teachers, serve as teacher of record for online learning and to develop bridge program		\$171,706		\$171,706
1.0 FTE Data Analyst - Data collection, tracking and reporting		\$138,000		\$138,000
1.5 FTE Clerks for operational support		\$102,746		\$102,746
Online course provider contract		\$120,000		\$120,000
Supplies and Materials for classrooms		\$176,679		\$176,679
<b>A-G Support: Additional Course Offerings for Off-Track Students Total</b>		<b>\$2,436,489</b>		<b>\$2,436,489</b>
<b>Career and Technical Education</b>				
2.0 FTE Career Technical Education Teacher on Special Assignment and professional development		\$221,068		\$221,068
<b>Teacher Academy</b>				
Internship stipends for students, professional development and extended hours for supervising teachers and classroom supplies		\$65,000		\$65,000
<b>Formative Assessment System</b>				
1.0 FTE Researcher, 0.20 FTE Supervisor, Data Director database, reproduction and supplies		\$284,750		\$284,750

2014-15 SFUSD PROPOSED PEEF BUDGET	2013-14 Projected Carry Forward Budget for 2014-15	2014-15 2-04-14 Submission	Additional Amount Recognized 4-28-14	2014-15 Final Submission
<b>OTHER GENERAL USES</b>				
<b>Family Support</b>				
<b>Translation and Interpretation Services</b>				
6.4 FTE Translator/Interpreters		\$589,693		\$589,693
Additional interpretation support for overtime for District full-time interpreters		\$30,000		\$30,000
Consultants for translation and interpretation for minority language groups		\$115,000		\$115,000
Interpreters as needed: for on-call interpreters for evening meetings only (other than district full-time interpretation staff).		\$75,000		\$75,000
Professional development, upgrade/replacement of interpretation equipment and mileage		\$7,271		\$7,271
<b>Translation and Interpretation Services Total</b>		<b>\$816,964</b>		<b>\$816,964</b>
<b>Safe and Clean Schools</b>				
<b>Custodial Services</b>				
9.5 FTE (Approx. 8.5 Custodians & 1.0 Assistant Supervisor)		\$695,773		\$695,773
<b>PEEF Infrastructure</b>				
<b>Human Capital Support</b>				
1.0 FTE Human Capital Specialist		\$109,238		\$109,238
<b>General Infrastructure</b>				
1.0 FTE PEEF Supervisor		\$132,364		\$132,364
Program Evaluation - 1.0 Program Analyst, 0.5 Statistician, and Consultant		\$251,615		\$251,615
1.0 Grant Writer		\$121,900		\$121,900
Supplies and Materials		\$4,000		\$4,000
Community Advisory Committee Support		\$3,000		\$3,000
<b>General Infrastructure Total</b>		<b>\$512,879</b>		<b>\$512,879</b>
<b>Reserve Funds</b>				
Reserve Funds - Weighted Student Formula to Address State Budget Shortfall		\$7,545,400		\$7,545,400
<b>In Kind Services*</b>				
Sustainability/Environmental Initiative Director (Department of the Environment, and the Public Utilities Commission)		\$150,000		\$150,000
SF Promise (Department of Children, Youth and Their Families)		\$250,000		\$250,000
Center for Academic Recovery and Empowerment - Truancy Prevention (Department of Children, Youth and Their Families)		\$250,000		\$250,000
Out of School - School Based (Department of Children, Youth and Their Families)		\$2,686,906		\$2,686,906
Youth Leadership, Empowerment & Development (Department of Children, Youth and Their Families)		\$610,094		\$610,094
Additional In-Kind Services			\$273,000	\$273,000
<b>In-Kind Services Total</b>		<b>\$3,947,000</b>	<b>\$273,000</b>	<b>\$4,220,000</b>
<b>OTHER GENERAL USES TOTAL</b>		<b>\$25,465,500</b>	<b>\$1,789,500</b>	<b>\$27,255,000</b>
<b>TOTAL PEEF</b>	<b>\$2,388,962</b>	<b>\$50,931,000</b>	<b>\$3,579,000</b>	<b>\$54,510,000</b>

\*In-Kind Services line item amounts are preliminary; City department/agency 2014-15 budgets are currently in development. Total In-Kind represents 7.75 % of the total PEEF allocation, which is consistent with previous years.