CITY AND COUNTY OF SAN FRANCISCO BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292 FAX (415) 252-0461

June 19, 2014

TO: Budget and Finance Committee

FROM: Budget and Legislative Analyst

SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the

Mayor's Fiscal Year 2014-2015 to Fiscal Year 2015-2016 Budget.

<u>Page</u>

Descriptions for Departmental Budget Hearing, June 23, 2014 Meeting, 2:00 p.m.

TTX	Treasurer/Tax Collector	
PDR	Public Defender	8
TIS	Department of Technology	13
ASR	Assessor/Recorder	23
HSS	Health Service System	28
DPW	Department of Public Works	36
FIR	Fire Department	45
DEM	Department of Emergency Management	54
POL	Police Department	61

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$40,011,457 budget for FY 2014-15 is \$4,926,218 or 14.0% more than the original FY 2013-14 budget of \$35,085,239.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 226.89 FTEs, which are 15.70 FTEs more than the 211.19 FTEs in the original FY 2013-14 budget. This represents a 7.4% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$14,291,726 in FY 2014-15, are \$824,526 or 5.5% less than FY 2013-14 revenues of \$15,116,252. General Fund support of \$25,719,731 in FY 2014-15 is \$5,750,744 or 28.8% more than FY 2013-14 General Fund support of \$19,968,987.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$37,774,656 budget for FY 2015-16 is \$2,236,801 or 5.6% less than the Mayor's proposed FY 2014-15 budget of \$40,011,457.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 227.94 FTEs, which are 1.05 FTEs more than the 226.89 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.5% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$14,300,123 in FY 2015-16 are \$8,397 or 0.06% more than FY 2014-15 estimated revenues of \$14,291,726. General Fund support of \$23,474,533 in FY 2015-16 is \$2,245,198 or 8.7% less than FY 2014-15 General Fund support of \$25,719,731.

DEPARTMENT: TTX TREASURER/TAX COLLECTOR

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$165,831 in FY 2014-15. All of the \$165,831 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$4,760,387 or 13.6% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$89,950 to the General Fund.

Together, these recommendations will result in \$255,781 savings to the City's General Fund in FY 2014-15.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$199,340 in FY 2014-15. All of the \$199,340 in recommended reductions are ongoing savings.

DEPARTMENT: TTX TREASURER/TAX COLLECTOR

	FY 2013-2014	FY 2014-2015	Increase/ Decrease from FY	FY2015- 2016	Increase/ Decrease from FY
Program	Budget	Proposed	2013-14	Proposed	2014-15
Treasurer/Tax Collector					
BUSINESS TAX	5,758,086	6,054,295	296,209	6,102,204	47,909
DELINQUENT REVENUE	8,593,358	8,138,502	-454856	8,218,947	80,445
GROSS RECEIPTS TAX	5,975,296	9,953,115	3977819	7,275,555	(2,677,560)
INVESTMENT	2,355,479	2,599,358	243879	2,661,814	62,456
LEGAL SERVICE	519,184	534,974	15790	540,673	5,699
MANAGEMENT	4,982,252	5,583,092	600840	5,740,890	157,798
PROPERTY TAX/LICENSING	2,468,110	2,094,808	-373302	2,097,454	2,646
TAXPAYER ASSISTANCE	1,621,268	1,747,123	125855	1,765,431	18,308
TRANSFER TAX	0	0	0	0	0
TREASURY	2,812,206	3,306,190	493,984	3,371,688	65,498
Treasurer/Tax Collector	35,085,239	40,011,457	4,926,218	37,774,656	(2,236,801)

SUMMARY OF PROGRAM EXPENDITURES:

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$4,926,218 largely due to the (a) implementation of the new Gross Receipts Tax and (b) the delinquent revenue collections enhancement project.

The new Gross Receipts Tax, approved by the voters in November 2012, has been in effect since January 1, 2014. The Department is responsible for implementing the new tax and has budgeted \$9.9 million in FY 2014-15 and \$7.3 million in FY 2015-16 for implementation.

FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$2,236,801 largely due to the completion of one-time expenditures associated with the Gross Receipts Tax.

DEPARTMENT: TTX TREASURER/TAX COLLECTOR

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 226.89 FTEs, which are 15.70 FTEs more than the 211.19 FTEs in the original FY 2013-14 budget. This represents a 7.4% increase in FTEs from the original FY 2013-14 budget.

The increase is largely due to increased staffing needs for the Gross Receipts Tax system.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 227.94 FTEs, which are 1.05 FTEs more than the 226.89 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.5% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

INTERIM EXCEPTIONS

The Department has requested approval of 8.00 FTEs as interim exceptions. The Budget and Legislative Analyst recommends approval of these 8.00 FTEs as interim exceptions as follows:

Gross Receipts Tax Implementation (8.0 FTEs)

The Department is requesting approval to hire 8.0 FTEs on July 1, 2013, in order to ensure timely implementation of the Gross Receipts Tax, as follows:

- 1630 Account Clerk (3.00 FTE)
- 1632 Senior Account Clerk (4.00 FTE)
- 1844 Management Assistant (1.00 FTE)

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$14,291,726 in FY 2014-15, are \$824,526 or 5.5% less than FY 2013-14 revenues of \$15,116,252. General Fund support of \$25,719,731 in FY 2014-15 is \$5,750,744 or 28.8% more than FY 2013-14 General Fund support of \$19,968,987.

Specific changes in the Department's FY 2014-15 revenues include increased collection projections associated with Unsecured Personal Property Tax and increased revenues from Summary Judgments.

DEPARTMENT: TTX TREASURER/TAX COLLECTOR

FY 2015-16

The Department's revenues of \$14,300,123 in FY 2015-16 are \$8,397 or 0.06% more than FY 2014-15 estimated revenues of \$14,291,726. General Fund support of \$23,474,533 in FY 2015-16 is \$2,245,198 or 8.7% less than FY 2014-15 General Fund support of \$25,719,731.

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$165,831 in FY 2014-15. All of the \$165,831 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$4,760,387 or 13.6% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$89,950 to the General Fund.

Together, these recommendations will result in \$255,781 savings to the City's General Fund in FY 2014-15.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$199,340 in FY 2014-15. All of the \$199,340 in recommended reductions are ongoing savings.

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

TTX - Treasurer/Tax Collector

		FTE		Amount	<u>د</u>	FY 2014-15	4-15		H H		Amount	FV.	FY 2015-16	-16
Object Title	From	To	From	То	Savings GF	GF	11	From	То	From	То	Savings GF		11
	FCO - Business Tax	siness Ta	×											
Attrition Savings			(\$269,206)	(\$369,665)	\$100,459	×				(\$277,802)	(\$404,206)	\$126,404	×	
Mandatory Fringe Benefits			(\$121,588)	(\$166,960)	\$45,372	×				(\$116,338)	(\$169,274)	\$52,936	×	
			Total Savings	\$145,831						Total Savings	\$179,340			
	Increase	attrition	savings to acco	ncrease attrition savings to account for long term vacancies.	n vacancies.			Ongoing savings	savings					
040 Materials & Supplies - Budget			\$41,000	\$21,000	\$20,000	×				\$41,000	\$21,000	\$20,000	×	
	Reduce 04 historical new expe Tax Servic reduction	140 Mate expendi expendi expendi expendi expendi	rials & Supplies tures. The May of \$41,000 for et. The Budget s for new expe	- Budget to refi or's proposed F materials and si and Legislaitve / nditures of \$21,(Reduce 040 Materials & Supplies - Budget to reflect actual needs and historical expenditures. The Mayor's proposed FY 2014-15 budget includes new expenditures of \$41,000 for materials and supplies in the Business Tax Services budget. The Budget and Legislaitve Analyst's recommended reduction provides for new expenditures of \$21,000, which should be sufficient.	and t inclu sines nende Id be	sapr	Ongoing savings	savings					

	Tot One-Time	FY 2014-1. Total Recommended Reduction Ongoing Tota	FY 2014-15 ed Reductions Total
Non-General Fund	0¢ \$0	\$165,631 \$0	158,5015 62
Total	\$0	\$165,831	\$165,831

	H		on Citoribacia
	9	lotal Recommended Reductions	a Reductions
	One-Time	Ongoing	Total
General Fund	0\$	\$199,340	\$199,340
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$199,340	\$199,340

FY 2015-16

35943 COLUMBIA ULTIMATE BUSINESS SYSTEMS 10 78761 LASERLINK INTERNATIONAL INC 12 78761 LASERLINK INTERNATIONAL INC 12 78761 LASERLINK INTERNATIONAL INC 12 78763 GIVE SOMETHING BACK INC 12 77613 TOS SYSTEMS INC 13 77614 TOS SYSTEMS INC 13 77614 TOS SYSTEMS INC 13 77615 TOS SYSTEMS INC 13 76714 TOS SYSTEMS INC 13 76715 TOS SYSTEMS INC 13 76715 TOS SYSTEMS INC 13 76716 TOS SYSTEMS INC 13 76716 TOS SYSTEMS INC 13 76717 TOS SYSTEMS INC 13 76711 TOS SYSTEMS INC 13 7	Dept	Subfund	Vendor No	Vendor Name	Year	Remaining Balance
16AGFAAA 778761 LASFRIUM INTERNATIONAL INC 12 16AGFAAA 778761 LASFRIUM INTERNATIONAL INC 12 16AGFAAA 778761 LASFRIUM INTERNATIONAL INC 12 16AGFAAA 27478 GIVE SOMETHING BACK INC 12 16AGFAAA 27478 GIVE SOMETHING BACK INC 12 16AGFAAA 77613 TOS SYSTEMS INC 12 16AGFAAA 62223 GRM INFORMATION MANGEMENT SERVICES 12 16AGFAAA 76414 FIS 16AGFAAA 7641 FIS 16AGFAAA 7641 FIS 16AGFAAA 7641 FIS 16AGFAAA 7641 FIS 16AGFAAA 77871 LASFRIUM INTERNATIONAL INC 13 16AGFAAA 7	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	35943	COLUMBIA ULTIMATE BUSINESS SYSTEMS	10	450
1GAGFAAA 778761 LASERLINK INTERNATIONAL INC 12 1GAGFAAA 77878	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	12	20
1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 122 1GAGFAAA 27478 GIVE SOMETHING BACK INC 12 1GAGFAAA 27478 GIVE SOMETHING BACK INC 12 1GAGFAAA 27478 GIVE SOMETHING BACK INC 12 1GAGFAAA 77613 TOS SYSTEMS INC 12 1GAGFAAA 62283 GRAIN INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 60473 RA ROINNELLEY 12 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERIUK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERIUK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERIUK INTERNATIONAL INC 13 1GAGFAAA 67283 COMPUTERIAND SILCON VALLEY 11 1GAGFAAA 67283 GAMPUTERIAND SILCON VALLEY 11 1GAGFAAA 67283 RA INMAGRA SYSTEMS 12 1GAGFAAA 67283 COMPUTERIAND SILCON VALLEY 11 1GAGFAAA 67283 COMPUTERIAND SILCON VALLEY 12 1GAGFAAA 67383 RA INMAGRA SYSTEMS 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	12	456
1GAGFAAA 27478 GWE SOMETHING BACK INC 12 1GAGFAAA 27478 GWE SOMETHING BACK INC 12 1GAGFAAA 27478 GWE SOMETHING BACK INC 12 1GAGFAAA 77613 TGS SYSTEMS INC 12 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 62283 <t< td=""><td>TTX TREASURER/TAX COLLECTOR</td><td>1GAGFAAA</td><td>78761</td><td>LASERLINK INTERNATIONAL INC</td><td>12</td><td>611</td></t<>	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	12	611
1GAGFAAA 27478 GUVE SOMETHING BACK INC 12 1GAGFAAA 77613 TOS SYSTEMS INC 12 1GAGFAAA 62283 GRAN INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 63231 GROUNDER TOWN 12 1GAGFAAA 53943 COLUMBIA ULTIMATE BUSINESS SYSTEMS 12 1GAGFAAA 21326 KREOX CO	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	27478	GIVE SOMETHING BACK INC	12	296
1GAGFAAA 27478 GUNE SOME THING BACK INC 12 1GAGFAAA 77613 TOS SYSTEMS INC 12 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 99231 HEWIETT-PACARDCO 12 1GAGFAAA 50433 COLUMBIA ULTIMATE BUSINESS SYSTEMS 12 1GAGFAAA 50434 COLUMBIA ULTIMATE BUSINESS SYSTEMS 13 1GAGFAAA 50456 KEROX CORPO	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	27478	GIVE SOMETHING BACK INC	12	78
1GAGFAAA 77613 TOS SYSTEMS INC 1GAGFAAA 77613 TOS SYSTEMS INC 12 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 62	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	27478	GIVE SOMETHING BACK INC	12	57
1GAGFAAA 77613 TOS SYSTEMS INC 1GAGFAAA 77613 TOS SYSTEMS INC 12 1GAGFAAA 77613 TOS SYSTEMS INC 12 1GAGFAAA 77613 TOS SYSTEMS INC 12 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 62330 GRM INFORMATION MANAGEMENT SERVICES 13 1GAGFAAA 1330 R R DONNELLEY 12 1GAGFAAA 20166	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	77613	TQS SYSTEMS INC	12	770
1GAGFAAA 77613 TOS SYSTEMS INC 1GAGFAAA 77613 TOS SYSTEMS INC 1GAGFAAA 77613 TOS SYSTEMS INC 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 09221 HEWILETT-PACKAGE ON 12 1GAGFAAA 09221 HEWILETT-PACKAGE ON 12 1GAGFAAA 09231 HEWILETT-PACKAGE ON 12 1GAGFAAA 1GAGFAAA 1336 PATRICK & ON 13 1GAGFAAA 1GAGFAAA 1036 XEROX CORPORATION 13 1GAGFAAA 2016 XEROX CORPORATION 13 1GAGFAAA 2016 XEROX CORPORATION 13<	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	77613	TQS SYSTEMS INC	12	176
LGAGFAAA 77613 TOS SYSTEMS INC LGAGFAAA 67833 TOS SYSTEMS INC LGAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 LGAGFAAA 69221 HEWETT-PACKARD CO 12 LGAGFAAA 69231 GROUNMEN ULTIMATE BUSINESS SYSTEMS 12 LGAGFAAA 60473 BAY CHITE LOCK & SAFE INC 12 LGAGFAAA 60473 BAY CHITE LOCK & SAFE INC 12 LGAGFAAA 20166 XEROX CORPORATION 13 LGAGFAAA 20166 XEROX CORPORATION 13 LGAGFAAA 20166 XEROX CORPORATION 13 LGAGFAAA 78761 LASFELINK INTERNATIONAL INC	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	77613	TQS SYSTEMS INC	12	800
1GAGFAAA 77613 TQS SYSTEMS INC 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 69221 HEWLETT-PACKARD CO 12 1GAGFAAA 60423 BAV CITTES LOCK & SAFE INC 12 1GAGFAAA 60473 BAY CITTES LOCK & SAFE INC 12 1GAGFAAA 14326 PATRICK & CO 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASFELIUK INTERNATIONAL INC 13 1GAGFAAA 78761 L	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	77613	TQS SYSTEMS INC	12	746
1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 93543 COLUMBIA ULTIMATE BUSINESS SYSTEMS 12 1GAGFAAA 76414 FIS 12 1GAGFAAA 1330 R R DONNELLEY 12 1GAGFAAA 14326 RAY CITIES LOCK & SAFE INC 12 1GAGFAAA 14326 RAY CITIES LOCK & SAFE INC 13 1GAGFAAA 14326 RAY CITIES LOCK & SAFE INC 13 1GAGFAAA 14326 RAY CITIES LOCK & SAFE INC 13 1GAGFAAA 13046 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASFR	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	77613	TQS SYSTEMS INC	12	400
1GAGFAAA G2283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 35943 COLUMBIA ULTIMATE BUSINESS SYSTEMS 12 1GAGFAAA 84821 FIG 12 1GAGFAAA 76414 FIS 12 1GAGFAAA 1330 R R DONNELLY 12 1GAGFAAA 1436 RAY CITIES LOCK & SAFE INC 12 1GAGFAAA 14330 R R DONNELLY 12 1GAGFAAA 1436 R RROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATIONAL INC 13 1GAGFAAA 28761 LASFELINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASFELINK INTERNATIONAL INC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	12	1,392
1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 35943 COLUMBIA ULITIMATE BUSINESS SYSTEMS 12 1GAGFAAA 76414 FIS 12 1GAGFAAA 76414 FIS 12 1GAGFAAA 60473 BAVCITIES LOCK & SAFE INC 12 1GAGFAAA 14326 PATRICK & CO 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERIUMK INTERNATIONAL INC <	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	12	2,994
1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 93231 COLUMBA ULTIMATE BUSINESS SYSTEMS 12 1GAGFAAA 84821 GLOBAL PAYMENTS ADVISORS INC 12 1GAGFAAA 84821 GLOBAL PAYMENTS ADVISORS INC 12 1GAGFAAA 76414 FIS 12 1GAGFAAA 14326 PATRICK & CO 12 1GAGFAAA 14326 PATRICK & CO 13 1GAGFAAA 35943 COLUMBIA ULTIMATE BUSINESS SYSTEMS 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERIINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERIINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY <	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	12	3,543
1GAGFAAA 62283 GRM INFORMATION MANAGEMENT SERVICES 12 1GAGFAAA 35943 COLUMBIA ULTIMATE BUSINESS SYSTEMS 12 1GAGFAAA 84921 GLOBAL PAYMENTS ADVISORS INC 12 1GAGFAAA 76414 FIS 12 1GAGFAAA 76414 FIS 12 1GAGFAAA 76414 FIS 12 1GAGFAAA 21330 R R DONNELLEY 12 1GAGFAAA 21330 R R DONNELLEY 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERINIK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERINIK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERINIK INTERNATIONALEY 11 1GAGFAAA 67883	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	12	086
1GAGFAAA 35943 COLUMBIA ULTIMATE BUSINESS SYSTEMS 12 1GAGFAAA 09221 HEWLETT-PACKARD CO 12 1GAGFAAA 84821 GLOBAL PAYMENTS ADVISORS INC 12 1GAGFAAA 60473 BAY CITIES LOCK & SAFE INC 12 1GAGFAAA 21330 R R DONNELLEY 12 1GAGFAAA 21330 R R DONNELLEY 13 1GAGFAAA 21330 R R DONNELLEY 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERIINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY <t< td=""><td>TTX TREASURER/TAX COLLECTOR</td><td>1GAGFAAA</td><td>62283</td><td>GRM INFORMATION MANAGEMENT SERVICES</td><td>12</td><td>3,543</td></t<>	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	12	3,543
1GAGFAAA 09221 HEWLETT-PACKARD CO 1GAGFAAA 84821 GLOBAL PAYMENTS ADVISORS INC 12 1GAGFAAA 76414 FIS 12 1GAGFAAA 60473 BAY CITES LOCK & SAFE INC 12 1GAGFAAA 14326 BAY TIKK & CO 13 1GAGFAAA 14326 PATRICK & CO 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 1GAGFAAA 64607 X	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	35943	COLUMBIA ULTIMATE BUSINESS SYSTEMS	12	3,499
IGAGFAAA 84821 GLOBAL PAYMENTS ADVISORS INC 12 IGAGFAAA 76414 FIS 12 IGAGFAAA 60473 BAY CITIES LOCK & SAFE INC 12 IGAGFAAA 14326 PATRICK & COLUMBIN AT BUSINESS SYSTEMS 13 IGAGFAAA 35943 COLUMBIA ULTIMATE BUSINESS SYSTEMS 13 IGAGFAAA 20166 XEROX CORPORATION 13 IGAGFAAA 20166 XEROX CORPORATION 13 IGAGFAAA 20166 XEROX CORPORATION 13 IGAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 IGAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 IGAGFAAA 67807 XTECH	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	09221	HEWLETT-PACKARD CO	12	1,364
1GAGFAAA 76414 FIS 1GAGFAAA 60473 BAY CITIES LOCK & SAFE INC 12 1GAGFAAA 21330 R R DONNELLEY 12 1GAGFAAA 14326 PATRICK & CO 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 67807 XTECH 11 1GAGFAAA 67460	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	84821	GLOBAL PAYMENTS ADVISORS INC	12	3,500
IGAGFAAA 60473 BAY CITIES LOCK & SAFE INC 12 IGAGFAAA 21330 R R DONNELLEY 12 IGAGFAAA 14326 PATRICK & CO 13 IGAGFAAA 20166 XEROX CORPORATION 13 IGAGFAAA 20166 XEROX CORPORATION 13 IGAGFAAA 20166 XEROX CORPORATION 13 IGAGFAAA 78761 LASERIJIK INTERNATIONAL INC 13 IGAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 IGAGFAAA 64607 XTECH 11 <td>TTX TREASURER/TAX COLLECTOR</td> <td>1GAGFAAA</td> <td>76414</td> <td>FIS</td> <td>12</td> <td>54</td>	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	76414	FIS	12	54
IGAGFAAA 21330 R R DONNELLEY IGAGFAAA 14326 PATRICK & CO IGAGFAAA 35943 COLUMBIA ULTIMATE BUSINESS SYSTEMS 13 IGAGFAAA 20166 XEROX CORPORATION 13 IGAGFAAA 20166 XEROX CORPORATION 13 IGAGFAAA 20166 XEROX CORPORATION 13 IGAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 IGAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 IGAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 IGAGFAAA 64607 XTECH 12 IGAGFAAA<	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	60473		12	2,000
1GAGFAAA 14326 PATRICK & CO 1GAGFAAA 35943 COLUMBIA ULTIMATE BUSINESS SYSTEMS 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 28761 LASERIINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERIINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERIINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERIINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 69073 B M I IMAGING SYSTEMS 12 1GAGFAAA 13484 113 12	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	21330	R R DONNELLEY	12	511
1GAGFAAA 35943 COLUMBIA ULTIMATE BUSINESS SYSTEMS 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 64607 XTECH 12 1GAGFAAA 64607 XTECH 12 1GAGFAAA 63073 B M I IMAGING SYSTEMS 12 1GAGFAAA 1GAGFAAA 133 12	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	14326	PATRICK & CO	13	135
1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 64607 XTECH 12 1GAGFAAA 63073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	35943	COLUMBIA ULTIMATE BUSINESS SYSTEMS	13	351
1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 1GAGFAAA 133	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	20166	XEROX CORPORATION	13	863
1GAGFAAA 20166 XEROX CORPORATION 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 63073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 1GAGFAAA 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	20166	XEROX CORPORATION	13	263
1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	20166	XEROX CORPORATION	13	201
1GAGFAAA 78761 LASERINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B W I IMAGING SYSTEMS 12	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	74
1GAGFAAA 78761 LASERINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	284
1GAGFAAA 78761 LASERINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERLINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	9
1GAGFAAA 78761 LASERINK INTERNATIONAL INC 13 1GAGFAAA 78761 LASERINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	99
1GAGFAAA 78761 LASERINK INTERNATIONAL INC 13 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	139
1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	98
1GAGFAAA 67883 COMPUTERLAND SILICON VALLEY 11 1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	67883	COMPUTERLAND SILICON VALLEY	11	110
1GAGFAAA 64607 XTECH 11 1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	67883	COMPUTERLAND SILICON VALLEY	11	1,347
1GAGFAAA 64607 XTECH 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	64607	ХТЕСН	11	833
1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	64607	ХТЕСН	12	55,224
1GAGFAAA 03073 B M I IMAGING SYSTEMS 12 1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	03073	B M I IMAGING SYSTEMS	12	403
1GAGFWOF 83484 VISTASHARE LLC 13	TTX TREASURER/TAX COLLECTOR	1GAGFAAA	03073	B M I IMAGING SYSTEMS	12	125
	TTX TREASURER/TAX COLLECTOR	1GAGFWOF	83484	VISTASHARE LLC	13	006

Note: The above encumbered fund balance are from budget years prior to FY 2013-14. The Department has indicated that these funds are no longer needed and therefore can be returned to the General Fund if applicable.

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$30,453,821 budget for FY 2014-15 is \$1,634,116 or 5.7% more than the original FY 2013-14 budget of \$28,819,705.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 157.47 FTEs, which are .97 FTEs more than the 156.50 FTEs in the original FY 2013-14 budget. This represents a .6% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$473,081 in FY 2014-15 are \$125,444 or 36.1% more than FY 2013-14 revenues of \$347,637. General Fund support of \$29,980,740 in FY 2014-15 is \$1,508,672 more or 5.3 % more than FY 2013-14 General Fund support of \$28,472,068.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$30,927,661 budget for FY 2015-16 is \$473,840 or 1.6% more than the Mayor's proposed FY 2014-15 budget of \$30,453,821.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 158.41 FTEs, which are .94 FTEs more than the 157.47 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .6% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$574,987 in FY 2015-16, are \$101,906 or 21.5% more than FY 2014-15 estimated revenues of \$473,081. General Fund support of \$30,352,674 in FY 2015-16 is \$371,934 or 1.2% more than FY 2014-15 General Fund support of \$29,980,740.

DEPARTMENT: PDR – PUBLIC DEFENDER

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$75,160 in FY 2014-15. Of the \$75,160 in recommended reductions, \$75,160 are ongoing savings. These reductions would still allow an increase of \$1,558,956 or 5.4% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$103,867 in FY 2015-16. Of the \$103,867 in recommended reductions, \$73,882 are ongoing savings and \$29,985 are one-time savings. These reductions would still allow an increase of \$369,973 or 1.2% in the Department's FY 2015-16 budget.

DEPARTMENT: PDR – PUBLIC DEFENDER

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
PUBLIC DEFENDER WORK ORDER					
CRIMINAL AND SPECIAL DEFENSE	28,723,068	30,350,740	1,627,672	30,822,674	471,934
GRANT SERVICES	96,637	103,081	6,444	104,987	1,906
PUBLIC DEFENDER WORK ORDER	0	0	0	0	0
PUBLIC DEFENDER WORK ORDER	28,819,705	30,453,821	1,634,116	30,927,661	473,840

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$1,634,116 largely due to an increase in salary and fringe benefits which includes the funding of two positions to continue the Department's Legal Education Advocacy Program (LEAP) that provides legal advocacy and educational assistance to juvenile Public Defender clients and is currently funded by a federal grant.

The Department is requesting funding for three new vehicles in FY 2014-15 to replace two-vehicles that are no longer in service and one vehicle that is over 12 years old and has 100,000 miles as well as additional IT funding to maintain its Gideon case management system which is the Public Defender's component of the City's JUSTIS initiative.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$473,840 largely due to increases in salaries and fringe benefits.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 157.47 FTEs, which are .97 FTEs more than the 156.5 FTEs in the original FY 2013-14 budget. This represents a .6% increase in FTEs from the original FY 2013-14 budget.

The Department requests to add one new off-budget position and to fill a vacant position for their Legal Education Advocacy Program (LEAP) which they propose to fund through adjustments to attrition savings.

DEPARTMENT: PDR – PUBLIC DEFENDER

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 158.41 FTEs, which are .94 FTEs more than the 157.47 FTEs in the Mayor's proposed FY 2014-15 budget which is due to the annualization of the two LEAP program positions. This represents a .6% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$473,081 in FY 2014-15, are \$125,444 or 36% more than FY 2013-14 revenues of \$347,637. General Fund support of \$29,980,740 in FY 2014-15 is \$1,508,672 more or 5.3 % more than FY 2013-14 General Fund support of \$28,472,068.

The increase is due to an increase in State funding of AB109 Public Realignment revenues and a new work order with the Department of Children, Youth and their Families to fund a treatment program for juveniles on probation.

FY 2015-16

The Department's revenues of \$574,987 in FY 2015-16, are \$101,906 or 21.5% more than FY 2014-15 estimated revenues of \$473,081. General Fund support of \$30,352,674 in FY 2015-16 is \$371,934 or 1.2% more than FY 2014-15 General Fund support of \$29,980,740.

Specific changes in the Department's FY 2015-16 revenues include an anticipated increase in State funding of AB109 Public Realignment revenues relative to the previous budget year.

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$75,160 in FY 2014-15. Of the \$75,160 in recommended reductions, \$75,160 are ongoing savings. These reductions would still allow an increase of \$1,558,956 or 5.4% in the Department's FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$103,867 in FY 2015-16. Of the \$103,867 in recommended reductions, \$73,882 are ongoing savings and \$29,985 are one-time savings. These reductions would still allow an increase of \$369,973 or 1.2% in the Department's FY 2015-16 budget.

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget Recommendations of the Budget and Legislative Analyst

PDR - Public Defender

			FY 2	FY 2014-15					FY 2015-16		
	FTE	щ	Amount	nt			FTE	Amount	unt		
Object Title	From	To	From	To	Savings	GF 1T	From To	From	To	Savings	GF 1T
	AIB - Program	ram									
Equipment								\$119,560	\$89,575	\$29,985	×
							Reduce equipr	Reduce equipment budget by \$5,000 to reflect actual quotes for new	100 to reflect actua	al quotes for new	
							computer harc	computer hardware. Reduce equipment budget by one new replacement Ford	oment budget by o	ne new replacem	ent Ford
							Escape SE 4wc	Escape SE 4wd at \$24,985 as the existing vehicle has less than 100,000 miles	xisting vehicle has	less than 100,00	0 miles
			, , ,		1	-	on it.		100	1	
Materials & Supplies			\$70,471	\$65,471	\$5,000	×		\$70,471	\$65,471	\$5,000	×
	Budgeted a	amount re	Budgeted amount reduced to reflect historical expenditures.	torical expendituı	res.		Ongoing savings.	gs.			
Services of Other Departments			\$25,000	\$10,000	\$15,000	×		\$25,000	\$10,000	\$15,000	×
	Reduce wo	ork order	Reduce work order with Administrative Services for Medical Examiner services. The Department expects to spend a little over \$10,000 for this service in EV 2013-	Services for Med	lical Examiner ser	vices.	Ongoing savings	Σ			
	14.	, , , , , , , , , , , , , , , , , , ,				2	9	Q			
Attrition Savings			(\$858,046)	(\$898,046)	\$40,000	×		(\$756,093)	(\$796,093)	\$40,000	×
Mandatory Fringe Benefits			(\$325,248)	(\$340,410)	\$15,160	×		(\$262,407)	(\$276,289)	\$13,882	×
			Total Savings	\$55,160				Total Savings	\$53,882		
	Increase Attrition Savings attrition savings by \$122, 2013-14. The documentathat implementation of the reduction of \$55,160 woo analysis by the Budget an recommendation not residence surplus funds availal recommended reduction recommendation provide Public Defender's budget.	ttrition Sa vivings by \$\xi\$ he docum mentatior of \$55,160 of \$55,160 idation no us funds a ded reduction production prod	Increase Attrition Savings. In FY 2014-15 the Department is proposing to reduce attrition savings by \$122,333 to hire vacant positions, but has a salary surplus in FY 2013-14. The documentation provided by the Public Defender's Office indicates that implementation of the Budget and Legislative Analyst's recommended reduction of \$55,160 would result in a deficit for the Public Defender's Office. The analysis by the Budget and Legislative Analyst shows that, not only would our recommendation not result in a deficit, but rather the Public Defender would still have surplus funds available even with the implementation of this \$55,160 recommended reduction. Therefore, the Budget and Legislative Analyst's recommendation provides sufficient funds to fill the requested positions in the Public Defender's budget.	i the Department and positions, but and positions, but Legislative Analys eficit for the Publ nalyst shows that but rather the Pul he implementatic e Budget and Legids to fill the requirements.	he Department is proposing to reduce nt positions, but has a salary surplus in the Public Defender's Office indicates egislative Analyst's recommended ficit for the Public Defender's Office. TI alyst shows that, not only would our at rather the Public Defender would stie implementation of this \$55,160 Budget and Legislative Analyst's s to fill the requested positions in the	educe blus in FY icates d ice. The our uld still)	Ongoing savings.	SS SS			

	Total Rec	FY 2014-15 Total Recommended Reductions	tions
'	One-Time	Ongoing	Total
General Fund	0\$	\$75,160	\$75,160
Non-General Fund	\$0	\$0	\$0
Total	0\$	\$75,160	\$75,160

otal	!	One-Time	Ongoing	•
\$75,160	General Fund	\$29,985	\$73,882	
\$0	Non-General Fund	\$0	\$0	
\$75,160	Total	\$29,985	\$73,882	

	Total Rec	FY 2015-16 Total Recommended Reductions	tions
1	One-Time	Ongoing	Total
General Fund	\$29,985	\$73,882	\$103,867
Non-General Fund	\$0	\$0	\$0
Total	\$29,985	\$73,882	\$103,867

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$94,243,287 budget for FY 2014-15 is \$11,496,341 or 13.9% more than the original FY 2013-14 budget of \$82,746,946.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 213.61 FTEs, which are 2.03 FTEs less than the 215.64 FTEs in the original FY 2013-14 budget. This represents a 0.9% decrease in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$91,920,779 in FY 2014-15, are \$11,059,615 or 13.7% more than FY 2013-14 revenues of \$80,861,464. General Fund support of \$2,322,508 in FY 2014-15 is \$437,026 or 23.2% more than FY 2013-14 General Fund support of \$1,885,482.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$88,865,778 budget for FY 2015-16 is \$5,377,509 or 5.7% less than the Mayor's proposed FY 2014-15 budget of \$94,243,287.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 215.95 FTEs, which are 2.34 FTEs more than the 213.61 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 1.1% increase in FTEs from the Mayor's proposed FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$86,181,612 in FY 2015-16 are \$5,739,167 or 6.2% less than FY 2014-15 estimated revenues of \$91,920,779. General Fund support of \$2,684,166 in FY 2015-16 is \$361,658 or 15.6% more than FY 2014-15 General Fund support of \$2,322,508.

DEPARTMENT: TIS – DEPARTMENT OF TECHNOLOGY

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$894,294 in FY 2014-15. Of the \$894,294 in recommended reductions, \$193,093 are ongoing savings and \$701,201 are one-time savings. These reductions would still allow an increase of \$10,602,047 or 12.8% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$317,923 to the General Fund.

In addition, the Budget and Legislative Analyst recommends closing out the Data Center Relocation Project and the Citywide Phone Switch Program, resulting in one-time savings of \$521,683.

Together, these recommendations will result in \$1,733,900 savings to the City's General Fund in FY 2014-15.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$469,612 in FY 2015-16. Of the \$469,612 in recommended reductions, \$235,799 are ongoing savings and \$233,813 are one-time savings.

DEPARTMENT: TIS – DEPARTMENT OF TECHNOLOGY

SUMMARY OF PROGRAM EXPENDITURES:

	FY 2013- 2014	FY 2014- 2015	Increase/ Decrease from FY	FY2015- 2016	Increase/ Decrease from FY
Program	Budget	Proposed	2013-14	Proposed	2014-15
General Services Agency - Technology					
Administration	26,405,965	29,166,079	2,760,114	29,316,485	150,406
Governance & Outreach	9,142,520	9,313,574	171,054	9,578,524	264,950
Operations	32,965,658	43,355,392	10,389,734	36,741,835	(6,613,557)
Technology	3,122,064	2,439,375	(682,689)	2,678,838	239,463
Technology Services: Public Safety	11,110,739	9,968,867	(1,141,872)	10,550,096	581,229
General Services Agency - Technology	82,746,946	94,243,287	11,496,341	88,865,778	(5,377,509)

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$11,496,341 largely due to an increase in pass-through expenditures and the initiation or continuation of the following projects:

- The WAN Fix the Network Project, which will simplify the City's information technology network, improve overall network security, and redesign the network to support identity based security;
- The Identity and Access Management Project, which will integrate the Oracle Identity and Access system with the City Active Directory for central authentication and will provide application-based secure access;
- The Authentication Project, which will provide a secure single source of authentication for City employees and contractors;
- The IT Asset Management Project, which will build the City's asset management capability;
- The Breach Response Monitoring, Enterprise Malware, and Security Operations Project, which will optimize the security level of the City's network environments from IT breach incidents ranging from virus attacks, attacks from hackers, and other attacks;
- The Radio Security Enhancement Project, which will upgrade the City-owned radio facilities, chiefly used for crisis communication; and,
- The Business License Portal Project, which will improve the City's business permit and licensing process in order to streamline and simplify business interactions with the City.

DEPARTMENT: TIS – DEPARTMENT OF TECHNOLOGY

FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$5,377,509 largely due to the completion and termination of the following projects in FY 2014-15 (which are described above):

- The Identity and Access Management Project;
- The Authentication Project; and,
- The IT Asset Management Project

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 213.61 FTEs, which are 2.03 FTEs less than the 215.64 FTEs in the original FY 2013-14 budget. This represents a 0.9% decrease in FTEs from the original FY 2013-14 budget.

This reduction reflects a transfer of function of 3.0 FTE for the Committee on Information Technology (COIT) to the General Services Agency – City Administrator's Office.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 215.95 FTEs, which are 2.34 FTEs more than the 213.61 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 1.1% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

INTERIM EXCEPTIONS

The Department has requested approval of the following 4.00 FTEs on July 1, 2013 as interim exceptions in order to ensure timely implementation of the Online Business License Portal:

- 1052 IS Business Analyst (1.00 FTE)
- 1053 IS Business Analyst-Senior (1.00 FTE)
- 0923 Manager II (1.00 FTE)
- 1053 IS Business Analyst Senior (1.00 FTE)

The Budget and Legislative Analyst recommends approval of these 4.00 FTEs as interim exceptions.

DEPARTMENT: TIS – DEPARTMENT OF TECHNOLOGY

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$91,920,779 in FY 2014-15, are \$11,059,615 or 13.7% more than FY 2013-14 revenues of \$80,861,464. General Fund support of \$2,322,508 in FY 2014-15 is \$437,026 or 23.2% more than FY 2013-14 General Fund support of \$1,885,482.

Changes in the Department's FY 2014-15 revenues are a result of increases in expenditure recovery from other City departments; increased use of fund balances; and, increased revenue from licenses and fines.

FY 2015-16

The Department's revenues of \$86,181,612 in FY 2015-16 are \$5,739,167 or 6.2% less than FY 2014-15 estimated revenues of \$91,920,779. General Fund support of \$2,684,166 in FY 2015-16 is \$361,658 or 15.6% more than FY 2014-15 General Fund support of \$2,322,508.

Specific changes in the Department's FY 2014-15 revenues include reductions in the Department's use of fund balances as well as a reduction in anticipated expenditure recoveries from other City departments.

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$894,294 in FY 2014-15. Of the \$894,294 in recommended reductions, \$193,093 are ongoing savings and \$701,201 are one-time savings. These reductions would still allow an increase of \$10,602,047 or 12.8% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$317,923 to the General Fund.

In addition, the Budget and Legislative Analyst recommends closing out the Data Center Relocation Project and the Citywide Phone Switch Program, resulting in one-time savings of \$521,683.

Together, these recommendations will result in \$1,733,900 savings to the City's General Fund in FY 2014-15.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$469,612 in FY 2015-16. Of the \$469,612 in recommended reductions, \$235,799 are ongoing savings and \$233,813 are one-time savings.

Recommendations of the Budget and Legislative Analyst

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

		-		,								Γ
IIS - General Services Agency- Technology	ency- To	echnol	ogy									
				FY 2014-15					FY	FY 2015-16		
	Ħ	FTE	Am	Amount				FTE	Am	Amount		
Object Title	From	То	From	To	Savings	GF 1T	T From	To	From	To	Savings GF	11
	BTO - T∈	schnolog	BTO - Technology Services - Pub	Oublic Safety								
7368 Senior Communications Systems Technician	0.77	0.00	\$99,140	0\$	\$99,140		1.00	0.00	\$132,864	0\$	\$132,864	
Mandatory Fringe Benefits			\$39,143	0\$	\$39,143				\$48,119	0\$	\$48,119	
			Total Savings	\$138,283					Total Savings	\$180,983		
	Delete 0	.77 FTE	7368 Senior Cor	Delete 0.77 FTE 7368 Senior Communications Systems Technician, which was	ams Technician, w	hich wa	S					
	new in F	:Y 2013-	14. The Departn	new in FY 2013-14. The Department has stated the 0.77 FTE Senior	0.77 FTE Senior							
	Commu	nication	is Systems Techn	Communications Systems Technician is a low priority position and will not be Ongoing savings.	ty position and wi	ill not b	e Ongoi	ng savings				
	filled. Th	ne Depai	rtment has not s	filled. The Department has not sufficiently demonstrated the need to	trated the need to	0						
	maintaiı	n the va	maintain the vacant position.									
Attrition Savings	(3.17)	(4.60)	(\$331,692)	(\$206,037)	\$174,345	×	J					
Mandatory Fringe Benefits			(\$144,977)	(\$255,825)	\$110,848	×)					
			Total Savings	\$285,193	•							
	Increase	the De	partment's Attrii	ncrease the Department's Attrition Savings. The Department has a projected	epartment has a p	rojecte	Ъ					
	salary su	urplus of	f aproximately \$	salary surplus of aproximately \$3.5 million in FY2013-14.	13-14.							
	BAK - O	BAK - Operations	SU									
1044 IS Engineer-Principal	1.54	0.64	\$217,339	\$90,323	\$127,016		×					
Mandatory Fringe Benefits			\$83,063	\$34,520	\$48,543	×	V					
			Total Savings	\$175,559								
	Reduce	allocatio	on of new 1.54 F	Reduce allocation of new 1.54 FTE 1044 IS Engineer - Principal to 0.64 FTE	r - Principal to 0.6 ²	4 FTE						
	1044 IS	Enginee	r- Principal posit	1044 IS Engineer- Principal positions to reflect anticipated start date of	cipated start date	of - 4044	<u>.</u>					
	Marcn, . Enginee	2015. IT r - Princ	Marcn, 2015. The Department nas 3 Engineer - Principal in March, 2015.	March, Zolis. The Department has stated that it will hire the 0.64 FTE. 1044 IS. Engineer - Principal in March, 2015.	II nire tne 0.64 File	E 1044	<u>2</u>					

Recommendations of the Budget and Legislative Analyst

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

		1							0			
113 - General Services Agency- recimology	בווכא- ו		ogy				ļ					
				FY 2014-15					FY	FY 2015-16		
	E	FTE	Amo	Amount				FTE	Amc	Amount		
Object Title	From	To	From	То	Savings	GF 1T	From T	ر To	From	То	Savings	GF 1T
Attrition Savings			(\$31,445)	(\$88,029)	\$56,584	×						
Mandatory Fringe Benefits			(\$12,611)	(\$47,336)	\$34,725	×						
			Total Savings	\$91,309								
	Increase salary su	the De rrplus o	Increase the Department's Attriti salary surplus of aproximately \$3	ncrease the Department's Attrition Savings. The Department has a projected salary surplus of aproximately \$3.5 million in FY2013-14.	partment has a pr 3-14.	ojectec						
Attrition Savings			(\$106,870)	(\$185,582)	\$78,712	<u>×</u>						
Mandatory Fringe Benefits			(\$42,507)	(\$85,747)	\$43,240	×						
			Total Savings	\$121,952								
	Increase salary su	the De	Increase the Department's Attriti salary surplus of aproximately \$3	ncrease the Department's Attrition Savings. The Department has a projected salary surplus of aproximately \$3.5 million in FY2013-14.	partment has a pr 3-14.	ojectec	70					
	BKA - G	vernav	BK4 - Governance and Outreach									
005 Temporary Salaries	0.32	0.00	\$27.627	\$	\$27.627	H	L		\$27.627	\$0	\$27.627	
				0\$	\$2,183				\$2,189	0\$	\$2,189	<u> </u>
			Total Savings	\$29,810					Total Savings	\$29,816		
	Delete (.32 FTE	, budgeted for \$2	Delete 0.32 FTE, budgeted for \$27,627 in Temporary Salaries for a Social	/ Salaries for a Soc	ial						
	Media II	ntern po	osition. The Depar	Media Intern position. The Department has not provided sufficient	ided sufficient		Ongo	Ongoing savings.				
	justifica	tion for	the salary amoun	justification for the salary amount for the 0.32 FTE Social Media Intern.	ocial Media Interi	٠.						
060 Equipment Purchase - Budget			\$54,376	\$27,188	\$27,188	× ×						
	Delete c	ne pur	Delete one purchase of a Ford Es	Escape 4x4 (Equip No. TI1528R). The	. TI1528R). The							
	Departn	nent ha	s not provided suf	Department has not provided sufficient justification for the purchase of a	for the purchase	of a						
	new For	d Escap	e 4x4. The Depart	new Ford Escape 4x4. The Department currently has 16 trucks which only	: 16 trucks which	hly						
	average 57,000 miles.	57,000	miles.									

Recommendations of the Budget and Legislative Analyst

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

TIS - General Services Agency- Technology

				FY 2014-15					FY.	FY 2015-16			
	FTE		An	Amount			4	FTE	Amount	unt			
Object Title	From	То	From	To	Savings	GF 1T	. From	To	From	То	Savings	GF 1	11
060 Equipment Purchase - Budget					0\$				\$43,500	0\$	\$43,500	×	×
							Delete	one purc	Delete one purchase of a F150 Pickup (Equip No. TI1601R). The	Pickup (Equip N	lo. TI1601R). T	he	
							Depart	ment has	Department has not provided sufficient justification for the	ufficient justific	ation for the	,	
							purcha trucks v	se of a ne	purchase of a new F150 Pickup. The Department currently has 16 trucks which only average 57.000 miles.	. The Departme 30 miles.	nt currently h	as 16	_
060 Equipment Purchase - Budget					0\$				\$163,125	0\$	\$163,125	×	×
							Delete	three pu	Delete three purchases of Ford E250 Vans (Equip No. T11602R). The	E250 Vans (Equ	ip No. TI160 <u>2</u>	R). T	Je
							Depart	ment has	Department has not provided sufficient justification for the	ufficient justific	ation for the		
							purcha	se of thre	purchase of three new Ford E250 Vans. The Department currently	50 Vans. The De	partment cur	rently	>
							has 30	vans whi	has 30 vans which only average 42,000 miles.	42,000 miles.	•		
060 Equipment Purchase - Budget					\$0				\$27,188	0\$	\$27,188	×	×
							Delete	one purc	Delete one purchase of a Ford Escape 4x4 (Equip No. TI1603R). The	scape 4x4 (Equ	iip No. TI1603	R). Th	ЭC
							Depart	ment has	Department has not provided sufficient justification for the	ufficient justific	ation for the		
							purcha	se of a ne	purchase of a new Ford Escape 4x4. The Department currently has	4x4. The Depar	tment current	tly ha	S
							16 truc	ks which	16 trucks which only average 57,000 miles.	7,000 miles.			
	BIU - Ad	BIU - Administration	ation										
022 Training - Budget			\$224,343	\$199,343	\$25,000				\$224,343	\$199,343	\$25,000		
	Reduce	022 Trai	ining - Budget tc	Reduce 022 Training - Budget to reflect actual needs and historical	s and historical								
	expendi	tures. Ti	expenditures. The Department h	has not provided documentation justifying the Ongoing savings.	cumentation justify	ing th€	9 Ongoin	ng savings					
	costs as	sociatec	costs associated with their Trair	ning budget.									

		-		
	Total Re	Total Recommended Reductions	tions	
	One-Time	Ongoing	Total	
General Fund	\$27,188	0\$	\$27,188	Genera
Non-General Fund	\$674,013	\$193,093	\$867,106	Non-Genera
Total	\$701,201	\$193,093	\$894,294	

	וסומו עפכ	iotal Recommended Reductions	nccions
	One-Time	Ongoing	Total
General Fund	\$233,813	0\$	\$233,813
Non-General Fund	\$0	\$235,799	\$235,799
Total	\$233,813	\$235,799	\$469,612

FY 2015-16

Sum of Actuals 2014 Sum of 2014 521,683 Revised DATA CENTER CONSOLIDATION/CITYWIDE TELECOM PROJECT GENERAL FUND CONTINUING PROJECTS 1GAGFAAA Project Title DEPARTMENT OF TECHNOLOGY CAPITAL PROJECTS **BAK** Operations Index Code Program Title Fund Title 750200 Total

521,683

0

0

2014 Enc Close Out Sum of Project

6ITIFAAP
GITIFAAP
GITIFACP

Note: The above encumbered fund balance are from budget years prior to FY 2013-14. The Department has indicated that these funds are no longer needed and therefore can be returned to the General Fund if applicable.

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$24,082,245 budget for FY 2014-15 is \$2,487,665 or 11.5% more than the original FY 2013-14 budget of \$21,594,580.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 148.87 FTEs, which are 3.21 FTEs less than the 152.08 FTEs in the original FY 2013-14 budget. This represents a 2.1% decrease in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$5,967,407 in FY2014-15 are \$279,808 or 4.9% more than FY 2013-14 revenues of \$5,687,599. General Fund support of \$18,114,838 in FY 2014-15 is \$2,207,857 or 13.9% more than FY 2013-14 General Fund support of \$15,906,981.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$22,518,294 budget for FY 2015-16 is \$1,563,951 or 6.5% less than the FY 2014-15 budget of \$24,082,245.

Personnel Changes

The number of FTEs budgeted for FY 2015-16 are 150.89 FTEs, which are 2.02 or 1.4% more than the 148.87 FTEs budgeted for FY 2014-15.

Revenue Changes

The Department's revenues of \$6,067,313 in FY 2015-16 are \$99,906 or 1.7% more than FY 2014-15 revenues of \$5,967,407. General Fund support of \$16,450,981 in FY 2015-16 is \$1,663,857 or 9.2% less than FY 2014-15 General Fund support of \$18,114,838.

DEPARTMENT: ASR-ASSESSOR-RECORDER

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$225,077 in FY 2014-15. All of the \$225,077 in recommended reductions are one time savings. These reductions would still allow an increase of \$2,262,588 or 10.5% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2014-15

The Budget and Legislative Analyst does not recommend any reductions to the proposed budget in FY 2015-16.

DEPARTMENT: ASR-ASSESSOR-RECORDER

SUMMARY OF PROGRAM EXPENDITURES:

	FY 2013-		Increase/	FY2015-	Increase/
	2014	FY2014-2015	Decrease	2016	Decrease
			from FY		from FY
Program	Budget	Proposed	2013-2014	Proposed	2014-2015
Assessor/Recorder					
Personal Property	3,124,644	2,958,157	(166,487)	3,010,952	52,795
Real Property	8,097,010	7,258,952	(838,058)	7,494,373	235,421
Recorder	2,367,599	1,887,407	(480,192)	1,887,313	(94)
Technical Services	6,796,969	10,544,612	3,747,643	9,079,675	(1,464,937)
Transfer Tax	1,208,358	1,433,117	224,759	1,045,981	(387,136)
Assessor/Recorder	21,594,580	24,082,245	2,487,665	22,518,294	(1,563,951)

FY 2014-15

The department's proposed FY 2014-15 budget has increased by \$2,487,665 from FY 2013-14 due to costs associated with retaining 13 positions for the Assessment Appeals backlog project through FY2014-15. Approximately \$1.49 million in costs for the Assessment Appeals backlog project were funded in FY2013-14 through prior year project savings. The increase for the Assessment Appeals Team was approved by the Board of Supervisors in the FY 2013-14 budget to reduce the City's backlog of outstanding appeals cases.

The department's budget also is increasing to expand its team of real property appraisers working on the backlog of commercial and residential new construction activity. The department proposes 4 new appraiser positions in FY 2014-15 and funding 6.75 existing positions through a work order with the Department of Building Inspections (DBI) to focus on new construction property reassessments.

The department's FY 2014-15 budget also includes a one-time, \$400,000 allocation, as recommended by the Committee on Information Technology (COIT), for a project to replace the City's Property Tax Assessment System.

FY 2015-16

The department's proposed FY 2015-16 budget has decreased by \$1,563,951 from FY 2014-15 largely due to the removal of programmatic budget of \$1,493,354 that funded 13 limited term positions on the Assessment Appeals Team.

DEPARTMENT: ASR-ASSESSOR-RECORDER

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 148.87 FTEs, which are 3.21 FTEs less than the 152.08 FTEs in the original FY 2013-14 budget, largely due to a reduction in temporary salaries in the Recorder Division.

In FY 2014-15 the Assessor/Recorder's Office is requesting four new positions in its Real Property Division to address the backlog of commercial and residential property reassessments due to new construction activity.

FY 2015-16

The number of FTEs budgeted for FY 2015-16 are 150.89 FTEs, which are 2.02 or 1.4% more than the 148.87 FTEs budgeted for FY 2014-15.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$5,967,407 in FY2014-15 are \$279,808 or 4.9% more than FY 2013-14 revenues of \$5,687,599. This increase is a combination of a net decrease in Recorder fee revenue offset by a \$1.1 million increase in work order recoveries.

General Fund support of \$18,114,838 in FY 2014-15 is \$2,207,857 or 13.9% more than FY 2013-14 General Fund support of \$15,906,981

FY 2015-16

The Department's revenues of \$6,067,313 in FY 2015-16 are \$99,906 or 1.7% more than FY 2014-15 revenues of \$5,967,407. General Fund support of \$16,450,981 in FY 2015-16 is \$1,663,857 or 9.2% less than FY 2014-15 General Fund support of \$18,114,838.

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$225,077 in FY 2014-15. All of the \$225,077 in recommended reductions are one time savings. These reductions would still allow an increase of \$2,262,588 or 10.5% in the Department's FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst does not recommend any reductions to the proposed budget in FY 2015-16.

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

ASR - Assessor-Recorder													
			e.	FY 2014-15					ш.	FY 2015-16			
	FTE	<u>.</u>	Amount	unt				FTE	Amount	unt			
Object Title	From	To	From	To	Savings	GF.	1T Fi	From To	From	To	Savings	GF	1T
	FDL - Technical Services	inical Serv	ices										
Attrition Savings			(\$351,876)	(\$398,000)	\$46,124	×	×						
Mandatory Fringe Benefits			(\$158,569)	(\$179,354)	\$20,785	×	×						
			Total Savings	\$66,909									
	Increase Attrition Savings t	ttrition Sa	ivings to account fo	o account for long term vacancies in this program.	ies in this program	<u>.</u>							
	FDJ - Real Property	Property					+						
Attrition Savings			(\$335,725)	(\$445,000)	\$109,275	×	×	_					
Mandatory Fringe Benefits			(\$150,213)	(\$199,106)	\$48,893	×	×						
			Total Savings	\$158,168									
	Increase Attrition Savings t	trrition Sa	ivings to account fo	o account for long term vacancies in this program.	ies in this program	٠							

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$10,134,747 budget for FY 2014-15 is \$1,235,211 or 13.9% more than the original FY 2013-14 budget of \$8,899,536.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 49.12 FTEs, which are 5.29 FTEs more than the 43.83 FTEs in the original FY 2013-14 budget. This represents a 12.1% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$10,134,747 in FY 2014-15 are \$1,235,211 or 13.9% more than revenues of FY 2013-14 of \$8,899,536.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$10,778,488 budget for FY 2015-16 is \$643,741 or 6.4% more than the Mayor's proposed FY 2014-15 budget of \$10,134,747.

Personnel Changes

The number of full-time equivalent (FTE) positions budgeted for FY 2015-16 are 51.90 FTEs, which are 2.78 FTEs more than the 49.12 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 5.7% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$10,778,488 in FY 2015-16 are \$643,741 or 6.4% more than revenues of FY 2014-15 of \$10,134,747.

DEPARTMENT: HSS – HEALTH SERVICES SYSTEM

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$237,276 in FY 2014-15. Of the \$237,276 in recommended reductions, \$18,360 are one-time savings and \$218,916 are ongoing savings. These reductions would still allow an increase of \$997,935 or 11.2% in the Department's FY 2014-15 budget.

Approximately 32% or \$75,928 of these recommendations will result in savings to the City's General Fund in FY 2014-15.

In addition, the Budget and Legislative Analyst recommends closing out one inactive Health Service System encumbrance, resulting in one-time savings of \$43,410.

Together, these recommendations will result in \$119,338 savings to the City's General Fund in FY 2014-15.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$296,423 in FY 2015-16. Of the \$296,423 in recommended reductions, \$10,000 are one-time savings and \$286,423 are ongoing savings. These reductions would still allow an increase of \$347,318 or 3.4% in the Department's FY 2015-16 budget.

Approximately 32% or \$94,855 of these recommendations will result in savings to the City's General Fund in FY 2015-16.

DEPARTMENT: HSS – HEALTH SERVICES SYSTEM

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
HEALTH SERVICE SYSTEM					
HEALTH SERVICE SYSTEM	8,899,536	10,134,747	1,235,211	10,778,488	643,741
HEALTH SERVICE SYSTEM	8,899,536	10,134,747	1,235,211	10,778,488	643,741

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$1,235,211 largely due to:

- Annualization of the salary and fringe benefit costs for the new positions added in FY 2013-14,
- Cost of Living increases due to the negotiated MOUs with the unions,
- Four new positions were added at 0.5 FTE each and the associated salary and fringe benefit costs; and
- Expansion and promotion of Wellness Initiatives. These initiatives include developing
 healthy behavioral programs for other CCSF Departments as well as financial incentives
 to encourage healthy behavior.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$643,741 largely due to:

- Cost of Living increases due to the negotiated MOUs with the unions,
- Annualization of the salary and fringe benefit costs for the new positions added in FY 2014-15; and
- An additional new position and the associated salary and fringe benefit costs.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 49.12 FTEs, which are 5.29 FTEs more than the 43.83 FTEs in the original FY 2013-14 budget. This represents a 12.1% increase in FTEs from the original FY 2013-14 budget.

The increase in FTEs is due to:

The annualization of new positions added during FY 2013-14; and

DEPARTMENT: HSS – HEALTH SERVICES SYSTEM

New positions, including: (a) one position to assist with eBenefits implementation; (b)
one position to assist with the development of an internal data warehouse; (c) one
position to research industry trends and prepare reports for the Director; and, (d) one
position to consult with other city departments to implement Wellness programs.

FY 2015-16

The number of full-time equivalent (FTE) positions budgeted for FY 2015-16 are 51.90 FTEs, which are 2.78 FTEs more than the 49.12 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 5.7% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

The increase in FTE is due to:

- The annualization of the new positions added in FY 2014-15; and
- A new position that would support other departments in implementing Wellness programs.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$10,134,747 in FY 2014-15 are \$1,235,211 or 13.9% more than the FY 2013-14 revenues of \$8,899,536.

The increases in revenue are a direct result of the increases in the HSS budget which are offset by recoveries.

FY 2015-16

The Department's revenues of \$10,778,488 in FY 2015-16 are \$643,741 or 6.4% more than FY 2014-15 revenues of \$10,134,747.

The increases in revenue are a direct result of the increases in the HSS budget which are offset by recoveries.

DEPARTMENT: HSS – HEALTH SERVICES SYSTEM

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$237,276 in FY 2014-15. Of the \$237,276 in recommended reductions, \$18,360 are one-time savings and \$218,916 are ongoing savings. These reductions would still allow an increase of \$997,935 or 11.2% in the Department's FY 2014-15 budget.

Approximately 32% or \$75,928 of these recommendations will result in savings to the City's General Fund in FY 2014-15.

In addition, the Budget and Legislative Analyst recommends closing out one inactive Health Service System encumbrance, resulting in one-time savings of \$43,410.

Together, these recommendations will result in \$119,338 savings to the City's General Fund in FY 2014-15.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$296,423 in FY 2015-16. Of the \$296,423 in recommended reductions, \$10,000 are one-time savings and \$286,423 are ongoing savings. These reductions would still allow an increase of \$347,318 or 3.4% in the Department's FY 2015-16 budget.

Approximately 32% or \$94,855 of these recommendations will result in savings to the City's General Fund in FY 2015-16.

Recommendations of the Budget and Finance Committee For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

HSS - Health Service System

ייט - יויכמונון סכן עובר סאמבווו			E	FY 2014-15						FY 2015-16		
		FTE	Amount	nut			4	FTE	Amount	ınt		
Object Title	From	To	From	To	Savings	GF 1T	From	To	From	To	Savings	GF 1T
	SH - SSH	HSS - HSS Administration	ration									
1054 IS Business Analyst - Principal	0:20	00:00		0\$	\$64,005	×	1.00	0.00	\$132,097	0\$	\$132,097	×
013 Mandatory Fringe Benefits			\$25,396	0\$	\$25,396	×			\$47,939	0\$	\$47,939	×
1064 IS Program Analyst - Principal	0.00	0.50	0\$	\$58,348	(\$58,348)	×	0.00	1.00	0\$	\$120,422	(\$120,422)	×
013 Mandatory Fringe Benefits			0\$	\$24,041	(\$24,041)	×			0\$	\$45,482	(\$45,482)	×
			Total Savings	\$7,012	,				Total Savings	\$14,132		,
	Substitut	e one new	1064 IS Business A	Substitute one new 1064 IS Business Analyst-Principal position instead of the new	osition instead of	the new				·		
	1054 IS B	usiness An	alyst position requ	IS Business Analyst position requested by the Department to accurately	irtment to accura	tely		Ongoing Savings				
	reflect th	ie responsi	reflect the responsibilities for this position.	ition.))				
021 Rents and Leases - Equipment			\$12,600	\$7,176	\$5,424	×			\$12,600	009\$	\$12,000	×
			Total Savings	\$5,424					Total Savings	\$12,000		
	Reduce C reflect ar)21 Rents a	Reduce 021 Rents and Leases - Equipment funding fr reflect anticipated expenditure levels in FY 2014-15	Reduce 021 Rents and Leases - Equipment funding from \$12,600 to \$7,176 to reflect anticipated expenditure levels in FY 2014-15	\$12,600 to \$7,17	6 to	Ongoin	Ongoing Savings				
021 Training			\$21,760	\$18,400	\$3,360	× ×						-
			Total Savings	\$3,360								
	Reduce C expendit	021 Trainin _i ure levels i	Reduce 021 Training funding from \$21 expenditure levels in FY 2014-15.	Reduce 021 Training funding from \$21,760 to \$18,400 to reflect anticipated expenditure levels in FV 2014-15.	o reflect anticipat	pa						
040 Materials and Supplies Budget			\$25,000	\$20,000	\$5,000	×			\$25,000	\$20,000	\$5,000	×
			Total Savings	\$5,000					Total Savings	\$5,000		
	Reduce C reflect ar)40 Materi≀ ıticipated €	Reduce 040 Materials and Supplies Budget funding f reflect anticipated expenditure levels in FV 2014-15.	Reduce 040 Materials and Supplies Budget funding from \$25,000 to \$20,000 to reflect anticipated expenditure levels in FY 2014-15.	\$25,000 to \$20,(000 to	Ongoin	Ongoing Savings				
9993 Attrition Savings - Miscellaneous	(1.15)	(1.65)	(\$106,460)	(\$151,460)	\$45,000	×	(1.15)	(1.65)	(\$109,859)	(\$154,460)	\$44,601	×
013 Mandatory Fringe Benefits				(\$67,567)	\$20,075	×			(\$45,414)	(\$63,851)	\$18,437	×
			Total Savings	\$65,075					Total Savings	\$63,038		
	Increase	Attrition S. sase in FY 2	avings to account : :014-15 salaries du	Increase Attrition Savings to account for the FY 2013-14 projected salary surplus and increase in FY 2014-15 salaries due to the addition of four new positions.	projected salary of four new positi	surplus ons.	Ongoin	Ongoing savings.	·			

Recommendations of the Budget and Finance Committee For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

HSS - Health Service System

			FY	FY 2014-15				F	FY 2015-16			П
	FTE		Amount	unt			FTE	Amount	nt			
Object Title	From	To	From	To	Savings GF	11	From To	From	To	Savings	GF	1T
027 Professional and Specialized Services			\$1,154,373	\$1,132,368	\$22,005 ×			\$1,154,372	\$1,062,119	\$92,253	×	
			Total Savings	\$22,005				Total Savings	\$92,253			
	Reduce 027 \$1,132,368 t	Profession to reflect	Reduce 027 Professional and Specialized Services funding from \$1, \$1,132,368 to reflect anticipated expenditure levels in FY 2014-15.	ed Services fundin _i nditure levels in FY	Reduce 027 Professional and Specialized Services funding from \$1,154,373 to \$1,133,368 to reflect anticipated expenditure levels in FY 2014-15.		Ongoing Savings					
060 Equipment Purchase								\$10,000	0\$	\$10,000	×	×
								Total Savings	\$10,000			
							Delete 060 Equip 2015-16.	Delete 060 Equipment Purchase to reflect anticipated expenditure levels in FV 2015-16.	reflect anticipate	d expenditure le	rels in	₹
027 Professional and Specialized Services			\$390,900	\$311,500	\$79,400 ×			\$590,000	\$525,000	\$65,000	×	
			Total Savings	\$79,400				Total Savings	\$65,000			
	Reduce 027 Professional and Sp \$311,500 to reflect funding leve Assessment participation goals.	Profession reflect for particips	onal and Specialize unding levels neec ation goals.	ed Services fundin led for the Depart	Reduce 027 Professional and Specialized Services funding from \$390,000 to \$311,500 to reflect funding levels needed for the Department's stated Wellness Assessment participation goals.		Ongoing Savings					
GF - Rent Paid to Real Estate			\$800,000	\$790,000	\$10,000 ×	×						
			Total Savings	\$10,000								
	Reduce func reflect antic	ding for G ipated e>	Reduce funding for GF Rent Paid to Real Estate from reflect anticipated expenditure levels in FY 2014-15.	al Estate from \$80 n FY 2014-15.	Reduce funding for GF Rent Paid to Real Estate from \$800,000 to \$790,000 to reflect anticipated expenditure levels in FY 2014-15.	0						
GF - Registrar of Voters			\$58,632	\$53,632	\$5,000 x	×						
			Total Savings	\$5,000								
	Reduce fundir in FY 2014-15.	ding for G	3F Registrar of Vot	ers to reflect antic	Reduce funding for GF Registrar of Voters to reflect anticipated expenditure levels in FY 2014-15.	levels						
GF City Attorney - Legal Services			\$220,000	\$185,000	x 000'58\$			\$220,000	\$185,000	\$35,000	×	
			Total Savings	\$35,000				Total Savings	\$35,000			
	Reduce func based on his of \$50,000 f	ding for G storical si rom the	Reduce funding for GF City Attorney - Legal Se based on historical spending levels. The reduc of \$50,000 from the FY 2013-14 funding level.	egal Services fron e reduction would g level.	Reduce funding for GF City Attorney - Legal Services from \$220,000 to \$185,000 based on historical spending levels. The reduction would still allow for an increase Ongoing Savings of \$50,000 from the FY 2013-14 funding level.	ooo rease	Ongoing Savings					
				FY 2014-15					FY 2015-16			
			Total Re	Total Recommended Reductions	uctions			Total Rec	Total Recommended Reductions	ctions		
	(One-Time	Ongoing	Total		:	One-Time	Ongoing	Total		
	General Fund Non-General Fund	General Fund -General Fund	\$5,875 \$12.485	\$70,053 \$148.863	\$75,928 \$161.347	No	General Fund Non-General Fund	\$3,200 \$6.800	\$91,655 \$194.768	\$94,855		
		Total	\$18,360	\$218,916	\$237,276		Total	\$10,000	\$286,423	\$296,423		
												ļ

Dept	Subfund	Vendor Name	Year	Remaining Balance
HSS Health Service System	1GAGFAAA	ХТЕСН	13	\$43,410
		Total		\$43,410

Note: The above encumbered fund balance are from budget years prior to FY 2013-14. The Department has indicated that these funds are no longer needed and therefore can be returned to the General Fund if applicable.

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$218,421,746 budget for FY 2014-15 is \$59,041,404 or 37.0% more than the original FY 2013-14 budget of \$159,380,342.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 850.40 FTEs, which are 25.37 FTEs more than the 825.03 FTEs in the original FY 2013-14 budget. This represents a 3.1% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$128,203,110 in FY 2014-15, are \$300,263 or 0.2% less than FY 2013-14 revenues of \$128,503,373. General Fund support of \$90,218,636 in FY 2014-15 is \$59,341,367 or 192% more than FY 2013-14 General Fund support of \$30,877,269.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$231,406,138 budget for FY 2015-16 is \$12,984,392 or 5.9% more than the Mayor's proposed FY 2014-15 budget of \$218,421,746.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 860.63 FTEs, which are 10.23 FTEs more than the 850.40 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 1.2% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$137,608,443 in FY 2015-16, are \$9,405,333 or 7.3% more than FY 2014-15 estimated revenues of \$128,203,110. General Fund support of \$93,797,695 in FY 2015-16 is \$3,579,059 or 4.0% more than FY 2014-15 General Fund support of \$90,218,636.

DEPARTMENT: DPW – GSA PUBLIC WORKS

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$536,056 in FY 2014-15. Of the \$536,056 in recommended reductions, \$265,241 are ongoing savings and \$270,815 are one-time savings. These reductions would still allow an increase of \$58,505,348 or 36.7% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$19,040 to the General Fund.

Together, these recommendations will result in \$363,746 savings to the City's General Fund in FY 2014-15.

YEAR Two: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$866,681 in FY 2015-16. Of the \$866,681 in recommended reductions, \$298,078 are ongoing savings and \$568,603 are one-time savings. These reductions would still allow an increase of \$12,117,711 or 5.5% in the Department's FY 2015-16 budget. These recommendations will result in \$647,868 savings to the City's General Fund in FY 2015-16.

DEPARTMENT: DPW – GSA PUBLIC WORKS

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
GSA - PUBLIC WORKS					
ADMINISTRATION/SUPPORT SERVICES	0	202,401	202,401	0	(202,401)
ARCHITECTURE	443,844	1,147,338	703,494	1,115,710	(31,628)
BUILDING REPAIR AND MAINTENANCE	18,575,572	19,707,423	1,131,851	19,977,670	270,247
CAPITAL ASSET PLANNING	0	0	0	0	0
CITY CAPITAL PROJECTS	42,512,471	95,071,922	52,559,451	106,825,340	11,753,418
COMMUNITY DEVELOPMENT	0	0	0	0	0
CONSTRUCTION MGMT SERVICES	271,799	0	(271,799)	0	0
ENGINEERING	870,432	871,902	1,470	858,109	(13,793)
FACILITIES MGMT & OPERATIONS	0	0	0	0	0
GENERAL ADMINISTRATION	0	0	0	0	0
MAINTENANCE OF STREETLIGHTS	0	0	0	0	0
MAPPING	0	0	0	0	0
NON PROGRAM	0	0	0	0	0
PARKING & TRAFFIC	0	0	0	0	0
STREET AND SEWER REPAIR	17,236,240	18,843,234	1,606,994	18,808,139	(35,095)
STREET ENVIRONMENTAL SERVICES	43,768,923	45,165,307	1,396,384	46,518,496	1,353,189
STREET USE MANAGEMENT	17,948,381	18,174,644	226,263	18,615,718	441,074
URBAN FORESTRY	17,752,680	19,237,575	1,484,895	18,686,956	(550,619)
WASTEWATER OPERATIONS	0	0	0	0	0
GSA - PUBLIC WORKS	159,380,342	218,421,746	59,041,404	231,406,138	12,984,392

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$59,041,404 largely due to:

- A major infusion of General Fund support to pay for ongoing capital improvements, including street reconstruction and renovation, sidewalk repair, curb ramp inspection and replacement, and Vision Zero pedestrian safety improvements. This infusion of funds has been necessitated by the expiration of General Obligation bond support.
- New initiatives including \$1.1 million in landscape management projects, and an additional \$800,000 for enhanced street cleaning services.
- Salary increases associated with the addition of newly proposed FTEs, the annualization of FTEs approved in the FY 2013-14 budget, and cost-of-living adjustments.
- Increased funding for training as the department institutionalizes its in-house training program, "DPW University".
- Some significant increases in work orders for other departments, particularly water charges by the Public Utilities Commission and services of the City Attorney.

DEPARTMENT: DPW – GSA PUBLIC WORKS

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$12,984,392 largely due to:

- Continued increases in capital renewal and capital project expenditures, including the ADA Transition Plan, street reconstruction and renovation, and repair and rehabilitation projects such as the 3rd Street Bridge and the Islais Creek Bridge.
- Salary increases associated with newly proposed FTEs and the annualization of FTEs proposed in the FY 2014-15 budget.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 850.40 FTEs, which are 25.37 FTEs more than the 825.03 FTEs in the original FY 2013-14 budget. This represents a 3.1% increase in FTEs from the original FY 2013-14 budget.

Specific changes include:

- Staffing for new initiatives including Tree and Landscape Management and Enhanced Street Cleaning Services.
- A large number of project-based off-budget positions including architectural
 assistants to support bond and capital programs for the Recreation and Parks
 Department and Department of Public Health, engineers to support work for the
 Earthquake Safety and Emergency Response Bond and the SFPUC Sewer System
 Improvement program, truck drivers to support general street reconstruction and
 repair, and inspectors to support the Sidewalk Inspection and Repair program.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 860.63 FTEs, which are 10.23 FTEs more than the 850.40 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 1.2% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Specific changes include:

- The annualization of new positions added in the FY 2014-15 budget and the readdition of limited-term positions that are due to expire.
- The department is not otherwise requesting any new FTEs for FY 2015-16.

DEPARTMENT: DPW – GSA PUBLIC WORKS

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$128,203,110 in FY 2014-15, are \$300,263 or 0.2% less than FY 2013-14 revenues of \$128,503,373. General Fund support of \$90,218,636 in FY 2014-15 is \$59,341,367 or 192% more than FY 2013-14 General Fund support of \$30,877,269.

Specific changes in the Department's FY 2014-15 revenues include:

- A significant infusion of General Fund support to support capital expenditures, as noted above.
- An increase in Impact Fee revenues distributed by the City Planning department to support specific area-plan projects.
- Continued declines in gas tax receipts as trends such as increased fuel-efficiency and decreased driving lead to lower revenues.

FY 2015-16

The Department's revenues of \$137,608,443 in FY 2015-16, are \$9,405,333 or 7.3% more than FY 2014-15 estimated revenues of \$128,203,110. General Fund support of \$93,797,695 in FY 2015-16 is \$3,579,059 or 4.0% more than FY 2014-15 General Fund support of \$90,218,636.

Specific changes in the Department's FY 2015-16 revenues include:

- An additional increase in General Fund support for capital renewal and capital project expenditures.
- Continued increases in Impact Fee revenues and continued declines in gas tax revenues.

DEPARTMENT: DPW – GSA PUBLIC WORKS

Fee Legislation

File 14-0594 is a proposed fee to protect and preserve the City's survey monuments which provide horizontal and vertical survey control for subdivisions, tracts, boundaries, and streets.

Projected revenues for FY 2014-15 are based on the proposed fee ordinance as follows:

File No.	Fee Description	FY 2013-14 Original Revenue	Change in FY 2014-15	Annualized Revenue Thereafter	% Cost Recovery
14-0594	To reference survey monuments before and after construction.	\$0 – this is a new fee	\$141,095	\$141,095	100%
Total	\$141.095				

10tai \$141,095

<u>Recommendation</u>: Approval of the proposed new fee is a policy matter for the Board of Supervisors. However, the Budget and Legislative Analyst notes that the proposed DPW budget is balanced based on the assumption that the tax legislation shown above will be approved.

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$536,056 in FY 2014-15. Of the \$536,056 in recommended reductions, \$265,241 are ongoing savings and \$270,815 are one-time savings. These reductions would still allow an increase of \$58,505,348 or 36.7% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$19,040 to the General Fund.

Together, these recommendations will result in \$363,746 savings to the City's General Fund in FY 2014-15.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$866,681 in FY 2015-16. Of the \$866,681 in recommended reductions, \$298,078 are ongoing savings and \$568,603 are one-time savings. These reductions would still allow an increase of \$12,117,711 or 5.5% in the Department's FY 2015-16 budget. These recommendations will result in \$647,868 savings to the City's General Fund in FY 2015-16.

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

DPW - Department of Public Works

				FY 2014-15					FY 2015-16		
		FTE	An	Amount			FTE	An	Amount		
Object Title	From	To	From	To	Savings	GF 1T	From	To From	To	Savings GF	11
	BAZ - Str	eet Envii	BAZ - Street Environmental Services								
7514 General Laborer	2.31	0.00	00 \$145,458	0\$ \$0	\$145,458	×	3.00	0.00 \$194,939	0\$	\$194,939 X	
Mandatory Salary Benefits			\$74,349	0\$ 6	\$74,349	×		\$92,677	0\$	\$92,677 X	
			Total Savings	\$219,807				Total Savings	\$287,616		
	Deny the term vac	additior ancies in	Deny the addition of 2.31 FTE 7514 (term vacancies in this classification.	General Laborer po	Deny the addition of 2.31 FTE 7514 General Laborer position, due to existing long-term vacancies in this classification.	g long-	Ongoing savings.	lgs.			
9993M_Z Attrition Savings	(6.24)	(3.93)	(\$414,211)	(\$268,753)	(\$145,458)	×	(7.12)	(4.12) (\$487,605)	(\$292,666)	(\$194,939) X	
Mandatory Fringe Benefits				(\$165,202)	(\$74,349)	×		(\$228,212)	(\$135,535)	(\$92,677) X	
			Total Savings	(\$219,807)				Total Savings	(\$287,616)		
	Reduce attrition saving held for salary savings.	ittrition s salary sa	savings to reflect fil vings.	lling of vacant 751	Reduce attrition savings to reflect filling of vacant 7514 General Laborer positions held for salary savings.	sitions					
027 Professional & Specialized Services			\$570,510	\$500,000	\$70,510	×					
	Reduce b increase	osed up of \$194,	Reduce based upon historical expenditures. Thi increase of \$194,490 or 63.7% for this line-item.	iditures. This reduis line-item.	Reduce based upon historical expenditures. This reduction will still allow for an increase of \$194,490 or 63.7% for this line-item.	oran					
040 Materials & Supplies			\$1,284,347	7 \$1,245,347	\$39,001	×					
	Reduce b 259% ove for an inc	ased up er the las crease of	Reduce based upon projected need. Spending in the 259% over the last three fiscal periods. The propos for an increase of \$39,001 or 3.2% over FY 2013-14.	. Spending in this I ds. The proposed ver FY 2013-14.	Reduce based upon projected need. Spending in this line-item has increased by 259% over the last three fiscal periods. The proposed reduction would still allow for an increase of \$39,001 or 3.2% over FY 2013-14.	ed by allow					
060 Equipment Purchase							PW1616R	\$131,418	\$43,806	\$87,612 X	×
							Reduce vehic	Reduce vehicle allocation in this line-item from 3 to 1. The department did not	e-item from 3 to 1. T	he department did no	ĭ
							provide suffic	provide sufficient justification of the need for the second and third vehicle.	e need for the secon	d and third vehicle.	
							Additionally t	Additionally the department can revisit their equipment needs during the FY 2015-	isit their equipment	needs during the FY	2015-
						-	To budget process.				:
060 Equipment Purchase							PW1617R	PW1617R	\$35,853 \$35,853 35,853	\$35,853 X	×
							neduce verific	negative Verificie anovation in tims interferent from Z to T. The department and more provide sufficient instification of the need for the second vehicle. Additionally	enend for the secon	ne department did in d vehicle - Additionall	۲ >
							the departme	provide surnicant justime along the need for the account configure. Additionally the department can revisit their equipment needs during the FY 2015-16 budget	ipment needs durin	g the FY 2015-16 budg	y get
							process.				
060 Equipment Purchase							PW1618R	\$80,456	\$40,228	\$40,228 X	×
							Reduce vehic	Reduce vehicle allocation in this line-item from 2 to 1. The department did not	e-item from 2 to 1. T	he department did no	Ħ
							provide suffice	provide sufficient justification of the need for the second vehicle. Additionally the denotethment can revielt their equipment needs during the EV 2015-16 hudget	e need for the secon	d vehicle. Additionall	> 5
							process.	יוור כשוו ובאוזור חובוו באר	יולווופוור וופפתא ממוווו	מחמסד-כזסק זמ מממ	בר פר
060 Equipment Purchase							PW1619R	\$94,805	\$56,883	\$37,922 X	×
							Reduce the ":	Reduce the "Steamer" allocation in this line-item from 5 to 3. The department did	this line-item from 5	to 3. The departmen	t did
							not provide s	not provide sufficient justification of the need to replace this many items of	f the need to replace	e this many items of	
							equipment. A	equipment. Additionally the department can revisit their equipment needs during	ment can revisit thei	r equipment needs du	ıring
							the FY 2015-1	the FY 2015-16 budget process.		•	
060 Equipment Purchase							PW1620R	\$733,976	\$366,988	X 886′99£\$	×
							Reduce the "	Reduce the "Tymo Steamer" allocation in this line-item from 2 to 1. The	ion in this line-item '	from 2 to 1. The	
							department c	department did not provide sufficient justification of the need to replace two of	nt justification of the	e need to replace two	of
							these vehicle	these vehicles. Additionally the department can revisit their equipment needs	artment can revisit 1	their equipment need	s
							during the FY	during the FY 2015-16 budget process.	SS.		

Total \$647,868 \$218,814 \$866,681

Ongoing \$79,265 \$218,814 \$298,078

FY 2015-16

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

DPW - Department of Public Works

Drw - Department of rubit works			, V3	EV 2014 1E			-			, va	EV 201E 16		
	FTE		Amount	nt				FTE		Amount	nt		
Object Title	From	To	From	To	Savings	GF.	1T F	From	To	From	То	Savings	GF 1T
	BKJ - General Administrati	\dministrati	ion										
1310 Public Relations Assistant	0.77	0.00	\$46,298	0\$	\$46,298			1.00 0	0.00	\$62,047	\$0	\$62,047	
Mandatory Salary Benefits			\$23,979	\$0	\$23,979					\$30,122	\$0	\$30,122	
		Total 3	Total Savings	\$70,277					Total	Total Savings	\$92,169		
	Deny the addition of 0.77 FTE 1310 Public Relatibusiness case justification. The General Adminicurrently has two public relations-related positic Public Information Officer and (1) 1314 Public Rhas an additional nine public relations-related pincluding (2) 1314 Public Relations Officers in Inf Construction, and (7) 1312 Public Information O Services. The requested position would give the public relations-related positions. The Budget a Department has sufficient capacity within its exit to perform the duties of the requested position.	ustification. wo public re wo public re tion Officer hal nine pub stat Public R, equested po s-related po is sufficient duties of th	FTE 1310 Publ . The General elations-relate and (1) 1314 I viic relations-relations Office : Public Inform ositions. The B capacity within the requested p	Deny the addition of 0.77 FTE 1310 Public Relations Assistant due to insufficient business case justification. The General Administration division of the Department currently has two public relations-related positions on-budget, including (1) 1312 Public Information Officer and (1) 1314 Public Relations Officer. The Department has an additional nine public relations-related positions in other divisions, including (2) 1314 Public Relations Officers in Infrastructure Design and Construction, and (7) 1312 Public Information Officers in Street Environmental Services. The requested position would give the Department a total of twelve public relations-related positions. The Budget and Legislative Analyst believes the Department has sufficient capacity within its existing public relations-related staff to perform the duties of the requested position.	tant due to inst livision of the D daget, including Dfficer. The Det n other division are Design and Street Environn nent a total of th ative Analyst be vlic relations-rel	fficient fficient epartme (1) 131.7 (1) 131.7 (1) 131.7 (1) artmen s, s, welve lieves that ated sta		Ongoing savings.	s <u>i</u>				
TEMPM E Temporary - Miscellaneous	3.19	1.67	\$271,963	\$142,376	\$129,587			3.31 1	1.79	\$271,963	\$142,376	\$129,587	
Mandatory Salary Benefits			\$21,485	\$11,248	\$10,237					\$21,539	\$11,302	\$10,237	
		Total !	Total Savings	\$139,825					Total	Total Savings	\$139,824		
	Reduce TEMPM_E Temporary - Miscellaneous salaries to the FY 2013-14 amount of 1.67 FTE. The Departmer FY 2014-15 that this increase should not be necessary.	1_E Tempor 14 amount t this increa	rary - Miscella of 1.67 FTE. T ise should not	Reduce TEMPM_E Temporary - Miscellaneous salaries from the proposed 3.19 FTE to the FY 2013-14 amount of 1.67 FTE. The Department is adding sufficient staff in FY 2014-15 that this increase should not be necessary.	om the propose s adding sufficie	d 3.19 F	TE in Ong	Ongoing savings.	<u>ئ</u>				
081 Services of Other Departments		\$	\$4,190,104	\$4,154,965	\$35,139					\$4,364,958	\$4,318,873	\$46,085	
	An adjustment to the work o the City Administrator's Offic Relations Assistant position.	to the work istrator's Of tant positio	k order betwe ffice to accoun n.	An adjustment to the work order between the Department of Public Works and the City Administrator's Office to account for the elimination of a proposed Public Relations Assistant position.	nt of Public Wo tion of a propos	rks and ed Publi		Ongoing savings.	·S.				
	BAT - Street Use Managen	se Managen	nent										
060 Equipment Purchase	PW1543R		\$153,261	\$91,957	\$61,304	×	×						
	Reduce vehicle	allocation i	in this line-ite	Reduce vehicle allocation in this line-item from 5 to 3. The department did not	ne department (did not					•		
	provide sufficient justificat	ent justificat les on them	tion to replace).	provide sufficient justification to replace two vehicles which currently have less than 60.000 miles on them.	iich currently ha	ive less							
	BAW - City Capital Projects	ital Project	ş										
06R Capital Outlay	,		\$500,000	\$400,000	\$100,000	×	×						
	Reduce based upon lack of expenditures.	upon lack of		details regarding project scope and proposed budget	e and proposec	budget							
	BAR - Building Repair and	Repair and	Maintenance										
038 City Grant Programs			\$40,000	\$20,000	\$20,000	×				\$40,000	\$20,000	\$20,000	×
	Reduce based upon lack of expenditures. The funding	upon lack of The funding		details regarding project scope and proposed budget request for this new initiative should be revisited after	e and proposed should be revis	l budget ited afte	<u></u>	Ongoing savings.	<u>ķ</u>				
	an initial trial period	eriod.											

Total Recommended Reductions One-Time \$568,603 \$568,603 General Fund Non-General Fund Total \$344,706 \$191,350 **\$536,056** Total FY 2014-15 Total Recommended Reductions Ongoing \$73,891 \$191,350 \$265,241 One-Time \$270,815 \$0 \$270,815 General Fund Total Non-General Fund

> GF = General Fund 1T = One Time

Dept	Subfund	Vendor Name	Year	Remaining Balance	Comments
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFAAA GF-NON-PROJECT-CONTROLLED	AGURTO CORPORATION DBA PESTEC	13	28	58 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFAAA GF-NON-PROJECT-CONTROLLED	ZEE MEDICAL SERVICE CO	13	131	131 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFAAA GF-NON-PROJECT-CONTROLLED	CENTER HARDWARE CO INC	13	7,731 Close	Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFAAA GF-NON-PROJECT-CONTROLLED	LCI COMPUTER & OFFICE PRODUCTS	13	254	254 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFAAA GF-NON-PROJECT-CONTROLLED	DALY CITY SAW & LAWNMOWER	13	1,106 Close	Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFAAA GF-NON-PROJECT-CONTROLLED	SPEEDY'S HARDWARE	13	797	767 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFAAA GF-NON-PROJECT-CONTROLLED	AKZO NOBEL PAINTS LLC	13	763	763 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFAAA GF-NON-PROJECT-CONTROLLED	H & H PRINTING INC	13	1,425 Close	Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFAAP GF-ANNUAL PROJECT	URS-TECI JOINT VENTURE	1	534	534 Closeout initiated 5.30.14
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFACP GF-CONTINUING PROJECTS	CONSTRUCTION TESTING SERVICES INC	13	4,260 Close	Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFACP GF-CONTINUING PROJECTS	CREEGAN & D'ANGELO ENGINEERS/OPAC JV	12	1,741	1,741 Close - master contract expired
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFACP GF-CONTINUING PROJECTS	DALY CITY SAW & LAWNIMOWER	13	270	270 Close

19,040

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$344,393,878 budget for FY 2014-15 is \$10,778,967 or 3.2% more than the original FY 2013-14 budget of \$333,614,911.

Personnel Increases

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,496.23 FTEs, which are 32.24 FTEs more than the 1,463.99 FTEs in the original FY 2013-14 budget. This represents a 2.2% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$122,092,568 in FY 2014-15, are \$3,619,217 or 3.1% more than FY 2013-14 revenues of \$118,473,351. General Fund support of \$222,301,310 in FY 2014-15 is \$7,159,750 or 3.3% more than FY 2013-14 General Fund support of \$215,141,560.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$340,713,982 budget for FY 2015-16 is \$3,679,896 or 1.1% less than the Mayor's proposed FY 2014-15 budget of \$344,393,878.

Personnel Increases

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 1,499.28 FTEs, which are 3.05 FTEs more than the 1,496.23 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .2% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$117,889,706 in FY 2015-16, are \$4,202,862 or 3.4% less than FY 2014-15 estimated revenues of \$122,092,568. General Fund support of \$222,824,276 in FY 2015-16 is \$522,966 or 0.2% more than FY 2014-15 General Fund support of \$222,301,310.

RECOMMENDATIONS

DEPARTMENT: FIRE DEPARTMENT FIR - DEPARTMENT

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$749,446 in FY 2014-15. Of the \$749,446 in recommended reductions, \$601,646 are ongoing savings and \$147,800 are one-time savings. These reductions would still allow an increase of \$10,029,521 or 3.0% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$604,809 in FY 2015-16, which are ongoing savings.

DEPARTMENT: FIRE DEPARTMENT

FIR - DEPARTMENT

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
FIRE DEPARMENT					
ADMIN & SUPPORT SERVICES	32,757,108	34,415,311	1,658,203	35,160,442	745,131
CUSTODY	1,621,500	2,570,000	948,500	2,546,650	(23,350)
FIRE GENERAL	1,455,251	1,958,000	502,749	1,638,000	(320,000)
FIRE SUPPRESSION	280,824,516	287,600,304	6,775,788	283,569,731	(4,030,573)
GRANT SERVICES	0	0	0	0	0
PREVENTION & INVESTIGATION	12,618,199	13,565,775	947,576	13,541,052	(24,723)
TRAINING	4,238,337	4,284,488	46,151	4,258,107	(26,381)
WORK ORDER SERVICES	100,000	0	(100,000)	0	0
FIRE DEPARMENT	333,614,911	344,393,878	10,778,967	340,713,982	(3,679,896)

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$10,778,967 largely due to:

- Increases to salary and fringe benefit costs;
- The hiring of staff for Fire Station 4, scheduled to open in Fall 2014;
- Two academy classes of 48 entry-level firefighters, one in 2014-15, and one in 2015-16:
- The hiring of 16 new Emergency Medical Service (EMS) staff, consistent with the Budget and Legislative Analyst's recommendation in the *Performance Audit of Emergency Medical Services Resources at the San Francisco Fire Department*;
- The purchase of one new fire boat, previously approved by the Board of Supervisors (File 14-0488); and
- The purchase of two replacement ambulances and three new ambulances.

FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$3,679,896 largely due to:

• Salary and fringe benefit savings generated by new hires replacing retirees.

DEPARTMENT: FIRE DEPARTMENT FIR – DEPARTMENT

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,496.23 FTEs, which are 32.24 FTEs more than the 1,463.99 FTEs in the original FY 2013-14 budget. This represents a 2.2% increase in FTEs from the original FY 2013-14 budget.

• The proposed increase in positions is due to: 1) new positions, and 2) a reduction in attrition savings to hire 16 new Paramedics and one new EMS Section Chief, in addition to the filling of vacant fire operations positions.

Program	Class	Job Class Title	Head Count	Status
Fire Suppression – Airport	H032	Captain, Fire Prevention	1	New
Fire Suppression – Airport	H033	EMS Captain	2	New
Prevention and Investigation	H004	Inspector	3	Currently vacant; decrease in attrition
Fire Suppression	H003	Paramedic	16	Currently vacant; decrease in attrition
Fire Suppression	H-43	EMS Section Chief	1	Currently vacant; decrease in attrition
Total			23	

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 1,499.28 FTEs, which are 3.05 FTEs more than the 1,496.23 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .2% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

 According to the Department, it is reducing attrition savings to allow for the hire of additional firefighter positions. The Department expects the number of new firefighter positions to exceed the number of retirements.

DEPARTMENT: FIRE DEPARTMENT FIR – DEPARTMENT

INTERIM EXCEPTIONS

The Department has requested approval of 3 positions as interim exceptions. The Budget and Legislative Analyst recommends approval of 3 positions as interim exceptions, as follows:

• The three positions requested by the Department as interim exceptions are assigned to the Airport and are funded through the Airport's budget as part of the enhanced staffing of Airport fire and emergency medical services.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$122,092,568 in FY 2014-15, are \$3,619,217 or 3.1% more than FY 2013-14 revenues of \$118,473,351. General Fund support of \$222,301,310 in FY 2014-15 is \$7,159,750 or 3.3% more than FY 2013-14 General Fund support of \$215,141,560.

Increased revenues in FY 14-15 are due to:

- A projected increase in the Public Safety Sales Tax;
- An increase in Fire Prevention fee revenue; and
- The reclassification of expenditure recovery for suppression and EMS services performed in the Presidio.

FY 2015-16

The Department's revenues of \$117,889,706 in FY 2015-16, are \$4,202,862 or 3.4% less than FY 2014-15 estimated revenues of \$122,092,568. General Fund support of \$222,824,276 in FY 2015-16 is \$522,966 or 0.2% more than FY 2014-15 General Fund support of \$222,301,310.

The Department will receive a one-time payment from the State for EMS services provided to indigent populations in FY 2014-15. As the Department will not receive this payment again in FY 2015-16, revenues are expected to decline by an estimated \$4 million.

DEPARTMENT: FIRE DEPARTMENT FIR – DEPARTMENT

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$749,446 in FY 2014-15. Of the \$749,446 in recommended reductions, \$601,646 are ongoing savings and \$147,800 are one-time savings. These reductions would still allow an increase of \$10,029,521 or 3.0% in the Department's FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$604,809 in FY 2015-16, which are ongoing savings.

Budget and Finance Committee, June 23, 2014

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget

+	_
	Į
1	
	0
Č	ב ב
֚֚֡֝֜֝֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֓֓֓֜֜֜֜֜֜֜֜֜֓֓֓֜֜֜֜֜֜֜	1
	•

				FY .	FY 2014-15	15			\vdash			-	FY 2015-16				
	FTE	اس		Amo	Amount				-	FTE		Am	Amount				
Object Title	From	То		From		То	Savings	GF 1	1T F	From	To	From	To	Sa	Savings	GF 1	1T
Attrition Savings - Miscellaneous			\$	(202,526)	\$	(380,384)	\$ 177,858	×				(\$209,356)	(\$393,644)	\$	184,288	×	
Mandatory Fringe Benefits			\$	(88,051)	\$	(165,377)	\$77,326	×				(\$84,082)	\$ (158,096)	(9	\$74,014	×	
			Tota	Total Savings		\$255,184						Total Savings	\$258,302	<u>ة</u>			
	Increase at vacancies.	ttrition s	avings	Increase attrition savings to account f vacancies.	for tw	o long term	or two long term miscellaneous		ō	ngoing	Ongoing savings	5					
Attrition Savings			\$	(202,526)	ئ	(245,776)	\$43,250	×	×						\$0		
Mandatory Fringe Benefits			٠	(88,051)	❖	(106,855)	\$18,804	×	×						\$0		
			Tota.	Total Savings		\$62,054						Total Savings	0\$)			
	Increase a Operation	ttrition s. s Suppor	avings t Admi	Increase attrition savings to allow for Operations Support Administrator III,	a Jan , inste	uary 1, 2015 ad of a July	a January 1, 2015 hiring date for 1093 IT instead of a July 1, 2014 hiring date.	1093 ate.	⊨								
Attrition Savings - Uniform			\$	(1,904)	\$	(67,000)	\$ 65,096	×	×								
Mandatory Fringe Benefits			\$	(604)	\$	(21,254)	\$ 20,650	×	×								
			Tota.	Total Savings		\$85,746											
	Increase a in Adminsi Section Ch	ttrition si itration ir iief. The E e of this p	avings n FY 2C Budget positio	Increase attrition savings because the in Adminsitration in FY 2014-15 to allc Section Chief. The Budget and Legislat for the hire of this position in January	e Departow for stive Arty 4 2014.	artment red r the hiring α nalyst's recα i.	Increase attrition savings because the Department reduced attrition savings in Adminsitration in FY 2014-15 to allow for the hiring of one H-43 EMS Section Chief. The Budget and Legislative Analyst's recommendation allows for the hire of this position in January 2014.	avings S Ilows									
Overtime - Uniform			\$	448,851	\$	398,851	\$50,000	×	+			\$ 460,625	\$ 410,625		\$50,000	×	
Mandatory Fringe Benefits			\$	7,693	\$	9839	\$857	×				\$7,923	\$ 7,063	3	\$860	×	
			Tota.	Total Savings		\$50,857						Total Savings	\$50,860)			
51	Reduce ov engineerir positions ? Propositio	rertime for age of age of age of the second are not refighted on the second age of the second age of a second	or unifiment a squirect Depart acilitie	Reduce overtime for uniform staff in Fire Suppert, engineering, equipment and facilities support, positions are not required to meet minimum st Proposition F; the Department will continue to meet equipment, facilities, and logistics needs.	Fire S supp inimu	upport Servi ort, and logi im staffing re e to have \$5 eds.	Reduce overtime for uniform staff in Fire Support Services, which provide engineering, equipment and facilities support, and logistics support. These positions are not required to meet minimum staffing requirements set by Proposition F; the Department will continue to have \$398,851 in overtime to meet equipment, facilities, and logistics needs.	/ide hese t by :ime to		going	Ongoing savings	۵.					

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget

FIR - Fire Department	-							ŀ								
			FY	Y 2014-15							4	FY 2015-16				
	Œ	FTE	Am	nount					FTE		Am	Amount				
Object Title	From	То	From	1	To	Savings	GF	1T	From	То	From	To	Š	Savings	GF 1	1T
Overtime - Miscellaneous			\$ 97,826	\$ 9	75,000	\$ 22,826	×			\$	928'26	\$ 75,000	000	\$22,826	×	
Mandatory Fringe Benefits			\$ 7,728	⋄	5,925	\$ 1,803	×				7,728	⊹	5,925	\$1,803	×	
			Total Savings	\$	\$24,629					7.	Total Savings	\$24,629	529			
	Reduce ov resources	ertime fo , budget,	Reduce overtime for civilian staff in Administration, who provide human resources, budget, scheduling and other administrative services. The	Administr other adm	ration, wh inistrative	o provide huma services. The	ue									
	Departme for the sta	nt will co	Department will continue to have \$75,000 to meet overtime requirements for the staffing office and other administrative functions.	\$75,000 to ministrativ	meet ove e function	rtime requirem 'S.	ents		Ongoing savings	Sanings						
Software Licensing Fees)	\$ 40,925	\$	31,675	\$ 9,250	×	T		Ş	40,925	\$ 31,6	31,675 \$	9,250	×	
	Reduce ex	penditure	Reduce expenditures for software licensing fees to FY 2013-14 amount.	licensing fe	ees to FY 2	013-14 amount	نے ا	0	Ongoing savings	vings					1	
Materials & Supplies			\$ 3,803,062	\$	3,753,062 \$	× 000'05 \$	×	1		\$	\$ 3,803,062	\$ 3,753,062	\$ 290	20,000	×	
	Reduce expenditure Analyst's recommer FY 2013-14 budget.	penditura recommei 4 budget.	Reduce expenditures for materials and supplies. The Budget and Legislative Analyst's recommendation provides a 10 percent increase compared to the FY 2013-14 budget.	and suppli s a 10 perc	ies. The Bu cent increa	nd supplies. The Budget and Legislative a 10 percent increase compared to the	lative o the		Ongoing savings	vings						

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget

ب
둤
Ĕ
₽
artment
Q
Ž
_
Fire
证
٠.

			FY 201	2014-15					Ē	FY 2015-16			
	H	FTE	Amount	unt			ь	FTE	Amc	Amount			
Object Title	From	To	From	То	Savings	GF 1	GF 1T From	То	From	То	Savings	GF 1	11
	AEC - Operations	rations				,			•				
Overtime - Uniform			\$ 33,171,868	\$ 32,963,681	\$ 208,187	×			33,545,877	33,545,877 \$33,337,690	\$208,187	×	
Mandatory Fringe Benefits			\$ 563,921	\$ 560,382	\$3,539	×			\$ 576,989	\$ 573,408	\$3,581	×	
			Total Savings \$	\$ 211,726					Total Savings	\$211,768			
	Reduce ov November	rertime to	Reduce overtime to staff the new Station 4, which is scheduled to open in November 2014, to reflect actual required amount.	tion 4, which is s uired amount.	scheduled to opei	ni r	Ongoir	Ongoing savings.	·S.				

FY 2014-15
Total Recommended Reductions

	lotal net	iorai vecolilliellaea vedactions	CHOILS
	One-Time	Ongoing	Total
General Fund	\$147,800	\$601,646	\$749,446
Non-General Fund	\$0	\$0	\$0
Total	\$147,800	\$601,646	\$749,446

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$76,309,954 budget for FY 2014-15 is \$6,817,020 or 9.8% more than the original FY 2013-14 budget of \$69,492,934.

Personnel Increases

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 254.08 FTEs, which are 10.53 FTEs more than the 243.55 FTEs in the original FY 2013-14 budget. This represents a 4.3% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$26,026,615 in FY 2014-15, are \$1,004,879 or 4.0% more than FY 2013-14 revenues of \$25,021,736. General Fund support of \$50,283,339 in FY 2014-15 is \$5,812,141 or 13.1% more than FY 2013-14 General Fund support of \$44,471,198.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$77,158,856 budget for FY 2015-16 is \$848,902 or 1.1% more than the Mayor's proposed FY 2014-15 budget of \$76,309,954.

Personnel Decreases

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 254.98 FTEs, which is 0.9 FTE more than the 254.08 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .4% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$26,041,090 in FY 2015-16, are \$14,475 or .1% more than FY 2014-15 estimated revenues of \$26,026,615. General Fund support of \$51,117,766 in FY 2015-16 is \$834,427 or 1.7% more than FY 2014-15 General Fund support of \$50,283,339.

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$209,827 in FY 2014-15. Of the \$209,827 in recommended reductions, \$90,118 are ongoing savings and \$119,709 are one-time savings. These reductions would still allow an increase of \$6,607,193 or 9.5% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$130,636 in FY 2015-16. Of the \$130,636 in recommended reductions, \$96,793 are ongoing savings and \$33,843 are one-time savings. These reductions would still allow an increase of \$718,266 or 0.9% in the Department's FY 2015-16 budget.

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

SUMMARY OF PROGRAM EXPENDITURES:

	FY 2013-2014	FV 2014-2015	Increase/ Decrease from	FV 2015-2016	Increase/
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
EMERGENCY MANAGEMENT					
911 PROJECT	0	0	0	0	0
EMERGENCY COMMUNICATIONS	43,069,408	48,874,123	5,804,715	49,694,026	819,903
EMERGENCY SERVICES	26,282,616	27,295,520	1,012,904	27,324,792	29,272
FALSE ALARM PREVENTION	0	0	0	0	0
OUTDOOR PUBLIC WARNING SYSTEM	140,910	140,311	(599)	140,038	(273)
EMERGENCY MANAGEMENT	69,492,934	76,309,954	6,817,020	77,158,856	848,902

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$6,817,020 largely due to:

- Funding for a class of ten 9-1-1- call center dispatchers to begin in September, 2014;
- Funding for the second year of a two-year planning phase for the Public Safety Radio Replacement Project;
- Replacement of more than 820 outdated portable radios used by the Police, Fire, and Sheriff's Department with new devices; and
- The receipt of \$1 million in pass-through grant revenues from the Department of Homeland Security that will be distributed regionally.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$848,902 largely due to:

An increase in salary and fringe benefit costs.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 254.08 FTEs, which are 10.53 FTEs more than the 243.55 FTEs in the original FY 2013-14 budget. This represents a 4.3% increase in FTEs from the original FY 2013-14 budget.

The Department is proposing to create one new position in FY 2014-15:

 A 1241 Personnel Analyst, to take part in the newly created Personnel Analyst Development Program established by the Department of Human Resources. The purpose of this position is to provide an opportunity for Personnel Analysts to gain exposure and increased competency in core human resources functions, and to have HR

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

analysts within departments who have an understanding of the City's HR policies, procedures, and practices and know how to implement them.

The Department is also proposing to hire a second class of 10 Public Safety Communications Dispatchers in 2014; these positions will be paid for through a reduction in attrition savings and the filling of currently vacant positions.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 254.98 FTEs, which is 0.9 FTE more than the 254.08 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .4% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

• The reduction in FTE is due to the deletion of an off-budget position.

INTERIM EXCEPTIONS

The Department has requested approval of 1 position as an interim exception. The Budget and Legislative Analyst recommends approval of 1 position as an interim exception.

 The approval of the 1241 Personnel Analyst as an Interim Exception is recommended, as the Department aims to hire this position by August 1, 2014, so that the individual will participate in the Department of Human Resource's Personnel Analyst Development Program.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$26,026,615 in FY 2014-15, are \$1,004,879 or 4.0% more than FY 2013-14 revenues of \$25,021,736. General Fund support of \$50,283,339 in FY 2014-15 is \$5,647,255 or 13.1% more than FY 2013-14 General Fund support of \$44,471,198.

Specific changes in the Department's FY 2014-15 revenues include:

- An increased allocation of \$1 million from the Homeland Security Grant Program;
- The Department will receive increased General Fund support to implement (in part) various initiatives, including:
 - The Critical Infrastructure Protection Project, which will provide security improvements to critical cable infrastructure at 1011 Turk Street;
 - The hiring of additional Emergency Communications Dispatchers;
 - o Planning for the replacement of outdated public safety radios; and
 - o The replacement of the 911 phone system.

FY 2015-16

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

The Department's revenues of \$26,041,090 in FY 2015-16, are \$14,475 or .1% more than FY 2014-15 estimated revenues of \$26,026,615. General Fund support of \$51,117,766 in FY 2015-16 is \$834,427 or 1.7% more than FY 2014-15 General Fund support of \$50,283,339.

Specific changes in the Department's FY 2015-16 revenues include:

- An increased allocation of \$6,847 from the Homeland Security Grant Program; and
- Expenditure recovery totaling \$7,628.
- The Department will receive increased General Fund support to implement (in part) various initiatives, including:
 - Planning for the replacement of outdated public safety radios;
 - The replacement of the Nice Logging Recorder System, which records 911 telephone, Police/Fire dispatch channels and tactical radio channels;
 - Radio site improvements; and
 - o Replacement of the gutter at the 911 Center.

RECOMMENDATIONS:

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$209,827 in FY 2014-15. Of the \$209,827 in recommended reductions, \$90,118 are ongoing savings and \$119,709 are one-time savings. These reductions would still allow an increase of \$6,607,193 or 9.5% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$130,636 in FY 2015-16. Of the \$130,636 in recommended reductions, \$96,793 are ongoing savings and \$33,843 are one-time savings. These reductions would still allow an increase of \$718,266 or 0.9% in the Department's FY 2015-16 budget.

Recommendations of the Budget and Legislative Analyst

For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget

¢	4	=	
L	1	J	
۵		١	
-	-	-	,
		,	
į	Ċ	=	
i	a	Ū	
	č	-	
	ς	=	
	q	U	
	C	V,)
1	Π	5	
	٢	=	
1	ſ	5	
•	5	5	
6	2	-	
	2	>	
į	ί	ر	
1	c	=	
1	ā	Ū	
į	b	Ú	١
1	4	-	
	Q	J	
	۶	=	
ı	ī	7	
•		-	
٦	-	:	
	•	,	
•	Ŀ	2	
	ς	=	
	q	J	
	۶	=	
į	ì	3	
1	Ĺ	_	
1	ſ	5	
	C	2	
	٥	υ	
Ĺ	_	١	

-				FY 2014-15							FY 2015-16			
	FTE	щ	Am	Amount			H	FTE	H	Amount	unt			
Object Title	From	To	From	То	Savings	GF	1T F	From	To	From	To	Savings	GF	11
	BIR En	nergen	BIR Emergency Communications	ations										
EQUIPMENT PURCHASE- BUDGET									\$	33,843	0\$	\$ 33,843	×	×
									7	Total Savings	\$33,843			
							23 26 27 20 17 17	This equipmes supposed to 23,000 miles 2012-2014. I infrequently vehicle pool.	ment p to repli es on il I. The B Ily and	urchase is for a size a 2000 Ford vice a 2000 Ford vicent and was driven LA recommends there are other o	2014 Transit Con Windstar Mini-Ve less than 1,000 r against replacin ears that can be s	This equipment purchase is for a 2014 Transit Connect XLT Wagon, which is supposed to replace a 2000 Ford Windstar Mini-Van. The Windstar has just 23,000 miles on it and was driven less than 1,000 miles annually between 2012-2014. The BLA recommends against replacing the Windstar, as it is used infrequently and there are other cars that can be shared in the Department's vehicle pool.	which i as just ween it is us	s t sed t's
ATTRITION SAVINGS			\$ (2,187,615)	(2,211,785)	\$ 24,170	×	×							
MANDATORY FRINGE BENEFITS				ب	\$	×	×							
	Increase At Personnel ,	trition Sa Analyst. H	Total Savings Vings to reflect ar	Increase Attrition Savings \$34,203 Increase Attrition Savings to reflect an October 1, 2014 hire date for 1244 Senior Personnel Analyst. Hire dates estimated based on information provided by the	ire date for 1244 ation provided t	1 Senio								
	Department.	' i												
ATTRITION SAVINGS			\$ (2,187,615)	(2,195,085)	\$ 7,470	×	×		_					
MANDATORY FRINGE BENEFITS			\$ (964,730)	(600'896) \$	\$ 3,279	×	×							
			Total Savings	\$10,749			П							
	Increase At Analyst. Hii	ttrition Sa re dates e	vings to reflect ar	Increase Attrition Savings to reflect an August hire date for 1241 Personnel Analyst. Hire dates estimated based on information provided by the Department.	or 1241 Personn ided by the Depz	iel artmen	<u></u>							
59														

Budget and Finance Committee, June 23, 2014

Recommendations of the Budget and Legislative Analyst

For Amendment of Budget Items in the FY 2013-14 and FY 2014-15 Two-Year Budget

(DEM)
Management
Femergency
Department of I

			Ĺ.	FY 2014-:	1-15							Ā	FY 2015-16				
	ш	FTE	Am	Amount					ч	FTE		Amount	nt				
Object Title	From	To	From		То	Savings	GF	: 1T	From	То	From		To	Savings		GF	1T
OVERTIME MISC			070 001 1 3	v	070 071	000 00	>				\$ 1.205.759	750	750 166 1	\$	84,681	×	
MANDATORY FRINGE BENEFITS				_			-					-		ş	12,112	×	
			tal S	+							ta/			4	/		
	Decrease Department need for a reduction justificati 14 was to Dispatch to minimu Departme	in Miscel ent's plan additional additional con for its on for its system. T um staffir ent has no	Decrease in Miscellaneous Overtime to FY 2013-14 budgeted amount. The Department's plan to hire 10 new Communications Dispatchers should reduce the need for additional overtime. The Budget and Legislative Analyst's recommended reduction leaves \$1.1 million for overtime spending. The Department's justification for its supplemental appropriation for additional overtime in FY 2013-14 was to provide employees with training on the use of the new Computer-Aided Dispatch system. The training could not be given during normal working hours due to minimum staffing requirements. The training period ended in April, 2014. The Department has not provided justification for additional overtime need in FY 2014-15.	to FY 2C mmunic dget and time sp opriatic ining or ot be gi or train attion for attion for attion for the gi	2013-14 budgeted amount. The incations Dispatchers should reduce the nd Legislative Analyst's recommended spending. The Department's tion for additional overtime in FY 2013-on the use of the new Computer-Aided given during normal working hours due ining period ended in April, 2014. The or additional overtime need in FY 2014.	ted amount chers shouli vnalyst's rec bepartment' nal overtim ne new Com vrmal workii ded in April,	The d reduc ommer s s iputer-/	e the nded 2013-Aided s due The 2014-2014		Ongoing savings.	ıń.						
	BIV E	merge	BIV Emergency Services														
ATTRITION SAVINGS			-	\$	(52,184)	\$ 52,184	84 ×	×							0\$		
MANDATORY FRINGE BENEFITS			· •	⋄	(22,573)	\$ 22,573	73 X	×							0\$		
			Total Savings	\$	74,757												
	Increase ,	Attrition S	ncrease Attrition Savings to reflect an October 1, 2014 hire date for 1806 Senior	า Octob	er 1, 2014 hir	e date for 1	806 Ser	nior									
	Statisticia	ับ and 09	Statistician and 0923 EMS Manager. Hire date estimated based on information	Hire dat	e estimated b	ased on info	ormatio	'n									
	provided	by the De	provided by the Department.														

\$33,84	Total	\$209,827	\$90,118	\$119,709	Total
07	Non-General Fund	\$0	\$0	\$0	Non-General Fund
\$33,84	General Fund	\$209,827	\$90,118	\$119,709	General Fund
One-Time	_	Total	Ongoing	One-Time	L
Tota		ions	Total Recommended Reductions	Total Reco	
			FY 2014-15		

		FY 2015-16	
	Total Rec	Total Recommended Reductions	tions
,	One-Time	Ongoing	Total
General Fund	\$33,843	\$96,793	\$130,636
Non-General Fund	\$0	\$0	\$0
Total	\$33,843	\$96,793	\$130,636

Budget and Finance Committee, June 23, 2014

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$529,979,638 budget for FY 2014-15 is \$3,042,771 or 0.6% more than the original FY 2013-14 budget of \$526,936,867.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 2,793.78 FTEs, which are 66.52 FTEs more than the 2,727.26 FTEs in the original FY 2013-14 budget. This represents a 2.4% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$117,619,068 in FY 2014-15 are \$2,942,473 or 2.4% less than FY 2013-14 revenues of \$120,561,541. General Fund support of \$412,360,570 in FY 2014-15 is \$5,985,244 or 1.5% more than FY 2013-14 General Fund support of \$406,375,326.

YEAR Two: FY 2015-16

Budget Changes

The Department's proposed \$533,980,709 budget for FY 2015-16 is \$4,001,071 or 0.8% more than the Mayor's proposed FY 2014-15 budget of \$529,979,638.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 2,849.34 FTEs, which are 55.56 FTEs more than the 2,793.78 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 2.0% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$116,959,119 in FY 2015-16, are \$659,949 or 0.6% less than FY 2014-15 estimated revenues of \$117,619,068. General Fund support of \$417,021,590 in FY 2015-16 is \$4,661,020 or 1.1% more than FY 2014-15 General Fund support of \$412,360,570.

DEPARTMENT: POL – POLICE DEPARTMENT

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,507,361 in FY 2014-15. Of the \$1,507,361 in recommended reductions, \$1,408,313 are ongoing savings and \$99,048 are one-time savings. These reductions would still allow an increase of \$1,535,410 or .3% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,280,256 in FY 2015-16. Of the \$1,280,256 in recommended reductions, \$1,189,872 are ongoing savings and \$90,384 are one-time savings. These reductions would still allow an increase of \$2,720,815 or .5% in the Department's FY 2015-16 budget.

DEPARTMENT: POL – POLICE DEPARTMENT

SUMMARY OF PROGRAM EXPENDITURES:

	FY 2013- 2014	FY 2014- 2015	Increase/ Decrease from FY 2013-	FY 2015- 2016	Increase/ Decrease from FY 2014-
Program	Budget	Proposed	2014	Proposed	2015
POLICE					
AIRPORT POLICE	49,622,941	49,894,105	271,164	50,080,228	186,123
INVESTIGATIONS	81,811,136	80,870,761	(940,375)	80,420,915	(449,846)
OFFICE OF CITIZEN COMPLAINTS	4,829,125	5,162,717	333,592	5,160,304	(2,413)
OPERATIONS & ADMINISTRATION	89,793,489	82,328,090	(7,465,399)	77,901,787	(4,426,303)
PATROL	290,243,911	304,742,465	14,498,554	316,037,147	11,294,682
WORK ORDER SERVICES	10,636,265	6,981,500	(3,654,765)	4,380,328	(2,601,172)
POLICE	526,936,867	529,979,638	3,042,771	533,980,709	4,001,071

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$3,042,771 largely due to:

- Public Safety Building: The new Public Safety Building is expected to open in November 2014. The Department is requesting 4 new positions to provide 24/7 security at the Public Safety Building, beginning July 1. Security for the building was intended to be provided through a contract, but in response to bargaining unit concerns, the Police Department will now maintain responsibility for building security.
- Vehicle replacement: As part of a multiyear effort to replace aging Police vehicles, the Department will replace 60 marked cars, one unmarked car, and 10 motorcycles.
- Academies: The Department will hire 150 new police officers to increase the size of the police force.
- Technology enhancements for police officers: The Department began providing police officers with smart phones in order to enable officers to access critical information regarding suspects in real-time. This smart phone program began in FY 2013-14, and the Department proposes to expand it in FY 2014-15.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$4,001,071 largely due to:

- Academies: The Department will hire 150 new police officers to increase the size of the police force.
- Vehicle replacement: As part of a multiyear effort to replace aging Police vehicles, the Department will replace 33 unmarked cars, 15 motorcycles, 4 tactical utility trucks, 2 trucks, 1 van and 1 sedan.

DEPARTMENT: POL – POLICE DEPARTMENT

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 2,793.78 FTEs, which are 66.52 FTEs more than the 2,727.26 FTEs in the original FY 2013-14 budget. This represents a 2.4% increase in FTEs from the original FY 2013-14 budget.

- Transit Officers: MTA Transit Officers, which were previously funded by MTA via work order, will be moved to the Police Department budget over the next two fiscal years. In FY 2014-15, 16 FTEs (of 34 FTEs) will transfer to the Police Department budget.
- Public Safety Building: Security for the new Public Safety Building will be provided by the Police Department, rather than through a contract as previously planned. This will include 4 new 9209s to be hired in FY 2014-15, as well as 2 vacant clerical positions that will be filled to provide support.
- Airport Reorganization: To support the new organization, the Airport has requested one Lieutenant (Q62) to supervise a new division (Specialized Units), and 2 Community Service Aide Supervisors (8217).

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 2,849.34 FTEs, which are 55.56 FTEs more than the 2,793.78 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 2.0% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

 Transit Officers: MTA Transit Officers, which were previously funded by the MTA through a work order, will be moved to the Police Department budget over the next two fiscal years. In FY 2015-16, 16 FTEs (of 34 FTEs) will transfer to the Police Department budget.

INTERIM EXCEPTIONS

The Department has requested approval of 4 positions as an interim exception. The Budget and Legislative Analyst recommends disapproval of all 4 positions as an interim exception.

• According to the Department, these positions will be used to provide security at the new Public Safety Building in Mission Bay. Although the building is not expected to open until November 2014, security will be needed in order to protect equipment and other assets. The Department has just begun the background review process for these positions, based upon conditional offers made. The earliest they would be able to bring them on staff would be August 2014.

The interim exception is therefore not needed.

DEPARTMENT: POL – POLICE DEPARTMENT

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$117,619,068 in FY 2014-15 are \$2,942,473 or 2.4% less than FY 2013-14 revenues of \$120,561,541. General Fund support of \$412,360,570 in FY 2014-15 is \$5,985,244 or 1.5% more than FY 2013-14 General Fund support of \$406,375,326.

Specific changes in the Department's FY 2014-15 revenues include:

- An increase in Proposition 172 Public Safety Sales Tax
- A reduction in Expenditure Recovery due to a decrease in the SFMTA Traffic Work Order
- An increase in General Fund support

FY 2015-16

The Department's revenues of \$116,959,119 in FY 2015-16, are \$659,949 or 0.6% less than FY 2014-15 estimated revenues of \$117,619,068. General Fund support of \$417,021,590 in FY 2015-16 is \$4,661,020 or 1.1% more than FY 2014-15 General Fund support of \$412,360,570.

Specific changes in the Department's FY 2015-16 revenues include:

- An increase in Proposition 172 Public Safety Sales Tax
- A reduction in Expenditure Recovery due to the elimination of the SFMTA Traffic Work Order
- An increase in General Fund support

DEPARTMENT: POL – POLICE DEPARTMENT

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,507,361 in FY 2014-15. Of the \$1,507,361 in recommended reductions, \$1,408,313 are ongoing savings and \$99,048 are one-time savings. These reductions would still allow an increase of \$1,535,410 or .3% in the Department's FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,280,256 in FY 2015-16. Of the \$1,280,256 in recommended reductions, \$1,189,872 are ongoing savings and \$90,384 are one-time savings. These reductions would still allow an increase of \$2,720,815 or .5% in the Department's FY 2015-16 budget.

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

POL - Police Department

			FY	FY 2014-15				FY	FY 2015-16		
	FTE	E	Amount	ınt		FTE		Amount	nt		
Object Title	From	То	From	То	Savings GF 1T	T From	To	From	То	Savings	GF 1T
	ACB - Investigations	vestigat					•		•		
Attrition Savings			(\$245,868)	(\$801,718)	\$555,850 x			(\$253,718)	(\$650,000)	\$396,282	×
Mandatory Fringe Benefits			(\$111,600)	(\$363,901)	\$252,301 x			(\$106,878)	(\$273,811)	\$166,933	×
			Total Savings	\$808,151			Total	Total Savings	\$563,215		
	Increase Division civilian p The Dep	Attritio currentl ositions artment	Increase Attrition Savings due to ongoi Division currently has 7 other vacant ci civilian positions which are part of the . The Department has not provided hirin	ngoing vacancie ant civilian positii the 2012-2014 F hiring plans for 1	Increase Attrition Savings due to ongoing vacancies. The Investigations Division currently has 7 other vacant civilian positions (excluding 2 vacant civilian positions which are part of the 2012-2014 Recivilianization Plan). The Department has not provided hiring plans for these positions.	Ongoing savings	savings				
Materials & Supplies			\$500,000	\$400,000	\$100,000 x			\$500,000	\$400,000	\$100,000	×
	Reduce t	to reflec	Reduce to reflect historical underspending for this line item.	spending for this	line item.	Ongoing savings	savings				
	ACM - O	peratio	ACM - Operations and Administration	ation							
Community Police Services Aide	4.00	3.68	\$267,811	\$246,386	\$21,425 x x						
Mandatory Fringe Benefits			\$132,950	\$122,314	\$10,636 x x						
			Total Savings	\$32,061							
	Reduce FTE for hiring timeline.	FTE for f neline.	our new Commun	iity Police Service	Reduce FTE for four new Community Police Services Aides to reflect actual hiring timeline.						
Attrition Savings			(\$1,443,278)	(\$1,718,278)	\$275,000 x		\$)	(\$1,489,742)	(\$1,789,742)	\$300,000	×
Mandatory Fringe Benefits			(\$656,882)	(\$782,043)	\$125,161 x			(\$628,958)	(\$755,616)	\$126,658	×
			Total Savings	\$400,161			Total	Total Savings	\$426,658		
	Increase	Attritio	n Savings due to c	ongoing vacancies	Increase Attrition Savings due to ongoing vacancies. The Operations and						
	Administ	tration [Division currently l	has 17 other vaca	Administration Division currently has 17 other vacant civilian positions						
	(excludir	ng 7 vac	ant civilian positio	ns which are par	(excluding 7 vacant civilian positions which are part of the 2012-2014	Ongoing savings	savings				
	Recivilia	nization	Plan) for which th	ie Department h	Recivilianization Plan) for which the Department has not provided hiring						
	plans.										
Equipment			\$771,285	\$731,604	\$39,681 x x			\$391,950	\$328,872	\$63,078	×
	Reduce	oudget l	by one new 1 Ford	l Fusion Energi tc	Reduce budget by one new 1 Ford Fusion Energi to replace a 2011 Chevy	Reduce	oudget for 2	15 Suzuki Offr	Reduce budget for 15 Suzuki Offroad motorbikes to 9 based on the	9 based on the	
	Volt with	า 35,250) miles Given the y	ear and the low	Volt with 35,250 miles Given the year and the low mileage, approval of	Departm	ent's off-ro	ad motorbike	Department's off-road motorbike need and year and mileage of the	nd mileage of th	au
	this repla	acemen	this replacement vehicle is not recommended.	commended.		Departm	ent's curre	Department's current inventory.			
Materials & Supplies			\$1,000,000	\$900,000	\$100,000 ×		\$	\$1,000,000	\$900,000	\$100,000	×
	Reduce t	to reflec	Reduce to reflect historical underspending for this line item.	spending for this	line item.	Ongoing savings	savings				

GF = General Fund 1T = One Time

Budget and Finance Committee, June 23, 2014

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

POL - Police Department

			FY 2014-15							FY 2015-16		
	FTE	Am	Amount				FTE		Amount	unt		
Object Title	From To	From	To	Savings	GF	1T	GF 1T From To	T 0	From	То	Savings	GF 1T
	ACV - Office of	ACV - Office of Citizen Complaints	ıts									
Equipment		\$54,612	\$27,306	\$27,306 x x	×	×			\$27,306	0\$	\$27,306 x x	×
	The budgeted	The budgeted amount is for two new replacement vehicles. Reduce this	new replacement	t vehicles. Reduce	this							
	amount by one	amount by one vehicle to replace a vehicle that was taken out of service	e a vehicle that w	as taken out of se	ervice		+ 0+0 00		,	oidT oxintibacase	10000	
	due to expired	due to expired CNG tanks. The Office of Citizen's Complaints has one	Office of Citizen's	Complaints has or	Je	<u></u>	יבובובר		Jantolit pui ciiast Jantod for a viobis	Defere this equipment parchiase expenditure. This amount was	alliodiit was	7 (
	vehicle whose	vehicle whose CNG tank will not expire until July 2015 and a 2000 Ford	expire until July 2	.015 and a 2000 F	ord	=	ונסוופר	uly but	ngered ior a veriik	ווכסודפנון) מממפרפט וסד א עפוונופ אוט אאא ווסר ווונפוומפט נס מפ ווונומעפט.	ellaed to be liici	nen.
	Taurus with 64,718 miles.	1,718 miles.										

FY 2014-15

FY 2015-16

	Total Rec	commended Reductions	nctions		Total Rec	Total Recommended Reductions	ctions
	One-Time	Ongoing	Total		One-Time	Ongoing	Total
General Fund	\$99,048	\$1,408,313	\$1,507,361	General Fund	\$90,384	\$1,189,872	\$1,280,256
Non-General Fund	\$0	\$0	\$0	Non-General Fund	\$0	\$0	\$0
Total	\$99,048	\$1,408,313	\$1,507,361	Total	\$90,384	\$1,189,872	\$1,280,256
1				1			

1T = One Time