CITY AND COUNTY OF SAN FRANCISCO BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292 FAX (415) 252-0461

June 16, 2014

TO: Budget and Finance Committee

FROM: Budget and Legislative Analyst

SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the

Mayor's Fiscal Year 2014-2015 to Fiscal Year 2015-2016 Budget.

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<u>Descriptions for Departmental Budget Hearing, June 18, 2014 Meeting, 10:00 a.m.</u>

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BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$48,776,521 budget for FY 2014-15 is \$2,059,624 or 4.4% more than the original FY 2013-14 budget of \$46,716,897.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 256.38 FTEs, which are 2.99 FTEs more than the 253.39 FTEs in the original FY 2013-14 budget. This represents a 1.2% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$6,234,174 in FY 2014-15, are \$130,816 or 2.1% more than FY 2013-14 revenues of \$6,103,358. General Fund support of \$42,542,347 in FY 2014-15 is \$1,928,808 or 4.7% more than FY 2013-14 General Fund support of \$40,613,539.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$49,086,228 budget for FY 2015-16 is \$309,707 or .6% more than the Mayor's proposed FY 2014-15 budget of \$48,776,521.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 255.43 FTEs, which are .95 FTEs less than the 256.38 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .37% decrease in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$6,060,309 in FY 2015-16, are \$173,865 or 2.8% less than FY 2014-15 revenues of \$6,234,174. General Fund support of \$43,025,919 in FY 2015-16 is \$483,572 or 1.1% more than FY 2014-15 General Fund support of \$42,542,347.

DEPARTMENT: DAT-DISTRICT ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$392,467 in FY 2014-15. Of the \$392,467 in recommended reductions, \$189,731 are ongoing savings and \$202,736 are one-time savings. These reductions would still allow an increase of \$1,667,157 or 3.6% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$251,770 in FY 2015-16. Of the \$251,770 in recommended reductions, \$176,020 are ongoing savings and \$75,749 are one-time savings. These reductions would still allow an increase of \$57,937 or 0.1% in the Department's FY 2015-16 budget.

Policy Consideration

In FY 2015-16, the Department is requesting to designate nine positions that were previously approved by the Board of Supervisors as limited-term for the District Attorney's Domestic Violence Unit (Ordinance 32-13) with a termination date of June 30, 2015 to permanent positions. The Department reports that due to the increase in staffing levels for the Domestic Violence Unit, the number of cases dismissed has been reduced by 37% from 87 cases in what year to 55 cases in what year, which means more victims are following through with their cases; and total conviction rates have increased by 6 points from 60% to 66%. The Department reports they were unable to evaluate the actual number of limited-term positions that were necessary to convert to permanent on-going positions in order to continue the work of the Domestic Violence Unit citing that the Domestic Violence Unit works as a team making it difficult to determine the specific contribution of each new position. Because the proposed positions were approved as limited-term positions, designating these positions as permanent is a policy matter for the Board of Supervisors.

DEPARTMENT: DAT-DISTRICT ATTORNEY

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-	FY 2014-	Decrease	FY 2015-	Decrease
	2014	2015	from	2016	from
			FY 2013-		FY 2014-
Program	Budget	Proposed	2014	Proposed	2015
DISTRICT ATTORNEY					
ADMINISTRATION - CRIMINAL & CIVIL	2,202,446	1,912,330	(290,116)	1,912,652	322
CAREER CRIMINAL PROSECUTION	1,041,013	1,076,820	35,807	1,092,520	15,700
CHILD ABDUCTION	993,165	1,044,891	51,726	1,088,165	43,274
FAMILY VIOLENCE PROGRAM	1,495,359	1,650,834	155,475	1,667,414	16,580
FELONY PROSECUTION	27,683,131	28,760,992	1,077,861	29,075,140	314,148
MISDEMEANOR PROSECUTION	1,995,815	2,231,041	235,226	2,314,063	83,022
SUPPORT SERVICES	6,514,328	7,210,232	695,904	7,319,893	109,661
WORK ORDERS & GRANTS	4,791,640	4,889,381	97,741	4,616,381	(273,000)
DISTRICT ATTORNEY	46,716,897	48,776,521	2,059,624	49,086,228	309,707

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$2,059,624 largely due to increases in salary and fringe benefits as well as additional funding for the Department's Mental Health Unit. The additional funding will support three positions in the Mental Health Unit as the Department will assume responsibility of creating and filing all documents related to conservatorships beginning July 1, 2014. These duties were formerly handled by the Superior Court.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$309,707 largely due to salary and fringe benefits increases.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 256.38 FTEs, which are 2.99 FTEs more than the 253.39 FTEs in the original FY 2013-14 budget. This represents a 1.2 % increase in FTEs from the original FY 2013-14 budget.

The increase in positions is due to the funding of three new positions that will support the Department's Mental Health Unit and other adjustments.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 255.43 FTEs, which are .95 FTEs less than the 256.38 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .4% decrease in FTEs from the Mayor's proposed FY 2014-15 budget.

DEPARTMENT: DAT-DISTRICT ATTORNEY

The decrease in positions is due to a work order that is budgeted annually with the Mayor's Office that is not budgeted in FY 2015-16.

INTERIM EXCEPTIONS

The Department has requested approval of 1.30 FTE grant-funded positions, representing partial funding for four existing positions, as an interim exception. The Budget and Legislative Analyst recommends approval of all requested interim positions. The requested interim positions are grant-funded positions that were inadvertently left out of the Department's base position allocation.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$6,234,174 in FY 2014-15, are \$130,816 or 2.1% more than FY 2013-14 revenues of \$6,103,358. General Fund support of \$42,542,347 in FY 2014-15 is \$1,928,808 or 4.7% more than FY 2013-14 General Fund support of \$40,613,539.

Specific changes in the Department's FY 2014-15 revenues include reductions of \$283,605 in work order revenue and increases in State revenue totaling \$414,421.

FY 2015-16

The Department's revenues of \$6,060,309 in FY 2015-16, are \$173,865 or 2.8% less than FY 2014-15 revenues of \$6,234,174. General Fund support of \$43,025,919 in FY 2015-16 is \$483,572 or 1.1% more than FY 2014-15 General Fund support of \$42,542,347.

Specific changes in the Department's FY 2015-16 revenues includes reductions of \$275,000 in work order revenue and an increase of \$100,000 in Public Safety Realignment revenue.

DEPARTMENT: DAT-DISTRICT ATTORNEY

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$392,467 in FY 2014-15. Of the \$392,467 in recommended reductions, \$189,731 are ongoing savings and \$202,736 are one-time savings. These reductions would still allow an increase of \$1,667,157 or 3.6% in the Department's FY 2014-15 budget.

FY 2015-16

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Policy Consideration

In FY 2015-16, the Department is requesting to designate nine positions that were previously approved by the Board of Supervisors as limited-term for the District Attorney's Domestic Violence Unit (Ordinance 32-13), with a termination date of June 30, 2015, to permanent positions. The Department reports that due to the increase in staffing levels for the Domestic Violence Unit, the number of cases dismissed has been reduced by 37% or 32 cases from 87 cases in 2012 to 55 cases in 2013, which means more victims are following through with their cases; and total conviction rates have increased by 6 percentage points from 60% to 66%. The Department reports they were unable to evaluate the actual number of limited-term positions that were necessary to convert to permanent on-going positions in order to continue the work of the Domestic Violence Unit, citing that the Domestic Violence Unit works as a team, making it difficult to determine the specific contribution of each new position. Because the proposed positions were approved as limited-term positions, designating these positions as permanent is a policy matter for the Board of Supervisors.

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget Recommendations of the Budget and Legislative Analyst

DAT - District Attorney

			FY 2014-15					Ā	FY 2015-16			
	FTE	Am	Amount				FTE	Amount	unt			
Object Title	From To	From	То	Savings	GF	1T	From To	From	То	Savings	GF	1T
	AIH -Child Abo	AIH -Child Abduction Program										
MiscRegular		\$768,217	\$723,217	\$45,000	×	×		\$798,508	\$766,508	\$32,000	×	×
Mandatory Fringe Benefits		\$274,674	\$258,584	\$16,090	×	×		\$287,657	\$276,129	\$11,528	×	×
		Total Savings	\$61,090					Total Savings	\$43,528			
	Reduce Reguli ongoing surpli	Reduce Regular Salaries to account for a o ongoing surplus in this continuing project.	ount for a one-tir ing project.	for a one-time carryforward and a iroject.	rd and		Reduce to accou	Reduce to account for projected carryforward in FY 2014-15	carryforward in F	·Y 2014-15		
	AIA - Felony Prosecution	rosecution										
Equipment		\$58,896	0\$	\$58,896	×	×						
	Reduce reque requirement to	Reduce requested replacement vehicles by 2. The Department met its requirement under the Healthy Air and Clean Transportation	t vehicles by 2. Ti / Air and Clean Ti	iicles by 2. The Department and Clean Transportation	t met	its						
	vehicles to the	vehicles to the Department of Administrative Services Central Shops.	Administrative Se	ervices Central	Shop	· · ·						
	reduction in the	ine venicles returned to Central Shops do not represent a permanent reduction in the City's vehicle fleet because these vehicles may be re-	al snops do not r leet because the	ops do not represent a permanent because these vehicles may be re-	mane y be r	e-						
	allocated to o	allocated to other City departments, or may be used as credit for	nents, or may be u	used as credit	for							
	All- Support Services	ervices				T						
STEPM_Z		(\$314,410)	(\$360,000)	\$45,590	×	T	0.00	(\$327,139)	(\$361,488)	\$34,349	×	
Mandatory Fringe Benefits		(\$95,652)	(\$109,522)	\$13,870	×	H		(\$89,818)	(\$99,249)	\$9,431	×	
		Total Savings	\$59,460					Total Savings	\$43,770			
	Increase step adjustment promotive appointments.	Increase step adjustment savings based on salary restictions on promotive appointments.	igs based on salaı	ry restictions c	Ľ	J	Ongoing savings.	ú				

Budget and Finance Committee, June 18, 2014

Budget and Finance Committee, June 18, 2014

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

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			Ę	FY 2014-15						Ę	FY 2015-16			
	Ē	FTE	Amount	unt				FTE	ш	Amount	unt		-	
Object Title	From	То	From	То	Savings	GF	1T F	From	To	From	То	Savings	GF 1T	⊢
Attrition Savings			(\$1,966,298)	(\$2,049,014)	\$82,716	×				(\$2,263,547)	(\$2,349,359)	\$85,812	×	
Mandatory Fringe Benefits			(\$699,741)	(\$729,177)	\$29,436	×				(\$742,817)	(770,977)	\$28,160	×	
			Total Savings	\$112,152						Total Savings	\$113,972			
	Increase	attritio	Increase attrition savings by \$112,	.2,152 which is the equivalent to the	he equivalent	to the	(I)							
	salary aı	nd fring	salary and fringe benefits of a District Attorney Investigator. The	istrict Attorney I	nvestigator.	Lhe								
	Departn	nent has	Department has requested to fund an existing District Attorney	ind an existing D	istrict Attorn	ey								
	Assistan	ator pos t/Parale	Assistant/Paralegal to support the	he Mental Health Unit which will	h Unit which	» ≡ ×								
	underta	ke new I of the	undertake new responsibilities in FY 2014-15. We recommend approval of the Trial Attorney and Investigative Assistant/Para	n FY 2014-15. We recommend nd Investigative Assistant/Paralegal but	e recommen Assistant/Par	d alegal	put							
	do not r	ecomm	do not recommend approval of the District Attorney Investigator	the District Atto	rney Investiga	tor								
	which w	ould be y has 26	which would be funded through attrition savings. The Department currently has 26 District Attorney Investigators that could be	attrition savings. The Depart y Investigators that could be	s. The Depart that could be	ment								
	reassign	ed to su	reassigned to support the addition	onal workload.										
	AIJ- Fan	ily Viole	AlJ- Family Violence Program											
Victim/Witness Investigator I	8.90	10.90	\$631,571	\$773,497	(\$141,926)	×		8.90	10.90	\$651,737	\$798,194	(\$146,457)	×	
Mandatory Fringe Benefits			\$306,778	\$375,717	(\$68,940)	×				\$295,730	\$362,186	_	×	
Victim/Witness Investigator II	3.00	1.00	\$233,684	\$77,895	\$155,789	×	1	3.00	1.00	\$241,145	\$80,382		×	
Mandatory Fringe Benefits			\$109,795	\$36,598	\$73,196	×	\dashv			\$105,648	\$35,216	\$70,432	×	
			Total Savings	\$18,119						Total Savings	\$18,278			
	Disappri is reque Investig Departn Services advocat	ove the sting an ator Is to nent wa Unit; hα es to sta	Disapprove the upward substitution of two positions. The Department is requesting an upward substitution of 2.0 FTE Victim/Witness Investigator Is to 2.0 FTE Victim/Witness Investigator IIs. The Department wants to create two lead advocates in their Victim's Services Unit; however, the Department's current ratio of lead advocates to staff advocates of 1:4.75 is sufficient.	tion of two positic Lition of 2.0 FTE Vi Witness Investigas Dead advocates in artment's current 1:4.75 is sufficient.	tions. The De Victim/Witne gator IIs. The is in their Victi nt ratio of lea nt.	partmess m's d		ngoing	Ongoing savings.					
	advoce	בז וה זיי	מון ממעטכמנכט טי				\dashv							

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget Recommendations of the Budget and Legislative Analyst

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			FY	FY 2014-15						L	FY 2015-16			
	FTE	J.	Amount	unt				FTE	E	Amount	unt			
Object Title	From	То	From	To	Savings	GF	11	GF 1T From	То	From	То	Savings	GF	11
MiscRegular			\$949,052	\$892,552	\$56,500 x	×	×			\$982,187	\$959,687	\$22,500	×	×
Mandatory Fringe Benefits			\$440,929	\$414,679	\$26,250 x		×			\$424,374	\$414,652	\$9,722	×	×
			Total Savings	\$82,750						Total Savings	\$32,222			
	Reduce	Regular	Reduce Regular Salaries to account for a one-time carryforward and a ongoing surplus in this continuing project.	ınt for a one-tin g project.	ne carryforwa	rd an		Reduce 1	to accou	int for projected	Reduce to account for projected carryforward in FY 2014-15	I FY 2014-15		

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	Total Reco	Total Recommended Reductions	ıctions		Total Reco	Total Recommended Reductions	ctions
'	One-Time	Ongoing	Total		One-Time	Ongoing	Total
General Fund	\$202,736	\$189,731 \$392,466	\$392,466	General Fund	\$75,749	\$176,020	\$251,
Non-General Fund	\$0	\$0	\$0	Non-General Fund	\$0	\$0	
Total	\$202,736	\$189,731	\$189,731 \$392,466	Total	\$75,749	\$176,020	\$251,

FY 2015-16

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget Recommendations of the Budget and Legislative Analyst

DAT - District Attorney

				FY 2014-15						FY 2015-16			
	Œ	FTE	Amc	Amount				FTE	Amc	Amount			
Object Title	From	То	From	To	Savings	GF 1	1T From	n To	From	To	Savings	GF	1T
					Pol	icy Rec	omme	Policy Recommendations					
	Family \	Violence	Family Violence Program/ Felony Prosectution/ Support Services	ny Prosectutior	n/Support Se	rvices							
Victim/Witness Investigator I							8.90	0 5.90	\$651,737	\$432,051	\$219,686	×	
Attorney (Civil/Criminal)							84.30	0 81.30	\$15,800,307	\$15,238,019	\$562,288	×	
Dist. Atty Investigator (SFERS)							9.00	00 4.00	\$1,448,788	\$1,225,898	\$222,890	×	
District Attorney's Investigative							18.00	0 17.00	\$2,220,521	\$2,142,085	\$78,436	×	
Assist.													
Mandatory Fringe Benefits											\$390,344	×	
							Total	Policy Reco	Total Policy Recommendations	\$1,473,644			
							In FY	2015-16, t	he Department i	In FY 2015-16, the Department is requesting to designate nine positions	esignate nine	positi	ions
							that	were previ	ously approved l	that were previously approved by the Board of Supervisors as limited-	spervisors as	limite	- b
							term	for the Dis	trict Attorney's	term for the District Attorney's Domestic Violence Unit (Ordinance 32-	e Unit (Ordina	ance 3	32-
							13) w	/ith a term	ination date of Ju	13) with a termination date of June 30, 2015 to permanent positions.	ermanent po	sitions	S.
							The [Jepartmen	t reports that du	The Department reports that due to the increase in staffing levels for	in staffing le	vels fo	ř
							the L	omestic Vi	olence Unit, the	the Domestic Violence Unit, the number of cases dismissed has been	dismissed ha	s beer	_
							redu	sed by 37%	from 87 cases ii	reduced by 37% from 87 cases in 2012 to 55 cases in 2013, which	s in 2013, wh	ich	
							mear	าร more vic	tims are followir	means more victims are following through with their cases; and total	neir cases; an	d tota	_
							conv	iction rates	have increased	conviction rates have increased by 6 percentage points from 60% to	points from 6	0% to	_
							.%99	The Depar	tment reports th	66%. The Department reports that they were unable to evaluate the	ible to evalua	ite the	a.
							actus	ا number د	of limited-term p	actual number of limited-term positions that were necessary to convert	e necessary t	o con	vert
							to pe	rmanent o	n-going position	to permanent on-going positions in order to continue the work of the	inue the wor	k of th	Je.
							Dom	estic Violer	າce Unit. Becaus	Domestic Violence Unit. Because the proposed positions were	ositions were	a)	
							appr	oved as lim	ited-term positi	approved as limited-term positions, designating these positions as	hese position	ıs as	
							perm	anent is a	policy matter fo	permanent is a policy matter for the Board of Supervisors.	pervisors.		

	lations	Total
FY 2014-15	Total Policy Recommendations	Ongoing
	Total Pol	a-Time

	i		-
•	One-IIme	Ongoing	lotai
General Fund	0\$	0\$	0\$
Non-General Fund	\$0	\$0	\$0
Total	0\$	0\$	0\$

\$1,473,644 Total **Total Policy Recommendations** \$1,473,644 FY 2015-16 Ongoing \$ \$ **\$** One-Time **General Fund** Non-General Fund

Budget and Finance Committee, June 18, 2014

\$1,473,644

\$1,473,644

Total

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BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$218,421,746 budget for FY 2014-15 is \$59,041,404 or 37.0% more than the original FY 2013-14 budget of \$159,380,342.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 850.40 FTEs, which are 25.37 FTEs more than the 825.03 FTEs in the original FY 2013-14 budget. This represents a 3.1% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$128,203,110 in FY 2014-15, are \$300,263 or 0.2% less than FY 2013-14 revenues of \$128,503,373. General Fund support of \$90,218,636 in FY 2014-15 is \$59,341,367 or 192% more than FY 2013-14 General Fund support of \$30,877,269.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$231,406,138 budget for FY 2015-16 is \$12,984,392 or 5.9% more than the Mayor's proposed FY 2014-15 budget of \$218,421,746.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 860.63 FTEs, which are 10.23 FTEs more than the 850.40 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 1.2% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$137,608,443 in FY 2015-16, are \$9,405,333 or 7.3% more than FY 2014-15 estimated revenues of \$128,203,110. General Fund support of \$93,797,695 in FY 2015-16 is \$3,579,059 or 4.0% more than FY 2014-15 General Fund support of \$90,218,636.

DEPARTMENT: DPW – GSA PUBLIC WORKS

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$536,056 in FY 2014-15. Of the \$536,056 in recommended reductions, \$270,815 are ongoing savings and \$265,241 are one-time savings. These reductions would still allow an increase of \$58,505,348 or 36.7% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$19,040 to the General Fund.

Together, these recommendations will result in \$363,746 savings to the City's General Fund in FY 2014-15.

YEAR Two: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$866,681 in FY 2015-16. Of the \$866,681 in recommended reductions, \$298,079 are ongoing savings and \$568,603 are one-time savings. These reductions would still allow an increase of \$12,117,711 or 5.5% in the Department's FY 2015-16 budget. These recommendations will result in \$647,868 savings to the City's General Fund in FY 2015-16.

DEPARTMENT: DPW – GSA PUBLIC WORKS

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from		
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
GSA - PUBLIC WORKS					
ADMINISTRATION/SUPPORT SERVICES	0	202,401	202,401	0	(202,401)
ARCHITECTURE	443,844	1,147,338	703,494	1,115,710	(31,628)
BUILDING REPAIR AND MAINTENANCE	18,575,572	19,707,423	1,131,851	19,977,670	270,247
CAPITAL ASSET PLANNING	0	0	0	0	0
CITY CAPITAL PROJECTS	42,512,471	95,071,922	52,559,451	106,825,340	11,753,418
COMMUNITY DEVELOPMENT	0	0	0	0	0
CONSTRUCTION MGMT SERVICES	271,799	0	(271,799)	0	0
ENGINEERING	870,432	871,902	1,470	858,109	(13,793)
FACILITIES MGMT & OPERATIONS	0	0	0	0	0
GENERAL ADMINISTRATION	0	0	0	0	0
MAINTENANCE OF STREETLIGHTS	0	0	0	0	0
MAPPING	0	0	0	0	0
NON PROGRAM	0	0	0	0	0
PARKING & TRAFFIC	0	0	0	0	0
STREET AND SEWER REPAIR	17,236,240	18,843,234	1,606,994	18,808,139	(35,095)
STREET ENVIRONMENTAL SERVICES	43,768,923	45,165,307	1,396,384	46,518,496	1,353,189
STREET USE MANAGEMENT	17,948,381	18,174,644	226,263	18,615,718	441,074
URBAN FORESTRY	17,752,680	19,237,575	1,484,895	18,686,956	(550,619)
WASTEWATER OPERATIONS	0	0	0	0	0
GSA - PUBLIC WORKS	159,380,342	218,421,746	59,041,404	231,406,138	12,984,392

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$59,041,404 largely due to:

- A major infusion of General Fund support to pay for ongoing capital improvements, including street reconstruction and renovation, sidewalk repair, curb ramp inspection and replacement, and Vision Zero pedestrian safety improvements. This infusion of funds has been necessitated by the expiration of General Obligation bond support.
- New initiatives including \$1.1 million in landscape management projects, and an additional \$800,000 for enhanced street cleaning services.
- Salary increases associated with the addition of newly proposed FTEs, the annualization of FTEs approved in the FY 2013-14 budget, and cost-of-living adjustments.
- Increased funding for training as the department institutionalizes its in-house training program, "DPW University".

DEPARTMENT: DPW – GSA PUBLIC WORKS

• Some significant increases in work orders for other departments, particularly water charges by the Public Utilities Commission and services of the City Attorney.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$12,984,392 largely due to:

- Continued increases capital renewal and capital project expenditures, including the ADA Transition Plan, street reconstruction and renovation, and repair and rehabilitation projects such as the 3rd Street Bridge and the Islais Creek Bridge.
- Salary increases associated with newly proposed FTEs and the annualization of FTEs proposed in the FY 2014-15 budget.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 850.40 FTEs, which are 25.37 FTEs more than the 825.03 FTEs in the original FY 2013-14 budget. This represents a 3.1% increase in FTEs from the original FY 2013-14 budget.

Specific changes include:

- Staffing for new initiatives including Tree and Landscape Management and Enhanced Street Cleaning Services.
- A large number of project-based off-budget positions including architectural
 assistants to support bond and capital programs for the Recreation and Parks
 Department and Department of Public Health, engineers to support work for the
 Earthquake Safety and Emergency Response Bond and the SFPUC Sewer System
 Improvement program, truck drivers to support general street reconstruction and
 repair, and inspectors to support the Sidewalk Inspection and Repair program.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 860.63 FTEs, which are 10.23 FTEs more than the 850.40 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 1.2% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Specific changes include:

- The annualization of new positions added in the FY 2014-15 budget and the readdition of limited-term positions that are due to expire.
- The department is not otherwise requesting any new FTEs for FY 2015-16.

DEPARTMENT: DPW – GSA PUBLIC WORKS

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$128,203,110 in FY 2014-15, are \$300,263 or 0.2% less than FY 2013-14 revenues of \$128,503,373. General Fund support of \$90,218,636 in FY 2014-15 is \$59,341,367 or 192% more than FY 2013-14 General Fund support of \$30,877,269.

Specific changes in the Department's FY 2014-15 revenues include:

- A significant infusion of General Fund support to support capital expenditures, as noted above.
- An increase in Impact Fee revenues distributed by the City Planning department to support specific area-plan projects.
- Continued declines in gas tax receipts as trends such as increased fuel-efficiency and decreased driving lead to lower revenues.

FY 2015-16

The Department's revenues of \$137,608,443 in FY 2015-16, are \$9,405,333 or 7.3% more than FY 2014-15 estimated revenues of \$128,203,110. General Fund support of \$93,797,695 in FY 2015-16 is \$3,579,059 or 4.0% more than FY 2014-15 General Fund support of \$90,218,636.

Specific changes in the Department's FY 2015-16 revenues include:

- An additional increase in General Fund support for capital renewal and capital project expenditures.
- Continued increases in Impact Fee revenues and continued declines in gas tax revenues.

DEPARTMENT: DPW – GSA PUBLIC WORKS

Fee Legislation

File 14-0594 is a proposed fee to protect and preserve the City's survey monuments which provide horizontal and vertical survey control for subdivisions, tracts, boundaries, and streets.

Projected revenues for FY 2014-15 are based on the proposed fee ordinance as follows:

File No.	Fee Description	FY 2013-14 Original Revenue	Change in FY 2014-15	Annualized Revenue Thereafter	% Cost Recovery
14-0594	To reference survey monuments before and after construction.	\$0 – this is a new fee	\$141,095	\$141,095	100%
Total	\$141,095				

<u>Recommendation</u>: Approval of the proposed tax resolution is a policy matters for the Board of Supervisors. However, the Budget and Legislative Analyst notes that the proposed DPW budget is balanced based on the assumption that the tax legislation shown above will be approved.

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$536,056 in FY 2014-15. Of the \$536,056 in recommended reductions, \$270,815 are ongoing savings and \$265,241 are one-time savings. These reductions would still allow an increase of \$58,505,348 or 36.7% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$19,040 to the General Fund.

Together, these recommendations will result in \$363,746 savings to the City's General Fund in FY 2014-15.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$866,681 in FY 2015-16. Of the \$866,681 in recommended reductions, \$298,079 are ongoing savings and \$568,603 are one-time savings. These reductions would still allow an increase of \$12,117,711 or 5.5% in the Department's FY 2015-16 budget. These recommendations will result in \$647,868,219 savings to the City's General Fund in FY 2015-16.

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

DPW - Department of Public Works

Part Part	Object Title										
Services So	Object Title	L	3	Ar	nount			FTE	Amo	unt	
BAZ - Street Environmental Services 5.0 5.145,458 X		From	To		To			H		To	GF.
2.31 0.00 5145,488 50 574,349 X		BAZ - Stre	et Envir	ronmental Services	S						
S74,349 S0 S74,349 X	7514 General Laborer	2.31		0,					0,	\$0	
Total Savings \$219,807	Mandatory Salary Benefits			\$74,349					\$92,677	0\$	
Deny the addition of 2.3. FTE 7514 General Laborer position, due to existing long-term vacancies in this classification. (6.24) (3.93) (5.476,152) (5330,694) (5145,458) X (6.24) (3.93) (6.24) (5145,202) (574,349) X Total Sovings (5219,807) (574,349) X Reduce attrition savings to reflect filling of vacant 7514 General Laborer positions held for salary savings. S570,510 S500,000 S70,510 X X Reduce based upon historical expeditures. This reduction will still allow for an increase of \$194,490 or 63.7% for this line-item has increased by 2595 over the last three fiscal periods. The proposed reduction would still allow for an increase of \$39,001 or 3.2% over Ff 2013-14. Reduce based upon projected need. Spending in this line-item has increased by 2595 over the last three fiscal periods. The proposed reduction would still allow for an increase of \$39,001 or 3.2% over Ff 2013-14.				Total Savings	\$219,807				Total Savings	\$287,616	
(6.24) (3.93) (\$476,152) (\$330,694) (\$145,458) X		Deny the term vaca	addition incies in	n of 2.31 FTE 7514 (this classification.	General Laborer pos	sition, due to existing l		Ongoing savin	gs.		
Total Savings	9993M_Z Attrition Savings	(6.24)				(\$145,458)		(7.12) (4		(\$292,666)	
Reduce attrition savings to reflect filling of vacant 7514 General Laborer positions held for salary savings. S370,510 \$500,000 \$70,510 x x	Mandatory Fringe Benefits			(\$239,551		(\$74,349)				(\$135,535)	
Reduce attrition savings to reflect filling of vacant 7514 General Laborer positions held for salary savings. S370,510 \$500,000 \$570,510 x x Reduce based upon historical expenditures. This reduction will still allow for an increase of \$194,490 or 63.7% for this line-item. Reduce based upon projected need. Spending in this line-item has increased by 259% over the last three fiscal periods. The proposed reduction would still allow for an increase of \$39,001 or 3.2% over FY 2013-14.				Total Savings	(\$219,807)				Total Savings	(\$287,616)	
S570,510 S500,000 S70,510 X X Reduce based upon historical expenditures. This reduction will still allow for an increase of \$194,490 or 63.7% for this line-item. S1,284,347 S1,245,347 S99,001 X X Reduce based upon projected need. Spending in this line-item has increased by 259% over the last three fiscal periods. The proposed reduction would still allow for an increase of \$39,001 or 3.2% over FY 2013-14.		Reduce at held for s	ttrition s alary sav	savings to reflect fil vings.	lling of vacant 7514	General Laborer posit		Ongoing reduc	tion		
Reduce based upon historical expenditures. This reduction will still allow for an increase of \$194,490 or 63.7% for this line-item. S1.284,347 \$1,284,347 \$39,001 X X Reduce based upon projected need. Spending in this line-item has increased by 259% over the last three fiscal periods. The proposed reduction would still allow for an increase of \$39,001 or 3.2% over FY 2013-14.	027 Professional & Specialized Services			\$570,510			_				
Reduce based upon projected need. Spending in this line-item has increased by 259% over the last three fiscal periods. The proposed reduction would still allow for an increase of \$39,001 or 3.2% over FY 2013-14.		Reduce ba	ased upo of \$194,4	on historical expen 490 or 63.7% for th	nditures. This reductis line-item.	tion will still allow for	an				
Reduce based upon projected need. Spending in this line-item has increased by 259% over the last three fiscal periods. The proposed reduction would still allow for an increase of \$39,001 or 3.2% over FY 2013-14.	040 Materials & Supplies			\$1,284,347			×				
for an increase of \$39,001 or 3.2% over FY 2013-14.		Reduce by	ased upo	on projected need.	. Spending in this lir	ne-item has increased	by				
		for an inc	rease of	f \$39,001 or 3.2% o	wer FY 2013-14.						
	060 Equipment Purchase						_	W1616R	\$131,418	\$43,806	_
							<u></u>	Reduce vehicle	e allocation in this line-i	tem from 3 to 1. Th	he department did not
							<u></u>	orovide suffici	ent justification of the r	need for the seconc	and third vehicle.
							~ (Additionally th	e department can revis	it their equipment	needs during the FY 20
								le budget pro			L
	060 Equipment Purchase						<u>- '</u>	W1617R	\$71,705	\$35,853	\$35,853 X
							<u> </u>	Reduce vehicle	e allocation in this line-i	tem from 2 to 1. If	ne department did not tvabicle Additionally
							<u>نب ک</u>	hovide surner he departmer	or can revisit their equip	need for the second sment needs during	the FY 2015-16 budge
							2	process.			
	060 Equipment Purchase						4	W1618R	\$80,456	\$40,228	\$40,228 X
							<u>~</u>	Reduce vehicle	e allocation in this line-i	tem from 2 to 1. Th	ne department did not
							<u></u>	orovide suffici	ent justification of the r	need for the second	vehicle. Additionally
							<u> </u>	ne departmer process.	it can revisit tneir equip	oment needs auring	g tne FY 2015-16 budge
	060 Equipment Purchase						- 3	W1619R	\$94,805	\$56,883	-
							٤	educe the "Si	teamer" allocation in th	is line-item from 5	to 3. The department
							<u> </u>	not provide su	fficient justification of t	he need to replace	this many items of
the FY 2015-16 budget process. PW1620R \$333,976 \$366,988 X							. G	equipment. Ac	dditionally the departm	ent can revisit their	equipment needs dur
PW/1620R \$733,976 \$366,988 X Reduce the "Tymo Steamer" allocation in this line-item from 2 to 1. The department did not provide sufficient justification of the need to replace two cathese vehicles. Additionally the department can revisit their equipment needs							4	he FY 2015-16	budget process.		
Reduce the "Tymo Steamer" allocation in this line-item from 2 to 1. The department did not provide sufficient justification of the need to replace two of these vehicles. Additionally the department can revisit their equipment needs	060 Equipment Purchase						4	W1620R	\$733,976	\$366,988	
department did not provide sufficient justification of the need to replace two of these vehicles. Additionally the department can revisit their equipment needs							<u>~</u>	educe the "T	ymo Steamer" allocatio	n in this line-item fi	rom 2 to 1. The
these venicles. Additionally the department can revisit their equipment needs							J .	lepartment di	d not provide sufficient	justification of the	need to replace two c
								nese vehicles	. Additionally the depai	rtment can revisit t	heir equipment needs

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

DPW - Department of Public Works

			ì	77.47						2047 40		
			ΡY	FY 2014-15					۲۲	FY 2015-16	•	-
	FTE		Amount	unt			FTE		Amount	int		
Object Title	From	To	From	To	Savings	GF 1T	From	To	From	To	Savings	GF 1T
	BKJ - General Administrati	Admini	stration									
1310 Public Relations Assistant	0.77	0.00	\$46,298	0\$	\$46,298		1.00	0.00	\$62,047	0\$	\$62,047	
Mandatory Salary Benefits			\$23,979	0\$	\$23,979				\$30,122	0\$	\$30,122	
		1	Total Savings	\$70,277				7.	Total Savings	\$92,169		
	Deny the add	lition of	0.77 FTE 1310 Puk	olic Relations Assis	Deny the addition of 0.77 FTE 1310 Public Relations Assistant due to insufficient	cient						
	business case justification.	justific	ation. The propos	ed position is red	The proposed position is redundant with existing staff		Ongoing savings.	ings.				
	responsibilities.	es.										
TEMPM_E Temporary - Miscellaneous	3.19	1.67	\$271,963	\$142,376	\$129,587		3.31	1.67	\$271,963	\$142,376	\$129,587	
Mandatory Salary Benefits			\$21,485	\$11,248	\$10,237				\$21,485	\$11,248	\$10,237	
		,	Total Savings	\$139,825				7	Total Savings	\$139,825		
	Reduce TFMF	M F Te	mporary - Miscell	aneous salaries fr	Reduce TEMPM F Temporary - Miscellaneous salaries from the proposed 3.19 FTE	19 FTF						
	to the FY 201.	3-14 am	ount of 1.67 FTE.	The Department	to the FY 2013-14 amount of 1.67 FTE. The Department is adding sufficient staff in Ongoing savings.	staff in	 Ongoing sav	'ings.				
	FY 2014-15 th	າat this iı	FY 2014-15 that this increase should not be necessary.	ot be necessary.	ı			ı				
081 Services of Other Departments			\$4,190,104	\$4,154,965	\$35,139				\$4,364,958	\$4,318,873	\$46,085	
	An adjustment to the work	nt to the	work order betw	een the Departme	order between the Department of Public Works and	and						
	the City Admi	inistrato	r's Office to accou	unt for the elimina	the City Administrator's Office to account for the elimination of a proposed Public	l Public	Ongoing savings.	ʻings.				
	Relations Assistant position	istant po	osition.									
	BAT - Street Use Management	Use Mar	agement									
060 Equipment Purchase	PW1543R		\$153,261	\$91,957	\$61,304	×						
	Reduce vehic	le alloca	tion in this line-it	em from 5 to 3. Ti	Reduce vehicle allocation in this line-item from 5 to 3. The department did not	not						
	provide suffic	zient just	tification to replac	ce two vehicles wh	provide sufficient justification to replace two vehicles which currently have less	less						
	than 60,000 miles on them.	niles on	them.									
	BAW - City Capital Projects	apital Pr	ojects									
06R Capital Outlay			\$500,000	\$400,000	\$100,000	×						
	Reduce based	ا upon لا	ack of details rega	arding project scop	Reduce based upon lack of details regarding project scope and proposed budget	udget						
	expenditures.	,					_					
	BAR - Building Repair and	g Repair	r and Maintenance	iė								
038 City Grant Programs			\$40,000	\$20,000	\$20,000	×			\$40,000	\$20,000	\$20,000	×
	Reduce based	ય nodn દ	ack of details rega	arding project scop	Reduce based upon lack of details regarding project scope and proposed budget	udget						
	expenditures	. The fu	nding request for	this new initiative	expenditures. The funding request for this new initiative should be revisited after	d after	Ongoing savings.	'ings.				
	an initial trial period	period.										

		FY 2014-15	
	Total Rec	Total Recommended Reductions	tions
	One-Time	Ongoing	Total
General Fund	\$270,815	\$73,891	\$344,706
Non-General Fund	\$0	\$191,350	\$191,350
Total	\$270,815	\$265,241	\$536,056

	lotal Kec	lotal Recommended Reduction	tions
	One-Time	Ongoing	Total
General Fund	\$568,603	\$79,265	\$647,8
Non-General Fund	\$0	\$218,814	\$218,8
Total	\$568,603	\$298,079	\$866,6

	Total Rec	Fotal Recommended Reduction	tions
	One-Time	Ongoing	Total
General Fund	\$568,603	\$79,265	\$647,868
Non-General Fund	\$0	\$218,814	\$218,814
Total	\$568,603	\$298,079	\$866,681

FY 2015-16

DPW GENERAL SERVICES AGENCY - PUBLIC WORKS 1GAGE				
	1GAGFAAA GF-NON-PROJECT-CONTROLLED	AGURTO CORPORATION DBA PESTEC	13	58 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS 1GAGF	1GAGFAAA GF-NON-PROJECT-CONTROLLED	ZEE MEDICAL SERVICE CO	13	131 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS 1GAGF	1GAGFAAA GF-NON-PROJECT-CONTROLLED	CENTER HARDWARE CO INC	13	7,731 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS 1GAGF	1GAGFAAA GF-NON-PROJECT-CONTROLLED	LCI COMPUTER & OFFICE PRODUCTS	13	254 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS 1GAGF	1GAGFAAA GF-NON-PROJECT-CONTROLLED	DALY CITY SAW & LAWNIMOWER	13	1,106 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS 1GAGF	1GAGFAAA GF-NON-PROJECT-CONTROLLED	SPEEDY'S HARDWARE	13	767 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS 1GAGF	1GAGFAAA GF-NON-PROJECT-CONTROLLED	AKZO NOBEL PAINTS LLC	13	763 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS 1GAGF	1GAGFAAA GF-NON-PROJECT-CONTROLLED	H & H PRINTING INC	13	1,425 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFAAP GF-ANNUAL PROJECT	URS-TECI JOINT VENTURE	1-	534 Closeout initiated 5.30.14
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS 1GAGE	1GAGFACP GF-CONTINUING PROJECTS	CONSTRUCTION TESTING SERVICES INC	13	4,260 Close
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFACP GF-CONTINUING PROJECTS	CREEGAN & D'ANGELO ENGINEERS/OPAC JV	12	1,741 Close - master contract expired 11/4/13
DPW GENERAL SERVICES AGENCY - PUBLIC WORKS	1GAGFACP GF-CONTINUING PROJECTS	DALY CITY SAW & LAWNMOWER	13	270 Close

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$40,011,457 budget for FY 2014-15 is \$4,926,218 or 14.0% more than the original FY 2013-14 budget of \$35,085,239.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 226.89 FTEs, which are 15.70 FTEs more than the 211.19 FTEs in the original FY 2013-14 budget. This represents a 7.4% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$14,291,726 in FY 2014-15, are \$824,526 or 5.5% less than FY 2013-14 revenues of \$15,116,252. General Fund support of \$25,719,731 in FY 2014-15 is \$5,750,744 or 28.8% more than FY 2013-14 General Fund support of \$19,968,987.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$37,774,656 budget for FY 2015-16 is \$2,236,801 or 5.6% less than the Mayor's proposed FY 2014-15 budget of \$40,011,457.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 227.94 FTEs, which are 1.05 FTEs more than the 226.89 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.5% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$14,300,123 in FY 2015-16 are \$8,397 or 0.06% more than FY 2014-15 estimated revenues of \$14,291,726. General Fund support of \$23,474,533 in FY 2015-16 is \$2,245,198 or 8.7% less than FY 2014-15 General Fund support of \$25,719,731.

DEPARTMENT: TTX TREASURER/TAX COLLECTOR

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$302,973 in FY 2014-15. All of the \$302,973 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$4,623,245 or 13.2% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$89,950 to the General Fund.

Together, these recommendations will result in \$392,923 savings to the City's General Fund in FY 2014-15.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$341,813 in FY 2014-15. All of the \$341,813 in recommended reductions are ongoing savings.

DEPARTMENT: TTX TREASURER/TAX COLLECTOR

	FY 2013-2014	FY 2014-2015	Increase/ Decrease from FY	FY2015- 2016	Increase/ Decrease from FY
Program	Budget	Proposed	2013-14	Proposed	2014-15
Treasurer/Tax Collector					
BUSINESS TAX	5,758,086	6,054,295	296,209	6,102,204	47,909
DELINQUENT REVENUE	8,593,358	8,138,502	-454856	8,218,947	80,445
GROSS RECEIPTS TAX	5,975,296	9,953,115	3977819	7,275,555	(2,677,560)
INVESTMENT	2,355,479	2,599,358	243879	2,661,814	62,456
LEGAL SERVICE	519,184	534,974	15790	540,673	5,699
MANAGEMENT	4,982,252	5,583,092	600840	5,740,890	157,798
PROPERTY TAX/LICENSING	2,468,110	2,094,808	-373302	2,097,454	2,646
TAXPAYER ASSISTANCE	1,621,268	1,747,123	125855	1,765,431	18,308
TRANSFER TAX	0	0	0	0	0
TREASURY	2,812,206	3,306,190	493,984	3,371,688	65,498
Treasurer/Tax Collector	35,085,239	40,011,457	4,926,218	37,774,656	(2,236,801)

SUMMARY OF PROGRAM EXPENDITURES:

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$4,926,218 largely due to the (a) implementation of the new Gross Receipts Tax and (b) the delinquent revenue collections enhancement project.

The new Gross Receipts Tax, approved by the voters in November 2012, has been in effect since January 1, 2014. The Department is responsible for implementing the new tax and has budgeted \$9.9 million in FY 2014-15 and \$7.3 million in FY 2015-16 for implementation.

FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$2,236,801 largely due to the completion of one-time expenditures associated with the Gross Receipts Tax.

DEPARTMENT: TTX TREASURER/TAX COLLECTOR

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 226.89 FTEs, which are 15.70 FTEs more than the 211.19 FTEs in the original FY 2013-14 budget. This represents a 7.4% increase in FTEs from the original FY 2013-14 budget.

The increase is largely due to increased staffing needs for the Gross Receipts Tax system.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 227.94 FTEs, which are 1.05 FTEs more than the 226.89 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.5% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

INTERIM EXCEPTIONS

The Department has requested approval of 8.00 FTEs as interim exceptions. The Budget and Legislative Analyst recommends approval of these 8.00 FTEs as interim exceptions as follows:

Gross Receipts Tax Implementation (8.0 FTEs)

The Department is requesting approval to hire 8.0 FTEs on July 1, 2013, in order to ensure timely implementation of the Gross Receipts Tax, as follows:

- 1630 Account Clerk (3.00 FTE)
- 1632 Senior Account Clerk (4.00 FTE)
- 1844 Management Assistant (1.00 FTE)

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$14,291,726 in FY 2014-15, are \$824,526 or 5.5% less than FY 2013-14 revenues of \$15,116,252. General Fund support of \$25,719,731 in FY 2014-15 is \$5,750,744 or 28.8% more than FY 2013-14 General Fund support of \$19,968,987.

Specific changes in the Department's FY 2014-15 revenues include increased collection projections associated with Unsecured Personal Property Tax and increased revenues from Summary Judgments.

DEPARTMENT: TTX TREASURER/TAX COLLECTOR

FY 2015-16

The Department's revenues of \$14,300,123 in FY 2015-16 are \$8,397 or 0.06% more than FY 2014-15 estimated revenues of \$14,291,726. General Fund support of \$23,474,533 in FY 2015-16 is \$2,245,198 or 8.7% less than FY 2014-15 General Fund support of \$25,719,731.

COMMENTS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$302,973 in FY 2014-15. All of the \$302,973 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$4,623,245 or 13.2% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$89,950 to the General Fund.

Together, these recommendations will result in \$392,923 savings to the City's General Fund in FY 2014-15.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$341,813 in FY 2014-15. All of the \$341,813 in recommended reductions are ongoing savings. These reductions would decrease the Department's FY 2015-16 budget by \$2,578,614 or 6.4%.

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget Recommendations of the Budget and Legislative Analyst

TTX - Treasurer/Tax Collector

						, ,	,,					2	1	Ş
						FY 2014-15	-T2				-	۱ ۱	FY 2015-16	9T-
		FTE	•	Amount					FIE	,	Amount			
Object Title	From	To	From	To	Savings	GF 1	1T	From	То	From	То	Savings	GF	1T
	FCM - In	FCM - Investment	t											
1825 Principal Administrative Analyst II	0.77	0.00	\$98,138	\$0.00	\$98,138	×		1.00	0.00	\$131,521	0\$	\$131,521	×	
Mandatory Fringe Benefits			\$39,004	\$0.00	\$39,004	×				\$47,819	0\$	\$47,819	×	
			Total Savings	\$137,142					7	Total Savings	\$179,340			
	Disappro	ove one r	new 0.77 FTE 18	325 Principal Adı 824 Principal Ad	Disapprove one new 0.77 FTE 1825 Principal Administrative Analyst II. The Denartment has three existing 1824 Principal Administrative Analyst	yst II. Ti lyst	he							
	position	s in this p	positions in this program, of which on	ich one is vacant	ie is vacant. The Department also	t also	ō	Ongoing savings	vings					
	received which ha	i iunding as not ye	received funding for infanager in which has not yet been filled.	position in the	received funding for imanager III position in the program in FT 2013-14, which has not yet been filled.	13-14,								
	FCO - Bu	FCO - Business Tax	XE											
4220 Personal Property Auditor	14.00	12.00	\$1,199,466	\$1,028,114	\$171,352	×		2.00	0.00	\$1,237,764	\$1,060,941	\$176,823	×	
Attrition Savings			(\$269,206)	(\$197,854)	(\$71,352)	×				(\$277,302)	(\$200,479)	(\$76,823)	×	
Mandatory Fringe Benefits			\$426,347	\$380,516	\$45,831	×				\$407,933	\$365,460	\$42,473	×	
			Total Savings	\$145,831			H			Total Savings	\$142,473			
	Delete 2 since Se _l	0 FTE 42 ptember	Delete 2.0 FTE 4220 Personal Propert since September 2010 and June 2011	operty Auditors, 2011.	Delete 2.0 FTE 4220 Personal Property Auditors, which have been vacant since September 2010 and June 2011.	ר vacan		Ongoing savings	vings					
040 Materials & Supplies - Budget			\$41,000	\$21,000	\$20,000	×				\$41,000	\$21,000	\$20,000	×	
	Reduce Odnistorical new expertax Servic reduction sufficient.	040 Mate al expend enditure ices bud _e n provide t.	Reduce 040 Materials & Supplies - Bu historical expenditures. The Mayor's I new expenditures of \$41,000 for mat Tax Services budget. The Budget and reduction provides for new expenditusufficient.	s - Budget to ref yor's proposed F r materials and s t and Legislaitve enditures of \$21,	Reduce 040 Materials & Supplies - Budget to reflect actual needs and historical expenditures. The Mayor's proposed FY 2014-15 budget includes new expenditures of \$41,000 for materials and supplies in the Business Tax Services budget. The Budget and Legislaitve Analyst's recommended reduction provides for new expenditures of \$21,000, which should be sufficient.	and t incluc isiness nended ld be	des	Ongoing savings	vings					

\$302 973	\$302 973	ÇŲ
Total	Ongoing	One-Time
Reductions	Total Recommended Reductions	Ď
FY 2014-15		

Tot	Total Recommended Reductions	d Reductions	
One-Time	Ongoing	Total	
0\$	\$302,973	\$302,973	General F
\$0	\$0	\$0	Non-General Fu
\$0	\$302,973	\$302,973	Ĭ

General Fund Non-General Fund Total

24

Total Recommended Reductions	d Reductions
Ongoing	Tota
\$341,813	\$341,813
\$0	\$0
\$341,813	\$341,813
al Recommend Ongoing \$341,813 \$0 \$341,813	a I I

Dept	Subfund	Vendor No	Vendor Name	Year	Remaining Balance
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	35943	COLUMBIA ULTIMATE BUSINESS SYSTEMS	10	450
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	12	20
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	12	456
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	12	611
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	27478	GIVE SOMETHING BACK INC	12	296
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	27478	GIVE SOMETHING BACK INC	12	78
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	27478	GIVE SOMETHING BACK INC	12	57
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	77613	TQS SYSTEMS INC	12	770
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	77613	TQS SYSTEMS INC	12	176
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	77613	TQS SYSTEMS INC	12	800
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	77613	TQS SYSTEMS INC	12	746
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	77613	TQS SYSTEMS INC	12	400
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	12	1,392
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	12	2,994
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	12	3,543
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	12	086
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	12	3,543
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	35943	COLUMBIA ULTIMATE BUSINESS SYSTEMS	12	3,499
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	09221	HEWLETT-PACKARD CO	12	1,364
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	84821	GLOBAL PAYMENTS ADVISORS INC	12	3,500
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	76414	FIS	12	54
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	60473	BAY CITIES LOCK & SAFE INC	12	2,000
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	21330	R R DONNELLEY	12	511
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	14326	PATRICK & CO	13	135
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	35943	COLUMBIA ULTIMATE BUSINESS SYSTEMS	13	351
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	20166	XEROX CORPORATION	13	893
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	20166	XEROX CORPORATION	13	563
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	20166	XEROX CORPORATION	13	201
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	74
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	284
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	9
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	99
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	139
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	13	98
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	67883	COMPUTERLAND SILICON VALLEY	11	110
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	67883	COMPUTERLAND SILICON VALLEY	11	1,347
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	64607	ХТЕСН	11	833
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	64607	XTECH	12	55,224
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	03073	B M I IMAGING SYSTEMS	12	403
TTX TREASURER/TAX COLLECTOR	1GAGFAAA	03073	B M I IMAGING SYSTEMS	12	125
TTX TREASURER/TAX COLLECTOR	1GAGFWOF	83484	VISTASHARE LLC	13	006
			TOTAL		\$89,950

Note: The above encumbered fund balance are from budget years prior to FY 2013-14. The Department has indicated that these funds are no longer needed and therefore can be returned to the General Fund if applicable.

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$36,068,541 budget for FY 2014-15 is \$3,087,071 or 7.9% less than the original FY 2013-14 budget of \$39,155,612.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 92.58 FTEs, which are 7.00 FTEs more than the 85.58 FTEs in the original FY 2013-14 budget. This represents an 8.2% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$16,760,634 in FY 2014-15, are \$2,088,407 or 11.1% less than FY 2013-14 revenues of \$18,849,041. General Fund support of \$19,307,907 in FY 2014-15 is \$998,664 or 4.9% less than FY 2013-14 General Fund support of \$20,306,571.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$32,614,469 budget for FY 2015-16 is \$3,454,072 or 9.6% less than the Mayor's proposed FY 2014-15 budget of \$36,068,541.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 91.99 FTEs, which are 0.59 FTEs less than the 92.58 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.6% decrease in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$14,652,063 in FY 2015-16, are \$2,108,571 or 12.6% less than FY 2014-15 estimated revenues of \$16,760,634. General Fund support of \$17,962,406 in FY 2015-16 is \$1,345,501 or 7.0% less than FY 2014-15 General Fund support of \$19,307,907.

DEPARTMENT: ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$234,649 in FY 2014-15, all of which are ongoing savings.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$240,734 in FY 2015-16, all of which are ongoing savings

DEPARTMENT: ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
ECONOMIC & WORKFORCE DEV					
CHILDREN'S BASELINE	314,065	314,065	0	314,065	0
ECONOMIC DEVELOPMENT	18,551,975	15,261,929	(3,290,046)	11,948,155	(3,313,774)
FILM SERVICES	1,325,000	1,125,000	(200,000)	1,125,000	0
OFFICE OF SMALL BUSINESS AFFAIRS	866,509	891,470	24,961	900,100	8,630
WORKFORCE TRAINING	18,098,063	18,476,077	378,014	18,327,149	(148,928)
ECONOMIC & WORKFORCE DEV	39,155,612	36,068,541	(3,087,071)	32,614,469	(3,454,072)

FY 2014-15

The Department's proposed FY 2014-15 budget has decreased by \$3,087,071 largely due to:

• The completion of the City's responsibilities associated with hosting the America's Cup.

FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$3,454,072 largely due to:

• The completion of services associated with the Gross Receipts Tax outreach program.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 92.58 FTEs, which are 7 FTEs more than the 85.58 FTEs in the original FY 2013-14 budget. This represents an 8.2% increase in FTEs from the original FY 2013-14 budget.

The FTE increase is largely due to the need for staff to aid with both new Departmental programs and increasing demands on existing programs, including:

- The new nonprofit sector initiative, focused on strengthening and supporting the nonprofit sector in San Francisco;
- The existing Community Benefit District program to revitalize or renew commercial districts;
- The OEWD Joint Development Team, facilitating negotiations for joint development of publicly-owned property; and
- The new Committee on City Workforce Alignment to coordinate City workforce services and generate citywide five-year workforce development plans with annual updates.

DEPARTMENT: ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 91.99 FTEs, which are 0.59 FTEs less than the 92.58 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.6% decrease in FTEs from the Mayor's proposed FY 2014-15 budget.

The positions decreased in FY 2015-16 largely because of the termination of limited-term positions.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$16,760,634 in FY 2014-15, are \$2,088,407 or 11.1% less than FY 2013-14 revenues of \$18,849,041. General Fund support of \$19,307,907 in FY 2014-15 is \$998,664 or 4.9% less than FY 2013-14 General Fund support of \$20,306,571. Specific changes in the Department's FY 2014-15 revenues include:

An elimination of funds associated with the City's responsibilities associated with hosting the America's Cup given the completion of the event.

FY 2015-16

The Department's revenues of \$14,652,063 in FY 2015-16, are \$2,108,571 or 12.6% less than FY 2014-15 estimated revenues of \$16,760,634. General Fund support of \$17,962,406 in FY 2015-16 is \$1,345,501 or 7.0% less than FY 2014-15 General Fund support of \$19,307,907. Specific changes in the Department's FY 2015-16 revenues include:

A reduction in funds associated with the City's Gross Receipts Tax outreach program given the completion of the program.

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$234,649 in FY 2014-15, all of which are ongoing savings.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$240,734 in FY 2015-16, all of which are ongoing savings.

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget ECN - Economic and Workforce Development Recommendations of the Budget and Legislative Analyst

				FY 2014-15			F			Ē	FY 2015-16			
	E	31	Amount	unt				FEE		Amount	ıt .			
Object Title	From	To	From	То	Savings	GF	1T F	From To	o From	m	То	Savings	GF	1T
	BK5 - E	conom	BK5 - Economic Development											
Professional and Specialized Services			\$450,000	\$375,000	\$75,000	×			\$45	\$450,000	\$375,000	\$75,000	×	
	The redudine line item.	Juction m.	reflects the actu	The reduction reflects the actual Departmental budgeted need for this line item.	budgeted nee	d for		Ongoing savings	vings					
Senior Administrative Analyst	0.77	0.00	\$77,464	0\$	\$77,464	×		1.00 0.00		\$103,814	0\$	\$103,814	×	
Mandatory Fringe Benefits			\$33,661	0\$	\$33,661	×			7\$	\$41,720	0\$	\$41,720	×	
Administrative Analyst	0.00	0.77	0\$	\$66,420	(\$66,420)	×		0.00 1.00	00	\$0	\$89,014	(\$89,014)	×	
Mandatory Fringe Benefits			0\$	\$30,160	(\$30,160)	×					\$37,614	(\$37,614)	×	
			Total Savings	\$14,545					Total Savings	vings	\$18,906			
	Disappi and suk Admini are der	rove of ostitute strative nonstra	one new 0.77 FT the position dov Malyst. The stil	Disapprove of one new 0.77 FTE 1823 Senior Administrative Analyst and substitute the position downward for one new 0.77 FTE 1822 Administrative Analyst. The stipulated skills of the requested position are demonstrative of an 1822 Administrative Analyst.	dministrative A new 0.77 FTE 1 the requested _I	nalys 822 positie		Ongoing savings	vings					
Programmatic Projects-Budget			\$741,107	\$602,048	\$139,059	×				\$741,107	\$602,048	\$139,059	×	
	The redur line item.	fuction m.	reflects the actu	The reduction reflects the actual Departmental budgeted need for this line item.	budgeted nee	d for		Ongoing savings	vings					

Recommendations of the Budget and Legislative Analyst

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

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Workfor
onomic and \
ECN - Eco

			4	FY 2014-15							FY 2015-16			Г
	E	FTE	Amount	ınt				FTE		Amount	ount			
Object Title	From	To	From	То	Savings	GF	1T	From	To	From	То	Savings	GF 1	1T
	BL1 - W	/orkfor	BL1 - Workforce Training											
Senior Administrative Analyst	0.77	0.00	\$77,464	0\$	\$77,464	×		1.00	0.00	\$103,814	0\$	\$103,814	×	
Mandatory Fringe Benefits			\$33,661	\$0	\$33,661	×				\$41,720	\$0	\$41,720	×	
Senior Community Development Specialist I	0.00	0.77	0\$	\$72,923	(\$72,923)	×		0.00	1.00	0\$	\$97,729	(\$97,729)	×	
Mandatory Fringe Benefits			0\$	\$32,157	(\$32,157)	×					\$40,036	(\$40,036)	×	
			Total Savings	\$6,045						Total Savings	\$7,769			
	Disappi and suk Senior the req Commu	rove of ostitute Commu juested	Disapprove of one new 0.77 FTE 1823 Senior Administrative Analyst and substitute the position downward for one new 0.77 FTE 9774 Senior Community Development Specialist I. The stipulated skills of the requested position are demonstrative of an 9774 Senior Community Development Specialist I.	E 1823 Senior A nward for one nt Specialist I. Th ionstrative of ar alist I.	Senior Administrative Analyst 1 for one new 0.77 FTE 9774 ialist I. The stipulated skills of itive of an 9774 Senior	nalyst 774 ills of		Ongoing savings	; saving	S2				

	20
5	4 Reductions
FY 2014-15	tal Becommended
	tal Reco

	Total Rec	Total Recommended Reductions	uctions	
	One-Time	Ongoing	Total	
General Fund	0\$	\$234,649	\$234,649	Gene
Non-General Fund	\$0	\$0	\$0	Non-Gene
Total	0\$	\$234,649	\$234,649	

FY 2015-16

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$38,608,869 budget for FY 2014-15 is \$8,627,072 or 28.8% more than the original FY 2013-14 budget of \$29,981,797.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 170.26 FTEs, which are 13.74 FTEs more than the 156.52 FTEs in the original FY 2013-14 budget. This represents an 8.8% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$35,978,987 in FY 2014-15, are \$8,769,917 or 32.2% more than FY 2013-14 revenues of \$27,209,070. General Fund support of \$2,629,882 in FY 2014-15 is \$142,845 or 5.2% less than FY 2013-14 General Fund support of \$2,772,727.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$35,252,855 budget for FY 2015-16 is \$3,356,014 or 8.7% less than the Mayor's proposed FY 2014-15 budget of \$38,608,869.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 171.34 FTEs, which are 1.08 FTEs more than the 170.26 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.6% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$33,190,501 in FY 2015-16, are \$2,788,486 or 7.8% less than FY 2014-15 estimated revenues of \$35,978,987. General Fund support of \$2,062,354 in FY 2015-16 is \$567,528 or 21.6% less than FY 2014-15 General Fund support of \$2,629,882.

DEPARTMENT: CPC - CITY PLANNING

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$546,562 in FY 2014-15. Of the \$546,562 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$8,080,510 or 27.0% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$596,412 in FY 2015-16. Of the \$596,412 in recommended reductions, all are ongoing savings.

DEPARTMENT: CPC – CITY PLANNING

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
CITY PLANNING					
ADMINISTRATION/PLANNING	9,881,155	10,710,323	829,168	10,910,653	200,330
CITY CAPITAL PROJECTS	0	0	0	0	0
CITYWIDE PLANNING	5,850,267	8,586,369	2,736,102	7,731,614	(854,755)
CURRENT PLANNING	7,994,307	10,964,280	2,969,973	9,178,947	(1,785,333)
DEVELOPMENT AND PLANNING	0	0	0	0	0
ENVIRONMENTAL PLANNING	4,620,442	6,270,646	1,650,204	5,250,312	(1,020,334)
ZONING ADMIN AND COMPLIANCE	1,635,626	2,077,251	441,625	2,181,329	104,078
CITY PLANNING	29,981,797	38,608,869	8,627,072	35,252,855	(3,356,014)

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$8,627,072 largely due to:

- Personnel cost increases associated with the addition of newly proposed and previously approved FTEs in the FY 2014-15 budget as well as the annualization of prior year new positions. The majority of these FTEs are to address the backlog in building permits and case applications that has arisen due to an upsurge in planningrelated activities tied to the economic recovery.
- A significant increase in spending on professional and contractual services. As fee
 revenues have increased, the Department has directed on-staff resources to address
 tasks such as permit and application reviews, while pursuing outside assistance on
 projects identified by the Department as high-priority. This includes project areas
 such as Eco-Districts, reviews of General Plan elements, and a Green Roof Technical
 Assistance Manual.
- Increased capital outlays on projects including the Street Tree Inventory project, the Octavia Boulevard Right of Way project, and a new park in the SOMA district.
- Increased spending on a variety of information technology projects.

FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$3,356,014 largely due to:

- A decrease in spending on professional and contractual services, as one-time projects complete and staffing levels are normalized following recent fiscal year increases.
- A modest increase in spending on salaries and wages as positions added in FY 2014-15 are annualized.

DEPARTMENT: CPC – CITY PLANNING

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 170.26 FTEs, which are 13.74 FTEs more than the 156.52 FTEs in the original FY 2013-14 budget. This represents an 8.8% increase in FTEs from the original FY 2013-14 budget.

The City Planning Department is proposing to add a number of new positions as well as extend the term of several limited-term positions in FY 2014-15 to accommodate increased workload associated with several City-wide initiatives and the increase in permit reviews and case applications tied to the economic recovery. Specific changes include:

- (16) limited-term positions funded through the "Reduce the Backlog" initiative, a supplemental appropriation (Files 13-0117 and 13-0118) approved by the Board of Supervisors in March 2013 to address the increase in permit reviews and case applications. Positions will be directed towards addressing specific components of the department's backlog, including building and conditional use permits, variances, historic preservation applications, environmental reviews, and condominium conversions.
- (12) new positions to address workload increases, citywide planning projects including the Civic Center Public Realm Plan, the Mayor's initiative to add 30,000 housing units, and the Railyard Alternatives and 1-280 Boulevard Feasibility Study project.
- (2) new off-budget positions to work on the City's Waterfront Long-term Planning Project.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 171.34 FTEs, which are 1.08 FTEs more than the 170.26 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.6% change in FTEs from the Mayor's proposed FY 2014-15 budget.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$35,978,987 in FY 2014-15, are \$8,769,917 or 32.2% more than FY 2013-14 revenues of \$27,209,070. General Fund support of \$2,629,882 in FY 2014-15 is \$142,845 or 5.15% less than FY 2013-14 General Fund support of \$2,772,727.

Specific changes in the Department's FY 2014-15 revenues include:

Substantial growth in charges for services as fee revenues have increased due to the
ongoing economic recovery and increased building activity throughout the City. The
department has seen revenue growth in areas including building permits, environmental
reviews and categorical exemptions, condominium conversions, discretionary reviews,
subdivision applications, and historic preservation.

DEPARTMENT: CPC – CITY PLANNING

FY 2015-16

The Department's revenues of \$33,190,501 in FY 2015-16, are \$2,788,486 or 7.8% less than FY 2014-15 estimated revenues of \$35,978,987. General Fund support of \$2,062,354 in FY 2015-16 is \$567,528 or 21.6% less than FY 2014-15 General Fund support of \$2,629,882.

Specific changes in the Department's FY 2015-16 revenues include:

- A decrease in charges for services as the volume growth in permits and applications slow down, leading to lower fee revenues.
- A decline in expected General Fund support.

Fee Legislation

File 14-0593 is an ordinance to eliminate four fees currently collected by the Planning Department: the Installment Agreement Processing Fee, the Refund Processing Fee, the Fee for Information Analysis Request for Information Technology, and the Reactivation Fee for Closed Cases. These fees have a low transaction volume and do not generate significant revenue for the Department.

Based on the proposed fee ordinance projected revenue in FY 2014-15 will decline by \$21,337:

File No.	Fee Description	FY 2013-14 Original Revenue	Change in FY 2014-15	Annualized Revenue Thereafter	% Cost Recovery
		Original Nevertue	F1 2014-13	THEFEATER	Recovery
File 14- 0593	Installment Agreement Processing	\$504	\$0	\$0	0%
	Refunds	\$18,737	\$0	\$0	0%
	Information Analysis Requests for IT	\$2,096	\$0	\$0	0%
	Reactivation for Closed Cases	\$0	\$0	\$0	0%
Total		\$21,337	\$0	\$0	0%

<u>Recommendation</u>: Approval of the proposed fee legislation is a policy matter for the Board of Supervisors because it eliminates existing fees and the associated revenue.

DEPARTMENT: CPC – CITY PLANNING

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$546,562 in FY 2014-15. Of the \$546,562 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$8,080,510 or 27.0% in the Department's FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$596,412 in FY 2015-16. Of the \$596,412 in recommended reductions, all are ongoing savings.

CPC - City Planning												
			FY	FY 2014-15		•			FY	FY 2015-16		
	G	FTE	Amount	unt				FTE	Amount	ınt		
Object Title	From	To	From	To	Savings	GF 1T	T From	To	From	То	Savings	GF 1T
	FEF - Administration	inistratio	n / Planning									
1310 Public Relations Assistant	0.77	00.0	\$46,298	0\$	\$46,298		1.00	00.00	\$62,047	0\$	\$62,047	
Mandatory Fringe Benefits			\$23,979	0\$	\$23,979				\$30,122	0\$	\$30,122	
			Total Savings	\$70,277					Total Savings	\$92,169		
	Deny the	addition c	Deny the addition of 0.77 FTE 1310 Public Relations Assistant due to insufficient	olic Relations Assis	tant due to insuf	ficient						
	business o	ase justif	business case justification. The proposed position is redundant with existing staff	sed position is redu	ındant with exist	ing staf		Ongoing savings.				
	responsibilities.	ilities.										
5275 Planner Technician	0.38	00.0	\$23,989	0\$	\$23,989		0.50	0.00	\$32,572	0\$	\$32,572	
Mandatory Fringe Benefits			\$12,244	0\$	\$12,244				\$15,497	0\$	\$15,497	
			Total Savings	\$36,233					Total Savings	\$48,069		
	Deny the	Deny the addition of 0	f 0.38 FTE 5275 Pla	38 FTE 5275 Planner Technician due to insufficient business	ue to insufficient	busine	SS					
	case justification. The	ication. T	he proposed positi	proposed position is redundant with existing staff	th existing staff		Ongoin	Ongoing cayings				
	responsib	ilities. Ado	responsibilities. Additionally, the Department should have sufficient staff	rtment should hav	e sufficient staff			g 3dvIIIg3.				
	resources	as of FY 2	resources as of FY 2014-15 to address its backlog.	its backlog.								
035 Other Current Expenses			\$96,697	\$75,000	\$21,697				\$69,66\$	\$41,998	\$21,697	
	Reduce ba	noan past	Reduce based upon historical expenditures and the Department's advertising	tures and the Depa	rtment's adverti	sing						
	needs. Th	is reducti	needs. This reduction will still allow for an approximately 22% increase above the	ır an approximately	v 22% increase al	bove th		Ongoing savings.				
	Departme	nt's actua	Department's actual spending over the last three fiscal years.	last three fiscal ye	ars.)				
			1		4				4		1	
035 Other Current Expenses			\$194,346	\$154,346	\$40,000				\$180,658	\$140,658	\$40,000	
	Reduce based upon th will still allow for a 48.	ased upon low for a	Reduce based upon the Department's Software Licesning needs. This reduction will still allow for a 48.4% budget increase from FY 2013-14. The department's	e Department's Software Licesning needs. This reduction 4% budget increase from FY 2013-14. The department's	needs. This red 14. The departm	luction ent's	Ongoin	Ongoing savings.				
	licensing 6	expenditu	licensing expenditures have increased significantly in recent fiscal years.	significantly in rec	ent fiscal years.							
022 Training			\$45,000	\$35,000	\$10,000				\$50,000	\$40,000	\$10,000	
	Reduce ba	ased upon ase in the	Reduce based upon historical expenditures. This reduction will still allow for a 5.7% increase in the Department's Training budget.	tures. This reducti ning budget.	on will still allow	for a	Ongoin	Ongoing savings.				
040 Materials and Supplies			\$86,050	\$75,000	\$11,050				\$159,987	\$85,000	\$74,987	
	Reduce ba	Reduce based upon hi 15.3% increase in the	Reduce based upon historical expenditures. This reduction will still allow for a 15.3% increase in the Department's Materials and Supplies budget.	istorical expenditures. This reduction will still Department's Materials and Supplies budget.	on will still allow es budget.	for a	Reduce	based up	Reduce based upon historical expenditures.	itures.		

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Plan	
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CPC.	

				27. 204.4.5						77 2047 40		
				1 2014-13						1 2013-10	-	
	L	FTE	Am	Amount			_	FTE	Am	Amount		
Object Title	From	To	From	To	Savings	GF 1T	T From	To	From	To	Savings	GF 1T
	FZA - Zoni	FZA - Zoning Administr	istration and Compliance	npliance								
5278 Planner II	0.77	0.00	\$67,892	0\$	\$67,892		1.00	0.00	\$86'06\$	0\$	\$86'06\$	
			\$30,725	0\$	\$30,725				\$38,165	0\$	\$38,165	
			Total Savings	\$98,617					Total Savings	\$129,153		
	Deny the	addition o	f 0.77 FTE 5278 PI	Deny the addition of 0.77 FTE 5278 Planner II due to insufficient business case	ufficient business	case						
	justificatio	in. As of F	-Y 2014-15 the De	ustification. As of FY 2014-15 the Department should have sufficient staff	ave sufficient sta	!-						
	resources	to addres	s its backlog and o	resources to address its backlog and can redirect staff resources on an as-needed	esources on an as	-needed		Ongoing savings.				
	basis to a	ddress the	proposed positio	basis to address the proposed position's responsibilities.								
	FAH - Citywide Plannin	wide Plan	ning									
027 - Professional and Specialized Services			\$435,000	\$391,500	\$43,500				\$405,000	\$400,000	\$5,000	
	Reduce Pr	ofessiona	l and Specialized !	Reduce Professional and Specialized Services budget based upon need. This	sed upon need. 1	his	Podlice	Drofoccio	gorilcipod bac lea	Seption budget	boog godii bog	
	reduction	will still al	llow for a 67% inc	reduction will still allow for a 67% increase over FY 13-14.	4		עבממכב	riolessi	iiiai aiiu specialized	nedace riolessioliai alla specializea selvices pauget pasea upoli lleed.	sed upon need.	
	FDP - Current Planning	ent Plann	ing									
5291 Planner III	0.77	0.00	\$80,572	0\$	\$80,572		1.00	0.00	\$107,979	0\$	\$107,979	
			\$34,616	0\$	\$34,616				\$42,358	0\$	\$42,358	
			Total Savings	\$115,188					Total Savings	\$150,337		
	Deny the	Deny the addition of 0.	f 0.77 FTE 5291 PI	.77 FTE 5291 Planner III due to insufficient	sufficient		o de la companya de l	air co				
	business	ase justifi	cation for positio	business case justification for position of this classification.	on.		8110810	Oligoliig saviiigs.				
	FFP - Envi	ronmenta	FFP - Environmental Planning									
027 - Professional and Specialized Services			\$550,000	\$450,000	\$100,000				\$300,000	\$275,000	\$25,000	
	Reduce Pr	ofessiona	l and Specialized !	Reduce Professional and Specialized Services budget based upon need. This	sed upon need. 1	his						
	reduction	will still al	llow for a 50% inc	rease over the Dep	oartment's origina	I FY 201	4- Reduce	Profession	nal and Specialized	reduction will still allow for a 50% increase over the Department's original FY 2014- Reduce Professional and Specialized Services budget based upon need.	sed upon need.	
	15 request.	نه										

FY 2014-15 Total Recommended Reductions	
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	lotal Kec	lotal Kecommended Keduction	tions
	One-Time	Ongoing	Total
General Fund	0\$	0\$	0\$
Non-General Fund	\$0	\$546,562	\$546,562
Total	0\$	\$546,562	\$546,562

			FY 2015-16	
		One-Time	Ongoing	Total
Ongoing	General Fund	0\$	0\$	0\$
One-Time Ongoing \$0 \$0	Jon-General Fund	\$0	\$596,412	\$596,412
One-Time Ongoing T \$0 \$0 \$0 \$0 \$0 \$0	Total	0\$	\$596,412	\$596,412

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$344,393,878 budget for FY 2014-15 is \$10,778,967 or 3.2% more than the original FY 2013-14 budget of \$333,614,911.

Personnel Increases

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,496.23 FTEs, which are 32.24 FTEs more than the 1,463.99 FTEs in the original FY 2013-14 budget. This represents a 2.2% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$122,092,568 in FY 2014-15, are \$3,619,717 or 3.1% more than FY 2013-14 revenues of \$118,473,351. General Fund support of \$222,301,310 in FY 2014-15 is \$7,159,750 or 3.3% more than FY 2013-14 General Fund support of \$215,141,560.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$340,713,982 budget for FY 2015-16 is \$3,679,896 or 1.1% less than the Mayor's proposed FY 2014-15 budget of \$344,393,878.

Personnel Increases

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 1,499.28 FTEs, which are 3.05 FTEs more than the 1,496.23 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .2% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$117,889,706 in FY 2015-16, are \$4,202,362 or 3.4% less than FY 2014-15 estimated revenues of \$122,092,568. General Fund support of \$222,824,276 in FY 2015-16 is \$522,966 or 0.2% more than FY 2014-15 General Fund support of \$222,301,310.

RECOMMENDATIONS

DEPARTMENT: FIRE DEPARTMENT FIR – DEPARTMENT

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$970,695 in FY 2014-15. Of the \$970,695 in recommended reductions, \$908,642 are ongoing savings and \$62,054 are one-time savings. These reductions would still allow an increase of \$9,808,272 or 2.9% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$906,519 in FY 2015-16. Of the \$906,519 in recommended reductions, \$906,519 are ongoing savings and \$0 are one-time savings. With these reductions, the Department's proposed FY 15-16 budget would be \$4,586,415 or 1.3% less than the Mayor's proposed FY 2014-15 budget.

DEPARTMENT: FIRE DEPARTMENT

FIR – DEPARTMENT

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
FIRE DEPARMENT					
ADMIN & SUPPORT SERVICES	32,757,108	34,415,311	1,658,203	35,160,442	745,131
CUSTODY	1,621,500	2,570,000	948,500	2,546,650	(23,350)
FIRE GENERAL	1,455,251	1,958,000	502,749	1,638,000	(320,000)
FIRE SUPPRESSION	280,824,516	287,600,304	6,775,788	283,569,731	(4,030,573)
GRANT SERVICES	0	0	0	0	0
PREVENTION & INVESTIGATION	12,618,199	13,565,775	947,576	13,541,052	(24,723)
TRAINING	4,238,337	4,284,488	46,151	4,258,107	(26,381)
WORK ORDER SERVICES	100,000	0	(100,000)	0	0
FIRE DEPARMENT	333,614,911	344,393,878	10,778,967	340,713,982	(3,679,896)

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$10,778,967 largely due to:

- Increases to salary and fringe benefit costs;
- The hiring of staff for Fire Station 4, scheduled to open in Fall 2014;
- Two academy classes of 48 entry-level firefighters, one in 2014-15, and one in 2015-16;
- The hiring of 16 new Emergency Medical Service (EMS) staff, consistent with the Budget and Legislative Analyst's recommendation in the *Performance Audit of Emergency Medical Services Resources at the San Francisco Fire Department*;
- The purchase of one new fire boat, previously approved by the Board of Supervisors (File 14-0488); and
- The purchase of two replacement ambulances and three new ambulances.

FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$3,679,896 largely due to:

• Salary and fringe benefit savings generated by new hires replacing retirees.

DEPARTMENT: FIRE DEPARTMENT FIR – DEPARTMENT

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,496.23 FTEs, which are 32.24 FTEs more than the 1,463.99 FTEs in the original FY 2013-14 budget. This represents a 2.2% increase in FTEs from the original FY 2013-14 budget.

• The proposed increase in positions is due to: 1) new positions, and 2) a reduction in attrition savings to hire 16 new Paramedics and one new EMS Section Chief, in addition to the filling of vacant fire operations positions.

Program	Class	Job Class Title	Head Count	Status
Fire Suppression – Airport	H032	Captain, Fire Prevention	1	New
Fire Suppression – Airport	H033	EMS Captain	2	New
Prevention and Investigation	H004	Inspector	3	Currently vacant; decrease in attrition
Fire Suppression	H003	Paramedic	16	Currently vacant; decrease in attrition
Fire Suppression	H-43	EMS Section Chief	1	Currently vacant; decrease in attrition
Total			23	

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 1,499.28 FTEs, which are 3.05 FTEs more than the 1,496.23 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .2% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

 According to the Department, it is reducing attrition savings to allow for the hire of additional firefighter positions. The Department expects the number of new firefighter positions to exceed the number of retirements.

DEPARTMENT: FIRE DEPARTMENT FIR – DEPARTMENT

INTERIM EXCEPTIONS

The Department has requested approval of 3 positions as interim exceptions. The Budget and Legislative Analyst recommends approval of 3 positions as interim exceptions, as follows:

 The three positions requested by the Department as interim exceptions are assigned to the Airport and are funded through the Airport's budget as part of the enhanced staffing of Airport fire and emergency medical services.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$122,092,568 in FY 2014-15, are \$3,619,217 or 3.1% more than FY 2013-14 revenues of \$118,473,351. General Fund support of \$222,301,310 in FY 2014-15 is \$7,159,750 or 3.3% more than FY 2013-14 General Fund support of \$215,141,560.

Increased revenues in FY 14-15 are due to:

- A projected increase in the Public Safety Sales Tax;
- An increase in Fire Prevention fee revenue; and
- The reclassification of expenditure recovery for suppression and EMS services performed in the Presidio.

FY 2015-16

The Department's revenues of \$117,889,706 in FY 2015-16, are \$4,202,362 or 3.4% less than FY 2014-15 estimated revenues of \$122,092,568. General Fund support of \$222,824,276 in FY 2015-16 is \$522,966 or 0.2% more than FY 2014-15 General Fund support of \$222,301,310.

The Department will receive a one-time payment from the State for EMS services provided to indigent populations in FY 2014-15. As the Department will not receive this payment again in FY 2015-16, revenues are expected to decline by an estimated \$4 million.

DEPARTMENT: FIRE DEPARTMENT FIR – DEPARTMENT

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$970,695 in FY 2014-15. Of the \$970,695 in recommended reductions, \$908,642 are ongoing savings and \$62,054 are one-time savings. These reductions would still allow an increase of \$9,808,272 or 2.9% in the Department's FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$906,519 in FY 2015-16. Of the \$906,519 in recommended reductions, \$906,519 are ongoing savings and \$0 are one-time savings. With these reductions, the Department's proposed FY 15-16 budget would be \$4,586,415 or 1.3% less than the Mayor's proposed FY 2014-15 budget.

FIR - Fire Department

				FY 2	FY 2014-15							Æ	FY 2015-16		
	ъ.	FTE		Amount	unt				_	FTE		Amount	unt		
Object Title	From	To	From	u	To		Savings	GF 1T	From	То	From	٤	То	Savings	GF 1T
	AAD A[OMINISTR/	ATION ANI	D SUPP(AAD ADMINISTRATION AND SUPPORT SERVICES	S									
7335 Senior Stationary Engineer	1.00 A	1.00 O	6 \$	91,598	\$		\$91,598	×	1.00	0.00	6 \$	95,274	- \$	\$95,274	×
Mandatory Fringe Benefits			\$ 4	42,000	\$	1	\$42,000	×			\$ 4	40,401	- \$	\$40,401	×
			Total Savings	ings	\$133,598	869					Total Savings	vings	\$135,675		
	Allocate the 733 by the Departmrequested an up Stationary Engir DPW staff and oresponsible for Facilities Mainte capital projects.	the 7335 Separtment dan upwa dan upwa y Engineer Y and outs fand outs Maintenar Ojects.	enior Stat s existing (rd substitu to overse ide contra ects funde	ionary E Capital F Ltion of e faciliti ctors. Be ed in the	ngineer pos Renewal app the vacant p es maintena ecause this p Departmen	ition to propria position ance proposition tr's Cap	Allocate the 7335 Senior Stationary Engineer position to offbudget, funded by the Department's existing Capital Renewal appropriation. The Department requested an upward substitution of the vacant position to a 7335 Senior Stationary Engineer to oversee facilities maintenance projects performed by DPW staff and outside contractors. Because this position is exclusively responsible for projects funded in the Department's Capital Renewal and Facilities Maintenance budgets, the position should be funded by those capital projects.	nded thent ior ed by and		Ongoing savings.	s <u>i</u>				
1822 Administrative Analyst	1.00	00:00	8 \$	86,260	\$·		\$86,260	×	1.00	0.00	\$	89,014	- \$	\$89,014	×
Mandatory Fringe Benefits			\$ 3	39,169	\$	-	\$39,169	×			\$ 3	37,614	- \$	\$37,614	×
			Total Savings	ings	\$125,429	129					Total Savings	vings	\$126,628		
	Delete or actively h which sho	ne vacant 1 niring for or ould provic	.822 Admi ne vacant de sufficier	nistrativ 1823 Se nt analyi	Delete one vacant 1822 Administrative Analyst position. The Depa actively hiring for one vacant 1823 Senior Administrative Analyst p which should provide sufficient analytic resources in this program.	osition. strative s in this	Delete one vacant 1822 Administrative Analyst position. The Department is actively hiring for one vacant 1823 Senior Administrative Analyst position, which should provide sufficient analytic resources in this program.	nt is on,	Ongoi	Ongoing savings.	ý.				
Attrition Savings			\$ (20)	(202,526)	\$ (245,776)	(9//	\$43,250	×						0\$	
Mandatory Fringe Benefits			\$	(88,051)	\$ (106,855)	855)	\$18,804	× ×						0\$	
			Total Savings	ings	\$62,054)54					Total Savings	vings	0\$		
	Increase a	Increase attrition savings to allow for a Operations Support Administrator III, ir	ivings to al Administr	llow for rator III,	a January 1, instead of a	, 2015 July 1,	Increase attrition savings to allow for a January 1, 2015 hiring date for 1093 IT Operations Support Administrator III, instead of a July 1, 2014 hiring date.	1093 IT Ite.	L						

FIR - Fire Department

			FY	FY 2014-15								Ŧ	FY 2015-16	16			
	FTE	ш	Am	Amount					ᇤ			Amo	Amount				
Object Title	From	To	From	To		Savings	GF 1	1T Fr	From	То	Fro	From		То	Savings	GF	1T
Attrition Savings - Uniform			\$ (1,904)	\$ (180,550)	\$ (055	178,646	×				\$)	(\$1,924)	(\$1	(\$180,550)	\$ 178,626	×	
Mandatory Fringe Benefits			\$ (604)	\$ (57,275)	275)	\$56,671	×					(\$552)) \$	(51,800)	\$51,248	×	
			Total Savings	\$235,317	317						Total Savings	vings	\$25	\$229,874			
	Increase a in Adminit staff, but I functions.	ttrition sa ration in nas not ju Also, the	Increase attrition savings because the Department reduced attrition savings in Adminitration in FY 2014-15 to allow for the hiring of additional uniform staff, but has not justified additional uniform staff to perform administrative functions. Also, the Department's projected year-end salary surplus in FY	ne Departmen Iow for the hii I uniform staf ojected year-	nt reduc ring of a f to per end sal	Department reduced attrition savings v for the hiring of additional uniform niform staff to perform administrative ected year-end salary surplus in FY	vings orm rative FY		going	Ongoing savings	S						
	2013-14 is \$716,773.	\$716,773	3.														
Overtime - Uniform			\$ 448,851	\$ 398,851	851	\$50,000	×				\$ 46	460,625	\$ 4	410,625	\$50,000	×	
Mandatory Fringe Benefits			\$ 7,693	\$	9:836	\$857	×				0,	\$7,923	\$	7,063	\$860	×	
			Total Savings	\$50,857	357						Total Savings	xvings	î\$	\$50,860			
	Reduce ov	ertime fo	Reduce overtime for uniform staff in Fire Support Services. These positions	ו Fire Support	: Service	es. These posit	ions										
	are not re F; the Bud	quired to get and L	are not required to meet minimum staffing requirements set by Proposition F; the Budget and Legislative Analyst's recommended reduction leaves	staffing requii t's recommen	rement ided re	s set by Propos duction leaves	sition		going	Ongoing savings	S						
	surricient	overtime	sumcient overtime to meet operational needs.	onal needs.													
Overtime - Miscellaneous			\$ 97,826	\$	35,000	\$62,826	×	H			5 \$	97,826	\$	32,000	\$62,826	×	
Mandatory Fringe Benefits			\$ 7,728	\$	2,765	\$4,963	×				\$	7,728	\$	2,765	\$4,963	×	
			Total Savings	\$67,789	682						Total Savings	avings)\$	682′29\$			
	Reduce ov Legislative	ertime fo Analyst's	Reduce overtime for civilian staff in Administration. The Budget and Legislative Analyst's recommened reduction leaves sufficient overtime to	Administratio eduction leave	on. The es suffic	Iministration. The Budget and action leaves sufficient overtime	ţ	O	going	Ongoing savings	s						
	meet operational needs.	ational ne	eds.						,	1							
Software Licensing Fees			\$ 40,925	\$	\$ 000′2	33,925	×	-			7 \$	40,925	Ş	2,000	\$ 33,925	×	Ц
	Reduce ex	penditure	Reduce expenditures for software licensing fees to FY 2013-14 amount.	censing fees t	o FY 20	13-14 amount		O	going	Ongoing savings	S						
Materials & Supplies			\$ 3,803,062	\$ 3,753,062	962 \$	50,000	×				3,80	3,803,062	\$ 3,7	3,753,062	\$ 50,000	×	
	Reduce ex and Legisli compared	penditure ative Anal to the FY	Reduce expenditures for materials and supplies based on need. The Budget and Legislative Analyst's recommendation still provides a 10 percent increase compared to the FY 2013-14 budget.	ind supplies b dation still pro	ased or	n need. The Bu a 10 percent in	dget creas		going	Ongoing savings	S						

FIR - Fire Department													
			FY .	FY 2014-15					Ę	FY 2015-16			
	FTE	ш	Amc	Amount			F	FTE	Amount	ount			
Object Title	From	To	From	То	Savings	GF 17	GF 1T From	То	From	To	Savings	GF	1T
	AEC - Operations	ations											
Overtime - Uniform			\$ 33,171,868	\$ 32,963,681	32,963,681 \$ 208,187	×			33,545,877	33,545,877 \$33,337,690	\$208,187	×	
Mandatory Fringe Benefits			\$ 563,921	\$ 560,382	\$3,539	×			\$ 576,989 \$ 573,408	\$ 573,408	\$3,581	×	
			Total Savings	\$ 211,726					Total Savings	\$211,768			
	Reduce ove November	ertime to 2014, to	Reduce overtime to staff the new Station 4, which is November 2014, to reflect actual required amount.	Reduce overtime to staff the new Station 4, which is scheduled to open in November 2014, to reflect actual required amount.	cheduled to oper	ui r	Ongoin	Ongoing savings.	S.				

		FY 2014-15				FY 2015-16	
	Total Rec	Total Recommended Reductions	ctions		Total Reco	Total Recommended Reductions	actions
	One-Time	Ongoing	Total		One-Time	Ongoing	Total
General Fund	\$62,054	\$908,641	\$970,695	General Fund	0\$	\$906,519	3'906\$
Non-General Fund	\$0	\$0	\$0	Non-General Fund	\$0	\$0	
Total	\$62,054	\$908,641	\$970,695	Total	0\$	\$906,519	\$906;

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$76,309,954 budget for FY 2014-15 is \$6,817,020 or 9.8% more than the original FY 2013-14 budget of \$69,492,934.

Personnel Increases

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 254.08 FTEs, which are 10.53 FTEs more than the 243.55 FTEs in the original FY 2013-14 budget. This represents a 4.3% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$26,026,615 in FY 2014-15, are \$1,004,879 or 4.0% more than FY 2013-14 revenues of \$25,021,736. General Fund support of \$50,283,339 in FY 2014-15 is \$5,812,141 or 13.1% more than FY 2013-14 General Fund support of \$44,471,198.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$77,158,856 budget for FY 2015-16 is \$848,902 or 1.1% more than the Mayor's proposed FY 2014-15 budget of \$76,309,954.

Personnel Decreases

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 254.98 FTEs, which is 0.9 FTE more than the 254.08 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .4% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$26,041,090 in FY 2015-16, are \$14,475 or .1% more than FY 2014-15 estimated revenues of \$26,026,615. General Fund support of \$51,117,766 in FY 2015-16 is \$834,427 or 1.7% more than FY 2014-15 General Fund support of \$50,283,339.

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$582,536 in FY 2014-15. Of the \$582,536 in recommended reductions, \$144,100 are ongoing savings and \$438,436 are one-time savings. These reductions would still allow an increase of \$6,234,484 or 9.0% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$174,801 in FY 2015-16. Of the \$174,801 in recommended reductions, \$140,958 are ongoing savings and \$33,843 are one-time savings. These reductions would still allow an increase of \$674,101 or 0.9% in the Department's FY 2015-16 budget.

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

SUMMARY OF PROGRAM EXPENDITURES:

	FY 2013-2014	EV 2014 2015	Increase/ Decrease from	EV 2015 2016	Increase/
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
EMERGENCY MANAGEMENT	Duaget	1100000	1120132014	1100000	1120142013
911 PROJECT	0	0	0	0	0
EMERGENCY COMMUNICATIONS	43,069,408	48,874,123	5,804,715	49,694,026	819,903
EMERGENCY SERVICES	26,282,616	27,295,520	1,012,904	27,324,792	29,272
FALSE ALARM PREVENTION	0	0	0	0	0
OUTDOOR PUBLIC WARNING SYSTEM	140,910	140,311	(599)	140,038	(273)
EMERGENCY MANAGEMENT	69,492,934	76,309,954	6,817,020	77,158,856	848,902

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$6,817,020 largely due to:

- Funding for a class of ten 9-1-1- call center dispatchers to begin in September, 2014;
- Funding for the second year of a two-year planning phase for the Public Safety Radio Replacement Project;
- Replacement of more than 820 outdated portable radios used by the Police, Fire, and Sheriff's Department with new devices; and
- The receipt of \$1 million in pass-through grant revenues from the Department of Homeland Security that will be distributed regionally.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$848,902 largely due to:

An increase in salary and fringe benefit costs.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 254.08 FTEs, which are 10.53 FTEs more than the 243.55 FTEs in the original FY 2013-14 budget. This represents a 4.3% increase in FTEs from the original FY 2013-14 budget.

The Department is proposing to create one new position in FY 2014-15:

 A 1241 Personnel Analyst, to take part in the newly created Personnel Analyst Development Program established by the Department of Human Resources. The purpose of this position is to provide an opportunity for Personnel Analysts to gain exposure and increased competency in core human resources functions, and to have HR

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

analysts within departments who have an understanding of the City's HR policies, procedures, and practices and know how to implement them.

The Department is also proposing to hire a second class of 10 Public Safety Communications Dispatchers in 2014; these positions will be paid for through a reduction in attrition savings and the filling of currently vacant positions.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 254.98 FTEs, which is 0.9 FTE more than the 254.08 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .4% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

• The reduction in FTE is due to the deletion of an off-budget position.

INTERIM EXCEPTIONS

The Department has requested approval of 1 position as an interim exception. The Budget and Legislative Analyst recommends approval of 1 position as an interim exception.

 The approval of the 1241 Personnel Analyst as an Interim Exception is recommended, as the Department aims to hire this position by August 1, 2014, so that the individual will participate in the Department of Human Resource's Personnel Analyst Development Program.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$26,026,615 in FY 2014-15, are \$1,004,879 or 4.0% more than FY 2013-14 revenues of \$25,021,736. General Fund support of \$50,283,339 in FY 2014-15 is \$5,647,255 or 13.1% more than FY 2013-14 General Fund support of \$44,471,198.

Specific changes in the Department's FY 2014-15 revenues include:

- An increased allocation of \$1 million from the Homeland Security Grant Program;
- The Department will receive increased General Fund support to implement (in part) various initiatives, including:
 - The Critical Infrastructure Protection Project, which will provide security improvements to critical cable infrastructure at 1011 Turk Street;
 - The hiring of additional Emergency Communications Dispatchers;
 - o Planning for the replacement of outdated public safety radios; and
 - o The replacement of the 911 phone system.

FY 2015-16

DEPARTMENT: DEM – DEPARTMENT OF EMERGENCY MANAGEMENT

The Department's revenues of \$26,041,090 in FY 2015-16, are \$14,475 or .1% more than FY 2014-15 estimated revenues of \$26,026,615. General Fund support of \$51,117,766 in FY 2015-16 is \$834,427 or 1.7% more than FY 2014-15 General Fund support of \$50,283,339.

Specific changes in the Department's FY 2015-16 revenues include:

- An increased allocation of \$6,847 from the Homeland Security Grant Program; and
- Expenditure recovery totaling \$7,628.
- The Department will receive increased General Fund support to implement (in part) various initiatives, including:
 - Planning for the replacement of outdated public safety radios;
 - The replacement of the Nice Logging Recorder System, which records 911 telephone, Police/Fire dispatch channels and tactical radio channels;
 - Radio site improvements; and
 - o Replacement of the gutter at the 911 Center.

RECOMMENDATIONS:

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$582,536 in FY 2014-15. Of the \$582,536 in recommended reductions, \$144,100 are ongoing savings and \$438,436 are one-time savings. These reductions would still allow an increase of \$6,234,484 or 9.0% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$174,801 in FY 2015-16. Of the \$174,801 in recommended reductions, \$140,958 are ongoing savings and \$33,843 are one-time savings. These reductions would still allow an increase of \$674,101 or 0.9% in the Department's FY 2015-16 budget.

			Department of Emergency Management (DEIM)									
				FY 2014-15						FY 2015-16		
	FTE		Am	Amount				FTE	Am	Amount		
Object little	From	To	From	То	Savings	GF	1T From	m To	From	То	Savings	GF 1T
18	iR E	:mer	BIR Emergency Communica	nunications								
PROGRAMMATIC PROJECTS- BUDGET			\$ 950,000	\$700,000	\$250,000	×	×				0\$	
			Total Savings	\$250,000	000						0\$	
Ra Ra \$9	hese fur adio Rel 930K foi ne end o	nds we placen r year o of year	These funds were allocated for year two Radio Replacement Project planning pha\$930K for year one of the planning phas the end of year one. This cut recognizes in year one, yet still leaves an additional	These funds were allocated for year two of the two-year Public Safety Radio Replacement Project planning phase. The Department received \$930K for year one of the planning phase, and had \$360K remaining at the end of year one. This cut recognizes that there were unspent funds in year one, yet still leaves an additional \$110K above year one savings.	of the two-year Public Safety ase. The Department received e, and had \$360K remaining at that there were unspent funds \$110K above year one savings.	Safety seived ning a t fund	t s.					
EQUIPMENT PURCHASE- BUDGET									\$ 33,843	0\$	\$ 33,843	× ×
			Total Savings	0\$					Total Savings	\$33,843		
							Th With	s equiprich is sundstar hundstar hundly be	This equipment purchase is for a 2014 Tran. which is supposed to replace a 2000 Ford W Windstar has just 23,000 miles on it and wa annually between 2012-2014. The BLA reco the Windstar, as it is used infrequently and be shared in the Department's vehicle pool.	This equipment purchase is for a 2014 Transit Connect XLT Wagon, which is supposed to replace a 2000 Ford Windstar Mini-Van. The Windstar has just 23,000 miles on it and was driven less than 1,000 miles annually between 2012-2014. The BLA recommends against replacing the Windstar, as it is used infrequently and there are other cars that can be shared in the Department's vehicle pool.	onnect XLT Wago star Mini-Van. Th ven less than 1,0 ends against repl e are other cars t	n, 20 mile acing hat can
ATTRITION SAVINGS			\$ (2,187,615)	\$ (2,240,160)	\$52,545	×	×				\$0	
MANDATORY FRINGE BENEFITS			\$ (964,730)	\$ (987,902)	\$21,811	×	×					
			Total Savings	\$74,356			H					
rī OC 112	crease ctober l 244 Sen formati	Attritic hire da ior Per ion pro	Increase Attrition Savings in Emergency C October hire date for 0923 EMS Manager, 1244 Senior Personnel Analyst. Hire dates information provided by the Department.	Increase Attrition Savings in Emergency Communications to reflect an October hire date for 0923 EMS Manager, and a January hire date for 1244 Senior Personnel Analyst. Hire dates estimated based on information provided by the Department.	Communications to reflect an er, and a January hire date for es estimated based on nt.	ect an te for						

				FY 2014-15	.4-15							FY 2015-16				
	Œ	FTE	An	Amount					FTE		Amount	unt				
Object Title	From	То	From		To	Savings	GF	1T F	From To	2	From	То	_	Savings	GF	1T
ATTRITION SAVINGS			\$ (2,187,615)	\$	(2,287,615)	\$ 100,000	×			\$	(2,173,228)	\$ (2,273,228)	(87	\$100,000 ×	×	
MANDATORY FRINGE BENEFITS			\$ (964,730)			\$ 44,100	×			-γ-	(890,113)	\$ (931,071)	71)	\$40,958	×	
			Total Cavinas	v	144 100						Total Cavinas	\$ 140 058				Ш
	Increase	e Attrit	ncrease Attrition Savings. The Department reduced Attrition Savings in	Depart	ment reduce	ed Attrition Sa	vings	. <u>.</u>		2	cai saviigs		2			
	FY 2014	t-15 by	FY 2014-15 by \$712,825 to allow for hiring of 10 Communications	w for h	iiring of 10 C	.comunication	SL SL									
	Dispato	hers bu	Dispatchers but also has a projected FY 2013-14 salary surplus exceeding	jected F	-Y 2013-14 s.	alary surplus e	xceed		3		9					
	\$300,00	30. The	\$300,000. The Budget and Legislative Analyst's proposed reduction	islative	Analyst's pr	oposed reduct	ion	<u>, </u>	Ongoing savings.	3dVIII)	·,					
	positions.	JS.				Colors Cisbaccin	-									
	BIV	Emei	BIV Emergency Services	ses												
ATTRITION SAVINGS			\$	\$	(79,619)	\$ 79,619	×	×	-				_	\$0		
MANDATORY FRINGE BENEFITS			· •	φ.	(34,461)	\$ 34,461	×	×						0\$		
			Total Savings	\$	114,080								-			
	Increas	e Attrit	ncrease Attrition Savings to reflect a J	flect a.		anuary hire date for 1806 Senior	Senio									
	Statistic	cian. Hi	Statistician. Hire date estimated based	ed based		on information provided by the	by th	e e								
	Department.	ment.														

		FY 2014-15				FY 2015-16	
	Total Rec	Total Recommended Reductions	ctions		Total Rec	Total Recommended Reductions	tions
	One-Time	Ongoing	Total	L	One-Time	Ongoing	Total
General Fund	\$438,436	\$144,100	\$582,536	General Fund	\$33,843	\$140,958	\$174,801
Non-General Fund	0\$	\$0	\$0	Non-General Fund	\$0	\$0	\$0
Total	\$438,436	\$144,100	\$582,536	Total	\$33,843	\$140,958	\$174,801

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$529,979,638 budget for FY 2014-15 is \$3,042,771 or 0.6 % more than the original FY 2013-14 budget of \$526,936,867.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 2,793.78 FTEs, which are 66.52 FTEs more than the 2,727.26 FTEs in the original FY 2013-14 budget. This represents a 2.4% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$117,619,068 in FY 2014-15 are \$2,942,473 or 2.4% less than FY 2013-14 revenues of \$120,561,541. General Fund support of \$412,360,570 in FY 2014-15 is \$5,985,244 or 1.5% more than FY 2013-14 General Fund support of \$406,375,326.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$533,980,709 budget for FY 2015-16 is \$4,001,071 or 0.8% more than the Mayor's proposed FY 2014-15 budget of \$529,979,638.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 2,849.34 FTEs, which are 55.56 FTEs more than the 2,793.78 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 2.0% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$116,959,119 in FY 2015-16, are \$659,949 or 0.6% less than FY 2014-15 estimated revenues of \$117,619,068. General Fund support of \$417,021,590 in FY 2015-16 is \$4,661,020 or 1.1% more than FY 2014-15 General Fund support of \$412,360,570.

DEPARTMENT: POL – POLICE DEPARTMENT

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,096,436 in FY 2014-15. Of the \$2,096,436 in recommended reductions, \$1,850,010 are ongoing savings and \$246,426 are one-time savings. These reductions would still allow an increase of \$946,335 or .2% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,727,154 in FY 2015-16. Of the \$1,727,154 in recommended reductions, \$1,580,652 are ongoing savings and \$146,502 are one-time savings. These reductions would still allow an increase of \$2,273,917 or .4% in the Department's FY 2015-16 budget.

DEPARTMENT: POL – POLICE DEPARTMENT

SUMMARY OF PROGRAM EXPENDITURES:

	FY 2013- 2014	FY 2014- 2015	Increase/ Decrease from FY 2013-	FY 2015- 2016	Increase/ Decrease from FY 2014-
Program	Budget	Proposed	2014	Proposed	2015
POLICE	•				
AIRPORT POLICE	49,622,941	49,894,105	271,164	50,080,228	186,123
INVESTIGATIONS	81,811,136	80,870,761	(940,375)	80,420,915	(449,846)
OFFICE OF CITIZEN COMPLAINTS	4,829,125	5,162,717	333,592	5,160,304	(2,413)
OPERATIONS & ADMINISTRATION	89,793,489	82,328,090	(7,465,399)	77,901,787	(4,426,303)
PATROL	290,243,911	304,742,465	14,498,554	316,037,147	11,294,682
WORK ORDER SERVICES	10,636,265	6,981,500	(3,654,765)	4,380,328	(2,601,172)
POLICE	526,936,867	529,979,638	3,042,771	533,980,709	4,001,071

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$3,042,771 largely due to:

- Public Safety Building: The new Public Safety Building is expected to open in November 2014. The Department is requesting 4 new positions to provide 24/7 security at the Public Safety Building, beginning July 1. Security for the building was intended to be provided through a contract, but in response to bargaining unit concerns, the Police Department will now maintain responsibility for building security.
- Vehicle replacement: As part of a multiyear effort to replace aging Police vehicles, the Department will replace 60 marked cars and 10 motorcycles.
- Academies: The Department will hire 150 new police officers to increase the size of the police force.
- Technology enhancements for police officers: The Department began providing police officers with smart phones in order to enable officers to access critical information regarding suspects in real-time. This smart phone program began in FY 2013-14, and the Department proposes to expand it in FY 2014-15.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$4,001,071 largely due to:

- Academies: The Department will hire 150 new police officers to increase the size of the police force.
- Vehicle replacement: As part of a multiyear effort to replace aging Police vehicles, the Department will replace 33 unmarked cars, 15 motorcycles, 4 tactical utility trucks, 2 trucks, 1 van and 1 sedan.

DEPARTMENT: POL – POLICE DEPARTMENT

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 2,793.78 FTEs, which are 66.52 FTEs more than the 2,727.26 FTEs in the original FY 2013-14 budget. This represents a 2.4% increase in FTEs from the original FY 2013-14 budget.

- Transit Officers: MTA Transit Officers, which were previously funded by MTA via work order, will be moved to the Police Department budget over the next two fiscal years. In FY 2014-15, 16 FTEs (of 34 FTEs) will transfer to the Police Department budget.
- Public Safety Building: Security for the new Public Safety Building will be provided by the Police Department, rather than through a contract as previously planned. This will include 4 new 9209s to be hired in FY 2014-15, as well as 2 vacant clerical positions that will be filled to provide support.
- Airport Reorganization: To support the new organization, the Airport has requested one Lieutenant (Q62) to supervise a new division (Specialized Units), and 2 Community Service Aide Supervisors (8217).

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 2,849.34 FTEs, which are 55.56 FTEs more than the 2,793.78 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 2.0% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

 Transit Officers: MTA Transit Officers, which were previously funded by the MTA through a work order, will be moved to the Police Department budget over the next two fiscal years. In FY 2015-16, 16 FTEs (of 34 FTEs) will transfer to the Police Department budget.

INTERIM EXCEPTIONS

The Department has requested approval of 4 positions as an interim exception. The Budget and Legislative Analyst recommends disapproval of all 4 positions as an interim exception.

• According to the Department, these positions will be used to provide security at the new Public Safety Building in Mission Bay. Although the building is not expected to open until November 2014, security will be needed in order to protect equipment and other assets. The Department has just begun the background review process for these positions, based upon conditional offers made. The earliest they would be able to bring them on staff would be August 2014.

The interim exception is therefore not needed.

DEPARTMENT: POL – POLICE DEPARTMENT

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$117,619,068 in FY 2014-15 are \$2,942,473 or 2.4% less than FY 2013-14 revenues of \$120,561,541. General Fund support of \$412,360,570 in FY 2014-15 is \$5,985,244 or 1.5% more than FY 2013-14 General Fund support of \$406,375,326.

Specific changes in the Department's FY 2014-15 revenues include:

- An increase in Proposition 172 Public Safety Sales Tax
- A reduction in Expenditure Recovery due to a decrease in the SFMTA Traffic Work Order
- An increase in General Fund support

FY 2015-16

The Department's revenues of \$116,959,119 in FY 2015-16, are \$659,949or 0.6% less than FY 2014-15 estimated revenues of \$117,619,068. General Fund support of \$417,021,590 in FY 2015-16 is \$4,661,020 or 1.1% more than FY 2014-15 General Fund support of \$412,360,570.

Specific changes in the Department's FY 2015-16 revenues include:

- An increase in Proposition 172 Public Safety Sales Tax
- A reduction in Expenditure Recovery due to the elimination of the SFMTA Traffic Work Order
- An increase in General Fund support

DEPARTMENT: POL – POLICE DEPARTMENT

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,096,436 in FY 2014-15. Of the \$2,096,436 in recommended reductions, \$1,850,010 are ongoing savings and \$246,426 are one-time savings. These reductions would still allow an increase of \$946,335 or .2% in the Department's FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,727,154 in FY 2015-16. Of the \$1,727,154 in recommended reductions, \$1,580,652 are ongoing savings and \$146,502 are one-time savings. These reductions would still allow an increase of \$2,273,917 or .4% in the Department's FY 2015-16 budget.

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			4	FY 2014-15		-		F	FY 2015-16	•	
	FTE	ш	Amount	unt			FTE	Amount	nt		
Object Title	From	То	From	То	Savings	GF 1T	From To	From	То	Savings	F 1T
	ACB - Investigations	restigati									
Fingerprint Technician II	7.00	00.9	\$464,021	\$397,732	\$66,289	×	7.00 6.00	\$478,837	\$410,432	\$68,405 x	
Mandatory Fringe Benefits			\$231,235	\$198,201	\$33,034	×		\$223,218	\$191,330	\$31,888 x	
		•	Total Savings	\$99,322				Total Savings	\$100,294		
	Delete va	acant Fir	ngerprint Technic	Delete vacant Fingerprint Technician II position. This position has been	is position has be	sen					
	vacant fc	or over a	ı year. The Depar	vacant for over a year. The Department has not provided any information	ovided any infor	mation	Ongoing savings	ngs			
	regarding	g progre	ss in hiring and h	regarding progress in hiring and has not justified maintaining this vacancy	naintaining this v	acancy.					
Criminalist I	00.9	3.00	\$499,078	\$249,539	\$249,539	×	6.00 3.00	\$515,013	\$257,507	\$257,507 x	
Mandatory Fringe Benefits			\$230,234	\$115,117	\$115,117	×		\$220,399	\$110,200	\$110,200 ×	
		•	Total Savings	\$364,656				Total Savings	\$367,706		
	Delete th	iree vac	ant Criminalist I	Delete three vacant Criminalist I positions. These positions have been	oositions have be	en					
	vacant fc	or over a	ı year. The Depar	vacant for over a year. The Department has not provided any information	ovided any infor	mation	Ongoing savings	ngs			
	regardinย	g progre	ss in hiring and h	regarding progress in hiring and has not justified maintaining this vacancy.	naintaining this v	acancy.					
Criminalist III	00'9	5.00	\$857,770	\$714,808	\$142,962	×	6.00 5.00	\$885,158	\$737,632	\$147,526 x	
Mandatory Fringe Benefits			\$326,259	\$271,883	\$54,377	×		\$307,145	\$255,954	\$51,191 x	
		, -	Total Savings	\$197,338				Total Savings	\$198,717		
	Delete va	acant Cr	iminalist III posit	Delete vacant Criminalist III position. This position has been vacant for	has been vacant	for					
	over a ye	ar. The	Department has	over a year. The Department has not provided any information regarding	/ information reg	arding	Ongoing savings	ngs			
	progress	in hiring	g and has not jus	progress in hiring and has not justified maintaining this vacancy.	g this vacancy.						
Attrition Savings			(\$245,868)	(\$402,632)	\$156,764	×		(\$253,718)	(\$428,423)	\$174,705 x	
Mandatory Fringe Benefits			(\$111,600)	(\$182,756)	\$71,156	×		(\$106,878)	(\$180,472)	\$73,594 ×	
			Total Savings	\$227,920				Total Savings	\$248,300		
	Increase	Attrition	η Savings due to	Increase Attrition Savings due to ongoing vacancies. The Investigations	es. The Investigati	ons					
	Division	current	y has 7 other vac	Division currently has 7 other vacant civilian positions (excluding 2 vacant	ions (excluding 2	vacant	Ongoing savings	ngs			
	civilian p The Depa	ositions artment	civilian positions which are part of the 20 The Department has not provided hiring	civilian positions which are part of the 2012-2014 Recivilianization Plan). The Department has not provided hiring plans for these positions.	012-2014 Recivilianization plans for these positions.	Plan).))			
Materials & Supplies			\$500,000	\$450,000	\$50,000	×		\$500,000	\$450,000	\$50,000 ×	
	Reduce t	o refleci	Reduce to reflect historical underspendir	spending for this	ig for this line item.		Ongoing savings	sgu			

POL - Police Department

			F	FY 2014-15					4	FY 2015-16		
	FTE	3.	Amount	unt			FTE		Amount	nnt		
Object Title	From	То	From	To	Savings GF	1T	From	То	From	То	Savings	GF 1T
	ACM - C	peration	ACM - Operations and Administration	ation								
Community Police Services Aide	4.00	3.68	\$267,811	\$246,386	\$21,425 x	×						
Mandatory Fringe Benefits			\$132,950	\$122,314	\$10,636 x	×						
			Total Savings	\$32,061								
	Reduce FTE for hiring timeline.	FTE for f meline.	Reduce FTE for four new Community Poli hiring timeline.	nity Police Service	ice Services Aides to reflect actual	tual						
Administrative Analyst	7.00	00.9	\$603,823	\$517,563	\$86,260 ×		7.00	00.9	\$623,102	\$534,087	x \$89,015 x	
Mandatory Fringe Benefits			\$274,183	\$235,014	\$39,169 x				\$263,303	\$222,688	\$37,615 x	
			Total Savings	\$125,429				ΤC	Total Savings	\$126,629		
	Delete v	acant Ac	Iministrative Ana	lyst position. This	Delete vacant Administrative Analyst position. This position has been							
	vacant f regardir	or over a	ı year. The Depar iss in hiring and h	tment has not pro nas not justified m	vacant for over a year. The Department has not provided any information regarding progress in hiring and has not justified maintaining this vacancy.		Ongoing	Ongoing savings				
Attrition Savings			(\$1,443,278)	(\$1,643,278)	\$200,000 ×				(\$1,489,742)	(\$1,696,094)	\$206,352 ×	
Mandatory Fringe Benefits			(\$656,882)	(\$747,908)	\$91,026 x				(\$628,958)	(\$716,078)	\$87,120 ×	
		•	Total Savings	\$291,026				77	Total Savings	\$293,472		
	Increase	Attrition	n Savings due to	ongoing vacancie	Increase Attrition Savings due to ongoing vacancies. The Operations and	ō						
	Adminis	tration D	Administration Division currently has 17	has 17 other vaca	other vacant civilian positions							
	(excludi	ng 7 vaca	ant civilian positio	ons which are par	(excluding 7 vacant civilian positions which are part of the 2012-2014		Ongoin	Ongoing savings				
	Recivilia	nization	Plan) for which t	he Department ha	Recivilianization Plan) for which the Department has not provided hiring	<u></u>						
	plans.							ŀ				
Equipment			\$771,285	\$584,226	\$187,059 ×	×			\$391,950	\$339,294	\$52,656 x	×
	Reduce	budget f	or 10 new Harley	Davidson marke	Reduce budget for 10 new Harley Davidson marked street motorcycles to	to						
	5. The D	epartme	int has 10 that ar	e over 12 years o	5. The Department has 10 that are over 12 years old. However, 5 have less	ess						
	than 40,	,000 mile	than 40,000 miles on them.				Reduce	budget	for 15 Suzuki Off	Reduce budget for 15 Suzuki Offroad motorbikes to 10.5 of the	o 10. 5 of the	
							motorb	kes the	Department pro	motorbikes the Department proposed to replace have less than 20,000	ave less than 20,0	000
	Reduce	budget k	y one new 1 For	d Fusion Energi to	Reduce budget by one new 1 Ford Fusion Energi to replace a 2011 Chevy	>	miles on them.	them.				
	Volt wit	h 35,250	miles Given the	year and the low	Volt with 35,250 miles Given the year and the low mileage, approval of							
	this repl	lacement	this replacement vehicle is not recommended.	commended.								
Materials & Supplies			\$1,000,000	\$750,000	\$250,000 ×				\$1,000,000	\$975,000	\$25,000 ×	
3	Reduce	to reflec	Reduce to reflect historical underspendir	spending for this line item.	line item.		Ongoing	Ongoing savings				

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				FY 2014-15			-			FY 2015-16		
	Ŀ	FTE	Amount	unt				FTE	Ā	Amount		
Object Title	From	To	From	То	Savings	GF	1T From	m To	From	То	Savings	GF 1T
Materials & Supplies			\$400,000	\$300,000	\$100,000	×		\sqcup	\$400,000	0 \$375,000	\$25,000	×
	Reduce	to reflec	ot historical under	Reduce to reflect historical underspending for this line item.	s line item.		Ong	Ongoing savings	vings			
	ACX - Patrol	atrol										
Senior Administrative Analyst	1.00	00.00	\$100,602	0\$	\$100,602	×	1.(1.00 0.00	0 \$103,814	4 \$0	\$103,814	×
Mandatory Fringe Benefits			\$43,716	0\$	\$43,716	×	H	H	\$41,720	0\$ 0	\$41,720	×
			Total Savings	\$144,318					Total Savings	\$145,534		
	Delete	vacant Se	enior Administrat	Delete vacant Senior Administrative Analyst position. This position has	on. This position	has						
	been va	scant for	over a year. The	been vacant for over a year. The Department has not provided any	not provided any			Ongoing savings	vings			
	this vacancy.	ancv.	morniation regarding progress in minig this vacancy.	II IIIIII B alla lias li	and nas not justined manitalinig	ָרֵם ביים						
Equipment							-	-	\$142,979	9 \$76,439	\$66,540	×
-												
							Red	luce buc provide	dgeted amount by e data on thier ex	/ two new dogs as sting dogs to justi	Reduce budgeted amount by two new dogs as the Department could not provide data on thier existing dogs to justify the additional purchase.	uld rchase.
							Red	nce pno	dgeted amount by	/ one explosive de	Reduce budgeted amount by one explosive detective kit and one Recon	Recon
							Rob	ot. Bas	ed on the Depart	ment's justificatio	Robot. Based on the Department's justification, the explosive detective	ective
							kit ;	and Re	con Robot does n	kit and Recon Robot does not seem necessary.		
	ACV - O	Office of (ACV - Office of Citizen Complaints	ts								
Equipment			\$54,612	\$27,306	\$27,306	×	×		\$27,306	0\$ 9	\$27,306	×
	The buc amount due to vehicle Taurus	dgeted a t by one expired (whose C with 64,7	The budgeted amount is for two new rep amount by one vehicle to replace a vehic due to expired CNG tanks. The Office of vehicle whose CNG tank will not expire uranus with 64,718 miles.	The budgeted amount is for two new replacement vehicles. Reduce this amount by one vehicle to replace a vehicle that was taken out of service due to expired CNG tanks. The Office of Citizen's Complaints has one vehicle whose CNG tank will not expire until July 2015 and a 2000 Ford Taurus with 64,718 miles.	olacement vehicles. Reduce the thet was taken out of serv Citizen's Complaints has one intil July 2015 and a 2000 For	e this ervice ne ⁻ ord		ete this orrectly	equipment purch budgeted for a ve	Delete this equipment purchase expenditure. This amount was incorrectly budgeted for a vehicle and was not intended to be i	Delete this equipment purchase expenditure. This amount was incorrectly budgeted for a vehicle and was not intended to be included.	nded.

FY 2014-15

\$1,727,154 **Total Recommended Reductions** Ongoing \$1,580,652 \$0 One-Time \$146,502 \$0 \$146,502

FY 2015-16

\$1,727,154

\$1,580,652

	o			
		General Fund	Non-General Fund	Total
luctions	Total	\$2,096,436	\$0	\$2,096,436
Total Recommended Reductions	Ongoing	\$1,850,010	\$0	\$1,850,010
Total Re	One-Time	\$246,426	\$0	\$246,426
	'	General Fund	Non-General Fund	Total

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$30,453,821 budget for FY 2014-15 is \$1,634,116 or 5.7% more than the original FY 2013-14 budget of \$28,819,705.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 157.47 FTEs, which are .97 FTEs more than the 156.50 FTEs in the original FY 2013-14 budget. This represents a .6% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$473,081 in FY 2014-15 are \$125,444 or 36.1% more than FY 2013-14 revenues of \$347,637. General Fund support of \$29,980,740 in FY 2014-15 is \$1,508,672 more or 5.3 % more than FY 2013-14 General Fund support of \$28,472,068.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$30,927,661 budget for FY 2015-16 is \$473,840 or 1.6% more than the Mayor's proposed FY 2014-15 budget of \$30,453,821.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 158.41 FTEs, which are .94 FTEs more than the 157.47 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .6% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$574,987 in FY 2015-16, are \$101,906 or 21.5% more than FY 2014-15 estimated revenues of \$473,081. General Fund support of \$30,352,674 in FY 2015-16 is \$371,934 or 1.2% more than FY 2014-15 General Fund support of \$29,980,740.

DEPARTMENT: PDR – PUBLIC DEFENDER

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$75,160 in FY 2014-15. Of the \$75,160 in recommended reductions, \$75,160 are ongoing savings. These reductions would still allow an increase of \$1,558,956 or 5.4% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$103,867 in FY 2015-16. Of the \$103,867 in recommended reductions, \$73,882 are ongoing savings and \$29,985 are one-time savings. These reductions would still allow an increase of \$369,973 or 1.2% in the Department's FY 2015-16 budget.

DEPARTMENT: PDR – PUBLIC DEFENDER

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
PUBLIC DEFENDER WORK ORDER					
CRIMINAL AND SPECIAL DEFENSE	28,723,068	30,350,740	1,627,672	30,822,674	471,934
GRANT SERVICES	96,637	103,081	6,444	104,987	1,906
PUBLIC DEFENDER WORK ORDER	0	0	0	0	0
PUBLIC DEFENDER WORK ORDER	28,819,705	30,453,821	1,634,116	30,927,661	473,840

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$1,634,116 largely due to an increase in salary and fringe benefits which includes the funding of two positions to continue the Department's Legal Education Advocacy Program (LEAP) that provides legal advocacy and educational assistance to juvenile Public Defender clients and is currently funded by a federal grant.

The Department is requesting funding for three new vehicles in FY 2014-15 to replace two-vehicles that are no longer in service and one vehicle that is over 12 years old has 100,000 miles as well as additional IT funding to maintain its Gideon case management system which is the Public Defender's component of the City's JUSTIS initiative.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$473,840 largely due to increases in salaries and fringe benefits.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 157.47 FTEs, which are .97 FTEs more than the 156.5 FTEs in the original FY 2013-14 budget. This represents a .6% increase in FTEs from the original FY 2013-14 budget.

The Department requests to add one new off-budget position and to fill a vacant position for their Legal Education Advocacy Program (LEAP) which they propose to fund through adjustments to attrition savings.

DEPARTMENT: PDR – PUBLIC DEFENDER

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 158.41 FTEs, which are .94 FTEs more than the 157.47 FTEs in the Mayor's proposed FY 2014-15 budget which is due to the annualization of the two LEAP program positions. This represents a .6% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$473,081 in FY 2014-15, are \$125,444 or 36% more than FY 2013-14 revenues of \$347,637. General Fund support of \$29,980,740 in FY 2014-15 is \$1,508,672 more or 5.3 % more than FY 2013-14 General Fund support of \$28,472,068.

The increase is due to an increase in State funding of AB109 Public Realignment revenues and a new work order with the Department of Children, Youth and their Families to fund a treatment program for juveniles on probation.

FY 2015-16

The Department's revenues of \$574,987 in FY 2015-16, are \$101,906 or 21.5% more than FY 2014-15 estimated revenues of \$473,081. General Fund support of \$30,352,674 in FY 2015-16 is \$371,934 or 1.2% more than FY 2014-15 General Fund support of \$29,980,740.

Specific changes in the Department's FY 2015-16 revenues include an anticipated increase in State funding of AB109 Public Realignment revenues relative to the previous budget year.

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$75,160 in FY 2014-15. Of the \$75,160 in recommended reductions, \$75,160 are ongoing savings. These reductions would still allow an increase of \$1,558,956 or 5.4% in the Department's FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$103,867 in FY 2015-16. Of the \$103,867 in recommended reductions, \$73,882 are ongoing savings and \$29,985 are one-time savings. These reductions would still allow an increase of \$369,973 or 1.2% in the Department's FY 2015-16 budget.

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			FY.	FY 2014-15					FY 2015-16		
	FTE	Ę	Amount	ınt			FTE	Amount	unt		
Object Title	From	To	From	То	Savings	GF 1T	From To	From	То	Savings	GF 1T
	AIB - Program	ram									
Equipment								\$119,560	\$89,575	\$29,985	×
							Reduce equi	Reduce equipment budget by \$5,000 to reflect actual quotes for new	000 to reflect actua	I quotes for new	
							computer ha	computer hardware. Reduce equipment budget by one new replacement Ford	pment budget by c	ne new replaceme	ent Forc
							Escape SE 4v	Escape SE 4wd at \$24,985 as the existing vehicle has less than 100,000 miles	existing vehicle has	less than 100,000	miles
							on it.				
Materials & Supplies			\$70,471	\$65,471	\$5,000	×		\$70,471	\$65,471	\$5,000	×
	Budgeted	amount re	Budgeted amount reduced to reflect historical expenditures.	storical expendituı	es.		Ongoing savings.	ngs.			
October 10 to 100 to 10			000 3C3	000 013	\$15,000	,	_	¢2E 000	\$10,000	¢1E 000	,
סבו אוכבי חו חרוובו חבלים רווובוורי			353,000	η η η η η η	000,014	<		000,626	ρορίοτς	OOO'CT¢	~
	Reduce wo	ork order	Reduce work order with Administrative Services for Medical Examiner services.	Services for Med	ical Examiner se	vices.					
	The Depar	tment exp	The Department expects to spend a little over \$10,000 for this service in FY 2013-	le over \$10,000 fo	r this service in F	Y 2013-	Ongoing savings.	ngs.			
	14.										
Attrition Savings			(\$858,046)	(\$898,046)	\$40,000	×		(\$756,093)	(\$4,093)	\$40,000	×
Mandatory Fringe Benefits			(\$325,248)	(\$340,410)	\$15,160	×		(\$262,407)	(\$276,289)	\$13,882	×
			Total Savings	\$55,160				Total Savings	\$53,882		
	Increase A	ttrition Sa	increase Attrition Savings. In FY 2014-15 the Department is proposing to reduce	5 the Department	is proposing to	reduce					
	attrition sa 2013-14. T funds to fil	avings by the Budge	attrition savings by \$122,333 to hire vacant positions, but has a salary surplus in FY 2013-14. The Budget and Legislative Analyst's recommendation provides sufficient funds to fill the requested positions.	cant positions, but alyst's recommen	has a salary sur dation provides	plus in Fl sufficient	Ongoing savings.	ngs.			

	\$75,160	\$75,160	U\$	Total
Non-Genera	\$0	\$0	\$0	Non-General Fund
Genera	\$75,160	\$75,160	0\$	General Fund
	Total	Ongoing	One-Time	!
	tions	Total Recommended Reductions	Total Rec	
		FY 2014-15		

			General Fund	Non-General Fund	Total
	Total Rec	One-Time	\$29,985	\$0	\$29,985
FY 2015-16	Total Recommended Reductions	Ongoing	\$73,882	\$0	\$73,882
	tions	Total	\$103,867	\$0	\$103,867

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$35,058,716 budget for FY 2014-15 is \$2,264,399 or 6.1% less than the original FY 2013-14 budget of \$37,323,115.

Revenue Changes

The Department's revenues of \$3,098,396 in FY 2014-15 are \$1,797,499 or 36.7% less than FY 2013-14 revenues of \$4,895,895. General Fund support of \$31,960,320 in FY 2014-15 is \$466,900 or 1.4% less than FY 2013-14 General Fund support of \$32,427,220.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$35,067,595 budget for FY 2015-16 is \$8,879 or .03% more than the Mayor's proposed FY 2014-15 budget of \$35,058,716.

Revenue Changes

The Department's revenues of \$3,107,275 in FY 2015-16 are \$8,879 more or .3% more than FY 2014-15 estimated revenues of \$3,098,396. General Fund support of \$31,960,320 in FY 2015-16 is the same as FY 2014-15 General Fund support.

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst does not recommend reductions to the Department's proposed FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst does not recommend reductions to the Department's proposed FY 2015-16 budget.

DEPARTMENT: CRT – SUPERIOR COURT

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
SUPERIOR COURT					
COURT HOUSE CONSTRUCTION	4,615,895	2,818,396	(1,797,499)	2,827,275	8,879
DISPUTE RESOLUTION PROGRAM	280,000	280,000	0	280,000	0
INDIGENT DEFENSE/GRAND JURY	9,303,023	8,803,023	(500,000)	8,803,023	0
TRIAL COURT SERVICES	23,124,197	23,157,297	33,100	23,157,297	0
SUPERIOR COURT	37,323,115	35,058,716	(2,264,399)	35,067,595	8,879

FY 2014-15

The Department's proposed FY 2014-15 budget has decreased by \$2,264,399 largely due to a reduction in the City's Indigent Defense program due to decreased case filings and debt refinancing resulting in reduced debt service payments over time. The Controller's Office has absorbed the repayment of costs previously incurred by the Superior Court to administer the City's Indigent Defense and Civil Grand Jury programs from fiscal year 1998-99 to 2009-10.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$8,879 largely due to a projected 1% increase in lease and other operating expenses which is slightly offset by an increase in interest earnings.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$3,098,396 in FY 2014-15 are \$1,797,499 or 36% less than FY 2013-14 revenues of \$4,895,895. General Fund support of \$31,960,320 in FY 2014-15 is \$466,900 less or 1.4% less than FY 2013-14 General Fund support of \$32,427,220.

The decrease in General Fund support is due to projected savings in the Indigent Defense budget due to decreased case filings.

FY 2015-16

The Department's revenues of \$3,107,275 in FY 2015-16 are \$8,879 more or .3% more than FY 2014-15 estimated revenues of \$3,098,396. General Fund support of \$31,960,320 in FY 2015-16 is the same as FY 2014-15 General Fund support.

DEPARTMENT: CRT – SUPERIOR COURT

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst does not recommend reductions to the Department's proposed FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst does not recommend reductions to the Department's proposed FY 2015-16 budget.

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$192,980,672 budget for FY 2014-15 is \$13,611,957 or 7.6% more than the original FY 2013-14 budget of \$179,368,715.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,017.22 FTEs, which are 33.02 FTEs more than the 984.20 FTEs in the original FY 2013-14 budget. This represents a 3.4% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$41,849,999 in FY 2014-15, are \$1,928,169 or 4.8% more than FY 2013-14 revenues of \$39,921,380. General Fund support of \$150,830,673 in FY 2014-15 is \$11,383,338 or 8.2% more than FY 2013-14 General Fund support of \$139,447,335.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$198,071,599 budget for FY 2015-16 is \$5,090,927 or 2.6% more than the Mayor's proposed FY 2014-15 budget of \$192,980,672

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 1,018.86 FTEs, which are 1.64 FTEs more than the 1,017.22 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$44,973,769 in FY 2015-16, are \$3,123,770 or 7.5% more than FY 2014-15 estimated revenues of \$41,849,999. General Fund support of \$153,097,830 in FY 2015-16 is \$2,267,157 or 1.5% more than FY 2014-15 General Fund support of \$150,830,673.

DEPARTMENT: SHF - SHERIFF

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$608,718 in FY 2014-15. Of the \$608,718 in recommended reductions, \$585,959 are ongoing savings and \$22,759 are one-time savings. These reductions would still allow an increase of \$13,003,239 or 7.2% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$633,967 in FY 2015-16. Of the \$633,967 in recommended reductions, \$554,715 are ongoing savings and \$79,252 are one-time savings. These reductions would still allow an increase of \$4,456,960 or 2.3% in the Department's FY 2015-16 budget.

DEPARTMENT: SHF - SHERIFF

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2013-2014 Budget	FY 2014-2015 Proposed	Increase/ Decrease from FY 2013-2014	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015
SHERIFF				-	
COURT SECURITY AND PROCESS	12,154,845	14,016,948	1,862,103	14,599,995	583,047
CUSTODY	99,466,143	100,845,896	1,379,753	103,250,251	2,404,355
FACILITIES & EQUIPMENT	13,897,797	12,687,744	(1,210,053)	11,387,801	(1,299,943)
HALL OF JUSTICE JAILS	0	0	0	0	0
NON PROGRAM	0	0	0	0	0
SECURITY SERVICES	15,976,353	20,381,883	4,405,530	20,989,190	607,307
SHERIFF ADMINISTRATION	13,934,477	14,341,739	407,262	16,093,975	1,752,236
SHERIFF FIELD SERVICES	9,047,254	10,743,398	1,696,144	11,114,919	371,521
SHERIFF PROGRAMS	11,591,826	12,615,945	1,024,119	12,811,405	195,460
SHERIFF RECRUITMENT & TRAINING	3,300,020	7,347,119	4,047,099	7,824,063	476,944
SHERIFF	179,368,715	192,980,672	13,611,957	198,071,599	5,090,927

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$13,611,957 largely due to:

- The Sheriff's Department will increase security at San Francisco General Hospital, Laguna Honda Hospital and clinics throughout San Francisco. This new initiative will include new positions dedicated to supervision, patrol, and fixed posts at these facilities. The Sheriff's Department estimates that this initiative will cost \$13,039,927.
- The Sheriff's Department will make efforts to civilianize its records collection program. This initiative will replace sworn staff performing duties related to legal documents with civilian staff and deploy sworn staff to custody and law enforcement functions. The Department estimates this initiative to cost \$2,483,932.
- The Sheriff's Department will open a Vocational Pod to provide inmates with job training in construction industry and remove barriers to employment such as union dues and acquisition of safety equipment and tools. The Department estimates this initiative to cost \$106,450.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$5,090,927 largely due to

• Sheriff's Department budget increases in FY 2015-16 primarily due to the annualization of new FTEs from FY 2014-15 and cost of living adjustments to salary and fringe benefits.

DEPARTMENT: SHF - SHERIFF

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,017.22 FTEs, which are 33.02 FTEs more than the 984.20 FTEs in the original FY 2013-14 budget. This represents a 3.4% increase in FTEs from the original FY 2013-14 budget.

Increased security at San Francisco General Hospital, Laguna Honda Hospital and clinics throughout San Francisco will be supported by 29 Sheriff's Cadets. The Department also requests six new positions to civilianize the records unit, which is currently staffed by uniformed deputies.

The Department is proposing to delete four civilian positions approved in the FY 2013-14 budget due to inability to recruit candidates.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 1,018.86 FTEs, which are 1.64 FTEs more than the 1,017.22 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.2% increase in FTEs from 1,017.22 the Mayor's proposed FY 2014-15 budget. The increase in FY 2015-16 is due to the new FTEs in FY 2014-15 being budgeted for a full fiscal year.

INTERIM EXCEPTIONS

The Department has requested approval of 29 positions as interim exceptions. The Budget and Legislative Analyst recommends against the approval of these 29 positions as interim exceptions because the Department projects start dates of October 1, and not July 1.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$41,849,999 in FY 2014-15, are \$1,928,169 or 4.8% more than FY 2013-14 revenues of \$39,921,380. General Fund support of \$150,830,673 in FY 2014-15 is \$11,383,338 or 8.2% more than FY 2013-14 General Fund support of \$139,447,335.

Specific changes in the Department's FY 2014-15 revenues include:

- Federal grants supporting Custody Programs related to the State Criminal Alien Assist Program have been reduced by \$233,664.
- State grants supporting Custody Programs for Local Community Corrections and Court Security and Process have been reduced by \$870,116.
- Federal grants supporting Standards & Training for Corrections and Community Oriented Policing Services have increased by \$267,844.

DEPARTMENT: SHF - SHERIFF

FY 2015-16

The Department's revenues of \$44,973,769 in FY 2015-16, are \$3,123,770 or 7.5% more than FY 2014-15 estimated revenues of \$41,849,999. General Fund support of \$153,097,830 in FY 2015-16 is \$2,267,157 or 1.5% more than FY 2014-15 General Fund support of \$150,830,673.

Specific changes in the Department's FY 2015-16 revenues include:

• Increase in revenues from State sources supporting Court Services and Process and Custody programs will increase by \$2,442,000.

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$608,718 in FY 2014-15. Of the \$608,718 in recommended reductions, \$585,959 are ongoing savings and \$22,759 are one-time savings. These reductions would still allow an increase of \$13,003,239 or 7.2% in the Department's FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$633,967 in FY 2015-16. Of the \$633,967 in recommended reductions, \$554,715 are ongoing savings and \$79,252 are one-time savings. These reductions would still allow an increase of \$4,456,960 or 2.3% in the Department's FY 2015-16 budget.

SHF - Sheriff's Department												
				5V 2014 1E			-		7.5	5V 2015 1C		
	FTE		Ame	Amount			_	FTE	Amount	unt		
Object Title	From	1 0	From	To	Savings	GF 1	1T From	m To	From	To	Savings	GF 1T
	AFS - Sheriff Field Services	ff Field Ser	vices									
Equipment									\$29,227	0\$	\$29,227	×
		ļ					Redu	ce requestec	Reduce requested replacement vehicles by 1. The Department met its	es by 1. The Depar	rtment met its	-
							requi	rement unde	requirement under the Healthy Air and Clean Transportation Ordinance (HACTO)	d Clean Transport	ation Ordinance (F	НАСТО)
							to re	duce vehicles	to reduce vehicles by 15% in part by turning in 9 vehicles to the Department of	urning in 9 vehicle	s to the Departme	ent of
							Admi	nistrative Se	Administrative Services Central Shops. The vehicles returned to Central Shops do	. The vehicles retu	rned to Central Sh	op sdou
							not r	epresent a po	not represent a permanent reduction in the City's vehicle fleet because these	in the City's vehicl	e fleet because th	ese
							vehic	les may be ru	vehicles may be re-allocated to other City departments, or may be used as credit	City departments,	or may be used a:	s credit
							for fu	ıture replace	for future replacement vehicles by the Department. With this recommended	Department. Wit.	h this recommend	þeþ
							reduc	tion the Deg	reduction the Department will continue to have 86 vehicles in its HACTO base	le to have 86 vehiα	cles in its HACTO k	base
							fleet.					
Equipment									\$100,050	\$50,025	\$50,025	×
							Redu	ce requestec	Reduce requested replacement vehicles by 2. The Department met its	es by 2. The Depar	rtment met its	
							requi	rement unde	requirement under the Healthy Air and Clean Transportation Ordinance (HACTO)	d Clean Transport	ation Ordinance (h	насто)
							to re	duce vehicles	to reduce vehicles by 15% in part by turning in 9 vehicles to the Department of	urning in 9 vehicle	s to the Departme	ent of
							Admi	nistrative Se	Administrative Services Central Shops. The vehicles returned to Central Shops do	. The vehicles retu	rned to Central Sh	op sdou
							not r	epresent a po	not represent a permanent reduction in the City's vehicle fleet because these	in the City's vehicl	le fleet because th	ese
							vehic	les may be re	vehicles may be re-allocated to other City departments, or may be used as credit	City departments,	or may be used as	s credit
							for fu	ıture replace	for future replacement vehicles by the Department. With this recommended	Department. Wit	h this recommenc	pep
							reduc	ction the Dep	reduction the Department will continue to have 86 vehicles in its HACTO base	ue to have 86 vehi	cles in its HACTO k	base
Equipment			\$22,759	\$0	\$22,759	×	x Heer.					
	Reduce rec	uested reg	Reduce requested replacement vehicles by 1.	1	he Department met its requirement	uireme	nt					
	under the l	ealthy Air	and Clean Trans	under the Healthy Air and Clean Transportation Ordinance (HACTO) to reduce	ce (HACTO) to re	duce						
	vehicles by	15% in pa	vehicles by 15% in part by turning in 9 vehicles	vehicles to the De	to the Department of							
	Administra	tive Servic	es Central Shops	Administrative Services Central Shops. The vehicles returned to Central Shops do	rned to Central Si	op sdor						
	not repres	ent a perm	anent reduction	not represent a permanent reduction in the City's vehicle fleet because these	e fleet because tl	ese						
	vehicles ma	ay be re-all	ocated to other	vehicles may be re-allocated to other City departments, or may be used as credit	or may be used a	s credit						
	for future I	eplaceme	nt vehicles by th	for future replacement vehicles by the Department. With this recommended	h this recommen	qeq						
	reduction 1	he Departi	ment will contin	reduction the Department will continue to have 86 vehicles in its HACTO base	cles in its HACTO	base						
	fleet.						_					

SHF - Sheriff's Department													
			FY	FY 2014-15						FY	FY 2015-16		
	<u>.</u>	FTE	Amount	ount				FTE		Amount	unt		
Object Title	From	To	From	To	Savings	GF	1T	From	To	From	То	Savings	GF 1T
	AFP - She	AFP - Sheriff's Programs	ams										
Manager III	1.00	00.0	\$135,180	0\$	\$135,180	×		1.00	0.00	\$139,496	0\$	\$139,496	×
Mandatory Fringe Benefits			\$56,461	0\$	\$56,461	×				\$53,495	0\$	\$53,495	×
		Total Savings	ngs	\$191,641					Total Savings	gs	\$192,991		1
	Delete va years. Th	acant Mana e Departm	Delete vacant Manager III position. This position has been vacant for over two years. The Department has not provided a hiring plan to fill this position.	is position has bee ed a hiring plan to	in vacant for over fill this position.	two		Ongoing savings	vings				
Rehabilitation Services Coordinator	6.00	5.00	\$538,278	\$448,565	\$89,713	×		00.9	5.00	\$555,464	\$462,887	\$92,577	×
Mandatory Fringe Benefits			\$241,380	\$201,150	\$40,230	×				\$231,628	\$193,023	\$38,605	×
		Total Savings	ngs	\$129,943		1		 -	Total Savings	gs	\$131,182		
	Delete va	เcant Rehal	Delete vacant Rehabilitation Services Coordinator position. This position has been	Soordinator positic	on. This position h	nas be	en						
	vacant fo	ır over a ye	vacant for over a year. The Department has not provided a hiring plan to fill this	nt has not provideα	a hiring plan to	fill this		Ongoing savings	vings				
	position.						1						
	ASB - She	ASB - Sheriff Administration	istration										
Accountant II	1.00	0.00	\$79,993	0\$	\$79,993	×		1.00	0.00	\$82,546	\$0	\$82,546	×
Mandatory Fringe Benefits			\$37,395	0\$	\$37,395	×				\$35,821	\$0	\$35,821	×
		Total Savings	ngs	\$117,388				_	Total Savings	gs	\$118,367		
	Delete va The Depa	acant Accou	Delete vacant Accountant II position. This position has been vacant for over a year. The Department has not provided a hiring plan to fill this position. This reduction	This position has be ring plan to fill this	een vacant for ov position. This red	rer a yr ductio	٦.	Ongoing savings	vings				
	will allow	, for suffici	will allow for sufficient staffing for this purpose.	purpose.		ľ	1						
Attrition Savings - Uniform.	(13.30)	(14.20)	(\$1,613,937)	(\$1,723,151)	\$109,214	×		(13.30)	(13.95)	(\$1,664,557)	(\$1,745,908)	\$81,351	×
Mandatory Fringe Benefits			(\$558,197)	(\$595,970)	\$37,773	×				(\$630,713)	(\$661,537)	\$30,824	×
		Total Savings	ngs	\$146,987]		-	Total Savings	gs	\$112,175		
	Increase adjust fo	Increase attrition saving adjust for salary savings.	Increase attrition savings to more accurately reflect current staffing levels and to adjust for salary savings.	ırately reflect curr	ent staffing levels	s and t		Ongoing savings	vings				
				FY 2014-15			1				FY 2015-16		
			Total Re	Total Recommended Reductions	uctions					Total Re	Total Recommended Reductions	ctions	
			One-Time	Ongoing	Total	_			L	One-Time	Ongoing	Total	
	Ger	General Fund	\$22,759	\$585,959	\$608,718			Genei	General Fund	\$79,252	\$554,715	\$633,967	
	Non-Ge	Non-General Fund	\$0	\$0	\$0		~	Non-General Fund	al Fund	\$0	\$0	\$0	
		Total	\$22,759	\$585,959	\$608,718				Total	\$79,252	\$554,715	\$633,967	
9													

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$31,074,632 budget for FY 2014-15 is \$4,465,988 or 16.8% more than the original FY 2013-14 budget of \$26,608,644.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 145.15 FTEs, which are 5.59 FTEs more than the 139.56 FTEs in the original FY 2013-14 budget. This represents a 4.0% increase in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$13,923,527 in FY 2014-15, are \$2,043,130 or 17.2% more than FY 2013-14 revenues of \$11,880,397. General Fund support of \$17,151,105 in FY 2014-15 is \$2,422,858 or 16.5% more than FY 2013-14 General Fund support of \$14,728,247.

YEAR Two: FY 2015-16

Budget Changes

The Department's proposed \$33,445,059 budget for FY 2015-16 is \$2,370,427 or 7.6% more than the Mayor's proposed FY 2014-15 budget of \$31,074,632.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 148.05 FTEs, which are 2.90 FTEs more than the 145.15 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 2.0% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$15,773,527 in FY 2015-16, are \$1,850,000 or 13.3% more than FY 2014-15 estimated revenues of \$13,923,527. General Fund support of \$17,671,532 in FY 2015-16 is \$520,427 or 3.0% more than FY 2014-15 General Fund support of \$17,151,105.

DEPARTMENT: ADP – ADULT PROBATION

RECOMMENDATIONS

YEAR ONE: FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$909,489 in FY 2014-15. Of the \$909,489 in recommended reductions, \$551,161 are ongoing savings and \$358,328 are one-time savings. These reductions would still allow an increase of \$3,556,499 or 13.4% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$9,646 to the General Fund.

Together, these recommendations will result in \$919,135 savings to the City's General Fund in FY 2014-15.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$703,789 in FY 2015-16, all of which would be ongoing savings. These reductions would still allow an increase of \$1,666,638 or 5.4% in the Department's FY 2014-15 budget.

DEPARTMENT: ADP – ADULT PROBATION

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
Program	FY 2013-2014 Budget	FY 2014-2015 Proposed	Decrease from FY 2013-2014	FY 2015-2016 Proposed	Decrease from FY 2014-2015
ADULT PROBATION	Duaget	Froposeu	FY 2013-2014	rroposeu	FY 2014-2015
ADMINISTRATION - ADULT PROBATION	4,253,046	4,936,328	683.282	4,873,086	(63,242)
COMMUNITY SERVICES	9,204,620		, i	· · · · · · · · · · · · · · · · · · ·	733,168
ONE STOP RE ENTRY SERVICES	1,450,611	1,616,507	165,896	1,627,162	10,655
PRE - SENTENCING INVESTIGATION	2,954,571	3,171,300	216,729	3,307,548	136,248
REALIGNMENT SVCS-POST RELEASE COMM.	8,745,796	9,205,594	459,798	10,759,192	1,553,598
WORK ORDERS & GRANTS	0	100,000	100,000	100,000	0
ADULT PROBATION	26,608,644	31,074,632	4,465,988	33,445,059	2,370,427

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$4,465,988 largely due to:

- An increase in caseload from the addition of post-release community supervision population mandated by AB109. This population receives services including risk and needs assessments, counseling services, cognitive behavioral counseling and vocational and educational classes, among others. The Department will also initiate new database and case management systems to track and assess their program participants.
- Increased revenue from State funding sources. Specifically, the SB678 Community Corrections Incentive Fund is increasing by \$2,124,789 in FY 2014-15. This source of funds supports the Department's evidence-based supervision practices and housing, rental subsidies and case management programs.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$2,370,427 largely due to:

• An increase in professional services contracts by \$1,500,000, in FY 15/16 to support Realignment Services.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 145.15 FTEs, which are 5.59 FTEs more than the 139.56 FTEs in the original FY 2013-14 budget. This represents a 4.0% increase in FTEs from the original FY 2013-14 budget.

 The Department will use the new 1406 Sr. Clerk Typist positions as a placeholder for a new 8529 Adult Probation Officer Assistant classification that the Department proposes to hire. This position will be used to establish a mentoring program to develop skills for

DEPARTMENT: ADP – ADULT PROBATION

incoming probation officers and to assist probation officers with day-to-day operational work. A recruitment will be conducted to fill this position upon budget approval.

 Additional FTEs have been included in the budget to account for increases in temporary salaries and other adjustments.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 148.05 FTEs, which are 2.90 FTEs more than the 145.15 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 2.0% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

This increase reflects the 1406 Sr. Clerk Typists included in the in FY 2014-15 budget transitioning into 2.0 FTE 8529 Adult Probation Officer Assistants for the FY 2015-16 budget.

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$13,923,527 in FY 2014-15, are \$2,043,130 or 17.2% more than FY 2013-14 revenues of \$11,880,397. General Fund support of \$17,151,105 in FY 2014-15 is \$2,422,858 or 16.5% more than FY 2013-14 General Fund support of \$14,728,247.

Specific changes in the Department's FY 2014-15 revenues include:

- \$2,756,394 from the SB678 Community Corrections Performance Incentive Fund
- \$400,000 in Probation Fees collected from tracking and monitoring fees associated with case management
- \$100,000 to support Probation Specialized Supervision Domestic Violence Grant

FY 2015-16

The Department's revenues of \$15,773,527 in FY 2015-16, are \$1,850,000 or 13.3% more than FY 2014-15 revenues of \$13,923,527. General Fund support of \$17,671,532 in FY 2015-16 is \$520,427 or 3.0% more than FY 2014-15 General Fund support of \$17,151,105.

Specific changes in the Department's FY 2015-16 revenues include:

\$153,333 in additional funding for Probation Assistants Mentoring Program

DEPARTMENT: ADP – ADULT PROBATION

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$909,489 in FY 2014-15. Of the \$909,489 in recommended reductions, \$551,161 are ongoing savings and \$358,328 are one-time savings. These reductions would still allow an increase of \$3,556,499 or 13.4% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$9,646 to the General Fund.

Together, these recommendations will result in \$919,135 savings to the City's General Fund in FY 2014-15.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$703,789 in FY 2015-16. All of the \$703,789 in recommended reductions are ongoing savings with no one-time savings. These reductions would still allow an increase of \$1,666,638 or 5.4% in the Department's FY 2014-15 budget.

ADP - Adult Probation Department	sartment										
			FY	2014-15					FY	FY 2015-16	
	FTE	,,,	Amount	unt				FTE	Amount	ıt	
Object Title	From	To	From	To	Savings	GF 1	1T From	n To	From	To	Savings GF 1T
	A0S - One	Stop Ree	AOS - One Stop Reentry Services								
City Grant Programs			\$440,000	\$300,000	\$140,000	×			\$440,000	\$300,000	\$140,000 ×
	Reduce exp	enditure:	Reduce expenditures to reflect historical underspending in this line item.	cal underspending	in this line item.		Ongo	Ongoing savings			
	ASH - Administration	inistration	u								
Systems Consulting Services			\$358,328	0\$	\$358,328	×	v				
	Reduce this	sexpendit	Reduce this expenditure, which the Department has not sufficiently justified.	spartment has not	sufficiently justin	fied.					
	Documents	; providec	Documents provided are not current (from 2012) and provide no detail about	from 2012) and pr	ovide no detail a	bout					
	actual proje	ect plans.	actual project plans. Department states that these funds will be used to provide	s that these funds	will be used to	orovide					
	consulting	services t	consulting services to complete JUSTIS implementation. The Board of Supervisors	s implementation.	The Board of Su	pervisor	Ş				
	approved a	limited t	approved a limited tenure IT analyst positon in FY 2013-14 for this same purpose.	ositon in FY 2013-	14 for this same	purpose	ai.				
Temporary Salaries	3.81	1.76	\$325,000	\$150,131	\$174,869	×	3.81	1.76	\$325,000	\$150,131	\$174,869 x
	Reduce ten	nporary sa	Reduce temporary salaries to reflect current department needs. Department	urrent departmen	t needs. Departn	nent					
	received ap	oproval fo	received approval for position exchanges in FY 2013-14 for these functions. Our	ges in FY 2013-14	for these functio	ns. Our	Ongo	Ongoing savings			
	reduction v	will allow	reduction will allow for sufficient funding in temporary salaries.	ing in temporary s	alaries.						
	AKB - Community Services	munity Se	ervices	,						,	•
Attrition Savings	(3.13)	(3.93)	(\$411,097)	(\$516,170)	\$105,073	×	(2.33)	3) (3.50)	(\$241,346)	(\$362,537)	\$121,191 x
Mandatory Fringe Benefits			(\$151,452)	(\$190,162)	\$38,710	×			(\$91,605)	(\$137,604)	\$45,999 x
			Total Savings	\$143,782				77	Total Savings	\$167,190	
	Increase at	trition sav	Increase attrition savings due to reflect actual staffing levels and to adjust for	t actual staffing le	vels and to adjus	it for					
	projected F	:Y 2013-1	projected FY 2013-14 salary savings of	§539,217. These recommendations will	recommendation	II will	Č				
	allow the D	epartmer	allow the Departmenet sufficient flexil	bility in their salary spending for the	y spending for th	a) 8 10	Oligoliig saviiigs			
	upcoming fiscal year.	iscal year									
Senior Clerk	1.00	0.50	\$55,347	\$27,674	\$27,674	×	2.00	00.00	\$114,228	0\$	\$114,228 x
Mandatory Fringe Benefits			\$29,672	\$14,836	\$14,836	×			\$57,502	0\$	\$57,502 x
			Total Savings	\$42,510				7.	Total Savings	\$171,730	
	Disapprove	2 new .5	Disapprove 2 new .5 FTE Senior Clerk positions. Department is intending to use	positions. Departn	nent is intending	to use					
	these as plo	aceholder	these as placeholders for new classifications that have not yet been created by	ations that have n	ot yet been crea	ted by	Ongo	Ongoing savings			
	the Departi	ment of H	the Department of Human Resources.								
	ARS - Realignment Services	gnment 5	ervices								
Training			\$100,000	\$50,000	\$50,000	×			\$100,000	\$50,000	\$50,000 ×
	Reduce exp	penditure	Reduce expenditure to reflect historical underspending. This will leave \$342,035 in total training hindest for the department	al underspending.	This will leave \$	342,035		Ongoing savings			
	ווו נסנמו נומו	lillig bad{	פברוסו תוב מבלימות	וופוור							

FY 2015-16 Total Recommended Reductions One-Time \$0 \$909,489 \$909,489 Total **Total Recommended Reductions**

\$703,789 \$703,789 Total \$703,789 \$0 **\$703,789** Ongoing \$0 \$0 **\$** General Fund Non-General Fund Total

,	One-Time	Ongoing
General Fund	\$358,328	\$551,161
Non-General Fund	\$0	\$0
Total	\$358,328	\$551,161

FY 2014-15

Dept	Subfund	Vendor Name	Year	Remaining Balance
ADP	1GAGFAAP	LANGUAGELINE SOLUTIONS	13	514
ADP	1GAGFAAP	STAPLES INC & SUBSIDIARIES	13	5,425
ADP	1GAGFAAP	VERIZON WIRELESS	13	810
ADP	1GAGFAAP	L C ACTION POLICE SUPPLY	13	75
ADP	1GAGFAAP	ACADEMYX INC	13	556
ADP	1GAGFAAP	хтесн	10	2,265
		Total		\$9,646

Note: The above encumbered fund balance are from budget years prior to FY 2013-14. The Department has indicated that these funds are no longer needed and therefore can be returned to the General Fund if applicable.

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2014-15

Budget Changes

The Department's proposed \$38,778,045 budget for FY 2014-15 is \$1,962,256 or 5.3% more than the original FY 2013-14 budget of \$36,815,789.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 239.12 FTEs, which are .31 FTEs fewer than the 239.43 FTEs in the original FY 2013-14 budget. This represents a 0.1% decrease in FTEs from the original FY 2013-14 budget.

Revenue Changes

The Department's revenues of \$6,950,271 in FY 2014-15, are \$341,291 or 4.7% less than FY 2013-14 revenues of \$7,291,562. General Fund support of \$31,827,774 in FY 2014-15 is \$2,303,547 or 7.8% more than FY 2013-14 General Fund support of \$29,524,227.

YEAR TWO: FY 2015-16

Budget Changes

The Department's proposed \$42,524,333 budget for FY 2015-16 is \$3,746,288 or 9.7% more than the Mayor's proposed FY 2014-15 budget of \$38,778,045.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 239.44 FTEs, which are .32 FTEs more than the 239.12 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$6,950,271 in FY 2015-16, are unchanged from FY 2014-15 estimated revenues of \$6,950,271. General Fund support of \$35,574,062 in FY 2015-16 is \$3,746,288 or 11.8% more than FY 2014-15 General Fund support of \$31,827,774.

DEPARTMENT: JUV – JUVENILE PROBATION

RECOMMENDATIONS

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$161,462 in FY 2014-15, all of which are ongoing savings. These reductions would still allow an increase of \$1,800,794 or 4.9% in the Department's FY 2014-15 budget.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$194,833 in FY 2015-16. Of the \$194,833 in recommended reductions, \$166,558 are ongoing savings and \$28,275 are one-time savings. These reductions would still allow an increase of \$3,551,455 or 9.2% in the Department's FY 2015-16 budget.

DEPARTMENT: JUV – JUVENILE PROBATION

SUMMARY OF PROGRAM EXPENDITURES:

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
JUVENILE PROBATION					
ADMINISTRATION	7,168,723	8,492,861	1,324,138	9,918,831	1,425,970
CHILDREN'S BASELINE	1,010,999	1,012,058	1,059	1,012,604	546
JUVENILE HALL	11,514,849	11,844,469	329,620	13,720,963	1,876,494
JUV HALL REPLACEMENT DEBT PAYMENT	2,667,374	2,442,358	(225,016)	2,445,872	3,514
LOG CABIN RANCH	3,290,352	3,373,902	83,550	3,445,576	71,674
PROBATION SERVICES	11,163,492	11,612,397	448,905	11,980,487	368,090
JUVENILE PROBATION	36,815,789	38,778,045	1,962,256	42,524,333	3,746,288

FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$1,962,256 largely due to:

- Increases in salaries and fringe benefits due to cost of living adjustments.
- Increases to Capital Renewal projects, which include refurbishments to the Youth Guidance Center and Log Cabin Ranch. These projects have a total budget of \$1,303,000 in the FY 2014-15 budget.

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$3,746,288 largely due to:

- Increases in salaries and fringe benefits due to cost of living adjustments.
- Increases to Capital Renewal projects continue in FY 2015-16 with an increase of \$1,914,000 compared to the previous year.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 239.12 FTEs, which are .31 FTEs less than the 239.43 FTEs in the original FY 2013-14 budget. This represents a 0.1% decrease in FTEs from the original FY 2013-14 budget.

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 239.44 FTEs, which are .32 FTEs more than the 239.12 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

DEPARTMENT: JUV – JUVENILE PROBATION

DEPARTMENT REVENUES:

FY 2014-15

The Department's revenues of \$6,950,271 in FY 2014-15, are \$341,291 or 4.7% less than FY 2013-14 revenues of \$7,291,562. General Fund support of \$31,827,774 in FY 2014-15 is \$2,303,547 or 7.8% more FY 2013-14 General Fund support of \$29,524,227.

Specific changes in the Department's FY 2014-15 revenues include:

- Revenue from Federal sources have decreased by \$609,518 which is attributed to decreases in funding for Federal Title IV-E Foster Care and Federal Milk and Food programs.
- Revenue from State sources designated for Group Home Monthly Visits has decreased by \$253,879.
- Revenue for programs including Child Welfare Services the Youthful Offender Block Grant has increased by \$524,106.

FY 2015-16

The Department's revenues of \$6,950,271 in FY 2015-16, are unchanged from 2014-15 revenues of \$6,950,271. General Fund support of \$35,574,062 in FY 2015-16 is \$3,746,288 or 11.8% more than FY 2014-15 General Fund support of \$31,827,774.

DEPARTMENT: JUV – JUVENILE PROBATION

RECOMMENDATIONS:

FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$161,462 in FY 2014-15, all of which are ongoing savings. These reductions would still allow an increase of \$1,800,794 or 4.9% in the Department's FY 2014-15 budget.

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$194,833 in FY 2015-16. Of the \$194,833 in recommended reductions, \$166,558 are ongoing savings and \$28,275 are one-time savings. These reductions would still allow an increase of \$3,551,455 or 9.2% in the Department's FY 2015-16 budget.

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

FTE Amount To From To Savings GF IJ	FY 20] Amount	2014-15 unt To	Savings \$0	GF 1T	Fron	FTE	FY 20 Amount From	FY 2015-16 mount To		
	From From		80		Fron		- 1			
	From mch (\$1,245,375) (\$536,726) otal Savings still allow the Depa	To T	\$0			To	From	To		
	(\$1,245,375) (\$536,726) otal Savings		0\$			^*			Savings	GF 1T
	(\$1,245,375) (\$536,726) oral Savings gs due to anticipate gill allow the Departy spending for the		80					•		
	(\$1,245,375) (\$536,726) oral Savings gs due to anticipate still allow the Departs systemeding for the						\$28,275	0\$	\$28,275	x
	(\$1,245,375) (\$536,726) otal Savings gs due to anticipate still allow the Depa				Deny the miles. Ac that can the replacing	replacement dditionally, be used for a	Deny the replacement of one van which is a 1999 model with less than 100,000 miles. Additionally, the Department has three other passenger vans in their fleet that can be used for this purpose. The Budget and Legislative Analyst recommends replacing this vehicle in the next budget cycle.	is a 1999 model w s three other passen budget and Legislat t cycle.	ith less than 100 ager vans in their ive Analyst recor	,000 fleet nmends
	(\$1,245,375) (\$536,726) otal Savings gs due to anticipate still allow the Depa									
·	(\$536,726) otal Savings gs due to anticipate still allow the Depa	(\$1,295,076)	\$49,701	Х	(17.54)	(18.24)	(\$1,285,961)	(\$1,337,282)	\$51,321	Х
Tot Increase attrition saving recommendation will sti flexibility in their salary	otal Savings ngs due to anticipate still allow the Depa ry spending for the	(\$558,146)	\$21,469	X			(\$563,770)	(\$586,269)	\$22,499	×
Increase attrition saving recommendation will sti flexibility in their salary	ngs due to anticipatestill allow the Depa ry spending for the	\$71,170					Total Savings	\$73,820		
		ed salary surplus f utment sufficient f upcoming fiscal y	rom FY 2013-1 unds and relate ear.	4. This d	Ongoing savings	savings				
AKC - Probation Services	vices									
Attrition Savings - Misc. (5.29) (5.79)	(\$499,451)	(\$546,658)	\$47,207	Х	(5.29)	(5.79)	(\$515,398)	(\$564,112)	\$48,714	Х
its	(\$191,338)	(\$209,423)	\$18,085	×			(\$201,276)	(\$220,300)		×
ToT	Total Savings	\$65,292					Total Savings	\$67,738		
Increase attrition savings due to anticipated salary surplus from FY 2013-14. This recommendation will still allow the Department sufficient funds and related flexibility in their salary spending for the upcoming fiscal year.	ngs due to anticipat still allow the Depa ry spending for the	ed salary surplus f urment sufficient f upcoming fiscal y	rom FY 2013-1 unds and relate ear.	4. This d	Ongoing savings	savings				
Professional & Specialized Services	\$219,193	\$194,193	\$25,000	×			\$219,193	\$194,193	\$25,000	×
Reduce expenditures to reflect historical underspending	o reflect historical	underspending.			Ongoing savings	savings				
	Total Reco	FY 2014-15 Total Recommended Reductions	tions				Total Rec	FY 2015-16 Total Recommended Reductions	ctions	
	One-Time	Ongoing	Total				One-Time	Ongoing	Total	
General Fund Non-General Fund	0\$	\$161,462	\$161,462 \$0		Gen Non-Gen	General Fund Non-General Fund	\$28,275	\$166,558 \$0	\$194,833 \$0	
Total	0\$	\$161,462	\$161,462			Total	\$28,275	\$166,558	\$194,833	