### CITY AND COUNTY OF SAN FRANCISCO BOARD OF SUPERVISORS

### **BUDGET AND LEGISLATIVE ANALYST**

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June 23, 2014

**TO:** Budget and Finance Committee

FROM: Budget and Legislative Analyst

SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the

Mayor's Fiscal Year 2014-2015 to Fiscal Year 2015-2016 Budget.

### <u>Page</u>

### Descriptions for Departmental Budget Hearing, June 25, 2014 Meeting, 10:00 a.m.

CPC	Planning Department	
DAT	District Attorney	9
JUV	Juvenile Probation	18
ADP	Adult Probation	24
ART	Arts Commission	32
REC	Recreation and Park	37
DPH	Public Health	47
HSA	Human Services Agency	59
ECN	Economic & Workforce Development	69
SHF	Sheriff	75

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2014-15** 

### **Budget Changes**

The Department's proposed \$38,608,869 budget for FY 2014-15 is \$8,627,072 or 28.8% more than the original FY 2013-14 budget of \$29,981,797.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 170.26 FTEs, which are 13.74 FTEs more than the 156.52 FTEs in the original FY 2013-14 budget. This represents an 8.8% increase in FTEs from the original FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$35,978,987 in FY 2014-15, are \$8,769,917 or 32.2% more than FY 2013-14 revenues of \$27,209,070. General Fund support of \$2,629,882 in FY 2014-15 is \$142,845 or 5.2% less than FY 2013-14 General Fund support of \$2,772,727.

**YEAR TWO: FY 2015-16** 

### **Budget Changes**

The Department's proposed \$35,252,855 budget for FY 2015-16 is \$3,356,014 or 8.7% less than the Mayor's proposed FY 2014-15 budget of \$38,608,869.

### **Personnel Changes**

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 171.34 FTEs, which are 1.08 FTEs more than the 170.26 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.6% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

### Revenue Changes

The Department's revenues of \$33,190,501 in FY 2015-16, are \$2,788,486 or 7.8% less than FY 2014-15 estimated revenues of \$35,978,987. General Fund support of \$2,062,354 in FY 2015-16 is \$567,528 or 21.6% less than FY 2014-15 General Fund support of \$2,629,882.

DEPARTMENT: CPC - CITY PLANNING

### **RECOMMENDATIONS**

**YEAR ONE: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$332,757 in FY 2014-15. Of the \$332,757 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$8,294,315 or 27.7% in the Department's FY 2014-15 budget.

**YEAR TWO: FY 2015-16** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$283,194 in FY 2015-16. Of the \$283,194 in recommended reductions, all are ongoing savings.

DEPARTMENT: CPC - CITY PLANNING

### **SUMMARY OF PROGRAM EXPENDITURES:**

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
CITY PLANNING					
ADMINISTRATION/PLANNING	9,881,155	10,710,323	829,168	10,910,653	200,330
CITY CAPITAL PROJECTS	0	0	0	0	0
CITYWIDE PLANNING	5,850,267	8,586,369	2,736,102	7,731,614	(854,755)
CURRENT PLANNING	7,994,307	10,964,280	2,969,973	9,178,947	(1,785,333)
DEVELOPMENT AND PLANNING	0	0	0	0	0
<b>ENVIRONMENTAL PLANNING</b>	4,620,442	6,270,646	1,650,204	5,250,312	(1,020,334)
ZONING ADMIN AND COMPLIANCE	1,635,626	2,077,251	441,625	2,181,329	104,078
CITY PLANNING	29,981,797	38,608,869	8,627,072	35,252,855	(3,356,014)

### FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$8,627,072 largely due to:

- Personnel cost increases associated with the addition of newly proposed and previously approved FTEs in the FY 2014-15 budget as well as the annualization of prior year new positions. The majority of these FTEs are to address the backlog in building permits and case applications that has arisen due to an upsurge in planningrelated activities tied to the economic recovery.
- A significant increase in spending on professional and contractual services. As fee
  revenues have increased, the Department has directed on-staff resources to address
  tasks such as permit and application reviews, while pursuing outside assistance on
  projects identified by the Department as high-priority. This includes project areas
  such as Eco-Districts, reviews of General Plan elements, and a Green Roof Technical
  Assistance Manual.
- Increased capital outlays on projects including the Street Tree Inventory project, the Octavia Boulevard Right of Way project, and a new park in the SOMA district.
- Increased spending on a variety of information technology projects.

### FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$3,356,014 largely due to:

- A decrease in spending on professional and contractual services, as one-time projects complete and staffing levels are normalized following recent fiscal year increases.
- A modest increase in spending on salaries and wages as positions added in FY 2014-15 are annualized.

**DEPARTMENT: CPC – CITY PLANNING** 

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 170.26 FTEs, which are 13.74 FTEs more than the 156.52 FTEs in the original FY 2013-14 budget. This represents an 8.8% increase in FTEs from the original FY 2013-14 budget.

The City Planning Department is proposing to add a number of new positions as well as extend the term of several limited-term positions in FY 2014-15 to accommodate increased workload associated with several City-wide initiatives and the increase in permit reviews and case applications tied to the economic recovery. Specific changes include:

- (16) limited-term positions funded through the "Reduce the Backlog" initiative, a supplemental appropriation (Files 13-0117 and 13-0118) approved by the Board of Supervisors in March 2013 to address the increase in permit reviews and case applications. Positions will be directed towards addressing specific components of the department's backlog, including building and conditional use permits, variances, historic preservation applications, environmental reviews, and condominium conversions.
- (12) new positions to address workload increases, citywide planning projects including the Civic Center Public Realm Plan, the Mayor's initiative to add 30,000 housing units, and the Railyard Alternatives and 1-280 Boulevard Feasibility Study project.
- (2) new off-budget positions to work on the City's Waterfront Long-term Planning Project.

### FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 171.34 FTEs, which are 1.08 FTEs more than the 170.26 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.6% change in FTEs from the Mayor's proposed FY 2014-15 budget.

### **DEPARTMENT REVENUES:**

### FY 2014-15

The Department's revenues of \$35,978,987 in FY 2014-15, are \$8,769,917 or 32.2% more than FY 2013-14 revenues of \$27,209,070. General Fund support of \$2,629,882 in FY 2014-15 is \$142,845 or 5.15% less than FY 2013-14 General Fund support of \$2,772,727.

Specific changes in the Department's FY 2014-15 revenues include:

Substantial growth in charges for services as fee revenues have increased due to the
ongoing economic recovery and increased building activity throughout the City. The
department has seen revenue growth in areas including building permits, environmental
reviews and categorical exemptions, condominium conversions, discretionary reviews,
subdivision applications, and historic preservation.

**DEPARTMENT: CPC – CITY PLANNING** 

### FY 2015-16

The Department's revenues of \$33,190,501 in FY 2015-16, are \$2,788,486 or 7.8% less than FY 2014-15 estimated revenues of \$35,978,987. General Fund support of \$2,062,354 in FY 2015-16 is \$567,528 or 21.6% less than FY 2014-15 General Fund support of \$2,629,882.

Specific changes in the Department's FY 2015-16 revenues include:

- A decrease in charges for services as the volume growth in permits and applications slow down, leading to lower fee revenues.
- A decline in expected General Fund support.

### **Fee Legislation**

**File 14-0593** is an ordinance to eliminate four fees currently collected by the Planning Department: the Installment Agreement Processing Fee, the Refund Processing Fee, the Fee for Information Analysis Request for Information Technology, and the Reactivation Fee for Closed Cases. These fees have a low transaction volume and do not generate significant revenue for the Department.

Based on the proposed fee ordinance projected revenue in FY 2014-15 will decline by \$21,337:

File No.	Fee Description	FY 2013-14 Original Revenue	Change in FY 2014-15	Annualized Revenue Thereafter	% Cost Recovery
File 14- 0593	Installment Agreement Processing	\$504	\$0	\$0	0%
	Refunds	\$18,737	\$0	\$0	0%
	Information Analysis Requests for IT	\$2,096	\$0	\$0	0%
	Reactivation for Closed Cases	\$0	\$0	\$0	0%
Total		\$21,337	\$0	\$0	0%

<u>Recommendation</u>: Approval of the proposed fee legislation is a policy matter for the Board of Supervisors because it eliminates existing fees and the associated revenue.

**DEPARTMENT: CPC – CITY PLANNING** 

### **RECOMMENDATIONS:**

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$332,757 in FY 2014-15. Of the \$332,757 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$8,294,315 or 27.7% in the Department's FY 2014-15 budget.

### FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$283,194 in FY 2015-16. Of the \$283,194 in recommended reductions, all are ongoing savings.

## Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

### CPC - City Planning

FTE To	FY 201 Amount	FY 2014-15					7	FY 2015-16		
	Amoun						•	0 1 0 1		
To		_				FTE	Amount	ıt		
	From	То	Savings	GF 1	1T From	To	From	То	Savings	GF 1T
FEF - Administration / Pla	/ Planning									
	\$96,697	\$75,000	\$21,697				\$69,66\$	\$417,998	\$21,697	
ed upon l	Beduce based upon historical expenditures and the Department's advertising	es and the Depar	tment's advertis	ing						
needs. This reduction will	n will still allow for a	n approximately	22% increase ab	ove th	e Ongoin <sub>t</sub>	g savings.				
t's actual	spending over the la	st three fiscal ye	ars.							
	\$194,346	\$154,346	\$40,000	H			\$180,658	\$140,658	\$40,000	
sed upon 1 ow for a 4 spenditure	the Department's Sol 8.4% budget increase es have increased sig	ftware Licesning e from FY 2013-1 nificantly in rece	needs. This redu 4. The departme ant fiscal years.	uction ent's	Ongoin	g savings.				
	\$45,000	\$35,000	\$10,000				\$50,000	\$40,000	\$10,000	
ed upon l	historical expenditur	es. This reductio	in will still allow f	fora	Giord	2 divice F				
ise in the	Department's Trainir	ng budget.			0800	g saviiigs.				
	\$86,050	\$75,000	\$11,050				\$159,987	\$85,000	\$74,987	
sed upon l	historical expenditur • Department's Mate	es. This reductic rials and Supplie	on will still allow f	for a	Reduce	based upor	ı historical expendit	tures.		
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This reduxnil still allow for a 48.4% budget increase from FY 2013-14. The departmenticensing expenditures have increased significantly in recent fiscal years.    \$45,000   \$35,000   \$10,000     \$45,000   \$35,000   \$10,000     Reduce based upon historical expenditures. This reduction will still allow for a 48.6,050   \$75,000   \$11,050     Reduce based upon historical expenditures. This reduction will still allow for a 48.6,050   \$10,050   \$11,050     Reduce based upon historical expenditures. This reduction will still allow for a 48.6,050   \$11,050     Reduce based upon historical expenditures. This reduction will still allow for a 48.6,050   \$11,050     Reduce based upon historical expenditures. This reduction will still allow for a 48.6,050   \$11,050     Reduce based upon historical expenditures. This reduction will still allow for a 48.6,050   \$11,050   \$11,050     Reduce based upon historical expenditures. This reduction will still allow for a 48.6,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$11,050   \$1	Department's actual spending over the last three fiscal years.    \$194,346   \$154,346   \$40,000     Reduce based upon the Department's Software Licesning needs. This reduction will still allow for a 48.4% budget increase from FY 2013-14. The department's licensing expenditures have increased significantly in recent fiscal years.    \$45,000   \$35,000   \$10,000     \$45,000   \$35,000   \$10,000     Reduce based upon historical expenditures. This reduction will still allow for a 5.7% increase in the Department's Training budget.    Reduce based upon historical expenditures. This reduction will still allow for a 5.7% increase in the Department's Materials and Supplies budget.	rately 22% increase above the cal years.  46 \$40,000   sning needs. This reduction 013-14. The department's n recent fiscal years.  60 \$10,000   suction will still allow for a duction will still allow for a duction will still allow for a pupplies budget.	rately 22% increase above the cal years.  46 \$40,000   sning needs. This reduction 013-14. 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The department's n recent fiscal years.  60 \$10,000   suction will still allow for a duction will still allow for a duction will still allow for a pupplies budget.	rately 22% increase above the Ongoing savings.  cal years.  46 \$40,000   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180,658   \$180	nately 22% increase above the cal years.         Ongoing savings.         \$180,658         \$140,658           46         \$40,000         \$120,000         \$140,658           sning needs. This reduction 013-14. The department's necent fiscal years.         Ongoing savings.         \$50,000         \$40,000           duction will still allow for a publies budget.         Reduce based upon historical expenditures.         \$159,987         \$85,000

## Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

### CPC - City Planning

0												Ī
			F	FY 2014-15					FY	FY 2015-16		
	Ŀ	FTE	Amo	Amount			FTE	E	Amount	ınt		
Object Title	From	To	From	To	Savings	GF 1T	From	To	From	To	Savings GF	1T
	FZA - Zon	FZA - Zoning Administrati	istration and Compliance	pliance								
5278 Planner II	0.77	0.77	\$67,892	\$67,892	0\$							
			\$30,725	\$30,725	\$0							
			Total Savings	0\$		·			Total Savings	0\$	•	
	The Depa	rtment ha	s requested one 52	The Department has requested one 5278 Planner II position to help address the	tion to help addre	ess the						
	backlog ir	ı code enf	orcement violatior	backlog in code enforcement violations. This position should be limited tenure for	ould be limited t	enure for						
	three fisc	al years (F	Y 2014-15, FY 2015	three fiscal years (FY 2014-15, FY 2015-16, and FY 2016-17) with a termination date	l7) with a termina	ition date						
	of June 30, 2017.	), 2017.										
	FAH - City	FAH - Citywide Planning	ıning									
027 - Professional and Specialized Services			\$435,000	\$341,500	\$93,500				\$405,000	\$350,000	\$55,000	
	Reduce P	ofessiona	I and Specialized S	Reduce Professional and Specialized Services budget based upon Department	sed upon Departr	nent	Reduce P	rofession	al and Specialized S	Services budget ba	Reduce Professional and Specialized Services budget based upon Department	ent
	needs.						needs.					
	FDP - Current Planning	rent Planr	ing									
5291 Planner III	0.77	0.77	\$80,572	\$80,572	\$0							
			\$34,616	\$34,616	\$0							
			Total Savings	\$0					Total Savings	\$0		
	The Depa	rtment ha	s requested one 52	The Department has requested one 5291 Planner III position to help	ition to help							
	address tl	ne backlog	g in historic preserv	address the backlog in historic preservation applications. This position	. This position							
	should be	limited te	nure for three fisc	should be limited tenure for three fiscal years (FY 2014-15, FY 2015-16,	I5, FY 2015-16,							
	and FY 20	16-17) wit	:h a termination da	and FY 2016-17) with a termination date of June 30, 2017.	7.							
	FFP - Envi	ronmenta	FFP - Environmental Planning									
027 - Professional and Specialized Services			\$250,000	\$393,490	\$156,510				\$300,000	\$218,490	\$81,510	
	Reduce Pi	ofessiona	ا and Specialized S	Reduce Professional and Specialized Services budget based upon Department	sed upon Departr	nent	Reduce P	rofession	al and Specialized S	Services budget ba	Reduce Professional and Specialized Services budget based upon Department	ent
	needs.						needs.					

	uctions	F
CT-4T07 1J	<b>Total Recommended Reductions</b>	2010200
	Total R	Ë

	וסומו עבר	iotal recommended reductions	CIOIIS
	One-Time	Ongoing	Total
General Fund	0\$	0\$	0\$
Non-General Fund	\$0	\$332,757	\$332,757
Total	0\$	\$332,757	\$332,757
ll.			

	Total Rec	<b>Total Recommended Reductions</b>	ctions
	One-Time	Ongoing	Total
<b>General Fund</b>	0\$	0\$	0\$
Non-General Fund	\$0	\$283,194	\$283,194
Total	0\$	\$283,194	\$283,194

FY 2015-16

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2014-15** 

### **Budget Changes**

The Department's proposed \$48,776,521 budget for FY 2014-15 is \$2,059,624 or 4.4% more than the original FY 2013-14 budget of \$46,716,897.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 256.38 FTEs, which are 2.99 FTEs more than the 253.39 FTEs in the original FY 2013-14 budget. This represents a 1.2% increase in FTEs from the original FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$6,234,174 in FY 2014-15, are \$130,816 or 2.1% more than FY 2013-14 revenues of \$6,103,358. General Fund support of \$42,542,347 in FY 2014-15 is \$1,928,808 or 4.7% more than FY 2013-14 General Fund support of \$40,613,539.

**YEAR TWO: FY 2015-16** 

### **Budget Changes**

The Department's proposed \$49,086,228 budget for FY 2015-16 is \$309,707 or .6% more than the Mayor's proposed FY 2014-15 budget of \$48,776,521.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 255.43 FTEs, which are .95 FTEs less than the 256.38 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .37% decrease in FTEs from the Mayor's proposed FY 2014-15 budget.

### **Revenue Changes**

The Department's revenues of \$6,060,309 in FY 2015-16, are \$173,865 or 2.8% less than FY 2014-15 revenues of \$6,234,174. General Fund support of \$43,025,919 in FY 2015-16 is \$483,572 or 1.1% more than FY 2014-15 General Fund support of \$42,542,347.

DEPARTMENT: DAT-DISTRICT ATTORNEY

### RECOMMENDATIONS

**YEAR ONE: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$344,834 in FY 2014-15. Of the \$344,834 in recommended reductions, \$77,579 are ongoing savings and \$267,255 are one-time savings. These reductions would still allow an increase of \$1,714,790 or 3.7% in the Department's FY 2014-15 budget.

**YEAR TWO: FY 2015-16** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$137,797 in FY 2015-16. Of the \$137,797 in recommended reductions, \$62,048 are ongoing savings and \$75,749 are one-time savings. These reductions would still allow an increase of \$171,910 or 0.4% in the Department's FY 2015-16 budget.

### **Policy Consideration**

In FY 2015-16, the Department is requesting to designate nine positions that were previously approved by the Board of Supervisors as limited-term for the District Attorney's Domestic Violence Unit (Ordinance 32-13) with a termination date of June 30, 2015 to permanent positions. The Department reports that due to the increase in staffing levels for the Domestic Violence Unit, the number of cases dismissed has been reduced by 37% from 87 cases in 2012 to 55 cases in 2013 year, which means more victims are following through with their cases; and total conviction rates have increased by 6 percentage points from 60% to 66%. The Department reports they were unable to evaluate the actual number of limited-term positions that were necessary to convert to permanent on-going positions in order to continue the work of the Domestic Violence Unit citing that the Domestic Violence Unit works as a team making it difficult to determine the specific contribution of each new position. Because the proposed positions were approved as limited-term positions, designating these positions as permanent is a policy matter for the Board of Supervisors.

DEPARTMENT: DAT-DISTRICT ATTORNEY

### **SUMMARY OF PROGRAM EXPENDITURES:**

			Increase/		Increase/
	FY 2013- 2014	FY 2014- 2015	Decrease from FY 2013-	FY 2015- 2016	Decrease from FY 2014-
Program	Budget	Proposed	2014	Proposed	2015
DISTRICT ATTORNEY					
ADMINISTRATION - CRIMINAL & CIVIL	2,202,446	1,912,330	(290,116)	1,912,652	322
CAREER CRIMINAL PROSECUTION	1,041,013	1,076,820	35,807	1,092,520	15,700
CHILD ABDUCTION	993,165	1,044,891	51,726	1,088,165	43,274
FAMILY VIOLENCE PROGRAM	1,495,359	1,650,834	155,475	1,667,414	16,580
FELONY PROSECUTION	27,683,131	28,760,992	1,077,861	29,075,140	314,148
MISDEMEANOR PROSECUTION	1,995,815	2,231,041	235,226	2,314,063	83,022
SUPPORT SERVICES	6,514,328	7,210,232	695,904	7,319,893	109,661
WORK ORDERS & GRANTS	4,791,640	4,889,381	97,741	4,616,381	(273,000)
DISTRICT ATTORNEY	46,716,897	48,776,521	2,059,624	49,086,228	309,707

### FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$2,059,624 largely due to increases in salary and fringe benefits as well as additional funding for the Department's Mental Health Unit. The additional funding will support three positions in the Mental Health Unit as the Department will assume responsibility of creating and filing all documents related to conservatorships beginning July 1, 2014. These duties were formerly handled by the Superior Court.

### FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$309,707 largely due to salary and fringe benefits increases.

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 256.38 FTEs, which are 2.99 FTEs more than the 253.39 FTEs in the original FY 2013-14 budget. This represents a 1.2% increase in FTEs from the original FY 2013-14 budget.

The increase in positions is due to the funding of three new positions that will support the Department's Mental Health Unit and other adjustments.

### FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 255.43 FTEs, which are .95 FTEs less than the 256.38 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a .4% decrease in FTEs from the Mayor's proposed FY 2014-15 budget.

### DEPARTMENT: DAT-DISTRICT ATTORNEY

The decrease in positions is due to a work order that is budgeted annually with the Mayor's Office that is not budgeted in FY 2015-16.

### **INTERIM EXCEPTIONS**

The Department has requested approval of 1.30 FTE grant-funded positions, representing partial funding for four existing positions, as an interim exception. The Budget and Legislative Analyst recommends approval of all requested interim positions. The requested interim positions are grant-funded positions that were inadvertently left out of the Department's base position allocation.

### **DEPARTMENT REVENUES:**

### FY 2014-15

The Department's revenues of \$6,234,174 in FY 2014-15, are \$130,816 or 2.1% more than FY 2013-14 revenues of \$6,103,358. General Fund support of \$42,542,347 in FY 2014-15 is \$1,928,808 or 4.7% more than FY 2013-14 General Fund support of \$40,613,539.

Specific changes in the Department's FY 2014-15 revenues include reductions of \$283,605 in work order revenue and increases in State revenue totaling \$414,421.

### FY 2015-16

The Department's revenues of \$6,060,309 in FY 2015-16, are \$173,865 or 2.8% less than FY 2014-15 revenues of \$6,234,174. General Fund support of \$43,025,919 in FY 2015-16 is \$483,572 or 1.1% more than FY 2014-15 General Fund support of \$42,542,347.

Specific changes in the Department's FY 2015-16 revenues includes reductions of \$275,000 in work order revenue and an increase of \$100,000 in Public Safety Realignment revenue.

**DEPARTMENT: DAT-DISTRICT ATTORNEY** 

### **RECOMMENDATIONS:**

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$344,834 in FY 2014-15. Of the \$344,834 in recommended reductions, \$77,579 are ongoing savings and \$267,255 are one-time savings. These reductions would still allow an increase of \$1,714,790 or 3.7% in the Department's FY 2014-15 budget.

### FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$137,797 in FY 2015-16. Of the \$137,797 in recommended reductions, \$62,048 are ongoing savings and \$75,749 are one-time savings. These reductions would still allow an increase of \$171,910 or 0.4% in the Department's FY 2015-16 budget.

### **Policy Consideration**

In FY 2015-16, the Department is requesting to designate nine positions that were previously approved by the Board of Supervisors as limited-term for the District Attorney's Domestic Violence Unit (Ordinance 32-13), with a termination date of June 30, 2015, to permanent positions. The Department reports that due to the increase in staffing levels for the Domestic Violence Unit, the number of cases dismissed has been reduced by 37% or 32 cases from 87 cases in 2012 to 55 cases in 2013, which means more victims are following through with their cases; and total conviction rates have increased by 6 percentage points from 60% to 66%. The Department reports they were unable to evaluate the actual number of limited-term positions that were necessary to convert to permanent on-going positions in order to continue the work of the Domestic Violence Unit, citing that the Domestic Violence Unit works as a team, making it difficult to determine the specific contribution of each new position. Because the proposed positions were approved as limited-term positions, designating these positions as permanent is a policy matter for the Board of Supervisors.

### Budget and Finance Committee, June 25, 2014

# Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

DAT - District Attorney													
			Ĺ	FY 2014-15					F	FY 2015-16			
	FTE	Е	Amc	Amount			H	FTE	Amount	unt			
Object Title	From	То	From	То	Savings	GF	1T	From To	From	То	Savings	GF	1T
	AIH -Chi	d Abdu	AIH -Child Abduction Program										
MiscRegular			\$768,217	\$723,217	\$45,000	×	×		\$798,508	\$766,508	\$32,000	×	×
Mandatory Fringe Benefits			\$274,674	\$258,584	\$16,090		×		\$287,657	\$276,129	\$11,528	×	×
			Total Savings	\$61,090					Total Savings	\$43,528			
	Reduce	Regular surplus	Reduce Regular Salaries to accoun ongoing surplus in this continuing	Reduce Regular Salaries to account for a one-time carryforward and an ongoing surplus in this continuing project.	ne carryforwa	rd and		educe to acc	Reduce to account for projected carryforward in FY 2014-15	carryforward in	FY 2014-15		
	AIA - Fel	ony Pro	AIA - Felony Prosecution				T						
Equipment			\$58,896	0\$	\$58,896	×	×						
	Reduce I requiren Ordinan vehicles The vehi reductio allocated	requestrant unice (HAC) to the E cles rettern in the in the splacem:	ed replacement der the Healthy TO) to reduce v Department of A urned to Centra City's vehicle fluer City department of the City department vehicles by	Reduce requested replacement vehicles by 2. The Department met its requirement under the Healthy Air and Clean Transportation Ordinance (HACTO) to reduce vehicles by 15% in part by turning in 6 vehicles to the Department of Administrative Services Central Shops. The vehicles returned to Central Shops do not represent a permanent reduction in the City's vehicle fleet because these vehicles may be reallocated to other City departments, or may be used as credit for future replacement vehicles by the Department.	ne Departmer ansportation n part by turn rvices Central spresent a pe e vehicles ma ssed as credit	t met i ng in ( Shops manei y be re for	s a th						
	All- Support Services	oort Ser	vices										
STEPM_Z			(\$314,410)		\$45,590	×	$\dashv$	0.00	(\$327,139)	(\$361,488)	\$34,349	×	
Mandatory Fringe Benefits			(\$95,652) Total Sayings	55	\$13,870	×	+		(\$89,818) Total Savinas	(\$99,249)	\$9,431	×	
			ı otal saviilgs	\$59,460			$\dagger$		า บเนเ วนพทายร	\$43,770			
	Increase promoti	step ad ⁄e appo	Increase step adjustment savings promotive appointments.	gs based on salary restictions on	y restictions o	<u></u>	O	Ongoing savings.	gs.				

### For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget Recommendations of the Budget and Legislative Analyst

GF.

Savings

DAT - District Attorney					<b>)</b>						)	
				FY	FY 2014-15						Ĺ	FY 2015-16
	Ш	핊		Amount	ınt				ı.	FTE	Amount	unt
Object Title	From	To	0	From	То	Savings	GF	1T	From	То	From	To
Attrition Savings				(\$1,966,298)	(\$2,008,236)	\$41,938	×	×				
Mandatory Fringe Benefits				(\$699,741)	(\$714,665)	\$22,582	×	×				
		,	Te	Total Savings	\$64,520		0					
	Increase	e attr	rition	savings to refle	increase attrition savings to reflect the actual start date of a District	art date of a [	Distric					
	Attorne	y Inva	estiga ship re	Attorney Investigator that will support the N conservatorship responsibilities in FY 14-15.	Attorney Investigator that will support the Mental Health Unit's new conservatorship responsibilities in FY 14-15.	al Health Uni	t's ne	>				
	AIJ- Fan	nily V	/iolen	amily Violence Program								
Victim/Witness Investigator I	8.90	10.90	90	\$631,571	\$773,497	(\$141,926)	×		8.90	10.90	\$651,737	\$798,1
Mandatory Fringe Benefits				\$306,778	\$375,717	(\$68,940)	×				\$295,730	\$362,1
Victim/Witness Investigator II	3.00		1.00	\$233,684	\$77,895	\$155,789	×		3.00	1.00	\$241,145	\$80,3
Mandatory Fringe Benefits				\$109,795	\$36,598	\$73,196	×				\$105,648	\$35,2
			ĭ	Total Savings	\$18,119						Total Savings	\$18,27
	Disappr is reque	ove t	the up	ward substitut pward substitut	Disapprove the upward substitution of two positions. The Department is requesting an upward substitution of 2.0 FTE Victim/Witness	ions. The Dep Victim/Witne	partm :ss	ent				
	Investig	gator	ls to 2	2.0 FTE Victim/	Investigator Is to 2.0 FTE Victim/Witness Investigator IIs. The	ator IIs. The	<u>.</u>		ngoin	Ongoing savings.	.2	
	Debarn	והו	Mall Vall	כ נס כופמום נאס	Department wants to create two lead advocates in their victim s	ווו ווופווג אוכווו	s E					

(\$66,460) (\$146,457)

\$798,194 \$362,186 \$80,382

\$70,432 \$160,763

\$35,216

\$18,278

Services Unit; however, the Department's current ratio of lead

advocates to staff advocates of 1:4.75 is sufficient.

### For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget Recommendations of the Budget and Legislative Analyst

**DAT - District Attorney** 

			FY	FY 2014-15						Ę	FY 2015-16			
	FTE	<u>.</u>	Amount	unt				FTE	E	Amount	unt			
Object Title	From	To	From	To	Savings	GF	1T	From	То	From	То	Savings	GF	1T
MiscRegular			\$949,052	\$892,552	\$56,500	×	×			\$982,187	\$959,687	\$22,500	×	×
Mandatory Fringe Benefits			\$440,929	\$414,679	\$26,250 x	×	×			\$424,374	\$414,652	\$9,722	×	×
			Total Savings	\$82,750						Total Savings	\$32,222			
	Reduce	Regular surplus	Reduce Regular Salaries to account for a one-time carryforward and a ongoing surplus in this continuing project.	unt for a one-tin ıg project.	ne carryforwa	rd an		educe t	o accon	nt for projected	Reduce to account for projected carryforward in FY 2014-15	FY 2014-15		

		FY 2014-15				FY 2015-16	
	Total Reco	<b>Total Recommended Reductions</b>	uctions		Total Reco	<b>Total Recommended Reductions</b>	ctions
!	One-Time	Ongoing	Total		One-Time	Ongoing	Total
<b>General Fund</b>	\$267,255	\$77,579	\$344,834	General Fund	\$75,749	\$62,048	\$137,
<b>Non-General Fund</b>	\$0	\$0	\$0	Non-General Fund	\$0	\$0	
Total	\$267,255	\$77,579	\$77,579 \$344,834	Total	\$75,749	\$62,048 \$137,	\$137,

1	One-Time	Ongoing	Total
General Fund	\$75,749	\$62,048	\$137,797
Non-General Fund	\$0	\$0	\$0
Total	\$75,749	\$62,048	\$137,797

# Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

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			Ĺ	FY 2014-15						F	FY 2015-16			
	FTE		Amc	Amount				FTE		Amount	unt			
Object Title	From	To	From	То	Savings	GF 1	1T Fi	From	To	From	То	Savings	GF	11
	i				Pol	licy Re	comn	Policy Recommendations	ons					
	Family \	/iolence	Family Violence Program/ Felony Prosecution/ Support Services	ny Prosecution	ı/ Support Ser	vices	H							
Victim/Witness Investigator I								8.90 5.	5.90	\$651,737	\$432,051	\$219,686	×	
Attorney (Civil/Criminal)							8	84.30 81.	81.30 \$	\$15,800,307	\$15,238,019	\$562,288	×	
Dist. Atty Investigator (SFERS)								6.00 4.	4.00	\$1,448,788	\$1,225,898	\$222,890	×	
District Attorney's Investigative							18	18.00 17.	17.00	\$2,220,521	\$2,142,085	\$78,436	×	
Assist.														
Mandatory Fringe Benefits												\$390,344	X	
							To	tal Policy F	Recomm	Total Policy Recommendations		\$1,473,644		
							e a D C C A R T T T T T T T T T T T T T T T T T T	FY 2015- at were p rm for thi ) with a t e Depart e Depart e Domest duced by eans mor niviction i %. The Di tual numl permane mestic V proved as	16, the revious e Districtions e Districtions ment reminal and a 37% from e victim ates he epartm ber of lightnon-giolence is a political and a solimite a solimite and a solimite and a solimite a solimite a solimite and a solimite and a solimite and a solimite	Department is ily approved but a Attorney's E tion date of Jusports that du protes that du mis are following we increased the increased the mited-term pooing positions Unit. Because J-term position icy matter for	In FY 2015-16, the Department is requesting to designate nine positions that were previously approved by the Board of Supervisors as limited-term for the District Attorney's Domestic Violence Unit (Ordinance 32-13) with a termination date of June 30, 2015 to permanent positions. The Department reports that due to the increase in staffing levels for the Domestic Violence Unit, the number of cases dismissed has been reduced by 37% from 87 cases in 2012 to 55 cases in 2013, which means more victims are following through with their cases; and total conviction rates have increased by 6 percentage points from 60% to 66%. The Department reports that they were unable to evaluate the actual number of limited-term positions that were necessary to convert to permanent on-going positions in order to continue the work of the Domestic Violence Unit. Because the proposed positions were approved as limited-term positions, designating these positions as permanent is a policy matter for the Board of Supervisors.	esignate nine upervisors as ac Unit (Ordin bermanent po et in staffing le i dismissed ha is in 2013, wheir cases; an points from 6 able to evalua e necessary t tinue the wor tositions were inese position pervisors.	positi limite ance 3 astions vels fo s beer ich d tota d tota o con rte the o con k of th	ions (d-
									-		•	_		

FY 2014-15
Total Policy Recommendations

'	One-Time	Ongoing	Total
<b>General Fund</b>	0\$	0\$	0\$
<b>Non-General Fund</b>	\$0	\$0	\$0
Total	0\$	0\$	\$0

| FY 2015-16 | Total Policy Recommendations | Total Policy Recommendations | One-Time | Ongoing | Total | Substituting | Subst

Budget and Finance Committee, June 25, 2014

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2014-15** 

### **Budget Changes**

The Department's proposed \$38,778,045 budget for FY 2014-15 is \$1,962,256 or 5.3% more than the original FY 2013-14 budget of \$36,815,789.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 239.12 FTEs, which are .31 FTEs fewer than the 239.43 FTEs in the original FY 2013-14 budget. This represents a 0.1% decrease in FTEs from the original FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$6,950,271 in FY 2014-15, are \$341,291 or 4.7% less than FY 2013-14 revenues of \$7,291,562. General Fund support of \$31,827,774 in FY 2014-15 is \$2,303,547 or 7.8% more than FY 2013-14 General Fund support of \$29,524,227.

**YEAR TWO: FY 2015-16** 

### **Budget Changes**

The Department's proposed \$42,524,333 budget for FY 2015-16 is \$3,746,288 or 9.7% more than the Mayor's proposed FY 2014-15 budget of \$38,778,045.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 239.44 FTEs, which are .32 FTEs more than the 239.12 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

### Revenue Changes

The Department's revenues of \$6,950,271 in FY 2015-16, are unchanged from FY 2014-15 estimated revenues of \$6,950,271. General Fund support of \$35,574,062 in FY 2015-16 is \$3,746,288 or 11.8% more than FY 2014-15 General Fund support of \$31,827,774.

**DEPARTMENT:** JUV – JUVENILE PROBATION

### RECOMMENDATIONS

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$158,133 in FY 2014-15. Of the \$158,133 in recommended reductions, \$25,000 are ongoing savings and \$133,133 are one-time savings. These reductions would still allow an increase of \$1,804,123 or 4.9% in the Department's FY 2014-15 budget.

**YEAR TWO: FY 2015-16** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$163,527 in FY 2015-16. Of the \$163,527 in recommended reductions, \$25,000 are ongoing savings and \$138,527 are one-time savings. These reductions would still allow an increase of \$3,582,761 or 9.2% in the Department's FY 2015-16 budget.

**DEPARTMENT:** JUV – JUVENILE PROBATION

### **SUMMARY OF PROGRAM EXPENDITURES:**

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
JUVENILE PROBATION					
ADMINISTRATION	7,168,723	8,492,861	1,324,138	9,918,831	1,425,970
CHILDREN'S BASELINE	1,010,999	1,012,058	1,059	1,012,604	546
JUVENILE HALL	11,514,849	11,844,469	329,620	13,720,963	1,876,494
JUV HALL REPLACEMENT DEBT PAYMENT	2,667,374	2,442,358	(225,016)	2,445,872	3,514
LOG CABIN RANCH	3,290,352	3,373,902	83,550	3,445,576	71,674
PROBATION SERVICES	11,163,492	11,612,397	448,905	11,980,487	368,090
JUVENILEPROBATION	36,815,789	38,778,045	1,962,256	42,524,333	3,746,288

### FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$1,962,256 largely due to:

- Increases in salaries and fringe benefits due to cost of living adjustments.
- Increases to Capital Renewal projects, which include refurbishments to the Youth Guidance Center and Log Cabin Ranch. These projects have a total budget of \$1,303,000 in the FY 2014-15 budget.

### FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$3,746,288 largely due to:

- Increases in salaries and fringe benefits due to cost of living adjustments.
- Increases to Capital Renewal projects continue in FY 2015-16 with an increase of \$1,914,000 compared to the previous year.

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 239.12 FTEs, which are .31 FTEs less than the 239.43 FTEs in the original FY 2013-14 budget. This represents a 0.1% decrease in FTEs from the original FY 2013-14 budget.

### FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 239.44 FTEs, which are .32 FTEs more than the 239.12 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

**DEPARTMENT:** JUV – JUVENILE PROBATION

### **DEPARTMENT REVENUES:**

### FY 2014-15

The Department's revenues of \$6,950,271 in FY 2014-15, are \$341,291 or 4.7% less than FY 2013-14 revenues of \$7,291,562. General Fund support of \$31,827,774 in FY 2014-15 is \$2,303,547 or 7.8% more FY 2013-14 General Fund support of \$29,524,227.

Specific changes in the Department's FY 2014-15 revenues include:

- Revenue from Federal sources have decreased by \$609,518 which is attributed to decreases in funding for Federal Title IV-E Foster Care and Federal Milk and Food programs.
- Revenue from State sources designated for Group Home Monthly Visits has decreased by \$253,879.
- Revenue for programs including Child Welfare Services the Youthful Offender Block Grant has increased by \$524,106.

### FY 2015-16

The Department's revenues of \$6,950,271 in FY 2015-16, are unchanged from 2014-15 revenues of \$6,950,271. General Fund support of \$35,574,062 in FY 2015-16 is \$3,746,288 or 11.8% more than FY 2014-15 General Fund support of \$31,827,774.

DEPARTMENT: JUV – JUVENILE PROBATION

### **RECOMMENDATIONS:**

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$158,133 in FY 2014-15. Of the \$158,133 in recommended reductions, \$25,000 are ongoing savings and \$133,133 are one-time savings. These reductions would still allow an increase of \$1,804,123 or 4.9% in the Department's FY 2014-15 budget.

### FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$163,527 in FY 2015-16. Of the \$163,527 in recommended reductions, \$25,000 are ongoing savings and \$138,527 are one-time savings. These reductions would still allow an increase of \$3,582,761 or 9.2% in the Department's FY 2015-16 budget.

Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

JUV - Juvenile Probation Department	Departm	ent												
			FY	FY 2014-15						FY 2	FY 2015-16			
	FTE	Ę	Amount	unt				FE		Amount	nt			
Object Title	From	To	From	To	Savings	GF	11	From	To	From	То	Savings	GF 1	1T
	AKC - Prok	<b>AKC - Probation Services</b>	vices											
Attrition Savings - Misc.	(0.15)	(1.15)	(\$14,595)	(\$111,895)	\$97,300	×	×	(0.15)	(1.15)	(\$15,061)	(\$115,468)	\$100,407	×	×
Mandatory Fringe Benefits			(\$5,375)	(\$41,208)	\$35,833	×	×			(\$5,718)	(\$43,838)	\$38,120	×	×
			Total Savings	\$133,133					7.0	Total Savings	\$138,527			
	Increase a	ttrition sav	ings due to anticip	ncrease attrition savings due to anticipated salary surplus from FY 2013-14. This	s from FY 2013-1	14. Th	sir							
	recommer	ndation wi	ll still allow the De	recommendation will still allow the Department sufficient funds and related	t funds and relat	pa	<u> </u>	Ongoing savings	vings					
	flexibility i	in their sal	ary spending for th	flexibility in their salary spending for the upcoming fiscal year.	year.									
Professional & Specialized Services			\$219,193	\$194,193	\$25,000	×				\$219,193	\$194,193	\$25,000	×	
	Reduce ex	penditures	Reduce expenditures to reflect historical underspending.	al underspending.				Ongoing savings	ings					
				0				00	0					
				FY 2014-15							FY 2015-16			
			Total Re	<b>Total Recommended Reductions</b>	ctions					Total Rec	<b>Total Recommended Reductions</b>	tions		
			One-Time	Ongoing	Total					One-Time	Ongoing	Total		
	Gene	General Fund	\$133,133	\$25,000	\$158,133			Gener	General Fund	\$138,527	\$25,000	\$163,527		
	Non-Gen	Non-General Fund	\$0	\$0	\$0	_		Non-General Fund	al Fund	\$0	\$0	\$0		
		Total	\$133,133	\$25,000	\$158,133				Total	\$138,527	\$25,000	\$163,527		

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2014-15** 

### **Budget Changes**

The Department's proposed \$31,074,632 budget for FY 2014-15 is \$4,465,988 or 16.8% more than the original FY 2013-14 budget of \$26,608,644.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 145.15 FTEs, which are 5.59 FTEs more than the 139.56 FTEs in the original FY 2013-14 budget. This represents a 4.0% increase in FTEs from the original FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$13,923,527 in FY 2014-15, are \$2,043,130 or 17.2% more than FY 2013-14 revenues of \$11,880,397. General Fund support of \$17,151,105 in FY 2014-15 is \$2,422,858 or 16.5% more than FY 2013-14 General Fund support of \$14,728,247.

YEAR Two: FY 2015-16

### **Budget Changes**

The Department's proposed \$33,445,059 budget for FY 2015-16 is \$2,370,427 or 7.6% more than the Mayor's proposed FY 2014-15 budget of \$31,074,632.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 148.05 FTEs, which are 2.90 FTEs more than the 145.15 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 2.0% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

### Revenue Changes

The Department's revenues of \$15,773,527 in FY 2015-16, are \$1,850,000 or 13.3% more than FY 2014-15 estimated revenues of \$13,923,527. General Fund support of \$17,671,532 in FY 2015-16 is \$520,427 or 3.0% more than FY 2014-15 General Fund support of \$17,151,105.

DEPARTMENT: ADP – ADULT PROBATION

### RECOMMENDATIONS

**YEAR ONE: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$318,323 in FY 2014-15. Of the \$318,323 in recommended reductions, all of which are ongoing savings. These reductions would still allow an increase of \$4,147,665 or 15.6% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$9,646 to the General Fund.

Together, these recommendations will result in \$327,969 savings to the City's General Fund in FY 2014-15.

Additionally, the Budget and Legislative Analyst recommends placing \$358,328 on Budget and Finance Committee Reserve, pending detailed justification for these expenditures. These funds were requested by the Department to hire consultants to finalize implementation of the Adult Probation Department's portion of the criminal justice departments' shared database, JUSTIS. These funds were not included in the FY 2013-14 to FY 2017-18 Information and Communication Technology (ICT) Plan previously adopted by the Board of Supervisors, although the Department states that the Committee on Information Technology reviewed the request. The Department also has \$528,000 in encumbered but unspent funds that were appropriated by the Board of Supervisors in prior years for this purpose.

YEAR TWO: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$341,731 in FY 2015-16, all of which would be ongoing savings. These reductions would still allow an increase of \$2,028,696 or 6.5% in the Department's FY 2014-15 budget.

**DEPARTMENT:** ADP – ADULT PROBATION

### **SUMMARY OF PROGRAM EXPENDITURES:**

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
ADULT PROBATION					
ADMINISTRATION - ADULT PROBATION	4,253,046	4,936,328	683,282	4,873,086	(63,242)
COMMUNITY SERVICES	9,204,620	12,044,903	2,840,283	12,778,071	733,168
ONE STOP RE ENTRY SERVICES	1,450,611	1,616,507	165,896	1,627,162	10,655
PRE - SENTENCING INVESTIGATION	2,954,571	3,171,300	216,729	3,307,548	136,248
REALIGNMENT SVCS-POST RELEASE COMM.	8,745,796	9,205,594	459,798	10,759,192	1,553,598
WORK ORDERS & GRANTS	0	100,000	100,000	100,000	0
ADULT PROBATION	26,608,644	31,074,632	4,465,988	33,445,059	2,370,427

### FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$4,465,988 largely due to:

- An increase in caseload from the addition of post-release community supervision population mandated by AB109. This population receives services including risk and needs assessments, counseling services, cognitive behavioral counseling and vocational and educational classes, among others. The Department will also initiate new database and case management systems to track and assess their program participants.
- Increased revenue from State funding sources. Specifically, the SB678 Community Corrections Incentive Fund is increasing by \$2,124,789 in FY 2014-15. This source of funds supports the Department's evidence-based supervision practices and housing, rental subsidies and case management programs.

### FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$2,370,427 largely due to:

• An increase in professional services contracts by \$1,500,000, in FY 15/16 to support Realignment Services.

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 145.15 FTEs, which are 5.59 FTEs more than the 139.56 FTEs in the original FY 2013-14 budget. This represents a 4.0% increase in FTEs from the original FY 2013-14 budget.

 The Department will use the new 1406 Sr. Clerk Typist positions as a placeholder for a new 8529 Adult Probation Officer Assistant classification that the Department proposes to hire. This position will be used to establish a mentoring program to develop skills for

### **DEPARTMENT:** ADP – ADULT PROBATION

incoming probation officers and to assist probation officers with day-to-day operational work. A recruitment will be conducted to fill this position upon budget approval.

• Additional FTEs have been included in the budget to account for increases in temporary salaries and other adjustments.

### FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 148.05 FTEs, which are 2.90 FTEs more than the 145.15 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 2.0% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

This increase reflects the 1406 Sr. Clerk Typists included in the in FY 2014-15 budget transitioning into 2.0 FTE 8529 Adult Probation Officer Assistants for the FY 2015-16 budget.

### **DEPARTMENT REVENUES:**

### FY 2014-15

The Department's revenues of \$13,923,527 in FY 2014-15, are \$2,043,130 or 17.2% more than FY 2013-14 revenues of \$11,880,397. General Fund support of \$17,151,105 in FY 2014-15 is \$2,422,858 or 16.5% more than FY 2013-14 General Fund support of \$14,728,247.

Specific changes in the Department's FY 2014-15 revenues include:

- \$2,756,394 from the SB678 Community Corrections Performance Incentive Fund
- \$400,000 in Probation Fees collected from tracking and monitoring fees associated with case management
- \$100,000 to support Probation Specialized Supervision Domestic Violence Grant

### FY 2015-16

The Department's revenues of \$15,773,527 in FY 2015-16, are \$1,850,000 or 13.3% more than FY 2014-15 revenues of \$13,923,527. General Fund support of \$17,671,532 in FY 2015-16 is \$520,427 or 3.0% more than FY 2014-15 General Fund support of \$17,151,105.

Specific changes in the Department's FY 2015-16 revenues include:

\$153,333 in additional funding for Probation Assistants Mentoring Program

**DEPARTMENT:** ADP – ADULT PROBATION

### **RECOMMENDATIONS:**

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$318,323 in FY 2014-15. Of the \$318,323 in recommended reductions, all of which are ongoing savings. These reductions would still allow an increase of \$4,147,665 or 15.6% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$9,646 to the General Fund.

Together, these recommendations will result in \$327,969 savings to the City's General Fund in FY 2014-15.

Additionally, the Budget and Legislative Analyst recommends placing \$358,328 on Budget and Finance Committee Reserve, pending detailed justification for these expenditures. These funds were requested by the Department to hire consultants to finalize implementation of the Adult Probation Department's portion of the criminal justice departments' shared database, JUSTIS. These funds were not included in the FY 2013-14 to FY 2017-18 Information and Communication Technology (ICT) Plan previously adopted by the Board of Supervisors, although the Department states that the Committee on Information Technology reviewed the request. The Department also has \$528,000 in encumbered but unspent funds that were appropriated by the Board of Supervisors in prior years for this purpose.

### FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$341,731 in FY 2015-16, all of which would be ongoing savings. These reductions would still allow an increase of \$2,028,696 or 6.5% in the Department's FY 2014-15 budget.

## Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

ADP - Adult Probation Department

			Ą	FY 2014-15						FY 2	FY 2015-16		
	Ē	FTE	Amc	Amount				FTE		Amount			
Object Title	From	To	From	To	Savings	GF 1T	$\vdash$	From To	From	m	To	Savings	GF 1T
	ASH - Adr	ASH - Administration	uc										
Temporary Salaries	3.81	2.35	\$325,000	\$200,459	\$124,541	×	3.	3.81 2.35		\$325,000	\$200,459	\$124,541	×
	Reduce te	emporary :	Reduce temporary salaries to reflect current department needs. Department	current departmen	t needs. Departn	ent							
	received a	approval f	received approval for position exchanges in FY 2013-14 for these functions. Our	ges in FY 2013-14 1	for these function	ns. Our	ő	Ongoing savings	ngs				
	reduction	will allow	eduction will allow for sufficient funding in temporary salaries.	ding in temporary s	salaries.								
	AKB - Con	<b>AKB - Community Services</b>	ervices										
Attrition Savings	(3.13)	(3.93)	(\$411,097)	(\$516,170)	\$105,073	×	(2.	(2.33) (3.50)		(\$241,346)	(\$362,537)	\$121,191	×
Mandatory Fringe Benefits			(\$151,452)	(\$190,162)	\$38,710	×			\$)	(\$91,605)	(\$137,604)	\$45,999	×
			Total Savings	\$143,782					Total Savings	ings	\$167,190		
	Increase a	attrition sa	ncrease attrition savings due to reflect actual staffing levels and to adjust for	ct actual staffing le	vels and to adjus	t for							
	projected	FY 2013-	projected FY 2013-14 salary savings of \$539,217. These recommendations will	f \$539,217. These	recommendatior	s will	Š	, c , c , c , c , c , c , c , c , c , c					
	allow the	Departme	allow the Department sufficient flexibility in their salary spending for the	ility in their salary	spending for the		5	Oligoliig saviiigs	ر <del>ي</del>				
	upcoming	upcoming fiscal year.	آ.										
	ARS - Rea	<b>ARS - Realignment Services</b>	Services										
Training			\$100,000	\$50,000	\$50,000	×			\$1	\$100,000	\$50,000	\$50,000	×
	Reduce ex	xpenditure	Reduce expenditure to reflect historical underspending. This will leave \$392,035 in	al underspending.	This will leave \$3	92,035		Ongoing savings	ngs				
	total train	ing budge	total training budget for the department.	ent.			_	)	5				

Č	¢318 373	<b>¢318 373</b>	O\$	Total
Non-General Fu	\$0	\$0	\$0	Non-General Fund
General Fu	\$318,323	\$318,323	0\$	<b>General Fund</b>
	Total	Ongoing	One-Time	
	ctions	<b>Total Recommended Reductions</b>	Total Rec	
		FY 2014-15		

	Total Rec	Total Recommended Reductions	tions
•	One-IIMe	Ongoing	lotal
General Fund	0\$	\$341,731	\$341,731
Non-General Fund	\$0	\$0	\$0
Total	0\$	\$341,731	\$341,731

FY 2015-16

## Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

ADP - Adult Probation Department

			FY	FY 2014-15						FY 2015-16			
	FTE	E	Amount	unt				FTE	Amount	unt			
Object Title	From	To	From	То	Savings	GF	1T F	From To	From	То	Savings	GF	11
					Reco	mmen	ded F	Recommended Reserves					
	ASH - Administration	inistratio	د				$\vdash$						Ī
Systems Consulting Services			\$358,328	\$358,328		×	×						
	Place \$358	,328 on B	Place \$358,328 on Budget and Finance Committee Reserve, pending detailed	Committee Reser	ve, pending det	ailed							
	justificatio	n for thesเ	justification for these expenditures. These funds were requested by the	ese funds were re	quested by the								
	Departmer	nt to hire α	Department to hire consultants to finalize implementation of the Adult Probation	lize implementatic	in of the Adult i	Probatic	nc						
	Departmer	nt's portio	Department's portion of the criminal justice departments' shared database,	ustice department	s' shared databa	ase,							
	JUSTIS. The	se funds	JUSTIS. These funds were not included in the I	in the FY 2013-14	FY 2013-14 to FY 2017-18								
	Informatio	in and Con	Information and Communication Technology (ICT) Plan previously adopted by the	nology (ICT) Plan p	reviously adopt	ed by ti	Je.						
	Board of Su	upervisors	Board of Supervisors, although the Department states that the Committee on	vartment states th	at the Committ	ee on							
	Informatio	ın Technol	Information Technology reviewed the request. The Department also has \$528,000	request. The Depa	irtment also ha	s \$528,0	000						
	in encumb	ered but u	in encumbered but unspent funds that were appropriated by the Board of	were appropriate	d by the Board	of							
	Supervisor	's in prior	Supervisors in prior years for this purpose.	ose.									

FY 2014-15
Total Recommended Reserves
One-Time Ongoing Total

S S S

\$358,328 \$0 **\$358,328** 

General Fund Non-General Fund

Total

Total	!	One-Time	Ongoing	Total
\$358,328	General Fund	0\$	0\$	0\$
\$0	Non-General Fund	\$0	\$0	\$0
\$358,328	Total	0\$	0\$	0\$

FY 2015-16 Total Recommended Reserves

Dept	Subfund	Vendor Name	Year	Remaining Balance
ADP	1GAGFAAP	LANGUAGELINE SOLUTIONS	13	514
ADP	1GAGFAAP	STAPLES INC & SUBSIDIARIES	13	5,425
ADP	1GAGFAAP	VERIZON WIRELESS	13	810
ADP	1GAGFAAP	L C ACTION POLICE SUPPLY	13	75
ADP	1GAGFAAP	ACADEMYX INC	13	256
ADP	1GAGFAAP	хтесн	10	2,265
		Total		\$9,646

Note: The above encumbered fund balance are from budget years prior to FY 2013-14. The Department has indicated that these funds are no longer needed and therefore can be returned to the General Fund if applicable.

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2014-15** 

### **Budget Changes**

The Department's proposed \$13,865,924 budget for FY 2014-15 is \$284,473 or 2.0% less than the original FY 2013-14 budget of \$14,150,397.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 28.89 FTEs, which are 0.46 FTEs more than the 28.43 FTEs in the original FY 2013-14 budget. This represents a 1.6% increase in FTEs from the original FY 2013-14 budget.

### **Revenue Changes**

The Department's revenues of \$6,209,371 in FY 2014-15 are \$100,321 or 1.6% more than FY 2013-14 revenues of \$6,109,050. General Fund support of \$7,656,553 in FY 2014-15 is \$384,794 or 4.8% less than FY 2013-14 General Fund support of \$8,041,347.

**YEAR TWO: FY 2015-16** 

### **Budget Changes**

The Department's proposed \$12,705,803 budget for FY 2015-16 is \$1,160,121 or 8.4% less than the Mayor's proposed FY 2014-15 budget of \$13,865,924.

### Personnel Changes

The number of full-time equivalent (FTE) positions budgeted for FY 2015-16 are 28.91 FTEs, which are 0.02 FTEs more than the 28.89 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

### Revenue Changes

The Department's revenues of \$6,224,829 in FY 2015-16, are \$15,458 or 0.2% more than FY 2014-15 revenues of \$6,209,371. General Fund support of \$6,480,974 in FY 2015-16 is \$1,175,579 or 15.4% less than FY 2015-16 General Fund support of \$7,656,553.

**DEPARTMENT:** ART – ART COMMISSION

### RECOMMENDATIONS

**YEAR ONE: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$110,790 in FY 2014-15. Of the \$110,790 in recommended reductions, \$10,790 are ongoing savings and \$100,000 are one-time savings.

**YEAR TWO: FY 2015-16** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$10,792 in FY 2015-16. All of the recommended reductions are ongoing savings.

**DEPARTMENT:** ART – ART COMMISSION

### **SUMMARY OF PROGRAM EXPENDITURES:**

	FY 2013-2014	FY 2014-2015	Increase/ Decrease from	EV 2015 2016	Increase/ Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
ARTS COMMISSION					
ART COMMISSION-ADMINISTRATION	1,380,723	1,767,791	387,068	791,572	(976,219)
CIVIC COLLECTION	582,766	968,177	385,411	955,422	(12,755)
CIVIC DESIGN	186,410	194,595	8,185	198,918	4,323
COMMUNITY ARTS & EDUCATION	0	0	0	0	0
COMMUNITY ARTS & ED-GENERAL ADMIN	5,445,656	4,131,975	(1,313,681)	3,808,259	(323,716)
CULTURAL EQUITY	2,838,245	2,914,296	76,051	2,920,142	5,846
EDUCATIONAL PROGRAMS	595,317	602,041	6,724	604,257	2,216
GALLERY	482,284	504,462	22,178	515,727	11,265
GRANTS FOR THE ARTS	0	0	0	0	0
MUNICIPAL SYMPHONY CONCERTS	2,139,061	2,260,000	120,939	2,380,000	120,000
PUBLIC ART	129,586	129,586	0	129,586	0
STREET ARTISTS	370,349	393,001	22,652	401,920	8,919
ARTS COMMISSION	14,150,397	13,865,924	(284,473)	12,705,803	(1,160,121)

### FY 2014-15

The Department's proposed FY 2014-15 budget has decreased by \$284,473 largely due to the expiration of one-time capital funding in FY 2013-14.

### FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$1,160,121 largely due to the expiration of one-time expenditures related to the Department's move to the War Memorial Veterans Building.

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 28.89 FTEs, which are 0.45 FTEs more than the 28.43 FTEs in the original FY 2013-14 budget. This represents a 1.6% increase in FTEs from the original FY 2013-14 budget.

### FY 2015-16

The number of full-time equivalent (FTE) positions budgeted for FY 2015-16 are 28.91 FTEs, which are 0.02 FTEs more than the 28.89 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

**DEPARTMENT:** ART – ART COMMISSION

### **DEPARTMENT REVENUES:**

### FY 2014-15

The Department's revenues of \$6,209,371 in FY 2014-15, are \$100,321 or 1.6% more than FY 2013-14 revenues of \$6,109,050. General Fund support of \$7,656,553 in FY 2014-15 is \$384,794 or 4.8% less than FY 2013-14 General Fund support of \$8,041,347.

The decline in General Fund support is primarily due to the expiration of one-time capital funding in FY 2013-14.

### FY 2015-16

The Department's revenues of \$6,224,829 in FY 2015-16, are \$15,458 or 0.2% more than FY 2014-15 revenues of \$6,209,371. General Fund support of \$6,480,974 in FY 2015-16 is \$1,175,579 or 15.4% less than FY 2015-16 General Fund support of \$7,656,553.

The decline in General Fund support is primarily due to the expiration of one-time expenditures related to the Department's move to the War Memorial Veterans Building in 2014-15.

<u>Item 3: File 14-0623:</u> The proposed ordinance modifies current regulations regarding how the Arts Commission may use art enrichment funds on City property. The ordinance permits the Arts Commission to use art enrichment funds on any City property. Currently, the Arts Commission may only use art enrichment funds on the funding department's property.

Additionally, the ordinance increases the amount of art enrichment funds the Arts Commission may reserve for maintenance and conservation from 5% to 10% per project. Furthermore, the ordinance allows art enrichment funds to be used exclusively for maintenance and conservation under limited circumstances such as when a project has limited public access or generates funds insufficient to acquire new artwork.

<u>Recommendation:</u> Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

### **RECOMMENDATIONS:**

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$110,790 in FY 2014-15. Of the \$110,790 in recommended reductions, \$10,790 are ongoing savings and \$100,000 are one-time savings.

### FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$10,792 in FY 2015-16. All of the recommended reductions are ongoing savings.

**ART - Arts Commision** 

			FY	FY 2014-15						FY 2015-16			
	4	FTE	Amount	unt				FTE	Amount	unt			
Object Title	From	To	From	То	Savings	GF	1T F	From To	From	To	Savings	Ę.	1T
	EEJ- Art C	ommission	EEJ- Art Commission - Administration										
040 Materials and Supplies Budget			\$1,000,000	\$900,000	\$100,000	×	×						
			Total Savings	\$100,000									
	Reduce 0	10 Materia	Reduce 040 Materials and Supplies Budget. The Department has not adequately	dget. The Departm	nent has not ade	quate	<u>&gt;</u>						
	justified t	he amount	justified the amount for materials and supplies requested for its relocation to the	supplies requeste	d for its relocatio	on to	the						
	War Men	iorial build	War Memorial building. The recommended reduction would still allow for	nded reduction w	ould still allow fc	ĭ							
	sufficient	funding tc	sufficient funding to move and store th	store the Arts Comission's collection of art.	s collection of ar	نې							
	EER- Civic	<b>EER- Civic Collection</b>											
Temporary Salaries			000′05\$	\$40,000	\$10,000	×			\$20,000	\$40,000	\$10,000	×	
Fringe Benefits			056'8\$	\$3,160	\$290	×			096'£\$	\$3,168	\$792	×	
			Total Savings	\$10,790					Total Savings	\$10,792			
	Reduce to	، reflect ac	Reduce to reflect actual expenditures.				Õ	Ongoing Savings	35				

FY 2014-15

FY 2015-16

	One-Time Ongoing   General Fund   \$0 \$10,792	ime Ongoing Total  \$0 \$10,792 \$10,792  \$0 \$10,792 \$0,592  \$0 \$10,792 \$10,792
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### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2014-15** 

### **Budget Changes**

The Department's proposed \$159,330,311 budget for FY 2014-15 is \$1,607,967 or 1.0% less than the original FY 2013-14 budget of \$160,938,278.

### Personnel Increases

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 886.46 FTEs, which are 16.19 FTEs more than the 870.27 FTEs in the original FY 2013-14 budget. This represents a 1.9% increase in FTEs from the original FY 2013-14 budget.

### **Revenue Changes**

The Department's revenues of \$112,100,073 in FY 2014-15, are \$128,959 or .1% less than FY 2013-14 revenues of \$112,229,073. General Fund support of \$47,230,238 in FY 2014-15 is \$1,479,008 or 3.04% less than FY 2013-14 General Fund support of \$48,709,246.

**YEAR TWO: FY 2015-16** 

### **Budget Changes**

The Department's proposed \$154,639,155 budget for FY 2015-16 is \$4,691,156 or 2.9% less than the Mayor's proposed FY 2014-15 budget of \$159,330,311.

### Personnel Increases

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 893.66 FTEs, which are 7.20 FTEs more than the 886.46 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.8% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

### Revenue Changes

The Department's revenues of \$100,546,411 in FY 2015-16, are \$11,553,662 or 10.3% less than FY 2014-15 estimated revenues of \$112,100,073. General Fund support of \$54,092,744 in FY 2015-16 is \$6,862,506 or 14.5% more than FY 2014-15 General Fund support of \$47,230,238.

DEPARTMENT: REC – RECREATION AND PARK DEPARTMENT

### **RECOMMENDATIONS**

**YEAR ONE: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$621,230 in FY 2014-15. Of the \$621,230 in recommended reductions, all are one-time savings.

**YEAR TWO: FY 2015-16** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$82,517 in FY 2015-16. Of the \$82,517 in recommended reductions, all are one-time savings.

DEPARTMENT: REC – RECREATION AND PARK DEPARTMENT

### **SUMMARY OF PROGRAM EXPENDITURES:**

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
RECREATION AND PARK COMMSISION					
CAPITAL PROJECTS	26,239,356	19,738,427	(6,500,929)	14,346,011	(5,392,416)
CHILDREN'S BASELINE	10,625,343	11,129,598	504,255	11,204,633	75,035
CHILDREN'S SVCS - NON - CHILDREN'S FUND	1,100,000	1,100,000	0	1,100,000	0
GOLDEN GATE PARK	11,228,981	10,885,319	(343,662)	11,315,984	430,665
MARINA HARBOR	4,590,583	3,907,336	(683,247)	3,927,250	19,914
NEIGHBORHOOD SERVICES	0	0	0	0	0
PARKS	75,927,437	78,750,682	2,823,245	77,149,123	(1,601,559)
REC & PARK ADMINISTRATION	90,930	76,350	(14,580)	76,350	0
RECREATION	16,517,393	18,316,988	1,799,595	18,676,188	359,200
STRUCTURAL MAINTENANCE	14,618,255	15,425,611	807,356	16,843,616	1,418,005
RECREATION AND PARK COMMSISION	160,938,278	159,330,311	(1,607,967)	154,639,155	(4,691,156)

### FY 2014-15

The Department's proposed FY 2014-15 budget has decreased by \$1,607,967 largely due to:

 A reduction in the fund balance designated for reserves, which is offset by increases to urban forestry, recreation and aquatics program staffing and one-time expenditures for forestry, technology and maintenance.

### FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$4,691,156 largely due to:

• A reduction in one-time expenditures.

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 886.46 FTEs, which are 16.19 FTEs more than the 870.27 FTEs in the original FY 2013-14 budget. This represents a 1.9% increase in FTEs from the original FY 2013-14 budget.

The growth in FTE count is the result of:

- The annualization of new positions from the prior year budget;
- The filling of positions for the Urban Forestry program;
- The filling of positions for Park Patrol;
- The filling of positions for the Recreation delivery program; and
- The hiring of a Natural Areas gardener position in the work order fund (1 FTE).

DEPARTMENT: REC – RECREATION AND PARK DEPARTMENT

### FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 893.66 FTEs, which are 7.20 FTEs more than the 886.46 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.8% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

• The increase is primarily due to the movement of off-budget positions into the regular operating budget.

### **DEPARTMENT REVENUES:**

### FY 2014-15

The Department's revenues of \$112,100,073 in FY 2014-15, are \$128,959 or .1% less than FY 2013-14 revenues of \$112,229,073. General Fund support of \$47,230,238 in FY 2014-15 is \$1,479,008 or 3.04% less than FY 2013-14 General Fund support of \$48,709,246.

Specific changes in the Department's FY 2014-15 revenues include:

- The decline in revenues in this year is primarily due to the closing of Candlestick Park.
- There is a reduction in General Fund support because the Department received a one-time payment from the Metropolitan Transportation Authority (MTA) in FY 2013-14.

### FY 2015-16

The Department's revenues of \$100,546,411 in FY 2015-16, are \$11,553,662 or 10.3% less than FY 2014-15 estimated revenues of \$112,100,073. General Fund support of \$54,092,744 in FY 2015-16 is \$6,862,506 or 14.5% more than FY 2014-15 General Fund support of \$47,230,238.

Specific changes in the Department's FY 2015-16 revenues include:

• Due to the closure of Candlestick Park, the revenue generated from stadium rentals and from the City's lease with the San Francisco 49ers is no longer in the FY 2015-16 budget.

DEPARTMENT: REC – RECREATION AND PARK DEPARTMENT

### Fee Legislation:

### Item 14 - File 14-0642

File 14-0642 is an ordinance amending the Park Code to require the Controller to increase the berthing license fees for the West Harbor of the Marina Yacht Harbor each year by 3 percent or the annual increase in the Consumer Price Index, whichever is higher, until September 1, 2043.

The table below shows the proposed fee revenues.

File No.	Fee Description	FY 2013-14 Original Budget	FY 2014-15 Estimated Revenues	Increase
140642	Marina Yacht Harbor Berthing Fees	\$2,607,000	\$2,690,000	\$83,000

Recommendation: Approve the proposed ordinance.

### **RECOMMENDATIONS:**

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$621,230 in FY 2014-15. Of the \$621,230 in recommended reductions, all are one-time savings.

### FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$82,517 in FY 2015-16. Of the \$82,517 in recommended reductions, all are one-time savings.

**REC-Recreation and Parks Department** 

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			£	FY 2014-15						FY 2015-16			
	FTE		Amount					FTE	Am	Amount			
Object Title	From	То	From	То	Savings	GF	1T FI	From To	From	То	Savings	GF 1	1T
	EAP PARKS	KS											
Equipment Purchase									\$71,775	\$47,150	\$24,625	×	×
							Ε	nis line ite	em includes fund	This line item includes funds for the purchase of three Chevy Colorado	of three Chevy	Colorado	_
							‡	ucks to re	eplace existing tr	trucks to replace existing trucks. The budgeted amount for the three	d amount for th	e three	
							‡	ucks was	higher than the	trucks was higher than the quote provided by the Department, which	rhe Departmen	t, which	
							ă	scounted	for \$1,050 in sav	accounted for \$1,050 in savings. The Budget and Legislative Analyst is	and Legislative A	nalyst is	
							Ø	so recom	ımending deletio	also recommending deletion of one of the three trucks, namely the one	ree trucks, name	ly the on	بة
							<del>→</del>	at would	l replace vehicle	that would replace vehicle #651652, which was purchased in 2001 and	as purchased in	2001 and	-
							<u>ٽ</u>	as only 32	2K miles on it. Th	has only 32K miles on it. The Department met its requirement under the	t its requiremen	t under th	he
							工	ealthy Aiı	r and Clean Tran	Healthy Air and Clean Transportation Ordinance (HACTO) to reduce	າce (HACTO) to r	ednce	
							>	ehicles by	, 15% in part by t	vehicles by 15% in part by turning in 8 vehicles to the Department of	s to the Departr	nent of	
							Ā	dministra	itive Services Cer	Administrative Services Central Shops. The vehicles returned to Central	hicles returned	to Centra	=
							S	n ob sdor	ot represent a p	Shops do not represent a permanent reduction in the City's vehicle fleet	on in the City's v	ehicle fle	et
							<u>ā</u>	ecause th	iese vehicles ma <sub>\</sub>	because these vehicles may be re-allocated to other City departments,	other City depa	artments,	
							ō	r may be	used as credit fo	or may be used as credit for future replacement vehicles by the	ent vehicles by tl	Je	
								epartmer	nt. With this reco	Department. With this recommended reduction the Department will	on the Departm	ent will	
							<u>გ</u>	ontinue to	o have 170 vehic	continue to have 170 vehicles. The Department is being approved to	nt is being appro	oved to	
							2 7	purchase 10 c	.U Ottner similar t	pulchase to other similar tracks (out or 12 requested) between FTS 14-	dnested) betwe	en rrs 14	ļ.
Fairinment Purchase						L	i i	- CT DIIR	\$25.013	\$20.155	\$4.858	×	×
Equipilient Fulcilase									720,013	CCT (07¢	000/10	<	Ţ
							<u> </u>	eduction	based on quote	Reduction based on quote for equipment provided by the Department.	wided by the De	partment	نہ
Equipment Purchase			\$28,710	\$22,525	\$6,185	×	×						
	Reduction	based or	Reduction based on quote for equipment	ipment provided	provided by the Department.	ent.							
Equipment Purchase			\$33,169	\$27,666	\$5,503	×	×						
	Reduction	based or	າ quote for equi	Reduction based on quote for equipment provided by the Department.	by the Departm	ent.							
Equipment Purchase			\$32,625	\$18,639	\$13,986	×	×						
4	Reduction	based or	Reduction based on quote for equipment		provided by the Department.	ent.							
													1

Budget and Finance Committee, June 25, 2014

### Budget and Finance Committee, June 25, 2014

# Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

**REC-Recreation and Parks Department** 

From Tole   From					FY 2014-15						FY 2015-16			
From   To   From   To   Savings   GF   IT		FTE		Amon	nt				FTE	Am	ount			
Reduction based on quote for equipment provided by the Department.  Se2,921 \$0 \$62,921 \$1 \$32,407 \$1 \$1 \$1 \$2 \$1 \$2 \$2,921 \$1 \$1 \$1 \$2 \$1 \$2 \$2,921 \$1 \$1 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1 \$2 \$1	Object Title	From	То	From	To	Savings			om To	From	То	Savings	GF	1T
S57,858   \$25,451   \$32,407   X   X     Reduction based on quote for equipment provided by the Department.   \$62,921   \$62,921   X   X     Disapprove one requested replacement truck for vehicle #651685, purchased in 1997, and has driven roughly 75k miles. The Department met its requirement under HACTO to reduce vehicles by 15% in part by turning in 8 vehicles to the Department of Administrative Services Central Shops. The vehicles returned to Central Shops do not represent a permanent reduction in the City's vehicle fleet because these vehicles may be re-allocated to other City departments, or may be used as credit for future replacement vehicles by the Department. With this recommended reduction the Department will continue to have 170 vehicles. The Department is being approved to purchase 10 other similar trucks (out of 12 requested) between FYs 14-15 and 15-16.   \$ 304,121   288,187.50   \$15,934   X   X   Reduction based on quote for equipment provided by the Department.	Equipment Purchase									\$54,375	\$50,229	\$4,146	×	×
Reduction based on quote for equipment provided by the Department.    \$52,858   \$25,451   \$32,407   X   X								č	eduction	based on quote	for equipment pro	vided by the Depa	artme	nt.
Reduction based on quote for equipment provided by the Department.    \$62,921	Equipment Purchase									\$119,625	\$111,668	\$7,957	×	×
Reduction based on quote for equipment provided by the Department.  Reduction based on quote for equipment provided by the Department.    \$62,921								<u> </u>	eduction	based on quote	for equipment pro	vided by the Depa	artme	nt.
Reduction based on quote for equipment provided by the Department.  \$62,921 \$\$ \$62,921 \$\$ \$\$ \$62,921 \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$	Equipment Purchase		П	\$57,858	\$25,451	\$32,407		×						
bisapprove one requested replacement truck for vehicle #651685, purchased in 1997, and has driven roughly 75K miles. The Department met its requirement under HACTO to reduce vehicles by 15% in part by turning in 8 vehicles to the Department of Administrative Services Central Shops. The vehicles returned to Central Shops do not represent a permanent reduction in the City's vehicle fleet because these vehicles may be re-allocated to other City departments, or may be used as credit for future replacement vehicles by the Department. With this recommended reduction the Department will continue to have 170 vehicles. The Department is being approved to purchase 10 other similar trucks (out of 12 requested) between FYs 14-15 and 15-16.  Reduction based on quote for equipment provided by the Department.		Reductio	ın bası	ed on quote for equi	ipment provided	by the Departme	ent.							
Disapprove one requested replacement truck for vehicle #651685, purchased in 1997, and has driven roughly 75K miles. The Department met its requirement under HACTO to reduce vehicles by 15% in part by turning in 8 vehicles to the Department of Administrative Services Central Shops. The vehicles returned to Central Shops do not represent a permanent reduction in the City's vehicle fleet because these vehicles may be re-allocated to other City departments, or may be used as credit for future replacement vehicles by the Department. With this recommended reduction the Department will continue to have 170 vehicles. The Department is being approved to purchase 10 other similar trucks (out of 12 requested) between FYs 14-15 and 15-16.	Equipment Purchase			\$62,921	0\$	\$62,921	×	×						
		Disappro purchase its requir 8 vehicle vehicles in the Cit City depe by the Decontinue purchase and 15-10	ove on ad in 1 remen story to the return ty's ve artmen epartner to ha	e requested replace 997, and has driven t under HACTO to re ne Department of Acted to Central Shops hicle fleet because thats, or may be used nent. With this recoive 170 vehicles. The her similar trucks (o	ment truck for veroughly 75K mile seduce vehicles by fiministrative Servido not represent hese vehicles maras credit for futui mmended reduct Department is but of 12 requeste	ihicle #651685, is. The Departme 15% in part by to ices Central Shot ta permanent rety be re-allocated by the Departme in the Departmeing approved to ich between FYs.	ent me turning ps. Th sps. Th eductic to other ordine nent wo o	et e e o o o o o o o o o o o o o o o o o o						
\$ 304,121   288,187.50 \$15,934   X   X   Reduction based on quote for equipment provided by the Department.	Equipment Purchase									\$95,700	\$77,817	\$17,883	×	×
\$ 304,121   288,187.50 \$15,934   X   Reduction based on quote for equipment provided by the Department.								<u> </u>	eduction	based on quote	for equipment pro	vided by the Depa	artme	nt.
Reduction based on quote for equipment provided by the Department.	Equipment Purchase				288,187.50	\$15,934	×	×						
		Reductio	ın bası	ed on quote for equi	ipment provided	by the Departmo	ent.							

### Budget and Finance Committee, June 25, 2014

# Recommendations of the Budget and Legislative Analyst For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget

**REC-Recreation and Parks Department** 

								ľ							
				FY	FY 2014-15	_	ŀ			ŀ	1	FY 2015-16			
	FTE.			Amount			-		FTE			Amount			
Object Title	From	То		From	То		GF	1T	From To	0	From	To	Savings	GF	1T
Attrition Savings			\$	(3,110,246)	(\$3,156,763)	\$46,517	×	×							
Mandatory Fringe			\$	(1,578,660)	(\$1,600,507)	\$21,847	×	×							
			Tota	Total Savings	\$68,364										
	Increase for 7328	attrit 3 Oper	ion s ating	Increase attrition savings based on the Department's anticipated hiring date for 7328 Operating Engineer of January 1, 2015 instead of July 1, 2014.	:he Department' ıary 1, 2015 inst	Department's anticipated hiring 1, 2015 instead of July 1, 2014.	ng da [4.	ate							
Attrition Savings			\$	(3,110,246)	(\$3,124,350)	\$14,104	×	×							
Mandatory Fringe			\$	(1,578,660)	(\$1,585,819)	\$7,159	×	×							
			Tota	Total Savings	\$21,263										
	Increase for 2716	attrit 5 Custo	ion s odial	Increase attrition savings based on the Department's anticipated hiring date for 2716 Custodial Assistant Supervisor.	he Department' sor.	s anticipated hiri	ng da	ıte .							
Attrition Savings			\$	(3,110,246)	(\$3,123,813)	\$13,567	×	×							
Mandatory Fringe			\$	(1,578,660)	(\$1,585,742)	\$7,082	×	×							
			Tota	Total Savings	\$20,649										
	Increase for 1704	attrit 1 Comr	ion s muni	Increase attrition savings based on the Department's anticipated hiring date for 1704 Communications Dispatcher.	.he Department՝ er.	s anticipated hiri	ng da	ate							
	ECD S	TRUCI	IURA	ECD STRUCTURAL MAINTENANCE											
Equipment Purchase				\$41,325	\$28,037	\$13,288	×	×							
	Reduction	on bas	o pas	Reduction based on quote for equipment provided by the Department.	ment provided	by the Departme	nt.								
Equipment Purchase				\$39,476	\$25,451	\$14,025	×	×							
			Tota	Total Savings	\$14,025										
	Reduction	on bas	o pas	Reduction based on quote for equipment provided by the Department.	ment provided	by the Departme	nt.								

For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget Recommendations of the Budget and Legislative Analyst

**REC-Recreation and Parks Department** 

Savings   FTE   Amount					FY 2014-15			F			FY 2015-16			
Sequent Purchase   From   To   Savings   GF   IT from   To   Savings   GF   IT from   To   Savings   GF   Savings   GF   Savings   Sav		Ħ	ш	Ame	ount				FTE	Amo	unt			
Total Savings   \$4,143   X   X	Object Title	From	То	From	То	Savings	lacksquare		rom To	From	То	Savings	GF	11
Total Savings   \$4,143	Equipment Purchase			\$27,18		\$4,143	×	×						
Reduction based on quote for equipment provided by the Department.				Total Savings	\$4,143									
Attrition Savings		Reducti	on bas	ed on quote for ec		by the Departme	ent.							
Total Savings   \$83,255   \$83,255   \$ X     Total Savings based on the Department's anticipated hiring date for 0922 Manager 1.    Attrition Savings   \$ (1,230,665)   (\$1,291,350)   \$60,685   X   X     Mandatory Fringe   \$ (1,230,665)   (\$1,291,350)   \$60,685   X   X     Mandatory Fringe   \$ (1,230,665)   (\$1,291,350)   \$28,740   X   X     Attrition Savings   \$ (1,230,665)   (\$601,031)   \$18,202   X   X     Mandatory Fringe   \$ (1,230,665)   (\$601,031)   \$18,202   X   X     Equipment Purchase   \$ (1,230,665)   \$34,143   X   X     Reduction based on quote for equipment provided by the Department.    Equipment Purchase   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,665)   \$ (1,230,	Attrition Savings				\$)	\$56,498	×	×						
Total Savings   Sep. 201,230   Sep. 201,230     Attrition Savings   Sep. 201,230,665   Sep. 201,350   Sep. 20	Mandatory Fringe			\$ (582,829		\$26,757	×	×						
Attrition Savings		Increase for 0922	e attrit 2 Mana	ion savings based (	on the Department	's anticipated hir	ing da	ıte						
Mandatory Fringe         \$ (582,829)         (\$611,569)         \$28,740         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X         X	Attrition Savings				(\$1,	\$60,685	×	×						
Total Savings   \$89,425	Mandatory Fringe				\$)	\$28,740	×	×						
Attrition Savings And Savings And Savings And Savings And And Savings And				Total Savings	\$89,425									
Attrition Savings         \$ (1,230,665)         (\$1,269,100)         \$38,435         X         X           Mandatory Fringe         \$ (582,829)         (\$601,031)         \$18,202         X         X           Formulation Savings         \$ (582,829)         (\$601,031)         \$18,202         X         X         X           Increase attrition savings based on the Department's anticipated hiring date for 7345 Electrician.         EAA GOLDEN GATE PARK         EAA GOLDEN GATE PARK           Equipment Purchase         Total Savings         \$23,045         \$4,143         X         X           Equipment Purchase         Total Savings         \$4,143         X         X           Equipment Purchase         Total Savings         \$4,143         X         X           Equipment Purchase         Reduction based on quote for equipment provided by the Department.		Increase for 7247	e attrit 7 Shee	ion savings based o	on the Department pervisor II.	's anticipated hir	ing da	te						
Mandatory Fringe         \$ (582,829)         (\$601,031)         \$18,202         X         X           For 7345 Electrician.         EAA GOLDEN GATE PARK           Equipment Purchase         Total Savings         \$23,045         \$4,143         X         X           Equipment Purchase         Total Savings         \$4,143         X         X           Equipment Purchase         Reduction based on quote for equipment provided by the Department.	Attrition Savings				(\$1,	\$38,435	×	×						
Increase attrition savings based on the Department's anticipated hiring date for 7345 Electrician.  Equipment Purchase	Mandatory Fringe					\$18,202	×	×						
Increase attrition savings based on the Department's anticipated hiring date for 7345 Electrician.  Equipment Purchase				Total Savings	\$56,637									
Equipment Purchase \$27,188 \$23,045 \$4,143 X X  Total Savings \$4,143  Reduction based on quote for equipment provided by the Department.		Increase for 7345	e attrit 5 Elect	ion savings based irician.	on the Department	's anticipated hir	ing da	ıte						
Equipment Purchase \$27,188 \$23,045 \$4,143 X X X Total Savings \$4,143		EAA G	SOLDE	N GATE PARK										
Total Savings       \$4,143         Reduction based on quote for equipment provided by the Department.         Equipment Purchase	Equipment Purchase			\$27,18		\$4,143	×	×						
Reduction based on quote for equipment provided by the Department.  Equipment Purchase				Total Savings	\$4,143									
Equipment Purchase		Reducti	on bas	ed on quote for ec		by the Departme	ent.							
										\$73,950	\$50,902	\$23,048	×	×
										Total Savings	\$23,048			
								<u>.</u>	Reduction	based on quote fo	r equipment prov	vided by the Dep	artme	nt.

Budget and Finance Committee, June 25, 2014

**REC-Recreation and Parks Department** 

			FY 2	FY 2014-15						FY 2015-16			
	FTE		Amount					FTE	An	Amount			
Object Title	From T	To	From	То	Savings	GF 1	1T Fr	From To	From	То	Savings	GF	1T
	EIA REC /	AND	EIA REC AND PARK ADMINISTRATION	NO									
Attrition Savings		-	\$ (110,941) \$	(149,344)	\$ 38,403	×	×						
Mandatory Fringe		3,	\$ (47,585)	(\$64,057) \$	\$ 9,883	×	×						
		7,	Total Savings \$	48,286									
	Increase at	ttritio	Increase attrition savings based on the Department's anticipated hire date	ne Department's	s anticipated hi	re date							
	101 T034 13	o Day	lless Allalyst.										
Attrition Savings		- 0,	\$ (110,941)	(\$145,445)	\$ 20,702	×	×						
Mandatory Fringe		3,	\$ (47,585)	(\$62,385)	\$ 8,880	×	×						
		7,	Total Savings \$	29,582									
	Increase at	ttritio	ncrease attrition savings based on the Department's anticipated hire date	ne Department's	anticipated his	re date							
	for 1822 A	dmini	for 1822 Administrative Analyst.										
Attrition Savings		0,	\$ (110,941) \$	(135,782)	\$ 24,841	×	×						
Mandatory Fringe		9,	\$ (47,585)	(\$58,240)	\$ 6,393	×	×						
		Ţ,	Total Savings \$	31,234									
	Increase at	ttritio	ncrease attrition savings based on the Department's anticipated hire date	e Department's	; anticipated his	re date							
	for 2 1241	Persc	for 2 1241 Personnel Analysts.										
										0.5 11.00.551			1

	_	FY 2014-15				FY 2015-16	
	Total Recor	<b>Total Recommended Reduction</b>	ions		Total Rec	<b>Total Recommended Reductions</b>	tions
	One-Time	Ongoing	Total		One-Time	Ongoing	Total
General Fund	\$621,230	0\$	\$621,230	<b>General Fund</b>	\$82,517	0\$	\$82,517
Non-General Fund	\$0	\$0	\$0	Non-General Fund	\$0	\$0	\$0
Total	\$621,230	0\$	\$621,230	Total	\$82,517	0\$	\$82,517

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2014-15** 

### **Budget Changes**

The Department's proposed \$1,981,992,009 budget for FY 2014-15 is \$73,380,182 or 3.8% more than the original FY 2013-14 budget of \$1,908,611,827.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 is 6,276.10 FTEs, which is 150.19 FTEs more than the 6,125.91 FTEs in the original FY 2013-14 budget. This represents a 2.5% increase in FTEs from the original FY 2013-14 budget.

### **Revenue Changes**

The Department's revenues of \$1,368,564,811 in FY 2014-15, are \$13,691,890 or 1.0% more than FY 2013-14 revenues of \$1,354,872,921. General Fund support of \$613,427,198 in FY 2014-15 is \$59,688,292 or 10.8% more than FY 2013-14 General Fund support of \$553,738,906.

**YEAR TWO: FY 2015-16** 

### **Budget Changes**

The Department's proposed \$1,972,808,738 budget for FY 2015-16 is \$9,183,271 or 0.5% less than the Mayor's proposed FY 2014-15 budget of \$1,981,992,009.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 is 6,427.34 FTEs, which is 151.24 FTEs more than the 6,276.10 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 2.4% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

### **Revenue Changes**

The Department's revenues of \$1,339,202,120 in FY 2015-16, are \$29,362,691 or 2.1% less than FY 2014-15 estimated revenues of \$1,368,564,811. General Fund support of \$633,606,618 in FY 2015-16 is \$20,179,420 or 3.3% more than FY 2014-15 General Fund support of \$613,427,198.

DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

### RECOMMENDATIONS

**YEAR ONE: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,579,382 in FY 2014-15. Of the \$1,579,382 in recommended reductions, \$644,511 are ongoing savings and \$934,871 are one-time savings. These reductions would still allow an increase of \$71,800,800 or 3.8% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended general fund encumbrances, which would allow the return of \$517,980 to the General Fund. Together, these recommendations equal \$2,097,362 in General Fund savings in FY 2014-15.

The Budget and Legislative Analyst also recommends placing \$8,477,119 in salary and mandatory fringe expenditures on Budget and Finance Committee Reserve until such time as the Department can provide more detail about increased enrollment in the San Francisco Health Network and the costs of expanded services and increased capacity in FY 2014-15.

**YEAR TWO: FY 2015-16** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,403,999 in FY 2015-16. Of the \$1,403,999 in recommended reductions, \$703,999 are ongoing savings and \$700,000 are one-time savings.

DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

### **SUMMARY OF PROGRAM EXPENDITURES:**

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
PUBLIC HEALTH					
CENTRAL ADMINISTRATION	206,719,612	50,424,109	(156,295,503)	47,912,189	(2,511,920)
CHILDREN'S BASELINE	50,302,199	53,475,710	3,173,511	53,632,287	156,577
COMM HLTH - COMM SUPPORT - HOUSING	30,017,815	35,179,352	5,161,537	35,565,120	385,768
COMM HLTH - PREV - MATERNAL & CHILD HLTH	28,168,874	30,544,920	2,376,046	30,863,776	318,856
COMM HLTH - PREVENTION - AIDS	60,731,984	59,363,328	(1,368,656)	59,400,404	37,076
COMM HLTH - PREVENTION - DISEASE CONTROL	20,339,825	21,703,107	1,363,282	21,935,603	232,496
COMM HLTH - PREVENTION - HLTH EDUCATION	7,764,655	6,999,168	(765,487)	7,023,691	24,523
EMERGENCY SERVICES AGENCY	1,228,050	1,250,119	22,069	1,250,108	(11)
ENVIRONMENTAL HEALTH SERVICES	19,883,505	21,142,558	1,259,053	21,192,228	49,670
FORENSICS - AMBULATORY CARE	29,511,187	30,912,074	1,400,887	31,212,537	300,463
HEALTH AT HOME	6,603,240	7,196,276	593,036	7,297,274	100,998
LAGUNA HONDA - LONG TERM CARE	220,154,364	239,238,036	19,083,672	244,823,863	5,585,827
LAGUNA HONDA - NON LHH PROG EXPENSES	0	1,491,130	1,491,130	1,231,062	(260,068)
LAGUNA HONDA HOSP - ACUTE CARE	3,755,942	3,884,030	128,088	3,926,631	42,601
LAGUNA HONDA HOSP-COMM SUPPORT CARE	0	2	2	1	(1)
MENTAL HEALTH - ACUTE CARE	3,462,797	3,462,797	0	3,462,797	0
MENTAL HEALTH - CHILDREN'S PROGRAM	38,747,491	44,706,856	5,959,365	45,058,475	351,619
MENTAL HEALTH - COMMUNITY CARE	171,394,868	175,715,173	4,320,305	167,162,966	(8,552,207)
MENTAL HEALTH - LONG TERM CARE	28,901,228	31,436,610	2,535,382	31,469,361	32,751
PRIMARY CARE - AMBU CARE - HEALTH CNTRS	73,410,026	77,976,669	4,566,643	81,136,248	3,159,579
SFGH - A CUTE CARE - FORENSICS	3,056,502	3,189,923	133,421	3,232,258	42,335
SFGH - ACUTE CARE - HOSPITAL	701,267,249	714,061,042	12,793,793	697,326,047	(16,734,995)
SFGH - ACUTE CARE - PSYCHIATRY	25,794,682	25,908,346	113,664	26,077,786	169,440
SFGH - AMBU CARE - ADULT MED HLTH CNTR	38,097,241	40,398,462	2,301,221	40,835,624	437,162
SFGH - AMBU CARE - METHADONE CLINIC	2,809,528	2,708,507	(101,021)	2,742,681	34,174
SFGH - AMBU CARE - OCCUPATIONAL HEALTH	3,555,890	4,274,350	718,460	4,317,291	42,941
SFGH - EMERGENCY - EMERGENCY	33,457,049	36,768,457	3,311,408	41,640,904	4,872,447
SFGH - EMERGENCY - PSYCHIATRIC SERVICES	7,736,875	7,978,799	241,924	8,045,947	67,148
SFGH - LONG TERM CARE - RF PSYCHIATRY	13,388,697	11,901,526	(1,487,171)	12,034,571	133,045
SFHN-MANAGED CARE	5,358,623	167,549,779	162,191,156	168,311,355	761,576
SUBSTANCE ABUSE - COMMUNITY CARE	69,806,554	68,759,923	(1,046,631)	70,276,858	1,516,935
TRANSITIONS	3,185,275	2,390,871	(794,404)	2,410,795	19,924
PUBLIC HEALTH	1,908,611,827	1,981,992,009	73,380,182	1,972,808,738	(9,183,271)

### FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$73,380,182 largely due to:

Increased costs at the San Francisco General Hospital (SFGH) associated with the
anticipated opening of the new building at SFGH in approximately December 2015. The
proposed FY 2014-15 budget increases expenditures for furniture, fixtures and
equipment by \$7,000,000 from \$49,000,000 in FY 2013-14 to \$56,000,000 for a twoyear total of \$105,000,000. This request is consistent with previous fiscal year budget
requests that were approved by the Board of Supervisors.

### DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

- Increased costs to plan, prepare, and implement the transition into the new SFGH hospital building in approximately December 2015. The proposed budget includes funding in FY 2014-15 and FY 2015-16 pay for moving into the new building at SFGH. This funding will provide for determining workflow operations in the new building, preparing the facility and all systems, and the costs of training the staff to work in the new building.
- Increased expenditure for new information technology (IT) systems. The proposed budget includes updates to the Department's IT systems and infrastructure, including enhancements to IT security and service-related programs to improve access to specialty or language services. The proposed budget also includes funding for a new team of IT professionals that will support frontline staff in adapting to new technology and to improve efficiency. Additionally, there are continued and increased costs for investment for electronic health records improvements required under the Affordable Care Act
- Increased costs to fund a new, centralized call center to schedule appointments, respond to general inquires, and determine healthcare eligibility and which the DPH proposes will decrease delays and reduce costs. According to DPH staff, the call center will improve patient access to care, patient satisfaction and use of primary care services.
- Increased costs to increase hours for primary care, dental and mental health and specialty services, which will be offset with additional state and federal revenues. In addition to expanding hours and services, the proposed budget includes funding to open a new primary care clinic.

### FY 2015-16

The Department's proposed FY 2015-16 budget decreases by \$9,183,271 largely due to:

- A \$37,000,000 reduction in transition costs for furniture, fixtures and equipment at the new SFGH building.
- A \$26,853,346 increase in costs for operating the new SFGH building.
- Continued and increased costs for investment in technology infrastructure including security and electronic health records improvements required under the Affordable Care Act.

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 is 6,267.10 FTEs, which is 150.19 FTEs more than the 6,125.91 FTEs in the original FY 2013-14 budget. This represents a 2.5% increase in FTEs from the original FY 2013-14 budget. Position increases include:

### DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

- Increased positions for expanded outpatient services for an increased number of members in the San Francisco Health Network (SFHN). The DPH anticipates an increased number of clients that will become eligible for services under the Affordable Care Act and that will receive primary care at the local primary care clinics throughout the City.
- Increased positions for information technology investments throughout the DPH including security enhancements and other improvements required under the Affordable Care Act.
- Increased positions to staff the centralized call center that will provide scheduling, customer service, and eligibility determinations.
- Increased positions for planning and implementing the transition into the new building at SFGH that will be operational in approximately December 2015.

### FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 is 6,427.34 FTEs, which is 151.24 FTEs more than the 6,276.10 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 2.4% increase in FTEs from the Mayor's proposed FY 2014-15 budget. Position increases include:

- Annualized increases resulting from new positions created in FY 2014-15.
- Increased positions for staffing the new building at SFGH that will be operational in approximately December 2015.

### **INTERIM EXCEPTIONS**

The Department has requested approval of 6.02 FTE positions as an interim exception. The Budget and Legislative Analyst recommends approval of 6.02 positions as interim exceptions.

- Approve one interim exception for a 0933 Manager V that will serve as the new Chief of Security at the SFGH and will implement recommendations from a recent study conducted by the University of California at San Francisco staff.
- Approve one interim exception for a 2593 Health Program Coordinator III that will serve as the lead for the Homeless Outreach Team.
- Approve 4.02 FTE positions as a Mayor's technical correction.

### **DEPARTMENT REVENUES:**

### FY 2014-15

The Department's revenues of \$1,368,564,811 in FY 2014-15, are \$13,691,890 or 1.0% more than FY 2013-14 revenues of \$1,354,872,921. General Fund support of \$613,427,198 in FY 2014-15 is \$59,688,292 or 10.8% more than FY 2013-14 General Fund support of \$553,738,906.

Specific changes in the Department's FY 2014-15 revenues include:

### DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

- Increases in federal funding for health care under the Affordable Care Act; under the Affordable Care Act DPH will be reimbursed on a capitated rate rather than fee-forservice rates as was the case in previous years.
- An estimated increase of 15,000 patients who are newly eligible for coverage beginning in January 2014, and are assumed as part of the two year revenue forecast.
- Increased revenues at Laguna Honda Hospital as a result of changes in California State laws that would have otherwise resulted in reduction in services and related State reimbursements for services.
- Loss of federal funding for tuberculosis treatment, which the proposed budget backfills with General Fund monies.

### FY 2015-16

The Department's revenues of \$1,339,202,120 in FY 2015-16, are \$29,362,691 or 2.1% less than FY 2014-15 estimated revenues of \$1,368,564,811. General Fund support of \$633,606,618 in FY 2015-16 is \$20,179,420 or 3.3% more than FY 2014-15 General Fund support of \$613,427,198.

Specific changes in the Department's FY 2015-16 revenues include:

Continued increases in state and federal reimbursements as described above.

### Item 4 - File 14-0628

The proposed ordinance sets patient rates and fees for services provided by DPH, effective July 1, 2014. According to information provided by DPH, projected revenues in FY 2014-15 are \$89,598,985 as shown below.

Projected revenues for FY 2014-15 are based on the proposed fee ordinance as follows:

File No.	Fee Description	FY 2013-14 Original Revenue	Change in FY 2014-15	Estimated FY 2014-15 Total
14-0628	Annually adjusted patient rates and charges for self-pay and third-party clients.	\$82,962,023	\$6,636,962	\$89,598,985

Total

Recommendation: Approve the proposed ordinance.

### Item 8 - File 14-0630

The proposed resolution authorizes the issuance of tax-exempt and/or taxable commercial paper notes in an aggregate principal amount not-to-exceed \$41,000,000 to finance the costs of the acquisition of furniture, fixtures and equipment for SFGH. The Board of Supervisors previously authorized the City's commercial paper program of up to \$250,000,000 (Resolution 247-13).

### DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

As noted above, the proposed FY 2014-15 budget includes \$56,000,000 to pay for SFGH furniture, fixtures, and equipment, of which \$36,000,000 are commercial paper proceeds.<sup>1</sup>

Ms. Nadia Sesay, Office of Public Finance Director, estimates that the \$41,000,000 principal amount will require total debt service in the amount of \$3,492,027 over the full term of the notes. The first payment, including interest, fees, and principal, on the commercial paper of \$3,281,581 is included in the proposed FY 2015-16 budget.

Recommendation: Approve the proposed resolution.

### **RECOMMENDATIONS:**

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,579,382 in FY 2014-15. Of the \$1,579,382 in recommended reductions, \$644,511 are ongoing savings and \$934,871 are one-time savings. These reductions would still allow an increase of \$71,800,800 or 3.8% in the Department's FY 2014-15 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended general fund encumbrances, which would allow the return of \$517,980 to the General Fund. Together, these recommendations equal \$2,097,362 in General Fund savings in FY 2014-15.

The Budget and Legislative Analyst also recommends placing \$8,477,119 in salary and mandatory fringe expenditures on Budget and Finance Committee Reserve until such time as the Department can provide more detail about increased enrollment in the San Francisco Health Network and the costs of expanded services and increased capacity in FY 2014-15.

### FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,403,999 in FY 2015-16. Of the \$1,403,999 in recommended reductions, \$703,999 are ongoing savings and \$700,000 are one-time savings.

<sup>&</sup>lt;sup>1</sup> The FY 2013-14 DPH budget included \$5,000,000 in commercial paper proceeds, which are on Controller's Reserve pending issuance of the commercial paper.

DPH - Department of Public Health														
				FY	FY 2014-15					FY	FY 2015-16			
		FTE		Amount	ınt				FTE	Amount	unt			
Object Title	From	To	F	From	To	Savings	GF 1T	From	To	From	To	Savings	GF	11
	D1H - Sa	n Francis	co Genera	D1H - San Francisco General Acute Care	e - Hospital									
Programmatic Projects			<b>\\$</b>	\$7,500,000	\$7,500,000	0\$	×			\$19,000,000	\$18,500,000	\$500,000	×	×
								Reduces	; \$500,000 ir	ι contingency fund	Reduces \$500,000 in contingency funding for unspecified moving costs but leaves	moving costs bu	t leave	SS
								\$750,00	0 in conting	ency funding at thε	\$750,000 in contingency funding at the discretion of the DPH.	DPH.		
Prefessional Services										\$119,807,151	\$119,607,151	\$200,000	×	×
								Reduces	; \$200,000 ir	ו food managemen	Reduces \$200,000 in food management services contract.			
Manager I	4.00	3.00		\$467,102	\$350,327	\$116,775	×	4.00	3.00	\$482,017	\$361,513	\$120,504	×	
Porter	149.03	149.00		\$8,307,714	\$8,305,932	\$1,782	×	177.83	177.80	\$10,229,698	\$10,227,820	\$1,878	×	
Clinical Pharmacist	30.52	30.27		\$5,001,094	\$4,960,292	\$40,802	×	31.15	30.90	\$5,267,306	\$5,223,291	\$44,015	×	
Assistant Storekeeper	15.20	15.00		\$808,978	\$798,334	\$10,644	×	18.20	18.00	\$999,571	\$988,587	\$10,984	×	
Mandatory Fringe Benefits						\$77,487	×					\$69,644	×	
			Total S	Total Savings	\$247,490					Total Savings	\$247,025			
	Delete 1.	.48 FTE po	ositions th	Delete 1.48 FTE positions that have been	n vacant since prior to 2012.	or to 2012.		On-goin	On-going reduction					
Attrition Savings - Miscellaneous			(\$10	\$10,034,199)	(\$10,634,199)	\$600,000	×						×	
Mandatory Fringe Benefits						\$273,476	×						×	
			Total S	Total Savings	\$873,476									
	Increase the high	Attrition number c	Increase Attrition Savings to account the high number of vacant positions.	Increase Attrition Savings to account for the high number of vacant positions.	· FY 2013-14 salary surplus and	y surplus and								
	The FY 20 account. However surplus is hiring pri Decembe salary su	013-14 SF for a long for a long ', due to c \$\$13.9 m ior to the er 2 r 2015, t erpluses in roluses in	The FY 2013-14 SFGH budget in account for a long standing DP However, due to delays in hirin surplus is \$13.9 million. Althou hiring prior to the opening of th December 2015, the Departme salary surpluses in FY 2014-15.	et included \$ DPH structu iring, SFGH': rough the Do If the new SI ment will lik	The FY 2013-14 SFGH budget included \$38.8 million in new funds to account for a long standing DPH structural deficit, largely in salaries. However, due to delays in hiring, SFGH's projected FY 2013-14 salary surplus is \$13.9 million. Although the Department anticipates increased hiring prior to the opening of the new SFGH hospital building in December 2015, the Department will likely continue to experience high salary surpluses in FY 2014-15.	w funds to in salaries. 3-14 salary ates increased ing in perience high								
							-						_	٦

DPH - Department of Public Health													٦
			_	FY 2014-15					Ŧ	FY 2015-16			
	Œ	FTE	An	Amount			_	FTE	Amount	unt			
Object Title	From	To	From	To	Savings	GF 1T	T From	To	From	То	Savings	GF 1	1T
	D1P - San	Francisco	General Hospita	D1P - San Francisco General Hospital - Acute Care Psychiatry	hiatry								
Attrition Savings - Miscellaneous			(\$506,483)	(\$531,483)	\$25,000	×						×	
Mandatory Fringe Benefits					\$11,395	×						×	
			Total Savings	\$36,395		H							
	Increase A the high n	Attrition Sa umber of	Increase Attrition Savings to account for the high number of vacant positions.	for	FY 2013-14 salary surplus and								
	The FY 20.	13-14 SFG	iH budget include	The FY 2013-14 SFGH budget included \$38.8 million in new funds to	ew funds to								
	However,	or a long s due to de	tanging DPH stru lays in hiring, SFG	account for a long standing DPH structural deficit, largely in salaries. However, due to delays in hiring, SFGH's projected FY 2013-14 salary	ly in salaries. 013-14 salary								
	surplus is	\$13.9 mili	lion. Although the	surplus is \$13.9 million. Although the Department anticipates increased	pates increased								
	hiring pric December	or to the o - 2015. the	pening of the nev	hiring prior to the opening of the new SFGH hospital building in December 2015, the Department will likely continue to experience high	Ilding in experience high								
	salary surp	oluses in F	salary surpluses in FY 2014-15.										
	DHA - Cen	ıtral Admi	DHA - Central Administrations										
IS Engineer - Principal	0.77	-	108,699	-	\$108,699	×	1.00	1	145,635	•	\$145,635	×	
Attrition Savings			(137,349)	(162,349)	\$25,000	×							П
Mandatory Fringe Benefits			41,533		41,533	×			50,793	1	\$50,793	×	
			Total Savings	175,232					Total Savings	196,428			1
	Delete on	e .77 FTE 1	Delete one .77 FTE new 1044 IS Engineer	neer Principal positi	Principal position. The Department has a	nt has a		:					
	long term	vacancy i	n this classificatic	long term vacancy in this classification that can perform the required duties	the required dutic	šs.	nog-uO	On-going reduction					
	DPH - Con	nmunity l	DPH - Community Health - Prevention -	on - Health Education	on								
Attrition Savings			(2,106,575)	(2		×			(2,051,372)	(2,230,344)	178,972	×	
Mandatory Fringe Benefits			(915,762)		\$77,267	×			(820,892)	(902,466)	\$81,574	×	
			Total Savings	246,789					Total Savings	260,546			1
	Increase A	Attrition Sa	increase Attrition Savings to account for l	for Departmental need.	need.		Increase	Attrition Sa	vings to account fc	Increase Attrition Savings to account for Departmental need.	ed.		

		FY 2014-15	
	Total Rec	<b>Total Recommended Reductions</b>	ctions
'	One-Time	Ongoing	Total
General Fund	\$934,871	\$644,511	\$1,579,382
Non-General Fund	\$0	\$0	\$0
Total	\$934,871	\$644,511	\$1,579,382

	Total Rec	FY 2015-16 Total Recommended Reductions	ıctions
•	One-Time	Ongoing	Total
General Fund	\$700,000	\$703,999	\$1,403,999
Non-General Fund	\$0	\$0	\$0
Total	\$700,000	\$703,999	\$1,403,999

DPH - Department of Public Health													
			FY	FY 2014-15					FY	FY 2015-16			
	F	FTE	Amount	unt				FTE	Amount	unt			
Object Title	From	To	From	To	Savings	GF 1T	T From	To	From	To	Savings	GF	11
					Res	rve Re	Reserve Recommendations	tions					
	1G AGF A	\AA - San Fi	1G AGF AAA - San Francisco Health Network	stwork									
Salaries			\$177,275,428	\$171,275,428	\$6,000,000						0\$		
Mandatory Fringe Benefits			\$73,188,716	\$70,711,597	\$2,477,119						0\$		
			Total Savings	\$8,477,119					Total Savings	0\$			
	Place \$8,4 Reserve. 7 San Franc 2014-15, Network I 2014-15 in new enro is also imp records, ii increased	477,119 in s The Departr Sisco Health the Departr the Departr the S27,940, n order to in llees in the plementing n FY 2014-1 capacity is	Place \$8,477,119 in salaries and fringe benefits in Reserve. The Department has a projected salary San Francisco Health Network (1G AGF AAA) in 12014-15, the Department increased salaries and Network by \$27,940,645, from \$222,523,499 in 12014-15 in order to increase capacity and expanew enrollees in the Network as part of the Afficis also implementing new or enhanced initiative records, in FY 2014-15. Because the actual numl increased capacity is not yet known, the Budget recommends reserving these funds at this time.	Place \$8,477,119 in salaries and fringe benefits on Budget and Finance Committee Reserve. The Department has a projected salary and fringe benefit surplus in the San Francisco Health Network (1G AGF AAA) in FY 2013-14 of \$8.7 million. In FY 2014-15, the Department increased salaries and fringe benefit expenditures in the Network by \$27,940,645, from \$222,523,499 in FY 2013-14 to \$250,464,144 in FY 2014-15 in order to increase capacity and expand services for an estimated 15,000 new enrollees in the Network as part of the Affordable Care Act. The Department is also implementing new or enhanced initiatives, such as electronic medical records, in FY 2014-15. Because the actual number of new enrollees and need for increased capacity is not yet known, the Budget and Legislative Analyst recommends reserving these funds at this time.	nefits on Budget and Finance Committee salary and fringe benefit surplus in the A) in FY 2013-14 of \$8.7 million. In FY es and fringe benefit expenditures in the 199 in FY 2013-14 to \$250,464,144 in FY expand services for an estimated 15,000 e Affordable Care Act. The Department iatives, such as electronic medical Inumber of new enrollees and need for udget and Legislative Analyst time.	mmitte. In FY es in the 44 in FY 44 in FY d 15,00	a. a. c.						

		FY 2014-15	
	Total Re	<b>Total Recommended Reserves</b>	erves
	One-Time	Ongoing	Total
General Fund	\$8,477,119	0\$	\$8,477,119
Non-General Fund	\$0	\$0	\$0
Total	\$8,477,119	0\$	\$8,477,119

			General Fund	Non-General Fund	Total
	Total Pol	One-Time	0\$	\$0	\$0
FY 2015-16	<b>Total Policy Recommendations</b>	Ongoing	0\$	\$0	\$0
	ions	Total	0\$	\$0	\$0

Department	Sub-Fund	Vendor Name Y	Year	Remaining Balance
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	STAPLES INC & SUBSIDIARIES	12	336
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	MCCOY'S PATROL SERVICE	12	1,194
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	GRM INFORMATION MANAGEMENT SERVICES	13	109
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	GRM INFORMATION MANAGEMENT SERVICES	13	344
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	INSTITUTIONAL EYE CARE	13	424
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	COMCAST OF CA/COLORADO/WASHINGTON INC	13	1,200
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	TECHNICAL INSTRUMENT SAN FRANCISCO	13	2,760
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	CAROLYN K HARVEY DPM	13	8,700
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	AMERICAN MEDICAL RESPONSE-WEST INC DBA S	13	20,491
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	UNIVERSAL HOSPITAL SERVICES INC	13	31,913
DPH PUBLIC HEALTH	1GAGFAAA GF-NON-PROJECT-CONTROLLED	220 GOLDEN GATE CLINIC LLC	13	61,632
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	THE FRAME & EYE	12	800
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	COMPUTERLAND SILICON VALLEY	12	2,985
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	FRESENIUS USA INC	12	4,490
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	GALINDO INSTALLATION & MOVING SERVICES	12	7,187
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	AIR DALE COMPRESSORS INC	13	66
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	ACME PACIFIC REPAIR INC	13	100
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	BEARING AGENCIES INC	13	109
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	COIT SERVICE INC	13	404
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	MEDTRONIC USA INC	13	489
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	FRESENIUS USA INC	13	200
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	R & H WHOLESALE SUPPLY INC	13	286
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	PROFESSIONAL CONTRACTOR SUPPLY (PCS)	13	629
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	EXPRESS OVERNITE	13	800
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	ABCO MECHANICAL CONTRACTORS INC	13	1,450
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	MDI ACHIEVE (MN)	13	2,392
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	MDI ACHIEVE (MN)	13	2,392
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	I T C MEDICAL SUPPLIES INC	13	2,431
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	CAL WEST SERVICE INC	13	2,433
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	WESTERN STATES OIL	13	4,269
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	EVOKED POTENTIAL ASSOCIATES LLC	13	4,661

Department	Sub-Fund	Vendor Name	Year	Remaining Balance
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	CAL WEST SERVICE INC	13	6,300
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	AUTOMATIC DOOR SYSTEMS INC	13	9/2/9
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	COIT SERVICE INC	13	989'9
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	NESTLE WATERS NORTH AMERICA	13	7,008
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	TRANSMETRO INC	13	7,681
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	STAPLES INC & SUBSIDIARIES	13	13,278
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	M S C INDUSTRIAL SUPPLY COMPANY INC	13	16,852
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	NO VENDOR	13	17,631
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	DAKO NORTH AMERICA INC	13	20,196
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	LAZ PARKING CALIFORNIA LLC	13	33,368
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	INTERNATIONAL FIRE INC	13	36,388
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	BECTON DICKINSON MICROBIOLOGY SYSTEMS	13	37,856
DPH PUBLIC HEALTH	SHAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	BLOOD CENTERS OF THE PACIFIC	13	47,499
DPH PUBLIC HEALTH	5HAAAAAA SFGH-OPERATING-NON-PROJ-CONTROLLED	GEN-PROBE SALES & SERVICE	13	83,044
DPH PUBLIC HEALTH	SLAAAAAA LHH-OPERATING-NON-PROJ-CONTROLLED	INTEGRAL SOLUTIONS GROUP	11	808'6

\$517,980

Total

58

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2014-15** 

### **Budget Changes**

The Department's proposed \$825,323,368 budget for FY 2014-15 is \$87,399,927 or 11.8 % more than the original FY 2013-14 budget of \$737,923,441.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,970.96 FTEs, which are 115.56 FTEs more than the 1,855.40 FTEs in the original FY 2013-14 budget. This represents a 6.2% increase in FTEs from the original FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$595,411,467 in FY 2014-15, are \$81,860,719 or 15.9% more than FY 2013-14 revenues of \$513,550,748. General Fund support of \$229,911,901 in FY 2014-15 is \$5,539,208 or 2.5% more than FY 2013-14 General Fund support of \$224,372,693.

YEAR Two: FY 2015-16

### **Budget Changes**

The Department's proposed \$836,511,549 budget for FY 2015-16 is \$11,188,181 or 1.4% more than the Mayor's proposed FY 2014-15 budget of \$825,323,368.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 1,979.63 FTEs, which are 8.67 FTEs more than the 1,970.96 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.4% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

### Revenue Changes

The Department's revenues of \$603,445,536 in FY 2015-16, are \$8,034,069 or 1.3% more than FY 2014-15 estimated revenues of \$595,411,467. General Fund support of \$233,066,013 in FY 2015-16 is \$3,154,112 or 1.4% more than FY 2014-15 General Fund support of \$229,911,901.

DEPARTMENT: HSA – HUMAN SERVICES

### RECOMMENDATIONS

**YEAR ONE: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,104,242 in FY 2014-15. Of the \$1,104,242 in recommended reductions, \$589,324 are ongoing savings and \$514,918 are one-time savings. These reductions would still allow an increase of \$86,295,685 or 11.7% in the Department's FY 2014-15 budget. These recommendations result in General Fund savings of \$739,067.

The Budget and Legislative Analyst also recommends placing \$3,421,034 in salary and mandatory fringe expenditures on Budget and Finance Committee Reserve until such time as the Department can provide more detail information on hiring for new initiatives and expanded programs.

**YEAR TWO: FY 2015-16** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$605,638 in FY 2015-16. Of the \$605,638 in recommended reductions, \$425,584 are ongoing savings and \$180,054 are one-time savings. These reductions would still allow an increase of \$10,582,543 or 1.3% in the Department's FY 2015-16 budget. These recommendations will result in \$385,300 savings to the City's General Fund in FY 2015-16.

DEPARTMENT: HSA – HUMAN SERVICES

### **SUMMARY OF PROGRAM EXPENDITURES:**

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
HUMAN SERVICES					
ADMINISTRATIVE SUPPORT	90,921,644	102,547,202	11,625,558	105,125,480	2,578,278
ADULT PROTECTIVE SERVICES	6,001,882	6,560,319	558,437	6,695,752	135,433
CALWORKS	46,231,358	50,942,858	4,711,500	51,275,979	333,121
CHILDREN'S BASELINE	28,171,584	29,002,875	831,291	28,170,156	(832,719)
COUNTY ADULT ASSISTANCE PROGRAM	50,193,241	49,066,834	(1,126,407)	49,333,764	266,930
COUNTY VETERANS SERVICES	436,282	452,571	16,289	457,941	5,370
DIVERSION & COMM INTEGRATION PROG	3,832,139	3,832,139	0	3,832,139	0
DSS CHILDCARE	28,621,266	37,141,152	8,519,886	35,952,166	(1,188,986)
FAMILY AND CHILDREN'S SERVICE	118,577,620	129,348,325	10,770,705	130,706,131	1,357,806
FOOD STAMPS	24,619,146	26,732,768	2,113,622	27,256,981	524,213
HOMELESS SERVICES	106,062,623	109,767,196	3,704,573	114,123,910	4,356,714
IN HOME SUPPORTIVE SERVICES	132,166,181	170,562,189	38,396,008	176,615,799	6,053,610
INTEGRATED INTAKE	1,797,703	2,047,859	250,156	2,074,396	26,537
MEDI-CAL	30,687,541	32,103,817	1,416,276	32,720,466	616,649
OFFICE ON AGING	31,276,623	30,606,571	(670,052)	30,130,528	(476,043)
PUBLIC ADMINISTRATOR	1,478,206	1,531,942	53,736	1,550,007	18,065
PUBLIC CONSERVATOR	1,435,898	1,535,802	99,904	1,559,016	23,214
PUBLIC GUARDIAN	2,790,457	2,890,729	100,272	2,925,097	34,368
REPRESENTATIVE PAYEE	580,591	601,085	20,494	607,524	6,439
WELFARE TO WORK	32,041,456	38,049,135	6,007,679	35,398,317	(2,650,818)
W ORKFORCE DEVELOPMENT	0	0	0	0	0
HUMAN SERVICES	737,923,441	825,323,368	87,399,927	836,511,549	11,188,181

### FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$87,399,927 largely due to:

- Increased federal and state revenues for CalFresh, CalWorks, housing and homeless programs, and the administration of in-home supportive services; and,
- Increased efforts to support vulnerable children and young adults with the establishment of a continuous quality improvement unit and increased investments in training and staff support for social workers.

### FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$11,188,181 largely due to:

- Increased federal and state revenues for the administration of family and children's services and in-home supportive services; and,
- Increased salary costs.

DEPARTMENT: HSA – HUMAN SERVICES

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,970.96 FTEs, which are 115.56 FTEs more than the 1,855.40 FTEs in the original FY 2013-14 budget. This represents a 6.2% increase in FTEs from the original FY 2013-14 budget.

- Supplemental Appropriation: The FY 2014-15 includes the annualization of 53 positions that were approved in a FY 2013-14 supplemental appropriation. These positions expanded services and programs in CalFresh, CalWorks, family and children's services, in-home supportive services, and service integration.
- New Positions: An additional 39 positions are included in the FY 2014-15 budget for expanded services and programs in CalFresh, CalWorks, family and children's services, in-home supportive services, and various other programs.
- Annualization: New positions in FY 2013-14 to support the expansion of Medi-Cal under the Affordable Care Act, intensive outreach for CalWorks, increased services in CalFresh, and the expansion of Jobs Now, a subsidized employment program, are annualized in FY 2014-15.

### FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 1,979.63 FTEs, which are 8.67 FTEs more than the 1,970.96 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.4% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

The department's increase in positions in FY 2015-16 is due in large part to the annualization in FY 2015-16 of new positions added in FY 2014-15.

### **INTERIM EXCEPTIONS**

The Department has requested approval of 3 positions as interim exceptions. The Budget and Legislative Analyst recommends approval of all 3 positions as interim exceptions.

• These positions are critical for programs in housing and homeless services and are funded by the federal Shelter Plus Care grant.

### **DEPARTMENT REVENUES:**

### FY 2014-15

The Department's revenues of \$595,411,467 in FY 2014-15, are \$81,860,719 or 15.9% more than FY 2013-14 revenues of \$513,550,748. General Fund support of \$229,911,901 in FY 2014-15 is \$5,539,208 or 2.5% more than FY 2013-14 General Fund support of \$224,372,693.

Specific changes in the Department's FY 2014-15 revenues include:

### DEPARTMENT: HSA – HUMAN SERVICES

- Increased federal and state revenues totaling \$78,957,304 to support the expansion of Family and Children's Services, Housing and Homeless Services, CalFresh and CalWorks, as discussed above.
- Increased revenue from expenditure recoveries totaling \$3,477,082 from the Department of Public Health, Department of Children, Youth and Their Families and other departments.

### FY 2015-16

The Department's revenues of \$603,445,536 in FY 2015-16, are \$8,034,069 or 1.3% more than FY 2014-15 estimated revenues of \$595,411,467. General Fund support of \$233,066,013 in FY 2015-16 is \$3,154,112 or 1.4% more than FY 2014-15 General Fund support of \$229,911,901.

Specific changes in the Department's FY 2015-16 revenues include:

• Increased federal, state and other revenue totaling \$10,184,520, part of which is offset by a decrease in revenue from expenditure recoveries totaling \$2,095,338.

### **OTHER ISSUES:**

### **Expenditure Plan for the Human Services Care Fund**

Item 9 - File 14-0631. This resolution includes an expenditure plan for the Human Services Agency's proposed FY 2014-15 budget and for the proposed FY 2015-16 budget totaling \$15,177,746 in each year, supported by (a) the Human Services Care Fund of \$14,418,247 in FY 2014-15 and \$14,420,265 in FY 2015-16, and (b) General Fund monies of \$759,499 in FY 2014-15 and \$757,481 in FY 2014-15. The Department submitted information to the Board of Supervisors with the proposed resolution which includes a budget detailing the proposed expenditure plan for the Human Services Care Fund and General Fund revenues in FY 2014-15 and FY 2015-16. According to the Department, \$14,728,051, or approximately 97.0% of the total budgeted expenditures of \$15,177,746, is proposed to be expended for housing in each year, while the remaining \$449,695, or approximately 3.0%, is proposed to be expended for services.

**Recommendation:** Approve the proposed resolution.

expenditures.

<sup>&</sup>lt;sup>1</sup> Pursuant to Administrative Code Section 10.100-77(f), if planned annual expenditures from the Human Services Care Fund exceed \$11.9 million, the Human Services Agency is required to submit a plan to the Board of Supervisors detailing how such funds will be expended. The Administrative Code requires the Board of Supervisors to approve the expenditure plan, by resolution, before adopting the ordinance appropriating funds for these

**DEPARTMENT:** HSA – HUMAN SERVICES

### **RECOMMENDATIONS:**

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,104,242 in FY 2014-15. Of the \$1,104,242 in recommended reductions, \$589,324 are ongoing savings and \$514,918 are one-time savings. These reductions would still allow an increase of \$86,295,685 or 11.7% in the Department's FY 2014-15 budget. These recommendations result in General Fund savings of \$739,067.

The Budget and Legislative Analyst also recommends placing \$3,421,034 in salary and mandatory fringe expenditures on Budget and Finance Committee Reserve until such time as the Department can provide more detail information on hiring for new initiatives and expanded programs.

### FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$605,638 in FY 2015-16. Of the \$605,638 in recommended reductions, \$425,584 are ongoing savings and \$180,054 are one-time savings. These reductions would still allow an increase of \$10,582,543 or 1.3% in the Department's FY 2015-16 budget. These recommendations will result in \$385,300 savings to the City's General Fund in FY 2015-16.

HSA - Human Services Agency

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Object Title	From	To	From	То	Savings	GF 1	1T From	m To	From	То	Savings	GF	<b>1</b> T
	CAO - Ad	Iminist	CAO - Administrative Support										
<b>Equipment Purchase</b>			\$298,830	\$159,770	\$139,060	Ì	×		\$607,512	\$427,458	\$180,054		×
	Reduce r	equest.	Reduce requested replacement vehicles by 5.		The Department met its	ts	Red	luce reque	ested replacement	Reduce requested replacement vehicles by 6. The Department met its	Department n	net its	۲۵.
	requirem	nent un	requirement under the Healthy Air and Clean	Air and Clean Trai	Transportation Ordinance	nce	red	uirement	under HACTO to r	requirement under HACTO to reduce vehicles by 15% in part by turning	15% in part by	turnii	g B
	(HACTO t	to redu	ice vehicles by 15	5% in part by turni	(HACTO to reduce vehicles by 15% in part by turning in 25 vehicles to the	o the	in 2	5 vehicles	s to the Departme	in 25 vehicles to the Department of Administrative Services Central	e Services Cent	tral	
	Departm	ent of,	Administrative So	ervices Central Sh	Department of Administrative Services Central Shops. The vehicles returned	eturned		ps. The ve	ehicles returned to	Shops. The vehicles returned to Central Shops do not represent a	not represent	æ	
	to Centra	al Shop.	s do not represe	nt a permanent re	to Central Shops do not represent a permanent reduction in the City's vehicle	's vehic		manent re	eduction in the Cit	permanent reduction in the City's vehicle fleet because these vehicles	cause these ve	hicles	
	fleet beca	ause th	fleet because these vehicles may be re-allocat	y be re-allocated t	ed to other City departments,	tments,		y be re-all	ocated to other Ci	may be re-allocated to other City departments, or may be used as credit	r may be used	as cre	dit
	or may b	e used	as credit for futu	are replacement v	or may be used as credit for future replacement vehicles by the Department.	artmeni		future rep	olacement vehicles	for future replacement vehicles by the Department. With this	nt. With this		
	With this	recom	ımended reducti	on the Departmer	With this recommended reduction the Department will continue to have 84	have 84		ommende	d reduction the D	recommended reduction the Department will continue to have 78	itinue to have	78	
	vehicles.						veh	vehicles.					
Attrition Savings			(\$510,744)	(\$539,557)	\$28,813	,	×						
Mandatory Fringe Benefits			(\$235,589)	(\$248,879)	\$13,290		×						
			Total Savings	\$42,103									
	Increase	attritio	on savings to reflε	ect anticipated Oc	Increase attrition savings to reflect anticipated October 1 hire date of one	one J							
	vacant IT	Opera	vacant IT Operations Support Administrator V		position.								
Attrition Savings			(\$610,986)	(\$710,986)	\$100,000				(\$630,573)	(\$700,000)	\$69,427		
Mandatory Fringe Benefits			(\$281,861)	(\$327,993)	\$46,132				(\$270,258)	(\$300,014)	\$29,756		
Attrition Savings			(\$497,032)	(\$597,032)	\$100,000				(\$512,966)	(\$600,000)	\$87,034		
Mandatory Fringe Benefits			(\$229,311)	(\$275,447)	\$46,136				(\$219,872)	(\$257,177)	\$37,305		
			Total Savings	\$292,268					Total Savings	\$223,522			
	Increase program million.	attritic . The D	Increase attrition savings to account for a larg program. The Department's FY 2013-14 projec million.	ount for a large nu 2013-14 projected	Increase attrition savings to account for a large number of vacancies in this program. The Department's FY 2013-14 projected salary surplus is \$6.8 million.	in this 6.8	Ong	Ongoing savings.	ngs.				

HSA - Human Services Agency

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Object Title	From	70	From	То	Savings	<b>.</b>	1T FI	From To	o From	То	Savings	GF	1T
	CAG - C	CAG - CalWorks	S										
Social Work Specialist	1.54	1.17	\$129,610	\$98,469.94	\$31,140		×						
Mandatory Fringe Benefits			\$59,946	\$45,543	\$14,403		×						
			Total Savings	\$45,543									
	Adjust Work S	FTE to r pecialis	Adjust FTE to reflect anticipated December 1 Work Specialist positions.		hire date of two new Social	ocial							
Attrition Savings			(\$1,702,923)	(\$1,827,923)	\$125,000				(\$1,820,029)	(\$1,900,000)	\$79,971		
Mandatory Fringe			(\$821,643)	(\$881,954)	\$60,311				(\$820,301	1) (\$856,345)	\$36,044		
			Total Savings	\$185,311					Total Savings	\$116,015			
	Increas	e attriti	Increase attrition savings to account for a larg	unt for a large nu	e number of vacancies in this	in this							
	prograr million.	n. The l	Department's FY 2	013-14 projected	program. The Department's FY 2013-14 projected salary surplus is \$6.8 million.	8.9	0	Ongoing savings.	avings.				
	CAL - F	amily ar	CAL - Family and Children's Services	ices			H						
Social Work Specialist	2.31	1.75	\$194,415	\$147,284.09	\$47,131		×						
Mandatory Fringe			\$89,917	\$68,119	\$21,798		×						
			Total Savings	\$68,929									
	Adjust	FTE to r	Adjust FTE to reflect anticipated December 1		hire date of 3 new Social Work	al Wor	¥						
	Special	Specialist positions.	tions.										
Attrition Savings			(\$2,938,606)	(\$3,008,606)	\$70,000		×						
Mandatory Fringe Benefits			(\$1,338,889)	(\$1,370,782)	\$31,893		×						
			Total Savings	\$101,893									
	Increas prograr million.	e attriti n. The [ This is	Increase attrition savings to account for a larg program. The Department's FY 2013-14 projec million. This is a one-time reduction.	for a larg -14 projec	Increase attrition savings to account for a large number of vacancies in this program. The Department's FY 2013-14 projected salary surplus is \$6.8 million. This is a one-time reduction.	in this 6.8							
													ĺ

### For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget Recommendations of the Budget and Legislative Analyst

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				FY 2014-15							FY 2015-16			
	FI	FTE	Amount	unt				FTE		Amount	ınt			
Object Title	From	То	From	То	Savings	GF	1T	From	To	From	То	Savings	GF	11
	CAH-C	CAH - CalFresh												
Attrition Savings			(\$848,819)	(\$976,819)	\$128,000					(\$940,906)	(\$1,000,000)	\$59,094		
Mandatory Fringe Benefits			(\$414,280)	(\$476,752)	\$62,472					(\$429,156)	(\$456,109)	\$26,953		
			Total Savings	\$190,472					7	Total Savings	\$86,047			
	Increase	e attritic	on savings to acco	unt for a large nu	ncrease attrition savings to account for a large number of vacancies in this	in thi	si							
	progran	n. The D	Department's FY 20	013-14 projected	program. The Department's FY 2013-14 projected salary surplus is \$6.8	8.9		Ongoing savings.	s savin	gs.				
	million.													
	CGO - A	dult Pro	<b>CGO - Adult Protective Services</b>											
Attrition Savings			(\$377,952)	(\$404,737)	\$26,785		×							
Mandatory Fringe Benefits			(\$167,586)	(\$179,463)	\$11,877		×							
			Total Savings	\$38,662										
	Increase	e attritic	Increase attrition savings to reflect anticipated		October 1 hire date of one	of one								
	vacant l	Principa	vacant Principal Administrative Analyst position.	nalyst position.										

FY 2014-15

**Total**\$385,300
\$220,338 **\$605,638** 

FY 2015-16

	Total Re	<b>Total Recommended Reductions</b>	ctions		Total Reco	<b>Total Recommended Reductions</b>	tion
•	One-Time	Ongoing	Total	•	One-Time	Ongoing	_
<b>General Fund</b>	373,432	362,635	\$739,067	<b>General Fund</b>	108,032	277,268	\$
Non-General Fund	141,486	223,689	\$365,175	Non-General Fund	72,022	148,316	\$
Total	\$514,918	\$589,324	\$1,104,242	Total	\$180,054	\$425,584	\$

**HSA - Human Services Agency** 

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				FY 2014-15						_	FY 2015-16			
	F	FTE	Amc	Amount				FTE		Amount	unt			
Object Title	From	To	From	То	Savings	GF 1	1T Fr	From	То	From	То	Savings	GF	1T
					Reserv	re Recc	ommo	Reserve Recommendations	ıns					
	CAG - (	CAG - CalWorks	S											
Salaries			\$13,260,670	\$13,260,670								0\$		
Mandatory Fringe Benefits			\$6,245,753	\$6,245,753								0\$		
			Total Savings	0\$					T,	Total Savings	0\$			
	САН - С	CAH - CalFresh												
Salaries			\$17,171,123	\$17,171,123								0\$		
Mandatory Fringe Benefits			\$7,864,662	\$7,864,662								0\$		
			Total Savings	0\$					7,	Total Savings	\$0			
	CAL - F	amily a	CAL - Family and Children's Services	ices										
Salaries			\$28,714,216	\$28,714,216								0\$		
Mandatory Fringe Renefits			\$12,719,686	\$12,719,686								0\$		
			Total Savings	0\$					Ľ	Total Savings	0\$			
	Place \$ detaile CalWor 2014-1. approv Ordinal	3,421,0 d inforn ks, CalF 5 budge ed by th nce duri 1 is \$6.8	Place \$3,421,034 on Budget and Finance Cordetailed information on hiring new positions CalWorks, CalFresh, and Family and Children 2014-15 budget includes an increase of 115 papproved by the Board of Supervisors as an 3 Ordinance during FY 2013-14. The Departme 2013-14 is \$6.8 million.		mmittee Reserve pending s for expanded services in l's Services. The Department's FY positions, including 58 positions amendment to the Annual Salary ent's projected salary surplus in F	g n nent's F osition al Sala plus in	IS IIIY							

	serves	Total
FY 2014-15	<b>Total Recommended Reserves</b>	Saiona
	Total	T

'	One-Time	Ongoing	Total
General Fund	\$3,421,034	0\$	\$3,421,034
<b>Non-General Fund</b>	\$0	\$0	\$0
Total	\$3,421,034	0\$	\$3,421,034

	Total Poli	<b>Total Policy Recommendations</b>	ions
!	One-Time	Ongoing	Total
<b>General Fund</b>	0\$	0\$	0\$
Non-General Fund	\$0	\$0	\$0
Total	0\$	0\$	0\$

FY 2015-16

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2014-15** 

### **Budget Changes**

The Department's proposed \$36,068,541 budget for FY 2014-15 is \$3,087,071 or 7.9% less than the original FY 2013-14 budget of \$39,155,612.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 92.58 FTEs, which are 7.00 FTEs more than the 85.58 FTEs in the original FY 2013-14 budget. This represents an 8.2% increase in FTEs from the original FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$16,760,634 in FY 2014-15, are \$2,088,407 or 11.1% less than FY 2013-14 revenues of \$18,849,041. General Fund support of \$19,307,907 in FY 2014-15 is \$998,664 or 4.9% less than FY 2013-14 General Fund support of \$20,306,571.

**YEAR TWO: FY 2015-16** 

### **Budget Changes**

The Department's proposed \$32,614,469 budget for FY 2015-16 is \$3,454,072 or 9.6% less than the Mayor's proposed FY 2014-15 budget of \$36,068,541.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 91.99 FTEs, which are 0.59 FTEs less than the 92.58 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.6% decrease in FTEs from the Mayor's proposed FY 2014-15 budget.

### **Revenue Changes**

The Department's revenues of \$14,652,063 in FY 2015-16, are \$2,108,571 or 12.6% less than FY 2014-15 estimated revenues of \$16,760,634. General Fund support of \$17,962,406 in FY 2015-16 is \$1,345,501 or 7.0% less than FY 2014-15 General Fund support of \$19,307,907.

DEPARTMENT: ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

### RECOMMENDATIONS

**YEAR ONE: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$267,159 in FY 2014-15. Of the \$267,159 in General Fund savings, \$112,801 are one-time savings, and \$154,358 are ongoing savings.

**YEAR TWO: FY 2015-16** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$186,784 in FY 2015-16, all of which are ongoing, General Fund savings

DEPARTMENT: ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

### **SUMMARY OF PROGRAM EXPENDITURES:**

			Increase/		Increase/
	FY 2013-2014	FY 2014-2015	Decrease from	FY 2015-2016	Decrease from
Program	Budget	Proposed	FY 2013-2014	Proposed	FY 2014-2015
ECONOMIC & WORKFORCE DEV					
CHILDREN'S BASELINE	314,065	314,065	0	314,065	0
ECONOMIC DEVELOPMENT	18,551,975	15,261,929	(3,290,046)	11,948,155	(3,313,774)
FILM SERVICES	1,325,000	1,125,000	(200,000)	1,125,000	0
OFFICE OF SMALL BUSINESS AFFAIRS	866,509	891,470	24,961	900,100	8,630
WORKFORCE TRAINING	18,098,063	18,476,077	378,014	18,327,149	(148,928)
ECONOMIC & WORKFORCE DEV	39,155,612	36,068,541	(3,087,071)	32,614,469	(3,454,072)

### FY 2014-15

The Department's proposed FY 2014-15 budget has decreased by \$3,087,071 largely due to:

• The completion of the City's responsibilities associated with hosting the America's Cup.

### FY 2015-16

The Department's proposed FY 2015-16 budget has decreased by \$3,454,072 largely due to:

• The completion of services associated with the Gross Receipts Tax outreach program.

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 92.58 FTEs, which are 7 FTEs more than the 85.58 FTEs in the original FY 2013-14 budget. This represents an 8.2% increase in FTEs from the original FY 2013-14 budget.

The FTE increase is largely due to the need for staff to aid with both new Departmental programs and increasing demands on existing programs, including:

- The new nonprofit sector initiative, focused on strengthening and supporting the nonprofit sector in San Francisco;
- The existing Community Benefit District program to revitalize or renew commercial districts;
- The OEWD Joint Development Team, facilitating negotiations for joint development of publicly-owned property; and
- The new Committee on City Workforce Alignment to coordinate City workforce services and generate citywide five-year workforce development plans with annual updates.

DEPARTMENT: ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

### FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 91.99 FTEs, which are 0.59 FTEs less than the 92.58 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.6% decrease in FTEs from the Mayor's proposed FY 2014-15 budget.

The positions decreased in FY 2015-16 largely because of the termination of limited-term positions.

### **DEPARTMENT REVENUES:**

### FY 2014-15

The Department's revenues of \$16,760,634 in FY 2014-15, are \$2,088,407 or 11.1% less than FY 2013-14 revenues of \$18,849,041. General Fund support of \$19,307,907 in FY 2014-15 is \$998,664 or 4.9% less than FY 2013-14 General Fund support of \$20,306,571. Specific changes in the Department's FY 2014-15 revenues include:

An elimination of funds associated with the City's responsibilities associated with hosting the America's Cup given the completion of the event.

### FY 2015-16

The Department's revenues of \$14,652,063 in FY 2015-16, are \$2,108,571 or 12.6% less than FY 2014-15 estimated revenues of \$16,760,634. General Fund support of \$17,962,406 in FY 2015-16 is \$1,345,501 or 7.0% less than FY 2014-15 General Fund support of \$19,307,907. Specific changes in the Department's FY 2015-16 revenues include:

A reduction in funds associated with the City's Gross Receipts Tax outreach program given the completion of the program.

### **RECOMMENDATIONS:**

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$267,159 in FY 2014-15. Of the \$267,159 in General Fund savings, \$112,801 are one-time savings, and \$154,358 are ongoing savings.

### FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$186,784 in FY 2015-16, all of which are ongoing, General Fund savings

ECN - Economic and Workforce Development	ment					١		12gan			
		FIE	Amount	FY 2014-15					FY 2015-16		
Object Title	From	۱	From	1	Ť		٣L	Amount	-		
	BK5 - Eco	BK5 - Economic Development	lopment	2	Javiiigs Gr		rom lo	From	To	Savings	GF 1T
Materials and Supplies Budget Only			\$43.040	000 303	ᆫ	1					
			242)040	000/575	\$18,040 x		_	\$43,040	\$25,000	\$18,040	×
Contact A during a section A	The redu	ction reflect	s historical under	The reduction reflects historical underspending for the line item.	ie item.		Ongoing savings	2			
Senior Administrative Analyst	0.77	0.00	\$77,464	OŞ	\$77.464 x	L	100	6102 014	0.0	1 2 2 3 7 7	-
Mandatory Fringe Benefits			\$33,661	0\$	╀	Ţ	┸	٦	05	\$103,814	×
Administrative Analyst	0.00	0.77	Ş	\$66.420	╁	1	000	\$41,720	OS ,	\$41,720	×
Mandatory Fringe Benefits			\$0	\$30,160	_	1	20.0	OS	589,014	(\$89,014)	×
			Total Savings	\$14,545				Total Savinas	\$18 906		×
									000000		
	Disapprov	e of the nev	v 1823 Senior Adı	ninistrative Analys	Disapprove of the new 1823 Senior Administrative Analyst and substitute the		,				•
	the reque	lownward to sted positio	ır a new 1822 Adı n are demonstrat	ninistrative Analys <sup>.</sup> ive of an 1822 Adn	position downward for a new 1822 Administrative Analyst. The stipulated skills of the requested position are demonstrative of an 1822 Administrative Analyst	ls of					_
	Additiona	lly, the Joint	Development div	rision is receiving a	Additionally, the Joint Development division is receiving an influx of staff from the	the					
	Administra	Closeout of the America's Cup	ca's Cup project, v	which includes an a	project, which includes an additional 1824 Principal						
Attrition Savings	Vallillist	ative Analys	t in the Joint Deve	Authinistrative Analyst In the Joint Development division.			Ongoing savings	40			
Mandaton Ering Donoffs			(5114,316)	(\$193,244)	\$78,928 x	×					F
Manuatory runge benefits			(\$49,060)	(\$82,933)	\$33,873 ×	×					Ŧ
		Te	Total Savings	\$112,801							
	Increased	attrition sav	ings to reflect a Ja	anuary 2015 start c	Increased attrition savings to reflect a January 2015 start date for two new 1823	33					
	Senior Adn Specialist I.	ministrative . I.	Analyst and one r	iew 9774 Senior Co	Senior Administrative Analyst and one new 9774 Senior Community Development Specialist I.	ent					
Temporary Salaries						$\perp$	0 82 0 50	201 100			_
							000	Onc'/ac	\$41,159	\$26,341   x	
Professional and Specialized Services			ACT 120	0000000		⋖	reduction to r	A reduction to reflect Department's anticipated need for temporary salaries.	anticipated need	for temporary sala	ries.
			87/'595	\$50,000	\$15,728 ×	+		\$65,728	\$50,000	\$15,728 ×	
	The reduct is responsil	The reduction reflects historical is responsible for producing an e	historical undersp ucing an economi	ending for the line	The reduction reflects historical underspending for the line item. The Department is responsible for producing an economic development plan grown three contracts.	ant					
	this line ite	this line item is reserved for hiri	d for hiring consu	ltants to aid with t	ng consultants to aid with that process. The last						
	contract th	contract the Department signed		for this service was \$50,000.	0.	Õ	Ongoing savings				_

ECN - Economic and Workforce Development	ment												Ĺ
			2	EV 2014 4E			ŀ						٦
			11	CT-4T07						FY 2015-16			
	<b>Ш</b> .	FTE	Amount	ınt				FTE	Amount	unt		H	T
Object Title	From	To	From	To	Savings	<u>15</u>	1T Fr	From To	From	To	Savings	15	ļ-
	BL1 - Wor	<b>BL1</b> - Workforce Training	ining			İ	ŀ				0	_	:T
Senior Administrative Analyst	0.77	0.00	\$77,464	ŞO	\$77.464	×	-	1 00 0 000	\$103.814	03	6100 014	+	Т
Mandatory Fringe Benefits			\$33,661	ŞO	\$33,661	: ×	+			05	\$105,614	<u>.</u>	Т
Senior Community Development Specialist I	0.00	0.77	ŞO	\$72.923	(\$72,923)	*   >		1 00	07/110	062 200	54T,720	×	T
Mandatory Fringe Benefits			Ş	¢27 1E7	(520,277)	;	1	L	2	521,125	(67/'/65)	×	7
			Toc I	/CT'7C¢	(/27,254)	×	1			\$40,036	(\$40,036)	×	_
			Total Savings	\$6,045					Total Savings	\$7.769			Г
	Disapprov position d	e of the ne ownward f	Disapprove of the new 1823 Senior Administrative Analyst and substitute the position downward for a new 9774 Senior Community Development Specialist	ninistrative Analys or Community De	t and substitute	the Jalist L							$\overline{}$
	The stipul	The stipulated skills of the requ	of the requested po	ested position are demonstrative of a 9774 Senior	strative of a 977	1 Senio							-
	Communit	Community Development Speci	nent Specialist I.				Ong	Ongoing savings	S				_
Community Based Organization Svcs-Budget			\$1,777,493	\$1,677,493	\$100,000 ×				\$1,637,493	\$1,537,493	\$100,000 x		Т
													1
	Reduce ba	Reduce based on revised need		representated by the Department.	rtment.		Oue	Ongoing savings					_
						l							

				No	
	tions	Total	\$267,159	\$0	\$267,159
FY 2014-15	<b>Total Recommended Reductions</b>	Ongoing	\$154,358	\$0	\$154,358
	Total Reco	One-Time	\$112,801	\$0	\$112,801
		I	General Fund	Non-General Fund	Total

		ry 2015-16	
	Total Rec	<b>Total Recommended Reductions</b>	tions
,	One-Time	Ongoing	Total
General Fund	0\$	\$186,784	\$186,784
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$186,784	\$186,784

### **BUDGET REVIEW EXECUTIVE SUMMARY**

**YEAR ONE: FY 2014-15** 

### **Budget Changes**

The Department's proposed \$192,980,672 budget for FY 2014-15 is \$13,611,957 or 7.6% more than the original FY 2013-14 budget of \$179,368,715.

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,017.22 FTEs, which are 33.02 FTEs more than the 984.20 FTEs in the original FY 2013-14 budget. This represents a 3.4% increase in FTEs from the original FY 2013-14 budget.

### Revenue Changes

The Department's revenues of \$41,849,999 in FY 2014-15, are \$1,928,169 or 4.8% more than FY 2013-14 revenues of \$39,921,380. General Fund support of \$150,830,673 in FY 2014-15 is \$11,383,338 or 8.2% more than FY 2013-14 General Fund support of \$139,447,335.

**YEAR TWO: FY 2015-16** 

### **Budget Changes**

The Department's proposed \$198,071,599 budget for FY 2015-16 is \$5,090,927 or 2.6% more than the Mayor's proposed FY 2014-15 budget of \$192,980,672

### Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 1,018.86 FTEs, which are 1.64 FTEs more than the 1,017.22 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2014-15 budget.

### Revenue Changes

The Department's revenues of \$44,973,769 in FY 2015-16, are \$3,123,770 or 7.5% more than FY 2014-15 estimated revenues of \$41,849,999. General Fund support of \$153,097,830 in FY 2015-16 is \$2,267,157 or 1.5% more than FY 2014-15 General Fund support of \$150,830,673.

**DEPARTMENT:** SHF - SHERIFF

### RECOMMENDATIONS

**YEAR ONE: FY 2014-15** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$554,980 in FY 2014-15. Of the \$554,980 in recommended reductions, \$509,243 are ongoing savings and \$45,737 are one-time savings. These reductions would still allow an increase of \$13,056,977 or 7.3% in the Department's FY 2014-15 budget.

**YEAR TWO: FY 2015-16** 

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$589,883 in FY 2015-16. Of the \$589,883 in recommended reductions, \$564,858 are ongoing savings and \$25,025 are one-time savings. These reductions would still allow an increase of \$4,501,044 or 2.3% in the Department's FY 2015-16 budget.

**DEPARTMENT:** SHF - SHERIFF

### **SUMMARY OF PROGRAM EXPENDITURES:**

Program	FY 2013-2014 Budget	FY 2014-2015 Proposed	Increase/ Decrease from FY 2013-2014	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015
SHERIFF				-	
COURT SECURITY AND PROCESS	12,154,845	14,016,948	1,862,103	14,599,995	583,047
CUSTODY	99,466,143	100,845,896	1,379,753	103,250,251	2,404,355
FACILITIES & EQUIPMENT	13,897,797	12,687,744	(1,210,053)	11,387,801	(1,299,943)
HALL OF JUSTICE JAILS	0	0	0	0	0
NON PROGRAM	0	0	0	0	0
SECURITY SERVICES	15,976,353	20,381,883	4,405,530	20,989,190	607,307
SHERIFF ADMINISTRATION	13,934,477	14,341,739	407,262	16,093,975	1,752,236
SHERIFF FIELD SERVICES	9,047,254	10,743,398	1,696,144	11,114,919	371,521
SHERIFF PROGRAMS	11,591,826	12,615,945	1,024,119	12,811,405	195,460
SHERIFF RECRUITMENT & TRAINING	3,300,020	7,347,119	4,047,099	7,824,063	476,944
SHERIFF	179,368,715	192,980,672	13,611,957	198,071,599	5,090,927

### FY 2014-15

The Department's proposed FY 2014-15 budget has increased by \$13,611,957 largely due to:

- The Sheriff's Department will increase security at San Francisco General Hospital, Laguna Honda Hospital and clinics throughout San Francisco. This new initiative will include new positions dedicated to supervision, patrol, and fixed posts at these facilities. The Sheriff's Department estimates that this initiative will cost \$13,039,927.
- The Sheriff's Department will make efforts to civilianize its records collection program. This initiative will replace sworn staff performing duties related to legal documents with civilian staff and deploy sworn staff to custody and law enforcement functions. The Department estimates this initiative to cost \$2,483,932.
- The Sheriff's Department will open a Vocational Pod to provide inmates with job training in construction industry and remove barriers to employment such as union dues and acquisition of safety equipment and tools. The Department estimates this initiative to cost \$106,450.

### FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$5,090,927 largely due to

• Sheriff's Department budget increases in FY 2015-16 primarily due to the annualization of new FTEs from FY 2014-15 and cost of living adjustments to salary and fringe benefits.

**DEPARTMENT:** SHF - SHERIFF

### **SUMMARY OF DEPARTMENT POSITION CHANGES:**

### FY 2014-15

The number of full-time equivalent positions (FTE) budgeted for FY 2014-15 are 1,017.22 FTEs, which are 33.02 FTEs more than the 984.20 FTEs in the original FY 2013-14 budget. This represents a 3.4% increase in FTEs from the original FY 2013-14 budget.

Increased security at San Francisco General Hospital, Laguna Honda Hospital and clinics throughout San Francisco will be supported by 29 Sheriff's Cadets. The Department also requests six new positions to civilianize the records unit, which is currently staffed by uniformed deputies.

The Department is proposing to delete four civilian positions approved in the FY 2013-14 budget due to inability to recruit candidates.

### FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 1,018.86 FTEs, which are 1.64 FTEs more than the 1,017.22 FTEs in the Mayor's proposed FY 2014-15 budget. This represents a 0.2% increase in FTEs from 1,017.22 the Mayor's proposed FY 2014-15 budget. The increase in FY 2015-16 is due to the new FTEs in FY 2014-15 being budgeted for a full fiscal year.

### **INTERIM EXCEPTIONS**

The Department has requested approval of 29 positions as interim exceptions. The Budget and Legislative Analyst recommends against the approval of these 29 positions as interim exceptions because the Department projects start dates of October 1, and not July 1.

### **DEPARTMENT REVENUES:**

### FY 2014-15

The Department's revenues of \$41,849,999 in FY 2014-15, are \$1,928,169 or 4.8% more than FY 2013-14 revenues of \$39,921,380. General Fund support of \$150,830,673 in FY 2014-15 is \$11,383,338 or 8.2% more than FY 2013-14 General Fund support of \$139,447,335.

Specific changes in the Department's FY 2014-15 revenues include:

- Federal grants supporting Custody Programs related to the State Criminal Alien Assist Program have been reduced by \$233,664.
- State grants supporting Custody Programs for Local Community Corrections and Court Security and Process have been reduced by \$870,116.
- Federal grants supporting Standards & Training for Corrections and Community Oriented Policing Services have increased by \$267,844.

DEPARTMENT: SHF - SHERIFF

### FY 2015-16

The Department's revenues of \$44,973,769 in FY 2015-16, are \$3,123,770 or 7.5% more than FY 2014-15 estimated revenues of \$41,849,999. General Fund support of \$153,097,830 in FY 2015-16 is \$2,267,157 or 1.5% more than FY 2014-15 General Fund support of \$150,830,673.

Specific changes in the Department's FY 2015-16 revenues include:

• Increase in revenues from State sources supporting Court Services and Process and Custody programs will increase by \$2,442,000.

### **RECOMMENDATIONS:**

### FY 2014-15

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$554,980 in FY 2014-15. Of the \$554,980 in recommended reductions, \$509,243 are ongoing savings and \$45,737 are one-time savings. These reductions would still allow an increase of \$13,056,977 or 7.3% in the Department's FY 2014-15 budget.

### FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$589,883 in FY 2015-16. Of the \$589,883 in recommended reductions, \$564,858 are ongoing savings and \$25,025 are one-time savings. These reductions would still allow an increase of \$4,501,044 or 2.3% in the Department's FY 2015-16 budget.

SHF - Sheriff's Department											
			Ĺ	FY 2014-15					FY	FY 2015-16	
	4	FTE	Am	Amount				FTE	Amount	ınt	
Object Title	From	To	From	То	Savings	GF	1T From	ر To	From	То	Savings GF 1T
	AFS - She	AFS - Sheriff Field Services	rvices								
Equipment							-		\$100,050	\$75,025	\$25,025 x x
							reduce require to redu Admin not rep vehicle for futt reducti	e requested rement under the vehicles be strative Servinesent a perrinesent a perrine smay be re-sismay be re-sismay be re-sion the Depar	Keduce requested replacement venicles by 1. The Department met its requirement under the Healthy Air and Clean Transportation Ordinance (HAC to reduce vehicles by 15% in part by turning in 9 vehicles to the Department Administrative Services Central Shops. The vehicles returned to Central Shop not represent a permanent reduction in the City's vehicle fleet because these vehicles may be re-allocated to other City departments, or may be used as or for future replacement vehicles by the Department. With this recommended reduction the Department will continue to have 86 vehicles in its HACTO baselear	ss by 1. Ine Depart I Clean Transportat Irning in 9 vehicles The vehicles returi Ith departments, o Department. With e to have 86 vehicle	Reduce requested replacement venicles by 1. The Department met its requirement under the Healthy Air and Clean Transportation Ordinance (HACTO) to reduce vehicles by 15% in part by turning in 9 vehicles to the Department of Administrative Services Central Shops. The vehicles returned to Central Shops do not represent a permanent reduction in the City's vehicle fleet because these vehicles may be re-allocated to other City departments, or may be used as credit for future replacement vehicles by the Department. With this recommended reduction the Department will continue to have 86 vehicles in its HACTO base
Equipment			\$22,759	0\$	\$22,759	×	×				
	Reduce re under the	equested re Healthy Ai	Reduce requested replacement vehicles by under the Healthy Air and Clean Transports	les by 1. The Depa sportation Ordinar	Reduce requested replacement vehicles by 1. The Department met its requirement under the Healthy Air and Clean Transportation Ordinance (HACTO) to reduce	quireme Juce	ant				
	vehicles b Administr	oy 15% in parative Service	art by turning in 9 ces Central Shops	vehicles by 15% in part by turning in 9 vehicles to the Department of Administrative Services Central Shops. The vehicles returned to Cent	vehicles by 15% in part by turning in 9 vehicles to the Department of Administrative Services Central Shops. The vehicles returned to Central Shops do	ops dc					
	not repre	sent a pern	nanent reduction	in the City's vehic	not represent a permanent reduction in the City's vehicle fleet because these	ese					
	vehicles n	nay be re-a	vehicles may be re-allocated to other City d	City departments,	epartments, or may be used as credit	s credit					
	for future	replaceme	nt vehicles by the	e Department. Wit	for future replacement vehicles by the Department. With this recommended	led					
	reduction	the Depar	reduction the Department will continue to		have 86 vehicles in its HACTO base	base					
	AFC - Custody	tody					-				
Attrition			\$0	)	\$15,902	×	×				
Mandatory Fringe Benefits			0\$		\$7,076	×	×				
		Total Savings	ıgs	\$22,978							
	Increase	attrition sav	Increase attrition savings to reflect the hire		date of one Senior Legal Process Clerk	ess Clei	<u></u>				
	AFP - She	AFP - Sheriff's Programs	ams								
Manager III	1.00	0.00	\$135,180	0\$	\$135,180	×	1.00	00:00	\$139,496	0\$	\$139,496 x
Mandatory Fringe Benefits			\$56,461	\$0	\$56,461	×			\$53,495	0\$	\$53,495 x
		Total Savings	ıgs	\$191,641				Total Savings	ıgs	\$192,991	
	Delete a v years in S Administr Program c	racant 093: heriff's Pro ation to Sh currently hε o indicate t	I Manager III posi grams. This vacar eriff's Programs i is one ongoing M he need for the l	Delete a vacant 0931 Manager III position that has been vacant for m years in Sheriff's Programs. This vacant position was reassigned from Administration to Sheriff's Programs in the FY 2014-15 budget, but th Program currently has one ongoing Manager I positin and no other p changes to indicate the need for the long-term vacant Manager III po	Delete a vacant 0931 Manager III position that has been vacant for more than two years in Sheriff's Programs. This vacant position was reassigned from Administration to Sheriff's Programs in the FY 2014-15 budget, but the Sheriff's Program currently has one ongoing Manager I positin and no other position changes to indicate the need for the long-term vacant Manager III position.	than tv eriff's on n.		Ongoing savings			

SHF - Sheriff's Department													
			FY	FY 2014-15						FY 2	FY 2015-16		
		FTE	Amount	ınt				FTE		Amount	ıt.		
Object Title	From	To	From	То	Savings	GF	1T F	From	To	From	То	Savings GF	F 1T
Attrition Savings			(\$16,815)	(096'65\$)	\$43,145	×				(\$17,351)	(096'65\$)	\$42,609 ×	
Mandatory Fringe Benefits			(\$7,490)	(\$26,708)	\$19,218	×				(\$7,179)	(\$24,809)	\$17,630 ×	
		Total Savings	ngs	\$62,363				Tota	Total Savings		\$60,239		
	Increase Departm departme surplus ir Legislativ of civiliar	attrition sarent has red ent has red entwide to A FY 2013-1 re Analyst's positions	Increase attrition savings to reflect vacancies in this program. The Sheriff's Department has reduced attrition savings in FY 2014-15 by \$525,491 departmentwide to increase hiring for civilian positions but also projects a salary surplus in FY 2013-14 of more than \$300,000 in FY 2013-14. The Budget and Legislative Analyst's recommendation provides sufficient funds to increase hiring of civilian positions in FY 2014-15.	incies in this program. The Shgs in FY 2014-15 by \$525,491 ivilian positions but also proj 0,000 in FY 2013-14. The Buc rovides sufficient funds to inc	is in this program. The Sheriff's I FY 2014-15 by \$525,491 an positions but also projects a 0 in FY 2013-14. The Budget aides sufficient funds to increase	s a salar and e hirin		Ongoing savings	SB				
Community Based Services			\$1,173,687	\$1,073,687	\$100,000	×				\$2,424,421	\$2,300,000	\$124,421 ×	
	Reduce e actual ex budget fr unexpeni and FY 20	xpenditure penditures or these pro ded funds f 013-14. The an increase	Reduce expenditures for community based programs in Jail Program to reflect actual expenditures in FY 2013-14 and prior years. The Department increased the budget for these programs by \$192,133 in FY 2014-15, but has carried forward unexpended funds for services provided by non-profit organizations in FY 2012-13 and FY 2013-14. The Budget and Legislative Analyst's recommendation still provides an increase in Jail Programs for community based services of \$663,237.	sed programs in Jorior years. The Dorior years. The Dorior Y014-15, but I by non-profit or, tive Analyst's recitive Analyst's recre community base	programs in Jail Program to reflect years. The Department increased the ry 2014-15, but has carried forward non-profit organizations in FY 2012-13 Analyst's recommendation still mmunity based services of \$663,237.	flect ased th ward 2012- III		Ongoing savings	SS				
	ASB - She	ASB - Sheriff Administration	istration										
Attrition Savings			(\$73,275)	(\$133,212)	\$59,937	×		1.00	0.00	\$82,546	0\$	\$82,546 x	
Mandatory Fringe Benefits			(\$32,350)	(\$58,811)	\$26,461	×				\$35,821	0\$	\$35,821 x	
		Total Savings	ngs	\$86,398				Tota	Total Savings		\$118,367		
	Increase Departm	attrition sar ent has red	Increase attrition savings to reflect vacancies in this program. The Sheriff's Department has reduced attrition savings in FY 2014-15 by \$525,491	ıncies in this program. The Sh gs in FY 2014-15 by \$525,491	ram. The Sheriff' ɔy \$525,491	S							
	departm	entwide to	departmentwide to increase hiring for civilian positions but also projects a salary	ivilian positions b	out also projects	a salar		Ongoing savings	gs				
	surplus ir Legislativ of civiliar	r FY 2013-1 re Analyst's positions	surplus in FY 2013-14 of more than \$300,000 in FY 2013-14. The Budget and Legislative Analyst's recommendation provides sufficient funds to increase hiring of civilian positions in FY 2014-15.	0,000 in FY 2013- rovides sufficient	14. The Budget a funds to increas	and e hirin		1					
	AKR - Sh	eriff Recrui	AKB - Sheriff Recruitment and Training										
Materials & Supplies			\$83,805	\$65,389	\$18,416	×				\$83,805	\$62,389	\$18,416 ×	
	Reduce e	xpenditure	Reduce expenditures to reflect historical spending levels.	ıl spending levels.			Ong	Ongoing savings	gs				
									•				

From Amount         FTE         FTE         From Injument         FTE         From From Injument         From Injument         From Injument         To Savings         GF   1T   From   To	SHF - Sheriff's Department											
FTE         Amount         To         Savings         GF         TT         From         TO         From         From         TO         From         TO         From         TO         From         TO         From         TO         From         TO         From				Ą	, 2014-15				FY.	FY 2015-16		
ASP - Facilities & Equipment         To         To         From         From         To         From		Ħ	ш	Amo	unt			FTE	Amount	ınt		
ASP - Facilities & Equipment           Sing Eqpt         \$43,453         \$28,029         \$15,424         x         \$\$\$\$           Reduce expenditures to reflect historical spending levels.         \$140,000         \$35,000         x         Ongoing savings         \$1           Reduce expenditures to reflect historical spending levels.         FY 2014-15         Ongoing savings         \$1           FY 2014-15           Total Recommended Reductions         Total         General Fund         \$609,243         \$554,980         General Fund         \$600-Time         One-Time	Object Title	From	To	From	To	Savings		From	From	То	Savings	GF 1T
Seduce expenditures to reflect historical spending levels.   S15,424   x     S16   S16,424   x     S175,000   S175,000   S140,000   S15,000   x   S175,000   S140,000   S140,000   S16,000   S16,000   S16,000   S16,000   S175,000   S175,000		ASP - Facili	ties & Equ	Jipment								
Reduce expenditures to reflect historical spending levels.         \$140,000   \$140,000   \$1.000   \$1.0000   \$1.00000   \$1.00000   \$1.000000   \$1.0000000000   \$1.000000000000000000000000000000000000	Minor Data Processing Eqpt			\$43,453	\$28,029	\$15,424	×		\$43,453	\$28,029	\$15,424	×
Reduce expenditures to reflect historical spending levels.		Reduce exp	oenditures	to reflect historic	cal spending levels.			Ongoing savings				
ctions Total \$554,980 S554,980 Non-General Fund S000-T	Technical Support			\$175,000	\$140,000				\$175,000	\$140,000	\$35,000	×
FY 2014-15           Total Recommended Reductions         Total         One-Time         Ongoing         Total         One-T           \$45,737         \$509,243         \$554,980         \$6eneral Fund         \$3           \$0         \$0         \$0         Non-General Fund		Reduce exp	oenditures	to reflect historic	cal spending levels.			Ongoing savings				
Total Recommended Reductions           One-Time         Ongoing         Total         One-T           \$45,737         \$509,243         \$554,980         \$           \$0         \$0         \$0         Non-General Fund					FY 2014-15					FY 2015-16		
One-Time         Ongoing         Total         One-Tim           \$45,737         \$509,243         \$554,980         General Fund         \$25,           \$0         \$0         \$0         Non-General Fund				Total Re	scommended Redu	ctions			Total Rec	<b>Total Recommended Reductions</b>	ctions	
\$45,737 \$509,243 \$554,980 <b>General Fund</b> \$25, \$25, \$0 \$0 \$0 <b>Seneral Fund</b>				One-Time	Ongoing	Total			One-Time	Ongoing	Total	
\$0 \$0 Non-General Fund		Gene	ral Fund	\$45,737	\$509,243	\$554,980		General Func	\$25,025	\$564,858	\$589,883	
		Non-Gene	ral Fund	\$0	\$0	\$0		Non-General Func	\$0	\$0	0\$	
\$45,737 \$509,243 \$554,980 Total			Total	\$45,737	\$509,243	\$554,980		Total	\$25,025	\$564,858	\$589,883	