File No.	140911	Committee Item No.	6
	,	Board Item No.	

# **COMMITTEE/BOARD OF SUPERVISORS**

AGENDA PACKET CONTENTS LIST

Committee:	Budget & Finance Committee	Date September 24, 2014
Board of Su	pervisors Meeting	Date
Cmte Boai	Motion Resolution Ordinance Legislative Digest Budget and Legislative Analyst Report Introduction Form Department/Agency Cover Letter and MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Commission Award Letter Application Public Correspondence	
OTHER	(Use back side if additional space is	needed)
	MTA Resolution No. 14-133 Rubication Notice	
Completed by Completed by	oy: Linda Wong Date  Date	September 19, 2014

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[Operation Budget Amendment - Municipal Transportation Agency - Free Muni for Special Education Services Students - FY2015-2016]

Resolution approving an amendment to the San Francisco Municipal Transportation Agency's FY2015-2016 Operating Budget to provide free Muni service to 19 to 22 yearold students enrolled in the San Francisco Unified School District's Special Education Services Program.

WHEREAS, On August 19, 2014, the San Francisco Municipal Transportation Agency (SFMTA) Board of Directors adopted Resolution No. 14-133, approving Free Muni service for 19 to 22 year old San Francisco Unified School District (SFUSD) students enrolled in the District's Special Education Services program and urging the Board of Supervisors to approve the fare change for FY2015-2016; and

WHEREAS, A copy of the said Resolution is on file with the Clerk of the Board of Supervisors in File No. 140911, which is hereby declared to be part of this resolution as if set forth fully herein; and

WHEREAS, Pursuant to the Charter, Section 16.112, advertisements were placed in the City's official newspaper, the San Francisco Chronicle, to provide published notice of the August 19, 2014, hearing which ran for five consecutive days beginning on July 26, 2014, and

WHEREAS, SFMTA staff, under authority delegated by the Planning Department. determined that the proposed program is statutorily exempt from environmental review pursuant to California Public Resources Code, Section 21080(b)(8) and CEQA implementing guidelines; and

WHEREAS, Said CEQA determination is on file with the Secretary to the SFMTA Board of Directors and is incorporated herein by this reference; the proposed action is the Approval Action as defined by Administrative Code, Chapter 31; and

WHEREAS, Pursuant to Charter, Section 8.A.108, all fare changes must be submitted to the Board of Supervisors as part of the SFMTA's budget or as a budget amendment; now, therefore, be it

RESOLVED, That the Board of Supervisors supports an amendment to the Transit Fare and Paratransit Fare Table to provide Free Muni service to 19 to 22 year old SFUSD students enrolled in the San Francisco Unified School District's Special Education Services Program for FY2015-2016.

Item 6	Department:
File 14-0911	San Francisco Municipal Transit Agency

#### **EXECUTIVE SUMMARY**

#### **Legislative Objectives**

The proposed resolution would (1) approve an amendment to the San Francisco Municipal Transit Agency's (SFMTA) Operating Budget for FY 2014-15 and FY 2015-16, and (2) approve an amendment to the SFMTA Fare Table to provide free Muni service by providing free Clipper cards to 19 to 22 year old students enrolled in the San Francisco Unified School District's (SFUSD) Special Education Services Program in FY 2014-15 and FY 2015-16.

#### **Key Points**

- Free Muni for Youth was implemented by low and moderate income San Francisco residents ages 5 to 17 in March 2013. The original program was a 16-month pilot through June 2014. The SFMTA Board of Directors voted to extend the program for an additional two years through June 2016 and to include 18 year olds as of November 1, 2014. The estimated annual cost of this program is \$4,300,000.
- SFUSD currently reimburses SFMTA for the cost of providing free Muni service by providing free Clipper cards to 19 to 22 year old students enrolled in Special Education Services Program. On August 19, 2014, the SFMTA Board of Directors adopted Resolution No. 14-133, authorizing Free Muni for Youth for 19-22 year old students enrolled in SFUSD's Special Education Services Program.
- Although the proposed free Muni service by providing free Clipper cards for 19 to 22 year old students enrolled in SFUSD's Special Education Services Program is designated for low and moderate income youth, the proposed resolution does not specify this income level. Therefore, the proposed resolution should be amended to state that the proposed free Muni service by providing free Clipper cards for 19 to 22 year old students enrolled in SFUSD's Special Education Services Program is designated for low and moderate income youth.

#### **Fiscal Impact**

According to Ms. Diana Hammons, Senior Manager at SFMTA, providing free Muni service by providing free Clipper cards to 19 to 22 year old students enrolled in SFUSD's Special Education Services Program would result in estimated reduced revenues to SFMTA of \$163,000 annually. Ms. Hammons states that such reduced revenues would be absorbed by the operating budget.

#### Recommendations

- Amend the proposed resolution to state that the proposed free Clipper cards for 19 to 22 year old students enrolled in SFUSD's Special Education Services Program is designated for low and moderate income youth.
- Approve the proposed resolution, as amended.

#### MANDATE STATEMENT

Any proposed change in fares or route abandonments shall be submitted to the Board of Supervisors as part of the San Francisco Municipal Transit Agency's (SFMTA) budget or as a budget amendment under San Francisco City Charter Section 8A.106, and may be rejected at that time by a seven-elevenths vote of the Board of Supervisors on the budget or budget amendment.

# **BACKGROUND**

# Free Muni for Youth

On March 1, 2013, the San Francisco Municipal Transit Agency (SFMTA) launched Free Muni for Youth, a 16-month pilot program waiving Muni fares for low and moderate income youth residing in San Francisco between the ages of 5 and 17 to last through June 30, 2014. On April 15, 2014, the SFMTA Board of Directors approved extending this program for two more years and expanding it to include 18 year olds. Free Muni for Youth was included in SFMTA's Fiscal Year (FY) 2014-15 and FY 2015-16 budgets; extending the program to 18 year olds as of November 1, 2014.

According to Ms. Diana Hammons, Senior Manager at SFMTA, the estimated annual cost to SFMTA from lost Muni revenue and administrative costs due to Free Muni for Youth for low and moderate San Francisco residents ages 5 through 18 is approximately \$4,300,000.

#### **DETAILS OF PROPOSED LEGISLATION**

The proposed resolution would (1) approve an amendment to the SFMTA's Operating Budget for FY 2014-15 and FY 2015-16, and (2) approve an amendment to the SFMTA Fare Table to provide free Muni service by providing free Clipper cards to 19 to 22 year old low and moderate income students enrolled in the San Francisco Unified School District's (SFUSD) Special Education Services Program in FY 2014-15 and FY 2015-16.

#### **Expanding Free Muni for Youth**

SFUSD currently reimburses SFMTA for the cost of providing free Clipper cards to 18 to 22 year old students enrolled in Special Education Services Program. 18 year old students enrolled in SFUSD's Special Education Services Program will be eligible for the Free Muni for Youth Program when it is extended to all moderate and low income 18 year olds on November 1, 2014. According to the August 10, 2014 SFMTA staff report to the SFMTA Board of Directors, the cost to SFUSD of providing this service reduces the SFUSD's funding to provide other services to these students.

According to Ms. Hammons, approximately 200 students from SFUSD's Special Education Services Program would qualify for free Muni service by providing free Clipper cards based on income eligibility under the proposed program. On August 19, 2014, the SFMTA Board of Directors adopted Resolution No. 14-133, authorizing free Muni service by providing free Clipper cards for 19-22 year old students enrolled in SFUSD's Special Education Services

Program. According to the August 10, 2014 SFMTA staff report to the SFMTA Board of Directors, providing free Muni service by providing free Clipper cards to 19-22 year old students enrolled in SFUSD's Special Education Services Program supports the SFMTA Strategic Plan goals, which are:

- Goal 1: Create a safer transportation experience for everyone;
- Goal 2: Make transit, walking, bicycling, taxi, ridesharing and carsharing the most attractive and preferred means of travel;
- Goal 3: Improve the environment and quality of life in San Francisco;
- Goal 4: Create a workplace that delivers outstanding service;

The San Francisco Planning Department, determined that the proposed program and changes to SFMTA's schedule of fares is exempt from environmental review pursuant to California Public Resource Code Section 21080(b)(8) and California Environmental Quality Act guidelines.

Although according to the SFMTA, the proposed free Muni service by providing free Clipper cards for 19 to 22 year old students enrolled in SFUSD's Special Education Services Program is designated for low and moderate income youth, the proposed resolution does not specify this income level. Therefore, the proposed resolution should be amended to state that the proposed free Muni service by providing free Clipper cards for 19 to 22 year old students enrolled in SFUSD's Special Education Services Program is designated for low and moderate income youth.

# FISCAL IMPACT

According to Ms. Hammons, providing free Muni service by providing free Clipper cards to 19 to 22 year old low and moderate income students enrolled in SFUSD's Special Education Services Program would result in estimated reduced revenues to SFMTA of \$163,000 annually. Ms. Hammons states that such reduced revenues would be absorbed by the SFMTA's operating budget.

#### **RECOMMENDATIONS**

- 1. Amend the proposed resolution to state that the proposed free Muni service by providing free Clipper cards for 19 to 22 year old students enrolled in SFUSD's Special Education Services Program is designated for low and moderate income students.
- 2. Approve the proposed resolution, as amended.



Edwin M. Lee, Mayor

Tom Nolan, Chairman Gwyneth Borden, Director Jerry Lee, Director Cristina Rubke, Director Cheryl Brinkman, Vice-Chairman Malcolm Heinicke, *Director* Joél Ramos, *Director* 

Edward D. Reiskin, Director of Transportation

August 29, 2014

Angela Calvillo, Clerk of the Board Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102-4689



#### Dear Ms. Calvillo:

Attached please find an original and two copies of proposed resolution which requests that the BOS approve an amendment to the San Francisco Municipal Transportation Agency's Fiscal Years 2015 and 2016 Operating Budget to provide free Muni service to 19 to 22 year old students enrolled in the San Francisco Unified School District's Special Education Services Program.

The following is a list of accompanying documents:

- Resolution
- Briefing Letter
- Supporting documents
- SFMTA Board resolution

Please do not hesitate to contact Local Government Affairs Liaison, Janet Martinsen, at 701-4693 or janet.martinsen@sfmta.com with any questions or concerns with this item.

for Ed Deishi

Sincerely,

Edward R. Reiskin

Director of Transportation



Edwin M. Lee, Mayor

Tom Nolan, *Chairman*Gwyneth Borden, *Director*Jerry Lee, *Director*Cristina Rubke, *Director* 

Cheryl Brinkman, *Vice-Chairman* Malcolm Heinicke, *Director* Joél Ramos, *Director* 

Edward D. Reiskin, Director of Transportation

August 26, 2014

The Honorable Members of the Board of Supervisors City and County of San Francisco 1 Dr. Carlton Goodlett Place, Room 244 San Francisco, CA 94102

Subject: Request for Approval -- SFMTA Fiscal Year 2015 and 2016 Operating Budget Amendment to Provide Free Muni Service to 19 to 22 Year Old Students Enrolled in San Francisco Unified School District's Special Education Services Programs

### Honorable Members of the Board of Supervisors:

The San Francisco Municipal Transportation Agency (SFMTA) requests that the San Francisco Board of Supervisors support an amendment to the SFMTA Fiscal Year 2015 and 2016 Operating Budget to provide free Muni service to 19 to 22 year old students enrolled in the San Francisco Unified School District's (SFUSD) Special Education Services (SES) programs.

### **Background**

On August 19, 2014, the SFMTA Board of Directors adopted Resolution No. 14-133, authorizing Free Muni service for 19 to 22 year old SFUSD students enrolled in the District's Special Education Services program for FY 2015 and FY 2016 and urging the Board of Supervisors to support the fare change.

This budget amendment to revise the Public Transportation and Paratransit Fare Table (attachment A) is being submitted pursuant to Charter Section 8.A.108, requiring all public transit fare changes be submitted to the Board of Supervisors as part of the SFMTA's budget or as a budget amendment.

# Published Notice

Pursuant to Charter Section 16.112, advertisements were placed in the City's official newspaper for five consecutive days beginning July 26, 2014 to provide notice of the public hearing held on August 19, 2014, to consider the implementation of free Muni service for 19 to 22 year old students enrolled in SFUSD's SES program by November 1, 2014.

# Environmental Review

Modifications to fees, fares, fines, rates and charges are subject to the California Environmental Quality Act (CEQA). Pursuant to the City Charter, revenue from parking related fees, rates and charges support transit service. CEQA provides a statutory exemption from environmental review for the establishment, modification, structuring, restructuring or approval of rates, tolls, and other

San Francisco Board of Supervisors Free Muni for SFUSD Special Education Services August 26, 2014 Page 2 of 2

charges if these rates, tolls, and other charges will be used to meet operating expenses, including employee wage rates and fringe benefits, or purchase or lease supplies, equipment, or materials.

SFMTA staff, under authority delegated by the Planning Department, determined that the proposed fare change is statutorily exempt from environmental review pursuant to California Public Resources Code section 21080(b)(8) and CEQA implementing guidelines. The SFMTA's determination is on file with the Secretary to the SFMTA Board of Directors. The proposed action is the Approval Action as defined by the S.F. Administrative Code Chapter 31.

It is estimated that approximately 200 students will qualify for this program, reducing annual fare revenue by \$163,300 which has been included in the SFMTA's FY 2015 and FY 2016 Operating Budget.

#### Recommendation

The SFMTA recommends that the Board of Supervisors support an SFMTA budget amendment for Fiscal Years 2015 and 2016 to provide free Muni service for low and moderate income 19 to 22 year old students enrolled the San Francisco Unified School District's Special Education Services Program.

Sincerely,

Edward D. Reiskin

**Director of Transportation** 

# **Puplic Transit and Paratransit Fares**

Fare increases for FY 2015 will occur on September 1, 2014 Fare increases for FY 2016 will occur on July 1, 2015

	FY 2014	FY 2015	FY 2016
Fare Type	Fares	Fares	Fares
CASH FARES			***
Adult Fare	\$2.00	\$2.25	\$2.25
Discount Fare (Senior, Disabled, Youth) – does not include the three programs below.	\$0.75	\$0.75	\$1.00
Free Muni for Low/Moderate Income SF Youth (Age 5-17) Program*	\$0.00	\$0.00	\$0.00
Free Muni for Low/Moderate Income SF 18 year olds Program*	\$0.75	\$0.00 (effective November 2014)	\$0.00
Free Muni for Low/Moderate Income SF Senior/Disabled Program*	\$0.75	\$0.00 (effective March, 2014)**	\$0.00
Free Muni for Low/Moderate Income SF 19 to 22 year olds enrolled in SFUSD Special Education Services Program*	\$0.75/\$2.25	\$0.00 (effective November 2014)	\$0.00
MONTHLY PASSES	ı		
Adult "A" Fast Pass with Ride on BART in SF	\$76.00	\$80.00	\$83.00
Adult "M" Fast Pass Muni Only	\$66.00	\$68.00	\$70.00
Disabled/Youth/Senior Muni Only	\$23.00	\$23.00	\$24.00
Lifeline Monthly Pass (Low Income)	\$33.00	\$34.00	\$35.00
CABLE CAR FARES			
Cable Car Cash	\$6.00	\$6.00	\$7.00
One-Day Passport (effective January 2015)	\$15.00	\$17.00	\$20.00
Three-Day Passport (effective January 2015)	\$23.00	\$26.00	\$31.00
Seven-Day Passport (effective January 2015)	\$29.00	\$35.00	\$40.00
Special Cable Car Fare for Seniors and Disabled from 9:00PM to 7:00AM	\$3.00	\$3.00	\$3.00
OTHER FARES			
Interagency Sticker (excludes BART & Cable Car)	\$61.00	N/A	N/A
BART-to-Muni Transfer (each way with coupon)	1.75	N/A	N/A
Adult Inter-Agency Transfer Cash Fare (Clipper® Only)	\$1.50	\$1.75 (effective early 2015)	\$1.75
School Coupon Booklet (15 tickets)	\$11.25	\$11.25	\$15.00
Special Event Service Adult Round-Trip	\$12.00	\$12.00	\$14.00
Special Event Service Senior/Disabled/Youth Round-			
Trip	\$11.00	N/A	N/A
Special Event Service Add-on fare	\$9.00	N/A	N/A

<sup>\*</sup>Application and use of Clipper® card required

<sup>\*\*</sup>Free Low and Moderate Income Senior and Disabled Customers fares may be implemented if the SFMTA Board of Director determines Agency's Fiscal Health is adequate to support these programs in January 2015.

	FY 2014 Fares	FY 2015 and FY 2016 Fares
Paratransit	Van Services - \$2.00 Taxi Services - \$5.00 per scrip book valued at \$30	Van Services - \$2.25*** Taxi Services - \$5.50 per scrip book valued at \$30

<sup>\*\*\*</sup>Fare applies to all Paratransit Van fares. For group van a \$.25 per trip discount apply for agencies that provide their own vehicles.

# SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY BOARD OF DIRECTORS

#### RESOLUTION No. 14-133

WHEREAS, In November, 2012 the SFMTA Board of Directors approved a "Free Muni" for Youth" pilot program for low and moderate income San Francisco youth aged five to 17 years old who use a Clipper card; and

WHEREAS, On April 15, 2014, as part of the two-year budget, the Board of Directors approved extending this program for two more years and expanding it to include 18 year olds by November 1, 2014; and

WHEREAS, At that meeting, the Board of Directors requested the Director of Transportation to evaluate the feasibility of creating a similar program for 19 to 22 year old low and moderate income students enrolled in the San Francisco Unified School District's Special Education Services program; and

WHEREAS, It has been determined that the administrative and fiscal impact of implementing this program is relatively low; and

WHEREAS, SFMTA is proposing to implement this new program in conjunction with the expansion of the existing "Free Muni" program to 18 year olds by November 1, 2014; and

WHEREAS, Pursuant to the Charter Section 16.112 and SFMTA Board of Directors Rules of Order, advertisements were placed in the City's official newspaper, the San Francisco Chronicle, to provide published notice of the August 19, 2014 hearing which ran for five consecutive days beginning on July 26, 2014; and

WHEREAS, SFMTA staff, under authority delegated by the Planning Department, determined that the proposed program is statutorily exempt from environmental review pursuant to California Public Resources Code section 21080(b)(8) and CEQA implementing guidelines; and

WHEREAS, Said CEQA determination is on file with the Secretary to the SFMTA Board of Directors and is incorporated herein by this reference. The proposed action is the Approval Action as defined by the S.F. Administrative Code Chapter 31; and

WHEREAS, Pursuant to the federal requirements contained in the Federal Transit Administration's (FTA) Circular 4702.1A, "Title VI and Title VI-Dependent Guidelines for FTA Recipients," Chapter V Part 4, the SFMTA must conduct an equity analysis of proposed fare changes to determine if they have a disparate impact on minority populations or a disproportionate burden on low-income populations; and

WHEREAS, SFMTA staff prepared a comprehensive Title VI analysis of the proposed fare change and determined that there are neither disparate impacts nor disproportionate burdens associated with this proposal which is contained within a separate item on this agenda for approval by the Board of Directors; and

WHEREAS, Pursuant to Charter Section 8.A.108, all fare changes must be submitted to the Board of Supervisors as part of the SFMTA's budget or as a budget amendment; now therefore be it

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors approves "Free Muni" for low and moderate 19 to 22 year old students who use a Clipper® card and are enrolled the San Francisco Unified School District's Special Education Services Program; and be it further

RESOLVED, That the San Francisco Transportation Agency Board of Directors urges the Board of Supervisors to approve the fare change.

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of August 19, 2014.

Secretary to the Board of Directors

R. Boomer

San Francisco Municipal Transportation Agency

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Lorraine R. Fuqua SF MUNICIPAL TRANSPORTATION AGENCY 1 S. VAN NESS AVE. 3RD FL RM3237 SAN FRANCISCO, CA 94103

# **COPY OF NOTICE**

Notice Type:

**BID NOTICE INVITING BIDS** 

Ad Description

Notice of Hearing-Free Muni for Youth

To the right is a copy of the notice you sent to us for publication in the SAN FRANCISCO CHRONICLE. Please read this notice carefully and call us with any corrections. The Proof of Publication will be filed with the Clerk of the Board. Publication date(s) for this notice is (are):

07/26/2014, 07/27/2014, 07/28/2014, 07/29/2014, 07/30/2014

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CNS 2648794

NOTICE OF HEARING ON PROPOSED fare changes for students enrolled in sfusd's special education services programs The San Francisco Municipal Transportation Agency Board of Directors will hold a public hearing on Tuesday, August 19, 2014, to discuss providing free Muni service for low and moderate income 19 to 22 year old students enrolled in the San Francisco Unified School District Special Education Services program. The hearing will be held at City Hall, #1 Dr. Cartlon B. Goodlett Place, Room 400 at 1 p.m.



Edwin M. Lee, Nayor

Tom Nolan, Chairman Gwyneth Borden, Director Jerry Leo, Director Cristma Rubke, Director Cheryl Brinkman, Vive-Chairman Malcolm Heinicke, Director Joël Ramos, Director

Edward D. Reiskin, Director of Transportation

July 27, 2014

Mr. Gerald Robbins
Acting Director-Sustainable Streets Division
1 South Van Ness, 7th Floor
San Francisco, CA 94103

Subject:

Dear Mr. Robbins:

The San Francisco Municipal Transportation Agency (SFMTA) and Parking Authority Commission is requesting environmental review of proposal to provide free Muni service to 19 to 22 low and moderate income students enrolled in the San Francisco Unified School District's Special Education Services program. We believe that these modifications are exempt from environmental review for the purpose of:

- 1. Meeting operating expenses, including employee wage rates and fringe benefits;
- 2. Purchasing or leasing supplies, equipment or materials;
- 3. Meeting financial reserve needs and requirements; and
- 4. Obtaining funds for capital projects necessary to maintain service within existing service areas.

The SFMTA will hold a public hearing on this proposal on August 19, 2014.

Thank you for your assistance.

Sincerely,

Diana Hammons, Senior Manager

Revenue Collection and Sales

Statutorily Exempt from Environmental Review - Section 15273
Rates, Tolls, Fares and Charges: CEQA does not apply to the establishment, modification, structuring, restructuring or approval of rates, tolls, fares or other charges by public agencies.

Gerald Robbins

Date

#### BOARD of SUPERVISORS



City Hall
Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

# MEMORANDUM

TO:

Adele Carpenter, Acting Director

Youth Commission

FROM:

Angela Calvillo, Clerk of the Board

DATE:

September 16, 2014

SUBJECT:

REFERRAL FROM BOARD OF SUPERVISORS

The Board of Supervisors has received the following proposed legislation, which at the request of the Youth Commission is being referred as per Charter Section 4.124 for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

File: 140911

Resolution approving an amendment to the San Francisco Municipal Transportation Agency's FY2015-2016 Operating Budget to provide free Muni service to 19 to 22 year-old students enrolled in the San Francisco Unified School District's Special Education Services Program.

Please return this cover sheet with the Commission's response to Linda Wong.

Assistant Clerk, Budget and Finance Committee.		
*****************	*************	*****
RESPONSE FROM YOUTH COMMISSION	Date:	
No Comment	•	
Recommendation Attached		

Youth Commission Referral

Chairperson, Youth Commission