



SAN FRANCISCO PLANNING DEPARTMENT

MEMO

DATE: October 16, 2014
TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Sarah B. Jones, Environmental Review Officer
RE: Appeal timeliness determination – 115 Telegraph Hill Boulevard,
Planning Department Case No. 2013.1375E

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An appeal of the categorical exemption for the proposed project at 115 Telegraph Hill Boulevard (Planning Department Case No. 2013.1375E) was filed with the Office of the Clerk of the Board on October 14, 2014 by Susan Brandt-Hawley on behalf of the Telegraph Hill Dwellers.

Timeline: The Categorical Exemption was issued on September 3, 2014. The exemption identified the Approval Action for the project as approval of the Conditional Use Authorization by the Planning Commission, in accordance with Chapter 31 of the San Francisco Administrative Code, which occurred on September 11, 2014 (Date of the Approval Action).

Timeliness Determination: Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action.

The appeal of the exemption determination was filed on October 14, 2014, which is the last business day within 30 days after the Date of the Approval Action and is within the time frame specified above. Therefore the appeal is considered timely.

Section 31.16(b)(4) of the San Francisco Administrative Code states that the Clerk of the Board shall schedule the appeal hearing no less than 21 days and no more than 45 days following expiration of the specified time period for filing of the appeal.