

File No. 141074

Committee Item No. 11

Board Item No. 10

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date November 6, 2014

Board of Supervisors Meeting

Date November 18, 2014

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 700                                     |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Vacancy Notice                               |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Information Sheet                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

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Completed by: Alisa Somera

Date October 31, 2014

Completed by: Alisa Somera

Date November 12, 2014

1 [Settlement of Claims - Oak River Insurance Company - \$480,838.45]

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3 **Resolution approving the settlement of the unlitigated claims filed by Oak River**  
4 **Insurance Company against the City and County of San Francisco on February 26,**  
5 **2014, for \$480,838.45.**

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7 WHEREAS, Oak River Insurance Company filed claims on February 26, 2014, against  
8 the City and County of San Francisco for refund of payroll expense tax; and

9 WHEREAS, The Treasurer and Tax Collector of the City and County of  
10 San Francisco has recommended settlement of said claim by payment of \$480,838.45; now,  
11 therefore, be it

12 RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of  
13 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  
14 payment of \$480,838.45.

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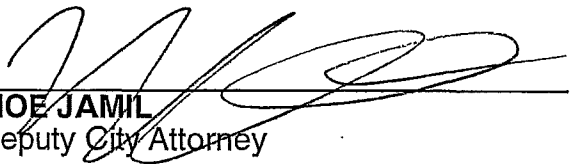
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**APPROVED:**

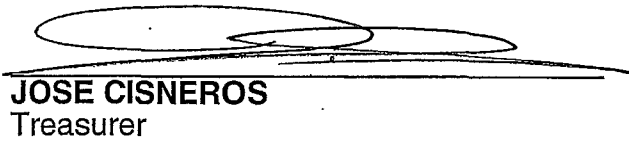
DENNIS J. HERRERA  
City Attorney

  
A handwritten signature in black ink, appearing to read 'Moe Jamil', is written over a horizontal line.

**MOE JAMIL**  
Deputy City Attorney

**RECOMMENDED:**

Office of the Treasurer and Tax Collector

  
A handwritten signature in black ink, appearing to read 'Jose Cisneros', is written over a horizontal line.

**JOSE CISNEROS**  
Treasurer

**FUNDS AVAILABLE:**

  
A handwritten signature in black ink, appearing to read 'Ben Rosenfield', is written over a horizontal line.

**BEN ROSENFELD**  
Controller

Index Code: 975037      Sub Object: 05311

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**LEGISLATION RECEIVED CHECKLIST**

Date 10/15/14 File Number (if applicable) 141074

- Legislation for Introduction (NEW)                                 ▶▶▶ Legislation Clerk
- Legislation Pending in Committee (AMENDED)                     ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED)                             ▶▶▶ Dep Clerk, Legislative Div

**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Back-up materials:** 2 full sets (see below) and 1 electronic copy in pdf format\*
  - Cover letter (original and 1 hard copy)
  - Grant budget/application
  - Grant information form, including disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable)\*Word format
- E-Copy of legislation/back-up materials: Sent to BOS.Legislation@sfgov.org**

**Ordinance**

- Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Back-up materials:** 2 hard copies (see below) and 1 electronic copy in pdf format
  - Cover letter (original and 1 hard copy)
  - Settlement Report/Agreement (for settlements)
  - Other (Explain)
- E-Copy of legislation/back-up materials: Sent to BOS.Legislation@sfgov.org**

**Grant Resolution**

- Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Back-up materials:** 2 hard copies (see below) and 1 electronic copy in pdf format\*
  - Cover letter (original and 1 hard copy)
  - Grant budget/application
  - Grant information form, including disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable)\*Word format
- E-Copy of legislation/back-up materials: Sent to BOS.Legislation@sfgov.org**

**Resolution**

- Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- Signature:** None (Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Back-up materials:** 2 full sets (see below) and 1 electronic copy in pdf format
  - Cover letter (original and 1 hard copy)
  - Settlement Report/Agreement (for settlements)
  - Other (Explain)
- E-Copy of legislation/back-up materials: Sent to BOS.Legislation@sfgov.org**

Joy Peetz 554-3869                                 City Attorney  
Name and Telephone Number                                 Department

Clerk's Office/Forms/Legislation Received Checklist (6/2013) for more help go to: [sfbos.org/about-the-board/general/legislative-process-handbook](http://sfbos.org/about-the-board/general/legislative-process-handbook)