

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: **Bay Area Trauma Informed Systems of Care (BATISC)**
- 2. Department: **Department of Public Health- Child, Youth & Families System of Care**
- 3. Contact Person: **Kenneth Epstein** Telephone: **(415)255-3439**
- 4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
- 5. Amount of Grant Funding Approved or Applied for: **\$4,000,000 in the 4-year project period**
(Year 1 = \$1,000,000; Year 2 = \$1,000,000; Year 3 = \$1,000,000; Year 4 = \$1,000,000)

6 a. Matching Funds Required: **\$1,999,999 in the 4-year project period**

	Year 1	Year 2	Year 3	Year 4
DPH	\$172,234	\$172,234	\$172,234	\$838,901
County Partners	\$161,099	\$161,099	\$161,099	\$161,099
Total	\$333,333	\$333,333	\$333,333	\$1,000,000

b. Source(s) of matching funds (if applicable): **SF Department of Public Health General Fund sub-fund AAA: \$154,980** (index codes: **HMHMCB731943, HMHMCC730515, and HMHSCRES227**); **Mental Health Services Act: \$17,254** (index code **HMHMPROP63 PMHS63-1507**); **Alameda, Contra Costa, Marin, San Mateo, Santa Clara, and Santa Cruz Counties: \$161,099**

7a. Grant Source Agency: **Substance Abuse and Mental Health Services Administration, Department of Health and Human Services, Center for Mental Health Services**

b. Grant Pass-Through Agency (if applicable): **N/A**

8. Proposed Grant Project Summary: **The Bay Area Trauma Informed Systems of Care Initiative is a regional collaborative of seven Bay Area counties that seeks to create a shared and trauma informed regional infrastructure to implement, sustain, and improve services for children and youth affected by trauma. BATISC member counties include Alameda, Contra Costa, Marin, San Francisco, San Mateo, Santa Clara and Santa Cruz Counties. The San Francisco Department of Public Health is designated as the lead convening agency under the four-year Substance Abuse and Mental Health Services Administration System of Care Grant that will, among other outcomes, establish a Regional Trauma Informed Care Center in spring 2015 to coordinate BATISC activities across member counties that include training, technical assistance, family partnership, cross-system collaboration, sustainability planning, social marketing, and program evaluation.**

9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Approved Year 1 Project Start-Date: 09/30/2014 End-Date: 09/29/2015
Full Period Project Start-Date: 09/30/2014 End-Date: 09/29/2018

10a. Amount budgeted for contractual services: **\$771,904 in Year 1**
\$3,087,616 in the 4-year project period

b. Will contractual services be put out to bid? **TIS Center will be put out to bid; SF Public Health Foundation will be from an RFQ; and Learning for Action will be a sole source contract.**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **Yes**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? **\$13,541**

b2. How was the amount calculated? **10% of Personnel**

c1. If no, why are indirect costs not included? **N/A**

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **N/A**

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to September 30, 2014. The Department received the revised award on January 9, 2015.

GRANT CODE (Please include Grant Code and Detail in FAMIS): **HMCH07-1500**

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

Existing Site(s)

Existing Structure(s)

Existing Program(s) or Service(s)

Rehabilitated Site(s)

Rehabilitated Structure(s)

New Program(s) or Service(s)

New Site(s)

New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Ron Weigelt

(Name)

Director of Human Resources and Interim Director, EEO, and Cultural Competency Programs

(Title)

Date Reviewed: 1-15-15

Marlene C. Daem

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Barbara A. Garcia, MPA

(Name)

Director of Health

(Title)

Date Reviewed:

1/13/15



(Signature Required)