

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Prevention and Family Recovery**
2. Department: **Department of Public Health**
3. Contact Person: **Greg Cutcher and Emily Gerber** Telephone: **575-5764 and 255-3448**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$99,900**
- 6a. Matching Funds Required: **\$132,841**
b. Source(s) of matching funds (if applicable): **Human Service Agency Work Order**
- 7a. Grant Source Agency: **Doris Duke Charitable Foundation/Children and Family Futures**
b. Grant Pass-Through Agency (if applicable): **Superior Court of California, County of San Francisco**
8. Proposed Grant Project Summary: **The Prevention and Family Recovery (PFR) grant was awarded to expand services for families participating in the San Francisco Dependency Drug Court, with a particular focus on children 0-8 years old. The goals of the PFR grant are to 1) integrate parent and child services across all DDC cases using a "One Family, One Plan" approach; 2) provide evidence-based, in-home parenting education for all parents with children 0-5 years old (SafeCare); 3) identify and implement systems changes to strengthen DDC operations and ensure project sustainability. Funding is to be allocated as follows: 1) full-time Public Health Nurse (through Maternal, Child, and Adolescent Health) to provide SafeCare services to participating families with children 0-5 years old; and 2) Children's Services Coordinator (through Foster Care Mental Health) assigned part-time to the DDC team.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **September 1, 2014** End-Date: **August 31, 2015**
- 10a. Amount budgeted for contractual services: **N/A**
b. Will contractual services be put out to bid?
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
d. Is this likely to be a one-time or ongoing request for contracting out?
- 11a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$
b2. How was the amount calculated?
c1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services

[] Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? \$9,990

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to September 1, 2014.

GRANT CODE (Please include Grant Code and Detail in FAMIS):

Index Code: HMHSRCGRANTS, Grant code: HCSA14-15

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Ron Weigelt
(Name)

Director of Human Resources and Interim Director, EEO, and Cultural Competency Programs
(Title)

Date Reviewed: 11/12/14

Barbara A. Garcia
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Barbara A. Garcia, MPA
(Name)

Director of Health
(Title)

Date Reviewed: 11/14/14

[Signature]
(Signature Required)