



1 [Apply for, Accept, and Expend Grant - HOME Program - \$5,806,358 - FY2015-2016]

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3 **Resolution approving the FY2015-2016 HOME Investment Partnership (HOME)**  
4 **Program; and authorizing the Mayor, on behalf of the City and County of San**  
5 **Francisco, to apply for, accept, and expend the City's FY2015-2016 HOME Program**  
6 **entitlement from the U.S. Department of Housing and Urban Development in the**  
7 **amount of \$3,931,015 and to expend program income in the amount of \$1,875,343 for a**  
8 **combined total of \$5,806,358 for the term of July 1, 2015, through June 30, 2020.**

9  
10 WHEREAS, Under Title II of the National Affordable Housing Act of 1990, Public Law  
11 Number 101-625, the City and County of San Francisco is eligible to apply for and receive  
12 funds from the HOME Investment Partnership (HOME) Program; and

13 WHEREAS, The City and County of San Francisco anticipates receiving approximately  
14 \$3,931,015 in 2015 HOME Program funds from the U.S. Department of Housing and Urban  
15 Development (HUD), and estimates \$1,875,343 in Program Income from previous HOME  
16 grants; and

17 WHEREAS, The Mayor's Office of Housing and Community Development (MOHCD)  
18 has prepared programs and a proposed Expenditure Schedule for an anticipated entitlement  
19 and program income totaling \$5,806,358, a copy of which is located in Board File No.

20 150368 (the "Expenditure Schedule"); and

21 WHEREAS, The proposed grant does not require an Annual Salary Ordinance  
22 amendment; and

23 WHEREAS, The funding agency (HUD) does not allow use of grant on indirect costs;  
24 and

1           WHEREAS, The HOME Program will be used to provide funds for development,  
2 acquisition, and rehabilitation of low-income housing; and

3           WHEREAS, A portion of the administrative and direct costs of administering the HOME  
4 Program are to be paid from the FY2015-2016 HOME Program allocation; and

5           WHEREAS, The remainder of the administrative and direct costs of administering the  
6 HOME Program is an eligible Community Development Block Grant (CDBG) expense, and  
7 will be paid from CDBG funds through the FY2015-2016 CDBG Program; now, therefore, be it

8           RESOLVED, That the Mayor of the City and County of San Francisco is hereby  
9 authorized to apply for, accept, and expend the City's FY2015-2016 HOME Program  
10 entitlement grant from HUD and an estimated \$1,875,343 in HOME Program Income, all in  
11 accordance with the purposes and goals for the funding as generally set forth in the 2015-  
12 2019 Five Year Consolidated Plan and the Expenditure Schedule; and, be it

13           FURTHER RESOLVED, That the Board of Supervisors does hereby approve the  
14 purposes and goals for FY2015-2016 HOME Program funding as set forth in the Expenditure  
15 Schedule; and, be it


16           FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
17 indirect costs in the grant budget; and, be it

18           FURTHER RESOLVED, That the Mayor is hereby authorized to enter into and execute  
19 agreements between the City and County of San Francisco and the various agencies  
20 consistent with the FY2015-2016 HOME Program and the Expenditure Schedule; and, be it

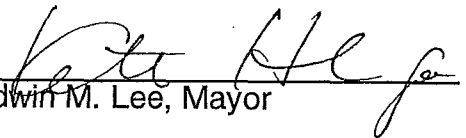
21           FURTHER RESOLVED, That the Mayor is hereby authorized to submit documentation  
22 and certifications as may be requested or required by HUD, and to take such additional  
23 actions as may be required to apply for, accept and expend the FY2015-2016 HOME funds  
24 consistent with this Resolution and the goals of the FY2015-2016 HOME Program and all  
25 applicable legal requirements; and, be it

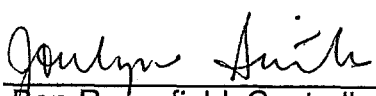
1 FURTHER RESOLVED, That all actions heretofore taken by the officers of the City  
2 with respect to the application for, or the acceptance or expenditure of, FY2015-2016 HOME  
3 funds are hereby approved, confirmed and ratified.

4  
5 Recommended:

6  
7   
8 Olson Lee, Director

9  
10 Approved:

11   
12 Edwin M. Lee, Mayor

13   
14 for Ben Rosenfield, Controller

Mayor's Office of Housing and Community Development  
City and County of San Francisco



Edwin M. Lee  
Mayor

Olson Lee  
Director

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Benjamin McCloskey, Deputy Director Mayor's Office of Housing and Community Development

**DATE:** April 13, 2015

**SUBJECT:** Accept and Expend Resolution for HOME Investment Partnership Program Grant

**GRANT TITLE:** HOME Investment Partnership Program Grant

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Attached please find the original and 2 copies of each of the following:

- Proposed resolution; original signed by Department, Mayor, Controller
- Grant information form
- Grant budget
- Ethics Form 126
- Grant application
- Grant award letter from funding agency
- Grant agreement
- Other (Explain): Environmental record review

Departmental representative to receive a copy of the adopted resolution:

Name: Benjamin McCloskey

Phone: 701-5575

Interoffice Mail Address: Benjamin.McCloskey@sfgov.org

Certified copy required Yes  No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).





12. Any other significant grant requirements or comments: Grant detail MOHM16, CFDA 14.239

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Existing Site(s)      | <input checked="" type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s)       | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)           | <input checked="" type="checkbox"/> New Structure(s)      |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

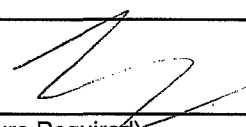
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Eugene Flannery  
(Name)

Environmental Compliance Manager  
(Title)

Date Reviewed: 4-6-15

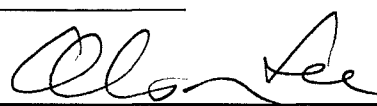
  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Olson Lee  
(Name)

Director  
(Title)

Date Reviewed: 09/13/15

  
(Signature Required)



## 2015-2016 HOME Proposed Expenditure Schedule

The following is a list of proposed expenditures for the 2015-2016 HOME program. The list of recommended projects is organized by five-year objectives, priority needs and goals that are described in the 2015-2019 Consolidated Plan. While a recommended project may meet more than one goal, it is only listed under its primary goal.

### Objective 1: Families and Individuals are Stably Housed

#### ➤ Priority Need 1A: Develop and Maintain Affordable Housing

- Goal 1Ai. Increased supply of affordable housing

Agency Name	Project Description	2015-2016 Funding Recommendation
Mayor's Office of Housing and Community Development	Housing development pool - HOME (includes \$1,875,343 in HOME program income)	\$5,413,258
	<b>Sub Total</b>	<b>\$5,413,258</b>

### General Administration

Agency Name	Project Description	2015-2016 Funding Recommendation
Mayor's Office of Housing and Community Development	General HOME administration	\$393,100
	<b>Sub Total</b>	<b>\$393,100</b>

**TOTAL 2015-2016 HOME: \$5,806,358**



**U.S. Department of Housing and Urban  
Development**  
451 Seventh Street, SW  
Washington, DC 20410  
www.hud.gov  
espanol.hud.gov

**Environmental Review for Activity/Project that is Exempt  
or Categorically Excluded Not Subject to Section 58.5  
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

**Project Information**

**Project Name:** 2015 HOME Entitlement

**Responsible Entity:** City and County of San Francisco, Mayor’s Office of Housing and Community Development

**Grant Recipient** (if different than Responsible Entity):

**State/Local Identifier:** 070384255

**Preparer:** Eugene T. Flannery, Environmental Compliance Manager

**Certifying Officer Name and Title:** Olson Lee, Director, Mayor’s Office of Housing and Community Development

**Consultant** (if applicable):

**Project Location:** 1 South Van Ness Avenue, 5<sup>th</sup> Floor, San Francisco, CA

**Description of the Proposed Project** [24 CFR 58.32; 40 CFR 1508.25]:

PROGRAM AREA	ACTIVITIES
ADMINISTRATION –\$393,100	Salaries and Overhead, Department Telecom Information Systems for MOHCD & OEWD , Environmental Review – MOHCD, Controller for MOHCD, Planning Dept. for MOHCD, City Attorney for MOHCD, IT/Data Processing, Salaries and Overhead, Planning Dept. for MOHCD, IT/Data Processing – MOHCD.
CAPITAL PROJECTS - \$572,653.60	Fund non-construction costs for capital projects including architectural, design and engineering services. Site-specific environmental reviews will be completed prior to entering into Grant Agreements.

**Level of Environmental Review Determination:**

- Activity/Project is Exempt per 24 CFR 58.34
- (a)(1): Environmental and other studies, resource identification and the development of plans and strategies;
- (a)(3) Administrative and management activities;

(a)(8) Engineering or design costs;

Activity/Project is Categorical Excluded Not Subject To §58.5 per 24 CFR 58.35(b):

**Funding Information**

Grant Number	HUD Program	Funding Amount
MOHM15	HOME	\$965,753.60

**Estimated Total HUD Funded Amount: \$965,753.60**

**This project anticipates the use of funds or assistance from another Federal agency in addition to HUD in the form of (if applicable):**

**Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]: \$965,753.60**

**Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities**

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

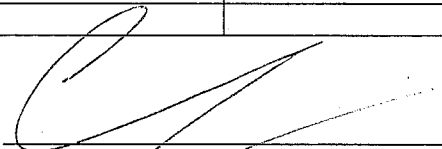
Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6</b>		
<b>Airport Runway Clear Zones and Accident Potential Zones</b>  24 CFR Part 51 Subpart D	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	The project site is not within 15,000 feet of a military airport or 2,500 feet of a civilian airport. The City and County of San Francisco is more than 26,000 feet from the nearest airport. The project is in compliance with Airport Hazards requirements.
<b>Coastal Barrier Resources</b>  Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	San Francisco is located on the Pacific Coast of the continental United States which is not included in the definition of Coastal Barrier Resource Areas. 16 USC §3501(a)(1).
<b>Flood Insurance</b>  Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	FEMA has not completed a study to determine flood hazard for the selected location; therefore, a flood map has not been published at this time. However, the project is not within a flood plain as indicated by the preliminary Flood Insurance Rate Map prepared for the City and County of San Francisco on September 21, 2007. The project would not involve

		either direct or indirect support of development in a floodplain.
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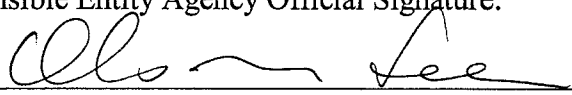
**Mitigation Measures and Conditions [40 CFR 1505.2(c)]**

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Preparer Signature:  Date: April 6, 2015

Name/Title/Organization: Eugene T. Flannery, Environmental Compliance Manager, MOHCD

Responsible Entity Agency Official Signature:  Date: April 6, 2015

Name/Title: Olson Lee, Director, MOHCD

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

OFFICE OF THE MAYOR  
SAN FRANCISCO



RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

EDWIN M. LEE  
MAYOR

2015 APR 14 PM 3:29

*BT*

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *[Signature]* Mayor Edwin M. Lee *[Signature]*  
RE: Apply For and Accept and Expend Grant – HOME Program – \$5,806,358  
DATE: April 14, 2015

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Attached for introduction to the Board of Supervisors is a resolution approving the FY2015-2016 HOME Investment Partnership (HOME) Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2015-2016 HOME Program entitlement from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$3,931,015, and to expend Program Income in the amount of \$1,875,343 for a combined total of \$5,806,358, for the term of July 1, 2015 through June 30, 2020.

I respectfully request that this item be calendared in Budget & Finance Sub-Committee on April 22<sup>nd</sup>, 2015.

Should you have any questions, please contact Nicole Elliott (415) 554-7940.

