

1 [Contract Amendment - Alliant Insurance Services, Inc. - Insurance Broker and Risk  
2 Management Consulting Services - \$32,520,840]

3 **Resolution authorizing the Director of Risk Management to enter into the First**  
4 **Amendment of a contract with Alliant Insurance Services, Inc., for Insurance Broker**  
5 **and Risk Management Consulting Services, to increase the contract limit from**  
6 **\$19,520,840 to \$32,520,840 for the term ending July 30, 2017.**

7  
8 WHEREAS, It is necessary by function of law for the City and County of San  
9 Francisco ("City") to procure the services of a qualified brokerage firm to place insurance  
10 coverages; and

11 WHEREAS, In May 2011, the City, acting through the Director of Risk Management  
12 ("Risk Manager"), issued a Request for Qualifications for Insurance Broker and Risk  
13 Management Consulting; and

14 WHEREAS, In June 2011, the Risk Manager established a prequalified consultant list  
15 from which the City is authorized to select contractors for such Insurance Broker and Risk  
16 Management Consulting Services for a two-year period through June 2013, ("Prequalified  
17 Contractor List") and placed Alliant Insurance Services, Inc., ("Alliant") on that list; and

18 WHEREAS, In July 2011, the Risk Manager selected Alliant as the broker of record  
19 for the placement of coverages for the Public Entity Property Insurance Program ("PEPIP")  
20 and the fine arts program for various permanent installations and visiting exhibits in the City,  
21 and negotiated a two-year professional services agreement with Alliant for a not-to-exceed  
22 contract amount of \$9,500,000 ("Agreement 1"); and

23 WHEREAS, In September 2012, by Resolution No. 324-12, which is on file with the  
24 Clerk of the Board of Supervisors in File No. 120863, the Board of Supervisors approved a  
25 request by the Risk Manager to increase the value of Agreement 1 to \$15,100,000; and

1           WHEREAS, The term of Agreement 1 expired in July 2013, rather than further amend  
2 Agreement 1, the Risk Manager entered into a second professional services agreement with  
3 Alliant for the placement of City insurance coverages, the term of which began on June 1,  
4 2013, and will end on July 30, 2015; and

5           WHEREAS, The Agreement 2 has an original contract limit of \$19,520,840; and

6           WHEREAS, The Board of Supervisors approved the Agreement 2 on July 30, 2013,  
7 by Resolution No. 298-13; and

8           WHEREAS, The Division of Risk Management estimates that the money projected to  
9 be spent with Alliant Insurance Services could reach the contract's limit in the reasonably  
10 near future; and

11           WHEREAS, Charter, Section 9.118(b) "Contract and Lease Limitations," requires the  
12 Board of Supervisors to approve any contract estimated to exceed \$10,000,000 in  
13 expenditures or amendments exceeding \$500,000 to such contracts; now, therefore, be it

14           RESOLVED, That the Board of Supervisors authorizes the Director of Risk  
15 Management to enter into the First Amendment to the contract with Alliant Insurance  
16 Services to increase the contract limit from \$19,520,840 to \$32,520,840 (including the cost  
17 of insurance premiums) in substantially the form on file with the Clerk of the Board in such  
18 final form as approved by the Director of Risk Management and the City Attorney; and, be it

19           FURTHER RESOLVED, That within thirty (30) days of the contract being fully  
20 executed by all parties, the Director of Risk Management shall provide the final contract to  
21 the Clerk of the Board for inclusion into the official file.