

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Stacey Hoang, Finance Division Analyst
DATE: April 17, 2015
SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: Human Trafficking Advocacy Program

Attached please find the original* and 1 copy of each of the following:

- ☒ Proposed grant resolution; original* signed by Department, Mayor, Controller
- ☒ Grant information form, including disability checklist
- ☒ Grant budget
- ☒ Grant application
- ☒ Grant award letter from funding agency
- ☐ Ethics Form 126 (if applicable)
- ☐ Contracts, Leases/Agreements (if applicable)
- ☐ Other (Explain):

Special Timeline Requirements:

Please schedule for earliest available date.

Departmental representative to receive a copy of the adopted resolution:

Name: Sheila Arcelona

Phone: 415-734-3018

Interoffice Mail Address: Hall of Justice, Room 322

Certified copy required Yes ☐

No ☒

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).