

File No. 150424

Committee Item No. 4

Board Item No. 5

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date May 21, 2015

Board of Supervisors Meeting

Date JUNE 2, 2015

Cmte Board

- |                                     |                                     |                                              |
|-------------------------------------|-------------------------------------|----------------------------------------------|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU                                          |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

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Completed by: Erica Major Date May 14, 2015

Completed by: JM Date MAY 28, 2015

1 [Settlement of Unlitigated Claim - The Trustees of the University of Pennsylvania -  
2 \$68,563.99]

3 **Resolution approving the settlement of the unlitigated claim filed by The Trustees of**  
4 **the University of Pennsylvania, on behalf of The Wharton School of the University of**  
5 **Pennsylvania, against the City and County of San Francisco for \$68,563.99; claim was**  
6 **filed on February 17, 2015.**

7  
8 WHEREAS, The Trustees of the University of Pennsylvania, on behalf of The Wharton  
9 School of the University of Pennsylvania filed a claim on February 17, 2015, against the City  
10 and County of San Francisco; and

11 WHEREAS, The Assessor-Recorder of the City and County of San Francisco has  
12 recommended settlement of said claim by payment of \$68,563.99; now, therefore, be it

13 **RESOLVED**, That pursuant to Administrative Code, Section 10.22, the Board of  
14 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  
15 payment of \$68,563.99.

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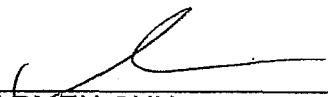
APPROVED:

DENNIS J. HERRERA  
City Attorney

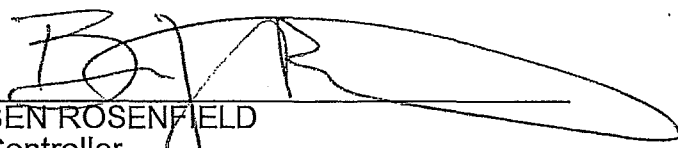
  
JEAN ALEXANDER  
Chief Tax Attorney

RECOMMENDED:

ASSESSOR-RECORDER

  
CARMEN CHU  
Assessor-Recorder

FUNDS AVAILABLE:

  
BEN ROSENFELD  
Controller

n:\claim\cl2015\15-02057\00997171.doc

## LEGISLATION RECEIVED CHECKLIST

Date 4/24/15 File Number (if applicable) \_\_\_\_\_

- Legislation for Introduction (NEW)                     ▶▶▶ Legislative Clerk  
 Legislation Pending in Committee (AMENDED)       ▶▶▶ Committee Clerk  
 Legislation for Board Agenda (AMENDED)           ▶▶▶ Deputy Clerk

### Supervisor, Mayor, and Departmental Submittals

#### Grant Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
 **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller  
 **Supporting documents:** 1 full set, and separate **pdf** copies of each in email  
 Cover letter (original)  
 Grant budget/application  
 Grant information form, including signed disability checklist  
 Letter of Intent or grant award letter from funding agency  
 Contract, Leases/Agreements (if applicable)  
 Ethics Form 126 (if applicable) in **Word** format  
 Other support documents *as identified in the cover letter and legislation*  
 **E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

#### Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
 **Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)  
 **Supporting documents:** 1 full set, and separate **pdf** copies of each in email  
 Cover letter (original)  
 Settlement Report/Agreement (for settlements)  
 Other support documents *as identified in the cover letter and legislation*  
 **E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

#### Grant Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
 **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller  
 **Supporting documents:** 1 full set, and separate **pdf** copies of each in email  
 Cover letter (original)  
 Grant budget/application  
 Grant information form, including signed disability checklist  
 Letter of Intent or grant award letter from funding agency  
 Contract, Leases/Agreements (if applicable)  
 Ethics Form 126 (if applicable) in **Word** format  
 Other support documents *as identified in the cover letter and legislation*  
 **E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

#### Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
 **Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)  
 **Supporting documents:** 1 full set, and separate **pdf** copies of each in email  
 Cover letter (original)  
 Settlement Report/Agreement (for settlements)  
 Other support documents *as identified in the cover letter and legislation*  
 **E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Joy Perez 554-3869  
Name and Telephone Number

City Attorney  
Department