

File No. 150517 Committee Item No. 4
 Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date June 11, 2015

Board of Supervisors Meeting Date _____
 Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Department of Human Resource Memo - 05/15/2015</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Amendment No. 1, MOU between CCSF and Local 261</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Presidential Action, Waiving 30-Day Rule - 05/21/2015</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Presidential Action, Waiving 30-Day Rule - 05/21/2015</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Referral FYI - 05/27/2015</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Referral MOU - 05/27/2015</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Committee Report Request - 06/03/2015</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Erica Major Date June 5, 2015
 Completed by: _____ Date _____

1 [Memorandum of Understanding - Laborers International Union, Local 261]

2

3 **Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

4 **Memorandum of Understanding between the City and County of San Francisco and the**
5 **Laborers International Union, Local 261, by implementing specified terms and**
6 **conditions of employment for FYs 2015-2016 and 2016-2017.**

7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.
9 **Deletions to Codes** are in ~~*italics Times New Roman font*~~.
10 **Board amendment additions** are in double-underlined Arial font.
11 **Board amendment deletions** are in ~~Arial font~~.
12 **Asterisks (* * * *)** indicate the omission of unchanged Code
13 subsections or parts of tables.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1
16 to the 2014-2017 Memorandum of Understanding between the City and County of San
17 Francisco and the Laborers International Union, Local 261, by implementing specified terms
18 and conditions of employment for FYs 2015-2016 and 2016-2017.

19 Amendment No. 1 to the 2014-2017 Memorandum of Understanding so implemented is
20 on file with the Clerk of the Board of Supervisors in Board File No. 150517.

21


22

23

24

25

1 APPROVED AS TO FORM:
2 DENNIS J. HERRERA, City Attorney

3 By: 
4 ELIZABETH SALVESON
5 Chief Labor Attorney
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
n:\labor\as2015\0200064\01004817.docx

Member, Board of Supervisors
District 7



City and County of San Francisco

NORMAN YEE

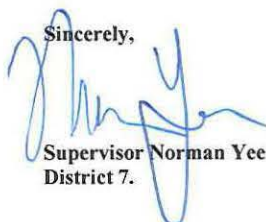
DATE: June 2, 2015
TO: Angela Calvillo
Clerk of the Board of Supervisors
FROM: Supervisor Yee
Chairperson
RE: Government Audit and Oversight Committee
COMMITTEE REPORT

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
21 JUN -3 PM 3:02
W

Pursuant to Board Rule 4.20, as Chair of the Government Audit and Oversight Committee, I have deemed the following matter is of an urgent nature and request it be considered by the full Board on June 16, as a Committee Report:

- 150515 Memorandum of Understanding - Union of American Physicians and Dentists, Unit 17**
Ordinance adopting and implementing the Memorandum of Understanding between the City and County of San Francisco and Union of American Physicians and Dentists, Unit 17, to be effective July 1, 2015, through June 30, 2018.
- 150516 Memorandum of Understanding - Union of American Physicians and Dentists, Unit 18**
Ordinance adopting and implementing the Memorandum of Understanding between the City and County of San Francisco and Union of American Physicians and Dentists, Unit 18, to be effective July 1, 2015, through June 30, 2018.
- 150517 Memorandum of Understanding - Laborers International Union, Local 261**
Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Laborers International Union, Local 261, by implementing specified terms and conditions of employment for FYs 2015-2016 and 2016-2017.
- 150518 Memorandum of Understanding - Service Employees International Union, Local 1021: H-1 Fire Rescue Paramedics**
Ordinance adopting and implementing Amendment No. 5 to the 2007-2015 Memorandum of Understanding between the City and County of San Francisco and Service Employees International Union, Local 1021: H-1 Fire Rescue Paramedics, by extending the term of the Memorandum of Understanding to June 30, 2018, and implementing specified terms and conditions of employment for FYs 2015-2016, 2016-2017, and 2017-2018.
- 150519 Compensation for Unrepresented Employees**
Ordinance fixing compensation for persons employed by the City and County of San Francisco whose compensations are subject to the provisions of Charter, Section A8.409, in job codes not represented by an employee organization, and establishing working schedules and conditions of employment and, methods of payment, effective July 1, 2015.

This matter will be heard in the Government Audit and Oversight Committee on June 11, 2015, at 12:00 p.m.

Sincerely,

Supervisor Norman Yee
District 7.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Ben Rosenfield, City Controller, Office of the Controller

FROM: Erica Major, Assistant Committee Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: May 27, 2015

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Mayor Lee on May 19, 2015:

File No. 150517

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Laborers International Union, Local 261, by implementing specified terms and conditions of employment for FYs 2015-2016 and 2016-2017.

This matter is being forwarded to you for a cost analysis.

Please forward your analysis to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c:
Todd Rydstrom, Office of the Controller
Drew Murrell, Office of the Controller

Major, Erica (BOS)

From: Major, Erica (BOS)
Sent: Wednesday, May 27, 2015 2:02 PM
To: Rosenfield, Ben (CON)
Cc: Somera, Alisa (BOS); Rydstrom, Todd (CON); Murrell, Drew (CON)
Subject: REFERRAL MOU - Cost Analysis Request (150517) Memorandum of Understanding - Laborers International Union, Local 261
Attachments: 150517 MOU.pdf

Greetings:

Attached is referral for the above Collective Bargaining Agreement, which is being referred to the Controller for a cost analysis. Please forward your cost analysis to me as soon as it is available.

Thank You.

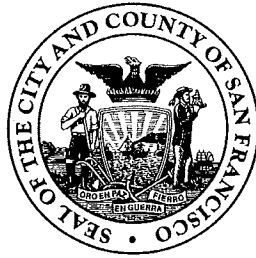
Erica Major
Assistant Committee Clerk
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102
Phone: (415) 554-4441 | Fax: (415) 554-5163
Erica.Major@sfgov.org | www.sfbos.org

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Harvey Rose, Budget Analyst, Budget and Legislative Analyst's Office
Micki Callahan, Director, Department of Human Resources

FROM: Erica Major, Assistant Committee Clerk, Government Audit and Oversight
Committee, Board of Supervisors

DATE: May 27, 2015

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Mayor Lee on May 19, 2015:

File No. 150517

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Laborers International Union, Local 261, by implementing specified terms and conditions of employment for FYs 2015-2016 and 2016-2017.

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c:

Debra Newman, Budget and Legislative Analyst's Office
Severin Campbell, Budget and Legislative Analyst's Office
Gabriela Loeza, Budget and Legislative Analyst's Office
Susan Gard, Department of Human Resources

Major, Erica (BOS)

From: Major, Erica (BOS)
Sent: Wednesday, May 27, 2015 2:04 PM
To: Rose, Harvey (BUD); Callahan, Micki (HRD)
Cc: Somera, Alisa (BOS); Newman, Debra (BUD); Campbell, Severin (BUD); Loeza, Gabriela (BUD); Gard, Susan (HRD)
Subject: REFERRAL FYI (150517) Memorandum of Understanding - Laborers International Union, Local 261
Attachments: 150517 FYI.pdf

Greetings:

This matter is being forwarded to your department for informational purposes. If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

Thank you.

Erica Major

Assistant Committee Clerk

Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244

San Francisco, CA 94102

Phone: (415) 554-4441 | Fax: (415) 554-5163

Erica.Major@sfgov.org | www.sfbos.org

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

President, District 5
BOARD of SUPERVISORS



BOS 11, COB, Leg Dep.
GAO, Dep ca,
mayors

City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7630
Fax No. 554-7634
TDD/TTY No. 544-5227

London Breed

PRESIDENTIAL ACTION

Date: May 21, 2015
To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,
Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)
File No. 150517 Mayor
(Primary Sponsor)
Title. Memorandum of Understanding - Laborers Int

Transferring (Board Rule No. 3.3)
File No. _____
(Primary Sponsor)
Title. _____

From: _____ Committee
To: _____ Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)
Supervisor _____
Replacing Supervisor _____
For: _____ Meeting
(Date) (Committee)

London Breed, President
Board of Supervisors

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2015 MAY 22 AM 10:00
AK

City and County of San Francisco



Department of Human Resources

Edwin M. Lee
Mayor

Micki Callahan
BOARD OF SUPERVISORS
Human Resources Director
SAN FRANCISCO

2015 MAY 15 PM 3:37

BJ

May 15, 2015

TO: Angela Calvillo, Clerk of the Board
Board of Supervisors

FROM: Martin Gran, Employee Relations Director
Department of Human Resources

MG

RE: Memoranda of Understanding

1. Union of American Physicians and Dentists, Unit 17 (July 1, 2015 through June 30, 2018)
2. Union of American Physicians and Dentists, Unit 18 (July 1, 2015 through June 30, 2018)
3. Unrepresented Ordinance (July 1, 2015 through June 30, 2016)
4. Amendment #1 to Laborers, Local 261 (Amends 2014-2017 MOU)
5. Amendment #5 to Service Employees International Union, Local 1021: H-1 Fire Rescue Paramedics (Amends 2007-2015 MOU)

Please find enclosed for each new Memorandum of Understanding:

- 1 original FINAL MOU w/attached Ordinance
- 2 copies FINAL MOU
- 1 original REDLINE MOU
- 2 copies REDLINE MOU
- Highlights covering both UAPD MOUs

Please find enclosed for each Amendment:

- 1 original AMENDMENT w/attached Ordinance
- 2 copies AMENDMENT

There are also twelve (12) CDs containing Microsoft Word and PDF versions of the final version of the MOUs, Redlines, and Ordinances. Electronic copies have been sent via e-mail today, too. Please refer to the appropriate Committee at your earliest convenience.

Copies of the MOUs and Amendments have been sent to the Controller, and by copy hereof, I request that costing information be submitted directly to the Board with copies to the Employee Relations Division.

Thank you.

Enclosures

150515 - 150519

Angela Calvillo
May 15, 2014
Page 2 of 2

cc: Ben Rosenfield, Controller
Kate Howard, Mayor's Budget Director
Nicole Wheaton, Legislative Director
Andrew Dayton, Deputy Director of Legislative and Government Affairs
Rick Caldeira, Legislative Deputy Director
Members, Government, Audit and Oversight Committee
File

AMENDMENT NO. 1

TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY AND COUNTY OF SAN FRANCISCO
AND
THE LABORERS INTERNATIONAL UNION, LOCAL 261

The parties hereby amend and extend the Memorandum of Understanding as follows:

18(a). ALL DEPARTMENTS – ARBORIST APPRENTICESHIP PROJECT

190(a). The City shall allocate the following funds to the Union's Local 261 Training Trust, which shall be used to provide funding for the Arborist Technician Apprenticeship Program, including administrative costs and training-related expenses. The Union represents that it has created the Local 261 Training Trust, which will use funds only for such purpose. For Fiscal Years 2015-2016 and 2016-2017, the City shall allocate to the Union's Local 261 Training Trust two-thousand, four-hundred and thirty-one dollars (\$2,431) per each 3408 and 3409 Apprentice Arborist Technician participant per fiscal year or portion thereof. The number of participants cannot exceed one third of the number of 3434 Arborist Technicians employed by a host department for the applicable year.

190(b). Employees appointed to Class 3408 or 3409 Apprentice Arborist Technician shall be compensated in relation to a Class 3434 Arborist Technician based on actual hours worked as follows:

Time in the Apprenticeship Program

Class 3408 Apprentice Arborist Technician- Steps 1-3 (0-2,700 hours)

Class 3409 Apprentice Arborist Technician- Steps 4-6 (2,701-6,000 hours)

Compensation

<u>Steps</u>	<u>WORK HRS</u>	<u>RELATED TRAINING HRS</u>	<u>COMPENSATION</u>
<u>1</u>	<u>0 - 750</u>	<u>0 - 80</u>	<u>55% of 5th Step 3434</u>
<u>2</u>	<u>751 - 1500</u>	<u>81 - 160</u>	<u>60% of 5th Step 3434</u>
<u>3</u>	<u>1501 - 2700</u>	<u>161 - 240</u>	<u>65% of 5th Step 3434</u>
<u>4</u>	<u>2701 - 3000</u>	<u>241 - 320</u>	<u>70% of 5th Step 3434</u>
<u>5</u>	<u>3001 - 4500</u>	<u>321 - 350</u>	<u>75% of 5th Step 3434</u>
<u>6</u>	<u>4501 - 6000</u>	<u>351 - 366</u>	<u>80% of 5th Step 3434</u>

190(c). Apprentices must complete both the pre-requisite actual hours worked and the related training hours before advancing to the next wage level.

- 190(d). Apprentice-level hours spent at the Laborer's Training Center located in San Ramon, CA, or at required on-site City training (e.g., Harassment Prevention Training, New Employee Orientation, etc.) shall count toward related training hours, but shall not count toward actual hours worked for purposes of advancement in compensation as delineated in paragraph 190(B) above.
- 190(e). Class 3408/3409 Apprentice Arborist Technicians may occasionally be assigned or detailed by the appointing authority or designee to training at the Laborer's Training Center for DAS required instruction. Apprentices may not otherwise work on these days of scheduled training at the Laborer's Training Center.
- 190(f). Actual hours worked in class 3408 and 3409, which comprises the length of the Arborist Technician apprenticeship, will not exceed six thousand (6000) hours, except by approval of the appointing authority, subject to the applicable Civil Service Commission Rules and Charter of the City and County of San Francisco.
- 190(g). 3408 and 3409 Arborist Technician Apprentices must participate in a California State-approved apprenticeship for the Arborist Technician occupation.
- 190(h). 3408/3409 Apprentice Arborist Technicians, may be released to attend scheduled apprentice program education and professional development meetings four, (4) times per calendar year. These scheduled meetings may be up to two (2) hours in duration and will be held twice at the LIUNA L261 Union Hall and twice at a City department location.
- 190(i). The Apprentice Arborist Technicians Apprenticeship Committee shall establish the schedule and location for these meetings. The Apprentice Coordinator/Supervisor and at least one (1) host department Apprenticeship Project Manager will attend these scheduled meetings.


FOR THE CITY:

Micki Callahan
Human Resources Director

Martin Gran
Employee Relations Director

APPROVED AS TO FORM:

DENNIS J. HERRERA, City Attorney



Elizabeth Salveson
Chief Labor Attorney

FOR THE UNION:

Ramon Hernandez
Business Manager, LiUNA!, Local261

Deshelia Mixon
Negotiations Chair, LiUNA!, Local 261

Theresa Foglio
Chief Negotiator, LiUNA!, Local 261

OFFICE OF THE MAYOR
SAN FRANCISCO



RECEIVED EDWIN M. LEE
BOARD OF SUPERVISORS
SAN FRANCISCO MAYOR
2015 MAY 15 PM 3:30

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: *for* Mayor Edwin M. Lee *EW*
RE: Memorandum of Understanding - Laborers International Union, Local 261
DATE: May 15, 2015

Attached for introduction to the Board of Supervisors is an ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Laborers International Union, Local 261 by implementing specified terms and conditions of employment for FYs 2015-2016 and 2016-2017.

I respectfully request that this item be calendared in Government Audit & Oversight Committee.

Should you have any questions, please contact Nicole Elliott (415) 554-7940.

150518