

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Ordinance Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Juvenile Accountability Block Grants Program Evidence-Based Practices Training Project
2. Department: Juvenile Probation
3. Contact Person: Paula Hernandez Telephone: 415-753-7558
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$17,370
6. a. Matching Funds Required: \$1,930  
b. Source(s) of matching funds (if applicable): General Funds
7. a. Grant Source Agency: Office of Juvenile Justice and Delinquency Prevention  
b. Grant Pass-Through Agency (if applicable): Board of State and Community Corrections
8. Proposed Grant Project Summary:  
The San Francisco Juvenile Probation Department will use Juvenile Accountability Block Grant funding to implement the self-designed Renew and Enhance Evidence-based Practices (REEP) program that will train all Juvenile Counselors, Community Based Organizations and juvenile justice partners in the basics of evidence-based practices and evidence-based programs (collectively referred to as EBP). This funding will also allow for JPD to train staff to pilot Thinking for a Change or similar Cognitive Behavioral Therapy (CBT) program at the Log Cabin Ranch facility.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: May 1, 2015 End-Date: June 30, 2016
10. Number of new positions created and funded: 0
11. Explain the disposition of employees once the grant ends? N/A
12. a. Amount budgeted for contractual services:  
b. Will contractual services be put out to bid? No, training will be provided by vendors already providing training to the Department.  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?  
d. Is this likely to be a one-time or ongoing request for contracting out? One-time
13. a. Does the budget include indirect costs?  
 Yes  No  
b. 1. If yes, how much? \$  
b. 2. How was the amount calculated?  
c. 1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain):  
2. If no indirect costs are included, what would have been the indirect costs? Staff time to participate in the training and backfill for the positions
14. Any other significant grant requirements or comments: N/A

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

- |                                                      |                                                           |                                                                  |
|------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s)       |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s)       | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)                 |                                                                  |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Mary Hao

(Name)

Human Resources Director - SF Juvenile Probation Dept.

(Title)

Date Reviewed: 5/21/15

Mary Hao  
(Signature Required)

Overall Department Head or Designee Approval:

Allen Nance

(Name)

Chief Juvenile Probation Officer

(Title)

Date Reviewed: 7-24-15

Allen Nance  
(Signature Required)