Committee Item No. ____5 Board Item No. _____4 File No. 150934 COMMITTEE/BOARD OF SUPERVISORS AGENDA PACKET CONTENTS LIST Committee: <u>Government Audit and Oversight</u> Date <u>October</u> 15, 2015 Date 09089727 2015 Board of Supervisors Meeting Cmte Board Motion Resolution Ordinance Legislative Digest **Budget and Legislative Analyst Report** Youth Commission Report Introduction Form Department/Agency Cover Letter and/or Report MOU **Grant Information Form Grant Budget** Subcontract Budget **Contract/Agreement** Form 126 – Ethics Commission Award Letter Application **Public Correspondence** OTHER (Use back side if additional space is needed) . . . Completed by: Erica Major Date October 9, 2015 Completed by: Mr Date 10 10 7017

FILE NO. 150934

RESOLUTION NO.

[Settlement of Unliltigated Claim - Hensel Phelps Construction Company - \$35,066.75]

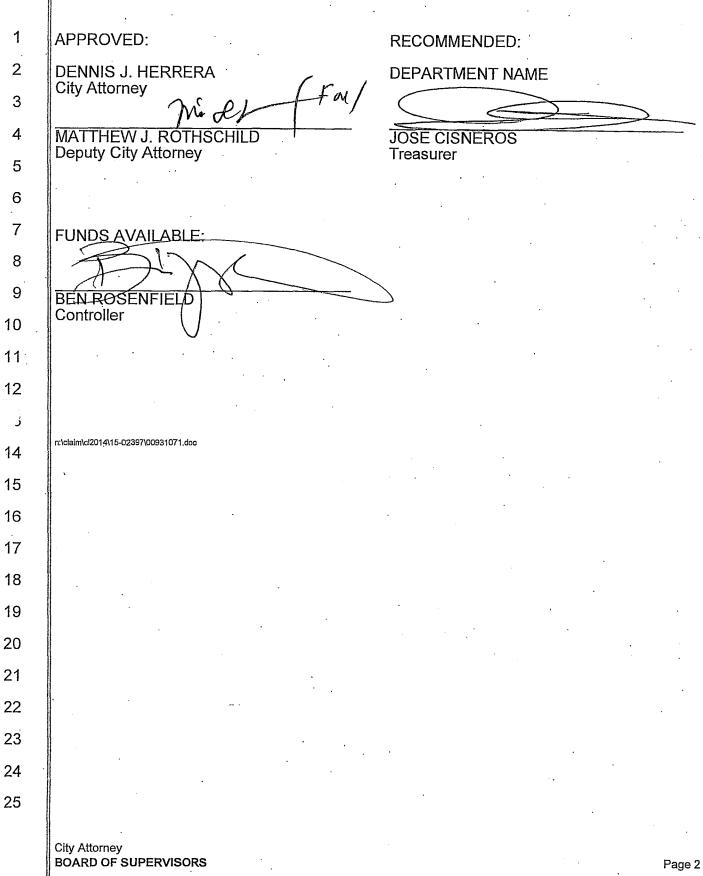
Resolution approving the settlement of the unlitigated claim filed by Hensel Phelps Construction Company against the City and County of San Francisco for \$35,066.75; the claim was filed on March 13, 2015.

WHEREAS, Hensel Phelps Construction Company filed a claim on March 13, 2015, against the City and County of San Francisco for San Francisco's Payroll Expense Tax applies to payroll expense for work performed in the City; and

WHEREAS, Hensel Phelps Construction Company mistakenly paid payroll expense taxes of \$4,890.72 for tax year 2013 and \$34,767.00 for tax year 2014 for services performed at a jobsite located at the San Francisco International Airport; and

WHEREAS, The Treasurer – Tax Collector of the City and County of San Francisco has recommended settlement of said claim by payment of \$35,066.75; now, therefore, be it

RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of Supervisors hereby authorizes the City Attorney to settle and compromise the claim by payment of \$35,066.75.



LEGISLATION RECEIVED CHECKLIST

Legislation for Introduction (NEW)

Legislation Pending in Committee (AMENDED) Legislation for Board Agenda (AMENDED) ►►► Legislative Clerk ►►► Committee Clerk

►►► Deputy Clerk

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

Date

- [] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [] Signature: Department Head, Mayor or the Mayor's designee, plus the Controller

[] Supporting documents: 1 full set, and separate pdf copies of each in email

- [] Cover letter (original)
- [] Grant budget/application
- [] Grant information form, including signed disability checklist

[] Letter of Intent or grant award letter from funding agency

- [] Contract, Leases/Agreements (if applicable)
- [] Ethics Form 126 (if applicable) in Word format
- [] Other support documents as identified in the cover letter and legislation
- [] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Ordinance

- [] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [] Signature: City Attorney (For Settlement of Lawsuits City Attorney, Department Head, Controller, Commission Secretary)

[] Supporting documents: 1 full set, and separate pdf copies of each in email [] Cover letter (original)

- Cover letter (original)
- [] Settlement Report/Agreement (for settlements)
- [] Other support documents as identified in the cover letter and legislation

[] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Grant Resolution

- [] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [] Signature: Department Head, Mayor or the Mayor's designee, plus the Controller

[] Supporting documents: 1 full set, and separate pdf copies of each in email

- [] Cover letter (original)
-] Grant budget/application
- [] Grant information form, including signed disability checklist
- [] Letter of Intent or grant award letter from funding agency
- [] Contract, Leases/Agreements (if applicable)
- [] Ethics Form 126 (if applicable) in Word format
- Other support documents as identified in the cover letter and legislation

[] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Resolution

- [] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [] **Signature:** None (Note: Required for Settlement of Claims City Attorney, Department Head, Controller, Commission Secretary)

Supporting documents: 1 full set, and separate pdf copies of each in email

- Cover letter (original)
- Settlement Report/Agreement (for settlements)
- [] Other support documents as identified in the cover letter and legislation

K1 E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Name and Telephone Number

Department

Inco

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: sfbos.org/about the board/general/legislative process handbook