

STATE OF CALIFORNIA

EDMUND G. BROWN JR., GOVERNOR

**OFFICE OF TRAFFIC SAFETY**

2208 KAUSEN DRIVE, SUITE 300  
ELK GROVE, CA 95758  
[www.ots.ca.gov](http://www.ots.ca.gov)  
(916) 509-3030  
(800) 735-2929 (TT/TDD-Referral)  
(916) 509-3055 (FAX)



September 8, 2015

Grant No. DI1625

Tara Anderson, Policy & Grants Manager  
San Francisco District Attorney's Office  
850 Bryant Street, Room 322  
San Francisco, CA 94103

Dear Ms. Anderson:

The Office of Traffic Safety (OTS) has approved your traffic safety grant as part of the California Traffic Safety Program.

Costs incurred must be in accordance with your grant agreement and recorded in your accounting system. No other costs can be allowed without OTS approval. Costs incurred prior to October 1, 2015, or subsequent to the closing date of this grant are not reimbursable.

Within the first quarter of your grant period, your Coordinator will provide you with information about operational and fiscal requirements, as well as tools to manage your new grant.

Please refer to the above grant number in all your communications with this office. If you have any questions, please contact Marco Coelho, Regional Coordinator, at (916) 509-3019 or e-mail at [marco.coelho@ots.ca.gov](mailto:marco.coelho@ots.ca.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Rhonda L. Craft".

RHONDA L. CRAFT  
Director

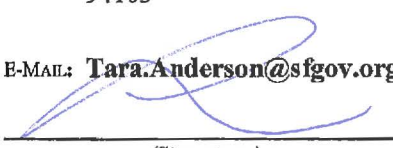
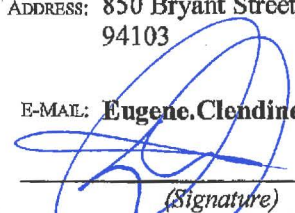
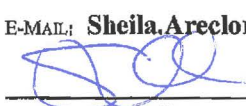
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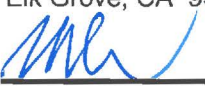
Enclosures

cc: Eugene Clendinen  
Sheila Arcelona  
Fiscal



The California lifestyle  
<http://saveourwater.com/>

1. GRANT TITLE <b>ALCOHOL AND DRUG IMPAIRED DRIVER VERTICAL PROSECUTION PROGRAM</b>	
2. NAME OF AGENCY <b>SAN FRANCISCO COUNTY</b>	4. GRANT PERIOD From: 10/1/15 To: 9/30/16
3. AGENCY UNIT TO ADMINISTER GRANT <b>SAN FRANCISCO DISTRICT ATTORNEY'S OFFICE</b>	
5. GRANT DESCRIPTION The County District Attorney's Office (or City Attorney's Office) will assign a specialized team to prosecute alcohol and drug impaired driving cases. The DUI prosecution team will handle cases throughout each step of the criminal process. Prosecution team members will work with the Traffic Safety Resource Prosecutor Program to increase the capabilities of the team and the office by obtaining and delivering specialized training. Team members will share information with peers and law enforcement personnel throughout the county and across the state. The office will accomplish these objectives as a means to prevent impaired driving and reduce alcohol and drug-involved traffic fatalities and injuries.	
6. FEDERAL FUNDS ALLOCATED UNDER THIS AGREEMENT SHALL NOT EXCEED: <b>\$ 290,704.00</b>	
7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: <ul style="list-style-type: none"> <li>Schedule A (OTS-38b) – Problem Statement, Goals and Objectives and Method of Procedure</li> <li>Schedule B (OTS-38d) – Detailed Budget Estimate and Sub-Budget Estimate (if applicable)</li> <li>Schedule B-1 (OTS-38f) – Budget Narrative and Sub-Budget Narrative (if applicable)</li> <li>Exhibit A – Certifications and Assurances</li> <li>Exhibit B* - OTS Grant Program Manual</li> </ul> <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto. These documents can be viewed at the OTS home web page under Grants: <a href="http://www.ots.ca.gov">www.ots.ca.gov</a>.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.</p> <p>IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.</p>	
8. APPROVAL SIGNATURES	
A. GRANT DIRECTOR NAME: <b>Tara Anderson</b> PHONE: 415-553-1203 TITLE: <b>Policy &amp; Grants Manager</b> FAX: 415-553-9700 ADDRESS: 850 Bryant Street, Rm 322, San Francisco, CA 94103 E-MAIL: <b>Tara.Anderson@sfgov.org</b>  (Signature) <u>8/20/15</u> (Date)	B. AUTHORIZING OFFICIAL OF AGENCY NAME: <b>Eugene Clendinen</b> PHONE: 415-553-1895 TITLE: <b>Chief Admin &amp; Financial Officer</b> FAX: 415-553-9700 ADDRESS: 850 Bryant Street, Rm 322, San Francisco, CA 94103 E-MAIL: <b>Eugene.Clendinen@sfgov.org</b>  (Signature) <u>8/20/15</u> (Date)
C. FISCAL OR ACCOUNTING OFFICIAL NAME: <b>Sheila Arcelona</b> PHONE: 415-734-3018 TITLE: <b>Assistant Chief, Finance &amp; Administration</b> FAX: 415-553-9700 ADDRESS: 850 Bryant Street, Rm 322, San Francisco, CA 94103 E-MAIL: <b>Sheila.Arcelona@sfgov.org</b>  (Signature) <u>8/20/15</u> (Date)	D. OFFICE AUTHORIZED TO RECEIVE PAYMENTS NAME: <b>San Francisco District Attorney's Office</b> ADDRESS: 850 Bryant Street, Rm 322, San Francisco, CA 94103
9. DUNS NUMBER DUNS #: <b>143602105</b> REGISTERED ADDRESS & ZIP: <b>850 Bryant Street, Rm 322 San Francisco, CA 94103-4613</b>	

<b>EFFECTIVE DATE OF AGREEMENT:</b> <u>10/1/2015</u>		<b>GRANTEE</b> <u>SAN FRANCISCO COUNTY</u>		<b>GRANT NO.</b> <u>DI1625</u>	
<b>8. Fin Action No.</b> <u>1</u> <b>Date:</b> <u>9/11/2015</u>		<b>10. TYPE OF AGREEMENT</b>		<b>Initial</b> <input checked="" type="checkbox"/>	<b>Revision</b>
<b>Revision No.</b> <u>          </u> <b>Date:</b> <u>          </u>		<b>PAID MEDIA</b>		<b>PROGRAM INCOME</b>	<b>Cont.</b>
				<b>TASK NO.</b> <u>5</u>	<b>F.F.Y.</b> <u>2016</u>
<b>9. Action Taken</b>			<b>11. FUNDING DISPOSITION &amp; STATUS</b>		
Initial approval of 2016 HSP funds obligated.			Fiscal Year                      Amount		
			<u>2015-16</u> <u>290,704.00</u>		
			_____		
			_____		
			<b>Total</b> <u>290,704.00</u>		
<b>FUNDING DETAIL</b>					
<b>FUND</b>	<b>CFDA</b>	<b>ITEM/APPROPRIATION</b>	<b>FY</b>	<b>AMOUNT</b>	
405d AL	20.616	0521-0890-101 (25/14)	2014	\$ 174,422.00	Obligated This Action
405d AL	20.616	0521-0890-101 (10/15)	2015	\$ 116,282.00	Previously Obligated
-	-	-	-	\$ -	Total Amount Obligated
-	-	-	-	\$ -	Amount Suspended
-	-	-	-	\$ -	
-	-	-	-	\$ -	
					<b>TOTAL FUNDS PROGRAMMED</b>
					<u>290,704.00</u>
<b>12. BUDGET SUMMARY (From Schedule B Detail) - FISCAL YEAR GRANT PERIOD ENDING:</b> <u>9/30/2016</u>					
<b>COST CATEGORY</b>	<b>2015-16 GRANT PERIOD</b>	<b>PRIOR GRANT</b>	<b>2015-16 TOTAL GRANT</b>	<b>TOTAL GRANT BUDGET ESTIMATE</b>	
A. Personnel Costs	287,624.00	0.00	287,624.00	287,624.00	
B. Travel Expenses	3,080.00	0.00	3,080.00	3,080.00	
C. Contractual Services	0.00	0.00	0.00	0.00	
D. Equipment	0.00	0.00	0.00	0.00	
E. Other Direct Costs	0.00	0.00	0.00	0.00	
F. Indirect Costs	0.00	0.00	0.00	0.00	
<b>TOTAL FEDERAL FUNDS</b>	<b>290,704.00</b>	<b>0.00</b>	<b>290,704.00</b>	<b>290,704.00</b>	
<b>13. GRANT APPROVAL &amp; AUTHORIZATION TO EXPEND OBLIGATED FUNDS</b>					
<b>A. APPROVAL RECOMMENDED BY</b>			<b>B. AGREEMENT &amp; FUNDING AUTHORIZED BY</b>		
<b>NAME:</b> MARCO COELHO <b>TITLE:</b> Operations Coordinator <b>PHONE:</b> (916) 509-3019 <b>E-MAIL:</b> marco.coelho@ots.ca.gov Office of Traffic Safety 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758			<b>NAME:</b> RHONDA L. CRAFT <b>TITLE:</b> Director  Office of Traffic Safety 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758		
Signature 			Signature 