

1 [Board of Supervisors Regular Meeting Schedule - 2016]

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3 **Motion establishing the 2016 Board of Supervisors Regular Meeting Schedule pursuant**
4 **to Board of Supervisors Rules of Order, Sections 4.2, and 4.2.1, by cancelling the**
5 **Board meetings of January 5, January 19, February 16, May 31, July 5, October 11, and**
6 **November 8 and 22, 2016; and all Board and Committee meetings during the spring,**
7 **summer, and winter breaks from March 28 through April 1, August 3 through**
8 **September 5, and December 14 through December 31, 2016; and further suspending**
9 **portions of Board Rule 4.2. to effectuate certain dates within the regular meeting**
10 **schedule to augment the flow of business.**

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12 WHEREAS, The Board of Supervisors Rules of Order, Section 4.2, states the Board
13 shall hold a regular meeting in the Legislative Chamber in City Hall each Tuesday at 2:00
14 p.m., unless it is a holiday, in which case the meeting shall be cancelled; and

15 WHEREAS, The Rules of Order, Section 4.2.1, also states that during holiday periods,
16 the application of specific days of the week described in the rules shall be revised by the Clerk
17 of the Board as necessary for the efficient conduct of the legislative process; and

18 WHEREAS, The Rules of Order, Section 4.2, also states the Board shall not meet
19 during the week after Thanksgiving, nor between December 24 and December 31; and

20 WHEREAS, Similar to other sitting legislative bodies in the United States, the Board
21 has established recess periods during the spring, summer and winter which Members of the
22 Board may plan to be away, without missing any Board or Committee meetings or other
23 important public business, and without causing difficulties in achieving a quorum; and

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1 WHEREAS, The Board is constrained by certain administrative, electoral and
2 legislative deadlines and may call a special meeting pursuant to Board Rule 4.3 at any time to
3 conduct the City’s business; now, therefore, be it

4 MOVED, Pursuant to Board Rules 4.2, and 4.2.1 the following Board meetings, are
5 cancelled: January 5 (New Year’s Day); January 19 (Martin Luther King Jr. Day); February 16
6 (President’s Day); May 31 (Memorial Day); July 5 (4th of July); October 11 (Columbus Day);
7 and November 8 (Veteran’s Day); and, be it

8 FURTHER MOVED, That pursuant to the established tradition of spring, summer, and
9 winter recess periods, the Board and Committee meetings scheduled from March 28 through
10 April 1, and August 3 through September 5, and December 14 through December 31, 2016,
11 are cancelled; and, be it

12 FURTHER MOVED, To suspend the portion of Board Rule 4.2, which requires the
13 Board to cancel a Tuesday Board meeting after a Monday Holiday as it pertains solely to
14 September 5, to allow the Board to meet on Tuesday, September 6, 2016; and

15 FURTHER MOVED, To suspend the portion of Board Rule 4.2, which requires the
16 Board to meet after Thanksgiving, and cancelling the meeting of November 22 to observe the
17 Thanksgiving holiday during the week of Thanksgiving; and, be it

18 FURTHER MOVED, That pursuant to the Municipal Elections Code, Sections 300 (b)
19 and 370, the Clerk of the Board is directed to include an August 2 Board Meeting to enable
20 the Board to submit or withdraw an Ordinance or Declaration of Policy to the Director of the
21 Department of Elections for the 2016 November Election; and, be it

22 FURTHER MOVED, Pursuant to Board Rule 4.3 the Board may schedule Special
23 Meetings when necessary to conduct the City’s business.