

File No. 151022 Committee Item No. 4  
 Board Item No. 6

**COMMITTEE/BOARD OF SUPERVISORS**  
 AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date November 12, 2015  
 Board of Supervisors Meeting Date NOVEMBER 8, 2015

Board of Supervisors Meeting  
 Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

**OTHER (Use back side if additional space is needed)**

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Completed by: Erica Major Date November 6, 2015  
 Completed by: *[Signature]* Date NOVEMBER 16, 2015

1 [Settlement of Lawsuit - Neal Schon, Michaele Schon, and N & M Productions, Inc. -  
2 \$290,000]

3 Ordinance authorizing settlement of the lawsuit filed by Neal Schon, Michaele Schon,  
4 and N & M Productions, Inc., against the City and County of San Francisco for  
5 \$290,000; the lawsuit was filed on February 6, 2015, in United States District Court for  
6 the Northern District of California, Case No. CV-15-00581; entitled Neal Schon, Michaele  
7 Schon, and N & M Productions, Inc. v. City and County of San Francisco, Philip  
8 Ginsburg in his Individual and Official Capacity, Dana Ketcham in her Individual  
9 Capacity, and Diane Rea in her Individual Capacity; other material terms of said  
10 settlement are waiver of SFMTA Invoice (#EF14-063) in the amount of \$1,139.04.  
11

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. Pursuant to Charter, Section 6.102(5), the Board of Supervisors hereby  
14 authorizes the City Attorney to settle the action entitled Neal Schon, Michaele Schon, and N &  
15 M Productions, Inc. v. City and County of San Francisco, Philip Ginsburg in his Individual and  
16 Official Capacity, Dana Ketcham in her Individual Capacity, and Diane Rea in her Individual  
17 Capacity, United States District Court for the Northern District of California, Case No. 3:15-cv-  
18 00581 by the payment of \$290,000.

19 Section 2. The above-named action was filed in United States District Court for the  
20 Northern District of California on February 6, 2015, and the following parties were named in  
21 the lawsuit: Plaintiffs: Neal Schon, Michaele Schon, and N & M Productions, Inc. Defendants:  
22 City and County of San Francisco, Philip Ginsburg, Dana Ketcham, and Diane Rea.  
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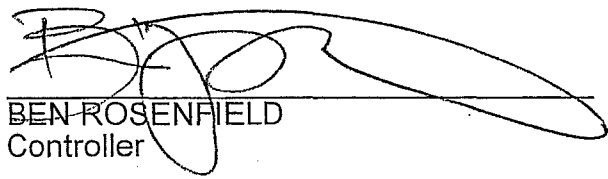
APPROVED AS TO FORM AND  
RECOMMENDED:

DENNIS J. HERRERA  
City Attorney



CHERYL ADAMS  
Chief Trial Deputy

FUNDS AVAILABLE:



BEN ROSENFELD  
Controller

RECOMMENDED:

RECREATION & PARK DEPARTMENT



PHIL GINSBURG  
General Manager

APPROVED:



MARGARET McARTHUR  
Secretary, Recreation & Park Commission

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**LEGISLATION RECEIVED CHECKLIST**

Date 10/8/15 File Number (if applicable) \_\_\_\_\_

- Legislation for Introduction (NEW)                      ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (AMENDED)            ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED)                ▶▶▶ Deputy Clerk

**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

RECEIVED  
 BOARD OF SUPERVISORS  
 2015 OCT -8 PM 3:25  
 578 PEARSON ST.

**Ordinance**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

**Grant Resolution**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

**Resolution**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Joy Perez 554-3869  
Name and Telephone Number

City Attorney  
Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: [sfbos.org/about/the\\_board/general/legislative\\_process\\_handbook](http://sfbos.org/about/the_board/general/legislative_process_handbook)