City and County of San Francisco San Francisco Children and Families Commission 1390 Market Street, Suite 318 San Francisco, CA 94102

Fourth Amendment

THIS AMENDMENT (this "Amendment") is made as of **March 28, 2014**, in San Francisco, California, by and between **Children's Council of San Francisco** ("Grantee"), and the City and County of San Francisco, a municipal corporation ("City"), acting by and through its San Francisco Children and Families First Commission (DBA First 5 San Francisco).

RECITALS

WHEREAS, City and Grantee have entered into the Agreement (as defined below); and

To manage preschool subsidies and provide fiscal services for the Preschool for All program.

WHEREAS, City and Grantee desire to modify the Agreement on the terms and conditions set forth herein to increase the contract amount;

NOW, THEREFORE, Grantee and the City agree as follows:

- **1. Definitions.** The following definitions shall apply to this Amendment:
- **a. Agreement.** The term "Agreement" shall mean the Agreement dated **July 1, 2012** between Grantee and City, as amended by

First Amendment, dated March 11, 2013 Second Amendment, dated July 1, 2013 Third Amendment, dated September 19, 2013

- **b. Other Terms.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.
- **2. Modifications to the Agreement.** The Agreement is hereby modified as follows:
- **a. Section 5.1**. Section **5.1 Maximum Amount of Grant Funds** of the Agreement currently reads as follows:

In no event shall the amount of Grant Funds disbursed hereunder exceed **ELEVEN MILLION SEVEN HUNDRED AND THRITY THOUSAND** Dollars (\$11,730,000.00) in the period from JULY 1, 2012 to JUNE 30, 2013.

In no event shall the amount of Grant Funds disbursed hereunder exceed <u>FOURTEEN</u> <u>MILLION FIVE HUNDRED SEVENTY FOUR THOUSAND SIX HUNDRED TWENTY</u> <u>EIGHT</u> Dollars (<u>\$14,574,628.00</u>) in the period from JULY 1, 2013 to JUNE 30, 2014.

In no event shall the amount of Grant Funds disbursed hereunder exceed <u>FOURTEEN</u> <u>MILLION FIVE HUNDRED THOUSAND</u> Dollars (<u>\$14,425,372.00</u>) in the period from <u>JULY 1, 2014</u> to <u>JUNE 30, 2015</u>.

Nor shall the amount of Grant Funds disbursed hereunder exceed **FORTY MILLION EIGHT HUNDRED AND FOUR THOUSAND SIX HUNDRED TWENTY EIGHT** Dollars
(\$40,730,000.00) in the period from **JULY 1, 2012** to **JUNE 30, 2015**.

Such section is hereby amended in its entirety to read as follows:

In no event shall the amount of Grant Funds disbursed hereunder exceed **ELEVEN MILLION SEVEN HUNDRED AND THRITY THOUSAND** Dollars (\$11,730,000.00) in the period from JULY 1, 2012 to JUNE 30, 2013.

In no event shall the amount of Grant Funds disbursed hereunder exceed **TWENTY-NINE MILLION** Dollars (\$29,000,000.00) in the period from **JULY 1, 2013** to **JUNE 30, 2015**.

Nor shall the amount of Grant Funds disbursed hereunder exceed **FORTY MILLION EIGHT HUNDRED AND FOUR THOUSAND SIX HUNDRED TWENTY EIGHT** Dollars (\$40,730,000.00) in the period from **JULY 1, 2012** to **JUNE 30, 2015**.

c. Appendix B. Appendix B - Definition of Grant Plan of the Agreement currently reads as follows:

The term "Grant Plan" shall mean

See attached Original Scope Of Work and Revised Budget 2012-13 Budget as attached to the Second Amendment and to include the attached new 2013-14 Scope of Work and Budget.

Such section is hereby amended in its entirety to read as follows:

SEE ATTACHED NEW APPENDIX B

- **3. Effective Date.** Each of the modifications set forth in Section 2 shall be effective on and after **the date of this Amendment.**
- **4. Legal Effect.** Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Grantee and City have executed this Amendment as of the date first referenced above.

CITY

GRANTEE

Recommended by:

Children's Council of San Francisco

Laurel Kloomok

Executive Director

Sandee Blechman Executive Director

Approved as to Form:

Dennis J. Herrera City Attorney

Bv

Virginia Dario Elizondo Deputy City Attorney

Old Appendix B

Appendix B-Definition of Grant Plan

The term "Grant Plan" shall mean

See attached Budget.

Grantee shall process reimbursements checks for all non-SFUSD Preschool for All sites in a quarterly or monthly basis and support First 5 San Francisco's Preschool for All program activities.

The PFA preschool site will enter into a Fiscal Agreement with Grantee detailing the annual child reimbursement. Child reimbursement is calculated for every 4-year-old San Francisco resident based on the following:

- Education level of the lead teacher classroom teacher;
- Number of 4-year-old children in the classroom;
- Identifying the type and amount of child-care subsidy for 4-year-old in the classroom.

First 5 will calculate reimbursement for each PFA child and forward to Children's Council for payment to the PFA preschool site for all participating children. Children's Council will track and reconcile payments on a quarterly basis, for preschool centers and monthly for family child care providers, and provide First 5 San Francisco with monthly accounts payable reports by the 10th of each month. While the number of payments/transactions may vary monthly, an average of 50 transactions per month is anticipated.

Family Child care Homes shall receive payment from Children's Council no later than the 15th of each month for the preceding month per child reimbursement; and center-based programs shall receive quarterly payments from Children's Council on or before the 30th of the month based on the following schedule:

CCSF CENTER-BASED PROVIDER PAYMENT SCHEDULE

	CCDI CEITIEI			
Received by	Q1/Advance :	Q2 Provider	Q3 Provider	Q4 Provider
Provider no	Provider Payment	Payment	Payment :	Payment !
later than:	August 31	December 31	March 31 [†]	June 30

Additionally, Grantee will participate in evaluation activities of activities funded by this grant. This will include, but not be limited to collection of data on funded activities and participants, analysis of data and reporting of findings. The data to be collected may include but not be limited to demographic information, service utilization information, measurement of outcomes associated with participation in funded activities. The data may be requested of clients, staff and other stakeholders of the funded activities. Grantee may be requested to participate in evaluation activities designed by First 5 San Francisco or First 5 California.

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lo.	Name	Function ·		. (%)	Request	Cash	In-Kind	Salary
le bsidy Payment Manager	Mona Malan	Oversees Provider Reim	hursement	0.25	\$19,912.00			
Specialist	Stephanie Nelson	Processes Provider Rein		0.50	\$20,844,00		\$0.00	
3C Manager	Eileen Sugai	Oversees SF3C Program		0.10	\$6,882.00		\$0.00	
ed and Eligibility Specialist	Lily Ma-Huang	Manages lists for SF3C		1.00	\$44,177:00		\$0,00	
tabase Programmer	Muktar Buksh	Improves Database		0.15	\$9,756.00		\$0.00	
tabase Programmer	WURLAI DURSII	TO	TAL PERSONNEL	0, (0)	\$101,571.00	40.00		1 12 12 1
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Ining and Technical Assistance	Monthly Reimb.		\$1,500,000.00]	\$1,825,000.00			\$1,825,000.00
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ce Support (software and share	\$141.67 x 12 months	s or as needed	•		\$1,700		1	\$1,700,00
olies)								4000.00
k/payroll Fees	\$75.00 x 12 months	or as needed			\$900			\$900.00
f Training & Conferences				<u> </u>	\$800			\$800,00
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		TOTAL OTHER PROG	RAM EXPENSES		\$3,400			
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rance	\$35.42 x 12 months			.	\$425			\$425.00
rance in Postage & Reproduction	\$166.67 x 12 months	or as needed			\$2,000			\$2,000.00
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Provider Support	Jessica	To plan and coordi			0.30	\$7,920.00		T	\$7,920.0
Programs Manager	Boehme	arrange for logistic		a					
FCCQN Manager	Dawn Perry	To oversee FCCQI	V Consultants, e	valuate	0.20	\$4,835.00			\$4,835.0
		professional develo	pment plans, vi	sit other sites to					,
		evaluate competen							
Child Development	Ruth	To coordinate QRIS	Orientation, de	velop curriculum,	0,18	\$2,205.00	1		\$2,205.0
Specialist	Rodriguez	deliver training in S	panish, and ent	er provisional					
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Horizons in Learning		ay retreat and indivi-	lualized coachir	rg sessions		\$10,400.00			\$10,400.0
CLASS Training for	pre-K and T	oddler, \$7000 each		<u> </u>		\$14,000.00	ĺ		\$14,000.0
FCCQN Consultants	ſ	•						ļ <u>.</u>	
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PROGRAW WATERIAL Expense Materials for Retreat Copyling and printing Program Supplies Postage OTHER PROGRAM EXI Expense Coaching for Success Weblinars Travel and lodging for consultants cignification of the program	Calculation \$300/month misc prograr 200 provider PENSES Calculations 12-session n 2 consultants @200) 3 days, 350/c 2 staff, one tod lodging, one tod parking, 2 ni	for training support in supplies includings, 3 mailings @ 0.46 shouthly Webinars s*(500 airfare+3 night) tipy for room 15 parting to LA, one to anotal av for car rental, 100	naterials, \$100 thinders, paper, each+ \$50/mls TOTAL PROGETORAL PR	Costs SUBCONTRACTS For misc program expens, etc. as needs a postage AW MATERIALS + food, mileage, ar food, 50 day for particular food, 50 day for particular food, 150/day for a travel expenses in	opying ed arking food and notuding	2013-14 Request \$0.00 \$0.00 \$0.00 2013-14 Request \$585.00 \$1,000 \$326.00 \$2,485.00 2013-14 Request \$1,995.00 \$2,000.00 \$2,000.00	Cash Other	In-Kind Other -	2013-14 Total \$585.00 \$1,000.00 \$574.00 \$326.00 \$1,995.00 \$2,000.00 \$2,100.00 \$3,800.00
PROGRAW WATERIAL Expense Materials for Retreat Copying and printing Program Supplies Postage OTHER PROGRAM EXI Expense Coaching for Success Weblinars Travel and lodging for consultants ogistics for Retreat Travel for site visits	Calculation \$300/month misc prograr 200 provider PENSES Calculations 12-session n 2 consultants @200) 3 days, 350/c 2 staff, one tod lodging, one tod parking, 2 ni	for training support non supplies includings, 3 mailings @ 0.46 should be a second of the second of	naterials, \$100 thinders, paper, each+\$50/mls TOTAL PROSints to the paper of the page of t	Costs SUBCONTRACTS For misc program or pens, etc. as neede c postage CAW MATERIALS + food, mileage, ar food, 50 day for pe of travel expenses in 100/each session	opying ed arking food and notuding	2013-14 Request \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$585.00 \$1,000.00 \$574.00 \$2,485.00 \$2,485.00 \$2,100.00 \$2,100.00 \$3,800.00 \$900.00	Cash Other	In-Kind Other -	2013-14 Total \$585.00 \$1,000.00 \$574.00 \$326.00 \$1,995.00 \$2,000.00 \$2,100.00 \$3,800.00
PROGRAW WATERIAL Expense Materials for Retreat Copying and printing Program Supplies Postage OTHER PROGRAM EXI Expense Coaching for Success Weblings Travel and lodging for consultants ogistics for Retreat Travel for site visits Monthly QRIS Orientation	Calculation \$300/month misc prograr 200 provider PENSES Calculations 12-session n 2 consultants @200) 3 days, 350/c 2 staff, one tod lodging, one tod parking, 2 ni	for training support non supplies includings, 3 mailings @ 0.46 should be a second of the second of	naterials, \$100 thinders, paper, each+\$50/mls TOTAL PROSints to the paper of the page of t	Costs SUBCONTRACTS For misc program expens, etc. as needs a postage AW MATERIALS + food, mileage, ar food, 50 day for particular food, 50 day for particular food, 150/day for a travel expenses in	opying ed arking food and notuding	2013-14 Request \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1,000.00 \$5,74.00 \$2,485.00 \$2,485.00 \$2,000.00 \$2,000.00 \$2,100.00 \$3,800.00	Cash Other	In-Kind Other -	2013-14 Total \$585.00 \$1,000.00 \$574.00 \$326.00 \$1,995.00 \$2,000.00 \$2,100.00 \$3,800.00
PROGRAW WATERIAL Expense Materials for Retreat Copying and printing Program Supplies Postage OTHER PROGRAM EXI Expense Coaching for Success Weblings Travel and lodging for consultants cogistics for Retreat Travel for site visits Monthly QRIS Orientation	Calculations \$300/month misc prograr 200 provider PENSES Calculations 12-session n 2 consultants @200) 3 days, 350/c 2 staff, one told parking. 2 ni Oct-Dec, 3 la	for training support non supplies includings, 3 mailings @ 0.46 should be a second of the second of	naterials, \$100 thinders, paper, each+\$50/mls TOTAL PROSints to the paper of the page of t	Costs SUBCONTRACTS For misc program or pens, etc. as neede c postage CAW MATERIALS + food, mileage, ar food, 50 day for pe of travel expenses in 100/each session	opying ed arking food and notuding	2013-14 Request \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$585.00 \$1,000.00 \$574.00 \$2,485.00 \$2,485.00 \$2,100.00 \$2,100.00 \$3,800.00 \$900.00	Cash Other - Cash	In-Kind Other -	2013-14 Total \$585.00 \$1,000.00 \$574.00 \$326.00 \$1,995.00 \$2,000.00 \$2,100.00 \$3,800.00
PROGRAW WATERIAL Expense Materials for Retreat Copying and printing Program Supplies Postage OTHER PROGRAM EXI Expense Coaching for Success Weblings Travel and lodging for consultants cogistics for Retreat Travel for site visits Monthly QRIS Orientation	Calculations \$300/month misc prograr 200 provider PENSES Calculations 12-session n 2 consultants @200) 3 days, 350/c 2 staff, one told parking. 2 ni Oct-Dec, 3 la	for training support non supplies includings, 3 mailings @ 0.46 should be a second of the second of	naterials, \$100 thinders, paper, each+\$50/mls TOTAL PROSints to the paper of the page of t	Costs SUBCONTRACTS For misc program expens, etc. as needed to postage AMW MATERIALS + food, mileage, ar food, 50 day for particular political pol	opying ed arking food and notuding	2013-14 Request \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$585.00 \$1,000.00 \$574.00 \$2,485.00 \$2,485.00 \$2,100.00 \$2,100.00 \$3,800.00 \$900.00	Cash Other - Cash	In-Kind Other -	2013-14 Total \$585.00 \$1,000.00 \$574.00 \$326.00 \$1,995.00 \$2,000.00 \$2,100.00 \$3,800.00
PROGRAW WATERIAL Expense Materials for Retreat Copying and printing Program Supplies Postage OTHER PROGRAM EXI Expense Coaching for Success Weblings Travel and lodging for consultants cogistics for Retreat Travel for site visits Monthly QRIS Orientation	Calculations \$300/month misc prograr 200 provider PENSES Calculations 12-session n 2 consultants @200) 3 days, 350/c 2 staff, one told parking. 2 ni Oct-Dec, 3 la	for training support non supplies includings, 3 mailings @ 0.46 should be a second of the second of	naterials, \$100 thinders, paper, each+\$50/mls TOTAL PROSints to the paper of the page of t	Costs SUBCONTRACTS For misc program or pens, etc. as neede c postage CAW MATERIALS + food, mileage, ar food, 50 day for pe of travel expenses in 100/each session	opying ed arking food and notuding	2013-14 Request \$0,00 \$0,00 \$0,00 2013-14 -Request \$585,00 \$1,000,00 \$574,00 \$226,00 \$2,485,00 2013-14 Request \$1,995,00 \$2,000,00 \$3,800,00 \$900,00 \$10,795,00	Other - Cash	Other - In-Kind	2013-14 Total \$585.01 \$1,000.01 \$574.01 \$326.01 2013-14 Total \$1,995.00 \$2,000.00 \$2,100.00 \$3,800.00
PROGRAWI WATTERIAL Expense Materials for Retreat Copyling and printing Program Supplies Costage DITHER PROGRAM EXI Expense Coaching for Success Weblinars Travel and lodging for consultants cignistics for Retreat Travel for site visits Monthly QRIS Intentation	Calculation: \$300/month mise program 200 provider PENSES Calculations 12-session in 2 consultants (@200) 3 days, 350/c 2 staff, one to lodging, 50/d parking. 2 ni Oot-Dec, 3 la	for training support of a supplies includings, 3 mailings @ 0.46 shouthly Webinars s	naterials, \$100 thinders, paper, each+\$50/mls TOTAL PROSints to the paper of the page of t	Costs SUBCONTRACTS For misc program expens, etc. as needed to postage AMW MATERIALS + food, mileage, ar food, 50 day for particular political pol	opying ed arking food and notuding	2013-14 Request \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1,000.00 \$54,000 \$2,485.00 \$2,485.00 \$2,000.00 \$2,100.00 \$3,800.00 \$10,795.00	Other - Cash	Other -	2013-14 Total \$585.00 \$1,000.00 \$326.00 \$326.00 \$2,000.00 \$2,100.00 \$3,800.00
PROGRAW WATERIAL Expense Materials for Retreat Copying and printing Program Supplies Postage DITHER PROGRAM EXI Expense Coaching for Success Weblinars Travel and lodging for consultants cignities for Retreat Travel for site visits Monthly QRIS Orientation DMIINISTRATIVE COS	Calculations \$300/month misc program 200 provider PENSES Calculations 12-session n 2 consultants @200) 3 days, 350/c 2 staff, one tod parking, 2 ni Oot-Dec, 3 la	for training support in supplies includings, 3 mailings @ 0.46 should be a supplied of the supplies of the supplies includings, 3 mailings @ 0.46 should be a supplied of the supplies of the supplies in LA, 3 nights in guages, coffee, for TOTAL	naterials, \$100 ibinders, paper, each+ \$50/mls TOTAL PROGRAM hts hotel @ 100 icipants 20/ day her location, 35 n other location, other location, d and materials	Costs SUBCONTRACTS FOR miles program expens, etc. as needs a postage AM MATERIALS Prood, 50 day for particular properties of travel expenses in 100/each session RAM EXPENSES	opying ed arking food and notuding	2013-14 Request \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$2013-14 Request \$1,995.00 \$2,000.00 \$2,100.00 \$3,800.00 \$10,795.00 2013-14 Request	Other - Cash	Other - In-Kind	\$0.00 \$2013-14 Total \$585.00 \$1,000.00 \$326.00 \$326.00 \$326.00 \$2,100.00 \$3,800.00 \$3,800.00 \$2,100.00 \$3,800.00
PROGRAW WATTERIAL Expense Materials for Retreat Copying and printing Program Supplies Postage DITHER PROGRAM EXI Expense Coaching for Success Mebinars Travel and lodging for sonsultants Logistics for Retreat Travel for site visits Monthly QRIS Orientation DIMINISTRATIVE COS Lost Name Letalaries and Benefits	Calculations \$300/month misc prograr 200 provider PENSES Calculations 12-session n 2 consultants @200) 3 days, 350/c 2 staff, one to lodging, 50/d parking, 2 ni Oct-Dec, 3 la	for training support in supplies includings, 3 mailings @ 0.46 monthly Webinars * (500 airfare+3 nights in the to anothe to a	naterials, \$100 ibinders, paper, each+ \$50/mls TOTAL PROGRAM hts hotel @ 100 icipants 20/ day her location, 35 n other location, other location, d and materials	Costs SUBCONTRACTS FOR miles program expens, etc. as needs a postage AM MATERIALS Prood, 50 day for particular properties of travel expenses in 100/each session RAM EXPENSES	opying ed arking food and notuding	2013-14 Request \$0,00 \$0,00 \$0,00 \$0,00 \$0,00 \$0,00 \$2,00,00 \$32,485,00 \$2,485,00 \$2,100,00 \$2,100,00 \$3,800,00 \$10,795,00 2013-14 Request \$4,995,00	Other - Cash	Other -	\$0.00 \$2013-14 Total \$585.00 \$1,000.00 \$326.00 \$326.00 \$2,100.00 \$2,100.00 \$3,800.00 \$3,800.00 2013-14 Total \$6,075.00
PROGRAWI WATTERIAL Expense Materials for Retreat Copying and printing Program Supplies Postage DITHER PROGRAM EXI Expense Coaching for Success Weblinars Travel and lodging for consultants cogistics for Retreat Travel for site visits Monthly QRIS Orientation DMINISTRATIVE COS	Calculations \$300/month misc program 200 provider PENSES Calculations 12-session n 2 consultants @200) 3 days, 350/c 2 staff, one tod parking, 2 ni Oot-Dec, 3 la	for training support resupplies includings, 3 mailings @ 0.46 nonthly Webinars (500 airfare+3 nights) for room 15 partip to LA, one to anotaly for car rental, 100 ghts in LA, 3 nights in nguages, coffee, for TOTAL	naterials, \$100 ibinders, paper, each+ \$50/mls TOTAL PROGRAM hts hotel @ 100 icipants 20/ day her location, 35 n other location, other location, d and materials	Costs SUBCONTRACTS FOR miles program expens, etc. as needs a postage AM MATERIALS Prood, 50 day for particular properties of travel expenses in 100/each session RAM EXPENSES	opying ed arking food and notuding	2013-14 Request \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$2013-14 Request \$1,995.00 \$2,000.00 \$2,100.00 \$3,800.00 \$10,795.00 2013-14 Request	Other - Cash	Other -	\$0.00 \$2013-14 Total \$585.00 \$1,000.00 \$326.00 \$326.00 \$326.00 \$2,100.00 \$3,800.00 \$3,800.00 \$2,100.00 \$3,800.00

Children's Council of San Francisco-FCCQN Training 2013-14 BUDGET - CMS FORM 4

TOTAL ADMINISTRATI	VE COSTS \$6,610.00
101/12/10	
	\$74,628.00
TOTAL BUDGET REQUESTED:	

PERSONNEL	PERSONNEL NARRATIVE
-1 to	↓ かっしょう はいまた はない はない はいはい Mondain Alike
litte	Planning of program. Coordinate retreat, meetings, consultants and trainings. Deliver QRIS trainings.
Provider Support Programs	
Manager FCCQN Manager	To oversee FCCQN Consultants, evaluate professional development plans, visit other sites to evaluate competencies
-CCMM Manager	To well and the second position of the second
Child Development	To coordinate QRIS Orientation, develop curriculum, deliver training in Spanish, and enter provisional assessments
Specialist	,
RINGE BENEFITS	FRINGE BENEFITS NARRATIVE
ñ	
	``
Benefit Name	
Total Benefits	FICA at 8%
	Unemployment (SUI) at 1%
•	Workers' Comp at 3.5% 401K Retirement at 1%
•	Medical at 17.1%.
	INIONIONI DE 11-170
POEESSIONAL SERVICE	S PROFESSIONAL SERVICES NARRATIVE
TOP-CONTRACTOR TOP	
Title	
Horizons in Learning	3 day retreat with 2 consultants, 40-1 hour individualized coaching sessions
CLASS Training for FCCQN	3 day retreat with 2 consultants, 46-1 floor introduction of the region as room allows. On-site CLASS training for Pre-k and Toddler. Offered to others in the region as room allows.
Consultants	
Consultant	Lead DRDP and CLASS trainings, once a month, 3 languages, 6 hours each, at \$100/hour
	AND LAND BOTH IT
SUBCONTRACTS	SUBCONTRACTS NARRATIVE
Agency.	
Agency . None	
None	PROGRAM MATERIALS NARRATIVE
None	PROGRAM MATERIALS NARRATIVE
None	Control of the contro
PROGRAM MATERIALS	
None PROGRAM MATERIALS Expense	Dealer and other materials purchased through Horizons in Learning.
PROGRAM MATERIALS Expense Materials for Retreat	Books and other materials purchased through Horizons in Learning.
PROGRAM MATERIALS Expense Materials for Retreat Dopying and printing	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs,
PROGRAM MATERIALS Expense Materials for Retreat Copying and printing Program Supplies	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs.
PROGRAM MATERIALS Expense Materials for Retreat Dopying and printing Program Supplies	Books and other materials purchased through Horizons in Learning.
PROGRAM MATERIALS Expense Materials for Retreat Dopying and printing Program Supplies Postage	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management.
PROGRAM MATERIALS Expense Materials for Retreat Dopying and printing Program Supplies Postage	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs.
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PROGRAM MATERIALS Expense Materials for Retreat copying and printing program Supplies Costage OTHER PROGRAM EXPEN	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management.
EXPENSE EXPENSE Asterials for Retreat Copying and printing Program Supplies OSTAGE OTHER PROGRAM EXPEN	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, filip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE
PROGRAM MATERIALS Expense Materials for Retreat Dopying and printing Program Supplies Postage OTHER PROGRAM EXPENION Expense Doaching for Success	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Maillings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning.
PROGRAM MATERIALS Expense Materials for Retreat Copying and printing Program Supplies Oostage OTHER PROGRAM EXPEN	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Maillings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning.
PROGRAM MATERIALS Expense Materials for Retreat Copying and printing Program Supplies Oostage OTHER PROGRAM EXPEN Expense Coaching for Success Vebinars Tavel and lodging for	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs, Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE
EXPENSE Atterials for Retreat Copying and printing Program Supplies Costage OTHER PROGRAM EXPEN EXPENSE Coaching for Success Vebinars Teavel and lodging for Consultants	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, filip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning. Airfare= 500. 3 nights hotel= 100/each. Food, mileage, parking=200
PROGRAM MATERIALS Expense Atterials for Retreat Copying and printing Program Supplies Costage OTHER PROGRAM EXPEN Expense Coaching for Success Vebinars Tavel and lodging for Consultants Cogletics for Retreat	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, filip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning. Airfare= 500. 3 nights hotel= 100/each. Food, mileage, parking=200
expense Aterials for Retreat Applies A	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly webinars provided by Horizons in Learning. Airfare= 500. 3 nights hotel= 100/each. Food, mileage, parking=200
PROGRAM MATERIALS Expense Atterials for Retreat Copying and printing Program Supplies Costage OTHER PROGRAM EXPEN Expense Coaching for Success Vebinars Tavel and lodging for Consultants Cogletics for Retreat	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning. Airfare= 500, 3 nights hotel= 100/each. Food, mileage, parking=200 Site rental, food, parking airfare to LA and another location, lodging and food, rental car, parking, and miso travel expenses.
PROGRAM IMATERIALS Expense Materials for Retreat copying and printing regram Supplies rostage OTHER PROGRAM EXPENION Expense Coaching for Success Vebinars Travel and lodging for consultants cogletics for Retreat ravel for site visits	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning. Airfare= 500, 3 nights hotel= 100/each. Food, mileage, parking=200 Site rental, food, parking airfare to LA and another location, lodging and food, rental car, parking, and miso travel expenses.
PROGRAM MATERIALS Expense Materials for Retreat Dopying and printing Program Supplies Postage DTHER PROGRAM EXPEN Expense Doaching for Success Vebinars Travel and lodging for DOISE of Retreat DOISE of Retreat Travel for site visits	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, filip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning. Airfare= 500. 3 nights hotel= 100/each. Food, mileage, parking=200
PROGRAM MATERIALS Expense Materials for Retreat Dopying and printing Program Supplies Postage DTHER PROGRAM EXPEN Expense Doaching for Success Vebinars Travel and lodging for DOISE of Retreat DOISE of Retreat Travel for site visits	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning. Airfare= 500, 3 nights hotel= 100/each. Food, mileage, parking=200 Site rental, food, parking airfare to LA and another location, lodging and food, rental car, parking, and miso travel expenses.
PROGRAM MATERIALS Expense Materials for Retreat Dopying and printing Program Supplies Postage DTHER PROGRAM EXPEN Expense Doaching for Success Vebinars Travel and lodging for DOISE of Retreat DOISE of Retreat Travel for site visits	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning. Airfare= 500. 3 nights hotel= 100/each. Food, mileage, parking=200 Site rental, food, parking airfare to LA and another location, lodging and food, rental car, parking, and misc travel expenses. Food, coffee, and other materials for Monthly QRIS Orientation- 3 months, 3 languages for a total of 9 sessions.
EXPONSE Atterials for Retreat Copying and printing Program Supplies Costage OTHER PROGRAM EXPEN EXPENSE Coaching for Success Vebinars Teavel for Site visits Monthly QRIS Orientation	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other Information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly webinars provided by Horizons in Learning. Airfare= 500. 3 nights hotel= 100/each. Food, mileage, parking=200 Site rental, food, parking airfare to LA and another location, lodging and food, rental car, parking, and misc travel expenses. Food, coffee, and other materials for Monthly QRIS Orientation- 3 months, 3 languages for a total of 9 sessions.
PROGRAM IMATERIALS Expense Materials for Retreat Copying and printing Program Supplies Ostage OTHER PROGRAM EXPEN Expense Coaching for Success Vebinars Tavel and lodging for consultants Cogletics for Retreat Travel for site visits Monthly QRIS Orientation	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning. Airfare= 500, 3 nights hotel= 100/each. Food, mileage, parking=200 Site rental, food, parking airfare to LA and another location, lodging and food, rental car, parking, and miso travel expenses.
Expense Materials Expense Materials for Retreat Copying and printing Postage OTHER PROGRAM EXPEN Expense Coaching for Success Webinars Teavel and lodging for consultants Cogistics for Retreat Travel for site visits Monthly QRIS Orientation	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other Information: Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblinars provided by Horizons in Learning. Airfare= 500. 3 nights hotel= 100/each. Food, mileage, parking=200 Site rental, food, parking airfare to LA and another location, lodging and food, rental car, parking, and misc travel expenses. Food, coffee, and other materials for Monthly QRIS Orientation- 3 months, 3 languages for a total of 9 sessions.
Expense Materials for Retreat Dopying and printing Program Supplies Postage DITHER PROGRAM EXPEN Expense Coaching for Success Veblinars Tavel and lodging for onsultants Logistics for Retreat Travel for site visits Monthly QRIS Orientation	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs. Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other Information: Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblinars provided by Horizons in Learning. Airfare= 500. 3 nights hotel= 100/each. Food, mileage, parking=200 Site rental, food, parking airfare to LA and another location, lodging and food, rental car, parking, and misc travel expenses. Food, coffee, and other materials for Monthly QRIS Orientation- 3 months, 3 languages for a total of 9 sessions.
Expense Materials for Retreat Copying and printing Program Supplies Postage DTHER PROGRAM EXPEN Expense Coaching for Success Weblinars Travel and lodging for consultants cogletics for Retreat Travel for site visits Monthly QRIS Orientation ADMINISTRATIVE COSTS Cost Name	Books and other materials purchased through Horizons in Learning. Printing and copying materials for trainings and other needs, Misc office and program supplies including binders, flip charts, pens, etc. for retreats and trainings. Mailings to providers regarding trainings and other information. Other postage as needed for program management. SOTHER PROGRAM EXPENSES NARRATIVE Monthly weblnars provided by Horizons in Learning. Airfare= 500. 3 nights hotel= 100/each. Food, mileage, parking=200 Site rental, food, parking airfare to LA and another location, lodging and food, rental car, parking, and misc travel expenses. Food, coffee, and other materials for Monthly QRIS Orientation- 3 months, 3 languages for a total of 9 sessions.
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First 5 San Francisco Scope of Work Narrative

Please provide a narrative description of the services your agency will implement as its scope of work for this grant. The narrative should include a project description and the project's goals. The narrative should include a detailed description of each of the project's individual services.

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- describe when in the grant term the activity will start and any start-up needed

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Agency: Children's Council of San Francisco	Grant Year: 2013/14
Project/Initiative: FCCQN Capacity Building	

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Goals:

- 1. Provide immediate assistance to FCCQN Quality Consultants in coaching skills, while assessing long-term training and support needs to increase Consultant and program capacity.
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- 7. Develop plans for expanded training and professional development for FCCQN participants based on the assessments and learning experiences of the initial Work Plan period.

Project Activities		<u> </u>			test
Description of Service & Activities	Duration (when and how often)	Target Population	Responsible staff/ Partners	Location of Service/ Activities	Timeline dates
Scrvice 1: Skill building activities in foundations of coaching and reflective practice for quality consultants.	Phone sessions, monthly webinars, 1-2 day training.	9 Quality consultants and 2 managers	Horizons in Learning SFFECQN managers	Fall retreat via Webinar and at 4; Children's Council of SF &/or other off-site venue;	Activities to be completed in July = December 31, 2013
Coaching for Success Webinar	4 sessions to be held monthly	9 Quality consultants and 2 managers	SFFCCQN managers	Children's Council of SF	Activities to be completed by December 31, 2013
Individualized coaching for leadership team and managers	2 sessions per person each month = total of 88 sessions	Managers and consultants	Horizons in Learning, SFFCCQN managers	Children's Council of SF and Wu Yee	Activities to be completed by December 31, 2013
Fall Retreat focused on: Conscious Coaching, Leadership training and transition	3 days	9 Quality consultants and 3 managers	Horizons in Learning, SFFCCQN managers	Off site venue	By October 2013
CLASS Training by Teachstone for Pre-K and Toddler Tools	2 days each	9 Quality consultants and 2 managers and other trainers tbd	SFFCCQN Managers and Training Manager	Children's Council of SF and or Wu Yee	By March 2014 *To be contracted with Teachstone by November
Service 2/ Engage in activities to identify and articulate additional Quality Consultant Competencies. The result of these activities is are draft documents identifying Competencies and Skills of Quality Gonsultants	2 site visits 1 day for review of Pathway document 1 day for review of TA standards	9 Quality consultants	SFFÇGQN managers.	(Children's) (Council of SP and Wu Yee	Activities to be completed in July - December 2013:
Site visits to effective FCC Quality Networks	Two visits (one in LA, CA)	FCCQN Manager and Wu Yee Manager	SFFCCQN managers. Identified Effective Network Organizations	Off site to be identified	Activities to be completed in November 2013.
Review QRIS pathway components and national QRIS TA standards for FCC TA providers	4 days research, review and recommendati ons	SFFCCQN managers.	SFFCQN managers.	Children's Council, Wu Yee Children's	Activities to be completed by October 2013
Sérvice 3 FGGON Will finalize Quality Gonsultant	I day planning	Up to 30 Stakeholders	FCCON Manager, Wu	Council, Wu Yee	December

Description of Service & Activities	Duration (when and how often)	Target Population	Responsible staff/ Partners	Location of Service/ Activities	Timeline: dates
■ このではないのではなる。またのかがあるでは、中心のないができませんできた。	session, with		Yee Manager,		2013.
Competencies and create a	follow-up	120000000000	Children's	a South Section (New York (1982)
system for assessment of	10ПОМ-пр	50.75	Council Deputy		
staff.			Director		2012
	Initially once	9 Quality	FCCQN	Children's	September +
Service 4: Assessment of	and	consultants	Manager, Wu	Council, Wu Yee	December 2013
Quality Consultants'	reassessment	00103333	Yee Manager,		
training and professional	semi-annually.		Quality		
development needs			Consultants		
according to Competencies		*	Configuration Control		Section 1
	Multiple	100-200	FCCQN	Children's	October 2013-
Service 5: Service 5. Engage		Network	Manager, Wu	Council, Wu Yee,	December 2013
in activities to aid in	formats (see	providers	Yee Manager,	other training	
development of competencies	below)	brovincia	Children's	venues as	
of Network members as			Council	appropriate.	
identified in QRIS matrix			Training		to a setting or
	1.8		Manager		the state of the s
	61 61	90% Network	Training	Children's	October 2013-
CLASS training for members	6 hrs of classes	Providers	Manager,	Council, Wu Yee	December 2013
who are not in CARES Plus.	each month for	Providers	FCCQN	and off-site as	1
	3 months in 3		Manager, and	needed	
	languages	·	Wu Yee		
	(English,		Manager		,
	Spanish, and		Miningo		
•	Cantonese) for		· .		
	a total of 54		. ,		
	hours of				
	instruction.	0004 37 4	Training	Children's	October 2013-
DRDP Training for Network	6 hrs of classes	90% Network	Manager,	Council, Wu Yee	December 2013
Members ·	each month for	Providers	FCCQN	and off-site as	
	3 months in 3		Manager, and	needed	
	languages	•	Wu Yee	1100000	
	(English,				
	Spanish, and		Manager		
	Cantonese) for		1		
,	a total of 54				
	hours of				
·	instruction.		Tuoinina	Children's	October 2013-
QRIS Orientation for	1 orientation	90% of	Training	Council, Wu Yee	December 2013
Network Members	each month,	Network	Manager, FCCQN	and offsite as	1
• • • •	for 3 months,	Providers	Manager, and	needed	
	in 3 languages	.	Wu Yee	110000	
Ţ	(English,		Manager		
	Spanish,	1 .	Manager	1	
	Cantonese) for				
	a total of 9			,	
	orientations			<u></u>	

Description of Service & Activities	Duration (when and how often)	Target Population	Responsible staff/ Partners	Location of Service/ Activities	Timeline dates
Service 6. Systematic Assessment of Network Member professional development and training needs according to ORIS matrix Service 7. Develop Phase II Logic Model, PD Pathways Framework and proposed budget plan describing future implementation of training and professional development plans	Initially conducted, updated and reviewed annually. Estimated 1 hour x 210 providers = 210 hours Meeting and work sessions as needed.	90% of Network members S-10 program management and staff leaders	FCCON Manager, Wu Yee Manager, Quality Consultants FCCON Manager, Wu Yee Manager, Children's Council Deputy Director	Children's Council, Wu Yee, Network Member RCC sites Children's Council, Wu Yee, other meeting venues as appropriate.	September December 2013. September: December: 2013.

First 5 San Francisco Performance Measures Form 2013-2014

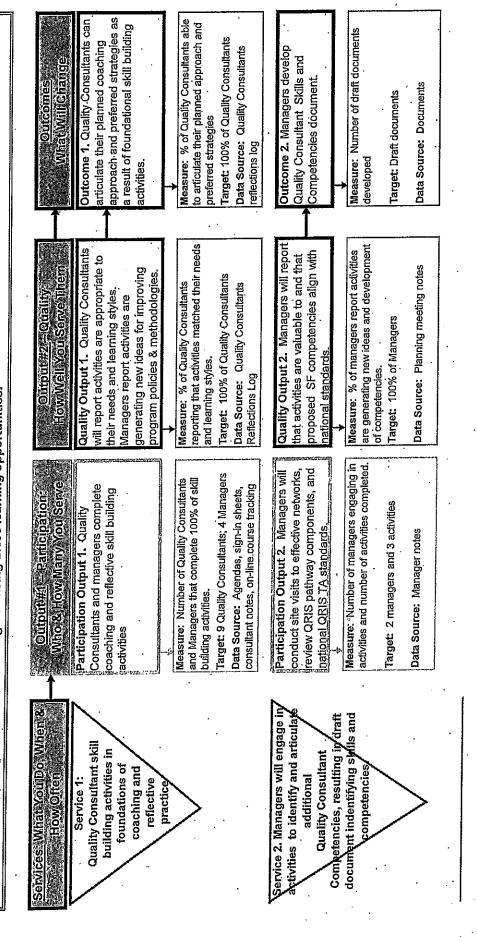
Agency/Program Name: Children's Counties to Sain Hamston Commy	or sail range	ality consultants.	CMS Activity Set-up
Service 1: Skill building activities in foundations of coaching and reflective practice for quality	practice for the		15.00
		Reporting Instructions	*Dafa Source
	O4 ** Annual	Report number of completed webinars	Training
Number of Coaching for Success Webinars	t 	. 750/ of series	Sign in
11 11	11	umber of individual completing 75% of series	sheets
Webinar series	40	Report number of unduplicated coaching sessions	l raining Logs
	- - - -	completed. Enter retreat completion.	Training
Refreat implemented and attended by coaches	_	- 11.00.00.00.00.00.00.00.00.00.00.00.00.0	survey
and managers % of consultants and managers who report that the stressed coaching efficacy in identified	÷	Enter survey resums	compilation
activities increased described and activities areas.	 		
		The standard is are draft.	CMS Activity
The result of these acuting and articulate additional Quality Consultant Competencies. The result of these acuting in a crivilies to identify and articulate additional Quality Consultant Competencies.	Consultant Co	mpetencies. The result of these activities is an experimental transfer.	Set-up
Service 2. Eligage in activities and Skills of Quality Consultants.	The state of the s	Reporting Instructions	Data Source
name of performance Measures and the visits arranged and the performance of penchmarking site visits arranged	2	Report number of benchmarkinig site visits arranged	Corresponde
Number of sites identified for benchmarking	· 	hatalamine -::-	Visit reports
2	2	Report number of benchmarking visits completed	
Visits Completed by FCCON stall	-	Report draft document completion	document
Draft documents completed			
		a percentant of staff.	CMS Activity
Service 3: FCCQN will finalize Quality Consultant Competencies and create a system for assessment	ate a system id		C
TOTAL TONE ON THE TOTAL TONE OF THE TOTAL THE	Z Q4 ZAnnı	Reportingilnstructions	
	30	Enter number of stakeholders providing input	
stakeholders wno review urain		Tractor of system	Assessment
document System is created based on revised		Enler completion of specific	forms
Assessment		Report final document completion	- IIIIai document
Final Document of Consultant Competencies and		\neg	nocalitati
Knowledge is dieated			director Activities
formity Consultants' training and professional development needs according to Competencies	l development	needs according to Competencies	Set-up
Service 4: Assessmell of whalify concerns			-
			•

LOGIC MODEL AND EVALUATION PLAN - PLANNING PERIOD

Name of Agency: Children's Council of San Francisco

First 5 San Francisco Strategic Plan Goal: Providers have the knowledge, skills, and motivation to continuously improve and enhance the quality of early education settings.

Project Goal Statement - To provide targeted training opportunities to Family Child Care Quality Network participants and enable FCCQN Consultants to support providers in accessing and using these learning opportunities.



and will develop supporting materials support the development of individual Measure: Number of network members and group training plans for Quality Quality Consultant Competencies Measure: Number of final documents Consultants' ongoing professional supporting materials for assessment Data Source: Final documents and mproving program practices and Data Source: Training/professional and supporting materials developed Outcome 3. FCCQN will finalize Measure: Number of individual and farget: 50% of Network Members group training plans developed for Farget: 9 Individual Professional levelopment of competencies Outcome 4. Assessments will Development Plans and 1 Group Target: 1 final documents and 1 nembers report activities are showing improvement on QIP or Outcome 5. % of Network increased use of QRIS tools Data Source: Wels Quality Consultants development plans or assessment. development raining Plan materials Quality Output 4. Assessments will be reporting that assessments were conducted Quality Output 3. Managers will refine Quality Output 5. Network members conducted in a high-quality respectful Measure: % of Network members report Measure: Number of revised documents that activities matched their needs and competencies document based on eport that activities matched their farget: 100% of Quality Consultants nanner and will produce relevant Target: 100% of Network members Measure: % of Quality Consultants Data Source: Revised documents Quality Consultant Data Source: Satisfaction survey arget: 2 revised documents needs and learning styles. stakeholder feedback. with quality and respect Data Source: earning styles nformation. nterviews dev<u>(e</u>loped raining/professional development needs members engage in activities based on Farget: 200 network members and over 27 Measure: Number of stakeholders provided Participation Output 3. Managers will Measure: Number of Quality Consultants share early draft of Quality Consultan need for CLASS, DRDP training and Measure: Number of network members partners, and funders for feedback. Participation Output 5. Network engaging in activities and number of Consultants assessed for further Participation Output 4. Quality Competencies with consultants, Data Source: Participation logs Data Source: Feedback Notes according to Competencies. Target: 9 Quality Consultants Data Source: Assessments Farget: 30 Stakeholders opportunity for feedback activities completed. QRIS orientation. training activities assessed reate a system for assessment Network members as identified in quality Consultant Competencies development of competencies 61 Service 3. FCCQN will finalize Engage in activities to aid in raining and professiona Assessment of Quality development needs Competencies according to QRIS matrix Consultants' Service 5. Service 4. of staff. and

First 5 San Francisco Performance Measures Form 2013-2014

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Number of quality consultants who complete assessment		6	6		assessment
Number of staff development plans created:		. 0	c		1001
Summary report completed on consultant DD		6 7	n		plans
caminary report completed on consulant PD needs			.	Report final document completed	report
T. 1					
Service 5: Engage in activities to aid in development of	ent of compe	tencies of Netw	rork membe	competencies of Network members as identified in QRIS matrix	CMS Activity Set-up
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Number of DRDP training conducted in multiple languages	က	: 9	6		
Number of CLASS training conducted in multiple	က		6		
Number of QRIS training conducted in multiple	er	9			
languages	,		· ·		
Number of participants who attend DRDP training.	60 1	100	160		
Number of participants who attend QRIS training	60	120	180		-
Number of participants who attend CLASS training	45	. 60	105		•
Number of children impacted by improved					
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Service 6. Systematic Assessment of Network Member		ssional develop	ment and tr	professional development and training needs according to QRIS matrix	CMS Activity Set-up
4	. : : : : : : : : : : : : : : : : : : :	F 1921 P (03 h - m	24 February	Reporting Instructions	Data Source
Number of provisional assessments completed	30 1	190	220	Report number of QRIS provisional assessments completed	Wels
Number of meetings held to complete assessments	7	. 7	6	Report number of meetings with consultants held to complete assessments	
		_	•	4	
Service: Service 7.Develop Phase II Logic Model, PD Pathways Framework and proposed bu training and professional development plans for Quality Consultants and Network Members.	, PD Pathway r Quality Con	rs Framework a sultants and Ne	nd proposed twork Memb	Service: Service 7.Develop Phase II Logic Model, PD Pathways Framework and proposed budget plan describing future implementation of training and professional development plans for Quality Consultants and Network Members.	CMS Activity Set-up
	7.001 × 10.20		24 KAnnus	FROZEN POSEN NEGARIN MAnnual NEGARIN SERVICE NO SERVICE INSTRUCTIONS CONTRACTOR NO SERVICE NO SERVI	**Dafa Source

First 5 San Francisco Performance Measures Form 2013-2014

igning,	8		8	Enter number of meetings held	meeting logs
Number of meetings here to complete mode, framework and budget plan		·	<u></u>		and nojes
Enter number of events where draft plan is	2		2	Enter number of meetings held	meeting logs and notes
completed and shared with stakeholders					produce
Final products developed: Logic model, PD	က		က	Enter number of products developed	connoid
pathways framework for Focking and budget					CMS Activity Set-up
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New Appendix B

Appendix B--Definition of Grant Plan

The term "Grant Plan" shall mean

See attached Budget.

Grantee shall process reimbursements checks for all non-SFUSD Preschool for All sites in a quarterly or monthly basis and support First 5 San Francisco's Preschool for All program activities.

The PFA preschool site will enter into a Fiscal Agreement with Grantee detailing the annual child reimbursement. Child reimbursement is calculated for every 4-year-old San Francisco resident based on the following:

- Education level of the lead teacher classroom teacher;
- Number of 4-year-old children in the classroom;
- Identifying the type and amount of child-care subsidy for 4-year-old in the classroom.

First 5 will calculate reimbursement for each PFA child and forward to Children's Council for payment to the PFA preschool site for all participating children. Children's Council will track and reconcile payments on a quarterly basis, for preschool centers and monthly for family child care providers, and provide First 5 San Francisco with monthly accounts payable reports by the 10th of each month. While the number of payments/transactions may vary monthly, an average of 50 transactions per month is anticipated.

Family Child care Homes shall receive payment from Children's Council no later than the 15th of each month for the preceding month per child reimbursement; and center-based programs shall receive quarterly payments from Children's Council on or before the 30th of the month based on the following schedule:

CCSF CENTER-BASED PROVIDER PAYMENT SCHEDULE

"Received by	Q1/Advance :	Q2 Provider	Q3 Provider	Q4 Provider
Provider no	Provider Payment	Payment	Payment _i	Payment!
later than:	August 31	December 31	March 31 [†]	June 30

Additionally, Grantee will participate in evaluation activities of activities funded by this grant. This will include, but not be limited to collection of data on funded activities and participants, analysis of data and reporting of findings. The data to be collected may include but not be limited to demographic information, service utilization information, measurement of outcomes associated with participation in funded activities. The data may be requested of clients, staff and other stakeholders of the funded activities. Grantee may be requested to participate in evaluation activities designed by First 5 San Francisco or First 5 California.

Children's Council PFA Budget 2012-13 through 2014-15

	2012-13 ACTUAL EXPENSES	2013-14 REVISED BUDGET	2014-15 PARTIAL BUDGET
PERSONNEL	To the street, the second		
Subsidy Payment Manager	\$19,905	\$19,912	\$19,912
I/T Specialist	\$20,833	\$0	\$0
Provider Payment Coordinator	\$0	\$20,844	\$20,844
SF3C Manager	\$0	\$6,882	\$6,882
Need & Eligibility Specialist	\$0	\$44,177	\$44,177
Database Programmer	\$0_	\$9,756	\$9,756
SUBTOTAL:	\$40,738	\$101,571	\$101,571
FRINGE BENEFITS		4444	200.050
Health Benefits SUBTOTAL:	\$11,100 \$11,100	\$29,950 \$29,950	\$29,950 \$29,950
PROFESSIONAL SERVICES FCCQN Training	\$ 0	\$74,628	\$74,628
SUBTOTAL	\$0	\$74,628	\$74,628
SUBCONTRACTS			
PFA Providers	\$10,776,110	\$15,700,000	\$9,150,744
Training and Technical Assistance SUBTOTAL:	\$882,088 \$11,658,198	\$1,825,000 \$17,525,000	\$1,825,000 \$10,975,744
PROGRAM MATERIALS	\$0	\$0	\$0
None SUBTOTAL:	\$0	\$0	\$0
OTHER PROGRAM EXPENSES		TANKS CAST AND PROPERTY.	
Office Support (software and share supplies)	\$1,156	\$1,700	\$1,700
Bank/payroll Fees	\$274	\$900	\$900
Staff Training & Conferences	\$67	\$800	\$800
SUBTOTAL:	\$1,497	\$3,400	\$3,400
ADMINISTRATIVE COSTS			
Audit	\$378	\$600	\$600
Insurance	\$264	\$425	\$425
Admin Postage & Reproduction	\$407	\$2,000	\$2,000
Rent and Utilities	\$8,928	\$18,000	\$18,000
Telephone .	\$564	\$700	\$700
Admin Staff Salaries & Benefits	\$7,926	\$18,354	\$18,354
SUBTOTAL:	\$18,467	\$40,079	\$40,079

TOTAL BUDGET REQUEST: \$11,730,000 \$17,774,628 \$11,225,372

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Project Activities	1 - 1		73.1	T a satisfier of	Timeline
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Fall Retreat focused on: Conscious Coaching, Leadership training and transition	3 days	9 Quality consultants and 3 managers	Horizons in Learning, SFFCCQN managers	Off site venue	By October 2013
CLASS Training by Teachstone for Pre-K and Toddler Tools	2 days each	9 Quality consultants and 2 managers and other trainers tbd	SFFCCQN Managers and Training Manager	Children's Council of SF and or Wu Yee	By March 2014 *To be contracted with Teachstone by November
Service 2: Engage in activities to identify and articulate additional Quality Consultant Competencies. The result of these activities is are draft documents identifying Competencies and Skills of Quality Consultants.	2 site visits 1 day for review of Pathway document 1 day for review of TA	9 Quality consultants	SFFCCON in managers.	Childfen's Council of SF and Wu.Yee	Activities to be completed in July : December:: 2013
Site visits to effective FCC Quality Networks	Two visits (one in LA, CA)	FCCQN Manager and Wu Yee Manager	SFFCCQN managers. Identified Effective Network Organizations	Off site to be identified	Activities to be completed in November 2013.
Review QRIS pathway components and national QRIS TA standards for FCC TA providers	4 days research, review and recommendati ons	SFFCCQN managers.	SFFCCQN managers.	Children's Council, Wu Yee Children's	Activities to be completed by October 2013
Service FCGONWILL finalize Quality Consultant	l day planning	Up to 30 Stakeholders	Manager, Wu	Council, Wu Yee	December lar

Description of Service & Activities	Duration (when and how often)	Target Population	Responsible staff/ Partners	1300ttatom on	Timeline dates
Competencies and create a system for assessment of staff.	session, with follow-up		Yee Manager, Children's Council Deputy Director		2013:
Service 4: Assessment of Quality Consultants' training and professional development needs according to Competencies	Initially once and reassessment semi-annually.	9 Quality consultants	FCCQN Manager, Wu Yee Manager, Quality Consultants	Children's Council, Wu Yee	September — December 2013
Service 5: Service 5. Engage in activities to aid in development of competencies of Network members as identified in QRIS matrix	Multiple formats (see below)	100-200 Network providers	FCCQN: Mañager, Wu Yee Manager, Children's Council Training Manager	Children's Council, Wu Yee, other training venues as appropriate,	October 2013- December 2013
CLASS training for members who are not in CARES Plus.	6 hrs of classes each month for 3 months in 3 languages (English, Spanish, and Cantonese) for a total of 54 hours of instruction.	90% Network Providers	Training Manager, FCCQN Manager, and Wu Yee Manager	Children's Council, Wu Yee and off-site as needed	October 2013- December 2013
DRDP Training for Network Members	6 hrs of classes each month for 3 months in 3 languages (English, Spanish, and Cantonese) for a total of 54 hours of instruction.	90% Network Providers	Training Manager, FCCQN Manager, and Wu Yee Manager	Children's Council, Wu Yee and off-site as needed	October 2013- December 2013
QRIS Orientation for Network Members	1 orientation each month, for 3 months, in 3 languages (English, Spanish, Cantonese) for a total of 9 orientations	90% of Network Providers	Training Manager, FCCQN Manager, and Wu Yee Manager	Children's Council, Wu Yee and offsite as needed	October 2013- December 2013

Description of Service & Activities	Duration (when and how often)	Target Population	Responsible staff/ Partners	Location of Service/ Activities	Timeline dates
Service 6. Systematic Assessment of Network Member professional development and training needs according to ORIS matrix	Initially conducted, updated and reviewed annually. Estimated 1 hour x 210 providers = 210 hours.	90% of Network members	FECON Manager, Wu Yee Manager, Quality Consultants	Children's Council, Wu Yee, Network Member FCC sites	September :
Service 7. Bevelop Phase II Logic Model, PD Pathways Framework and proposed budget plan describing future implementation of training and professional development plans for Quality Consultants and Network Members,	Meeting and work sessions as needed;	5:10 program management and staff leaders	FCCON Manager, Wu Yee Manager, Children's Council Deputy Director	Council, Wu Yee, other meeting venues as appropriate.	December 2013.

First 5 San Francisco Performance Measures Form 2013-2014 am Name: Children's Council of San Francisco/Family Child Care Quality Network

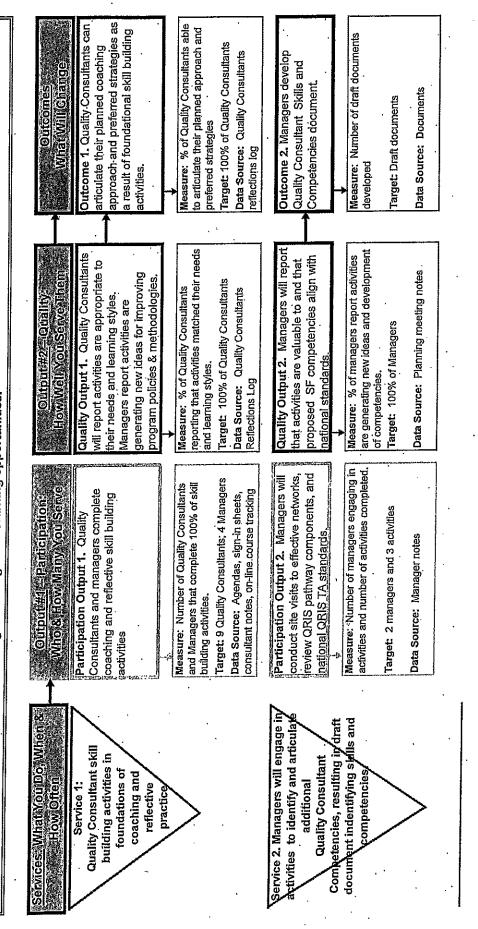
Agency/Program Name: Children's Council of Sair Franklascon anning		CMS Activity
Service 1: Skill building activities in foundations of coaching and reflective practice for quality consultants.	consultants.	Set-up
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and articulate additional Quality Consultant Competencies. The result of these activities is are drain	encies. The result of these activities is are drain	Set-up
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Service 3: FCCQN will finalize quality consultant company		Data Source
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sometimes training and professional development needs according to Competencies	s according to Competencies	CMS Activity Set-up
Service 4: Assessment of Quality Consultants training and proceed.		

LOGIC MODEL AND EVALUATION PLAN - PLANNING PERIOD

Name of Agency: Children's Council of San Francisco

First 5 San Francisco Strategic Plan Goal: Providers have the knowledge, skills, and motivation to continuously improve and enhance the quality of early education settings.

Project Goal Statement - To provide targeted training opportunities to Family Child Care Quality Network participants and enable FCCQN Consultants to support providers in accessing and using these learning opportunities.



and will develop supporting materials support the development of individual Measure: Number of network members and group training plans for Quality Quality Consultant Competencies Measure: . Number of final documents Consultants' ongoing professional supporting materials for assessment Data Source: Final documents and Data Source: Training/professional mproving program practices and and supporting materials developed Outcome 3. FCCQN will finalize farget: 50% of Network Members Measure: Number of individual and group training plans developed for Outcome 4. Assessments will Farget: 9 Individual Professional levelopment of competencies Development Plans and 1 Group Target: 1 final documents and 1 nembers report activities are showing improvement on QIP or Outcome 5. % of Network increased use of QRIS tools Data Source: Wels Quality Consultants levelopment plans for assessment. levelopment. raining Plan materials Quality Output 4. Assessments will be reporting that assessments were conducted Quality Output 3. Managers will refine Quality Output 5. Network members Measure: % of Network members report Measure: Number of revised documents conducted in a high-quality respectful that activities matched their needs and competencies document based on farget: 100% of Quality Consultants eport that activities matched their nanner and will produce relevant Target: 100% of Network members Measure: % of Quality Consultants Data Source: Revised documents Quality Consultant Data Source: Satisfaction survey 'arget: 2 revised documents needs and learning styles. stakeholder feedback. with quality and respect earning styles Data Source: nformation. nterviews devejoped training/professional development needs Farget: 200 network members and over 27 members engage in activities based on Measure: Number of stakeholders provided Participation Output 3. Managers will Measure: Number of Quality Consultants share early draft of Quality Consultant need for CLASS, DRDP training and Measure: Number of network members partners, and funders for feedback. Participation Output 5. Network engaging in activities and number of Participation Output 4. Quality Consultants assessed for further Competencies with consultants, Data Source: Participation logs Data Source: Feedback Notes according to Competencies. Target: 9 Quality Consultants Data Source: Assessments Farget: 30 Stakeholders opportunity for feedback activities completed. QRIS_orientation. training activities assessed reate a system for assessment Vetwork members as identified in jality Consultant Competencies velopment of competencies/of Service 3. FCCQN will finalize Engage in activities to aid in raining and professiona Assessment of Quality development needs Competencies according to QRIS matrix Consultants' Service 5. Service 4. of staff.

First 5 San Francisco Performance Measures Form 2013-2014

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First 5 San Francisco Performance Measures Form 2013-2014

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