

File No. 151005

Committee Item No. 4

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date February 11, 2016

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
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| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
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OTHER (Use back side if additional space is needed)

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Completed by: Derek Evans Date February 8, 2016

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

1 [Administrative Code - Extending Single Room Occupancy Task Force]

2

3 Ordinance amending the Administrative Code to codify the Single Room Occupancy
4 Task Force and extend its sunset date by three years to December 31, 2018.

5 NOTE: Unchanged Code text and uncodified text are in plain Arial font.
6 Additions to Codes are in *single-underline italics Times New Roman font*.
7 Deletions to Codes are in ~~italics Times New Roman font~~.
8 Board amendment additions are in double-underlined Arial font.
9 Board amendment deletions are in ~~Arial font~~.
10 Asterisks (* * * *) indicate the omission of unchanged Code
11 subsections or parts of tables.

12 Be it ordained by the People of the City and County of San Francisco:

13

ARTICLE XXVIII:

SINGLE ROOM OCCUPANCY TASK FORCE

14 Sec. 5.28-1. Creation of Task Force.

15 Sec. 5.28-2. Findings.

16 Sec. 5.28-3. Membership.

17 Sec. 5.28-4. Organization and Terms of Office.

18 Sec. 5.28-5. Duties.

19 Sec. 5.28-6. Meetings and Procedures.

20 Sec. 5.28-7. Sunset.

21

SEC. 5.28-1. CREATION OF TASK FORCE.

22 The Board of Supervisors hereby establishes the Single Room Occupancy Task Force (the
23 "Task Force") of the City and County of San Francisco.

24

1 **SEC. 5.28-2. FINDINGS.**

2 (a) In 1999, the Board of Supervisors created the Single Room Occupancy Health,
3 Stabilization and Safety Task Force in response to a rash of fires that resulted in over 900 single room
4 occupancy (SRO) units being eliminated from the housing market due to fire since 1988. In 2006, in
5 Resolution No. 459-06, the Board reconfigured the Task Force, renamed it the SRO Task Force,
6 reduced its membership from 32 to 13 voting members and a Chair who votes only in the event of a tie
7 vote, and extended its sunset date to December 31, 2009. In 2009, in Resolution No. 457-09, the Board
8 changed the membership of the Task Force again, increasing its size to 14 voting members and a non-
9 voting Chair, and extended its sunset date to December 31, 2012. In 2010, in Resolution No. 582-10,
10 the Board eliminated the non-voting Chair. In 2013, in Resolution No. 09-13, the Board again extended
11 the sunset date to December 31, 2015. This Article XXVIII codifies the Task Force in the
12 Administrative Code.

13 (b) During its existence, the SRO Task Force has been successful in fulfilling its original
14 mission of preventing and improving the City's response to SRO fires, and has expanded its goals to
15 include quality of life issues faced by residents of SRO hotels.

16
17 **SEC. 5.28-3. MEMBERSHIP.**

18 (a) The Task Force shall consist of thirteen members, appointed as follows:

19 (1) Seats 1 and 9 shall be held by a current tenant of an SRO, appointed by the
20 Board of Supervisors.

21 (2) Seats 2 and 3 shall be held by owners or operators of SROs, appointed by the
22 Board of Supervisors.

23 (3) Seat 4 shall be held by an employee or officer of a nonprofit organization that
24 owns or operates an SRO, appointed by the Board of Supervisors.

1 (4) Seat 5 shall be held by an employee or officer of the Mission SRO Collaborative,
2 appointed by the Board of Supervisors.

3 (5) Seat 6 shall be held by an employee or officer of the Central City SRO
4 Collaborative, appointed by the Board of Supervisors.

5 (6) Seat 7 shall be held by an employee or officer of the Chinatown SRO
6 Collaborative, appointed by the Board of Supervisors.

7 (7) Seat 8 shall be held by an employee or officer of the Families SRO
8 Collaborative, appointed by the Board of Supervisors.

9 (8) Seat 10 shall be held by an employee of the Human Services Agency, appointed
10 by the Director of the Human Services Agency .

11 (9) Seat 11 shall be held by an employee of the Department of Building Inspection,
12 appointed by the Director of the Department of Building Inspection.

13 (10) Seat 12 shall be held by an employee of the Department of Public Health
14 working in the Housing and Urban Health Section, appointed by the Director of the Department of
15 Public Health.

16 (11) Seat 13 shall be held by an employee of the Department of Public Health
17 working in the Environmental Health Section, appointed by the Director of the Department of Public
18 Health.

19 The City Attorney shall assign a representative to advise the Task Force.

20 **SEC. 5.28-4. ORGANIZATION AND TERMS OF OFFICE.**

21 (a) Each member shall serve at the pleasure of the member's appointing authority, and
22 shall serve for the life of the Task Force unless removed by the appointing authority.

23 (b) If a vacancy occurs in any seat on the Task Force, the appointing authority for the
24 vacated seat shall appoint a successor to that seat.

1 (c) Members of the Task Force shall receive no compensation from the City, except that the
2 members in seats 10 through 14 may receive their regular salaries for time spent on the Task Force
3 because they are serving in an official capacity as representatives of their departments.

4 (d) Any member who misses three regular meetings of the Task Force without the express
5 approval of the Task Force at or before each missed meeting shall be deemed by operation of law to
6 have resigned from the Task Force ten days after the third unapproved absence. The Task Force shall
7 inform the appointing authority of the resignation.

8 (e) The Department of Building Inspection shall provide clerical and administrative support
9 and staffing for the Task Force.

10 **SEC. 5.28-5. DUTIES.**

11 (a) The Task Force shall assist the Board of Supervisors, the Mayor, and all City
12 departments in achieving two primary goals: (1) that all SRO hotels in the City are safe, accessible,
13 and stable places to reside, and (2) that affordable, healthy, and appropriate housing options are
14 available in the City so that extremely low-income families do not have to raise their children in SRO
15 hotels. To achieve those goals, the Task Force shall identify and provide training and consultation;
16 develop and recommend legislation, regulations, policies, and/or procedures; monitor compliance with
17 relevant laws, regulations, policies, and/or procedures; recommend strategies to move families out of
18 SROs and into permanent housing; advocate goals for assuring housing is affordable to extremely low-
19 income families; and advocate strategies to prevent families from losing their housing.

20 (b) All City departments, commissions, boards, and agencies shall cooperate with the Task
21 Force in conducting its business.

22 **SEC. 5.28-6. MEETINGS AND PROCEDURES.**

1 (a) The Task Force shall hold a regular meeting not less than once every month until the
2 sunset date set forth in Section 5.28-7.

3 (b) The Task Force shall elect its own officers and may establish rules for its own
4 organization and procedures.

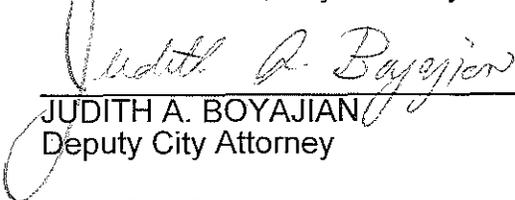
5
6 **SEC. 5.28-7. SUNSET.**

7 Unless extended by ordinance, this Article XXVIII shall expire by operation of law, and the Task
8 Force shall terminate, on December 31, 2018. After the expiration of the Task Force, the City Attorney
9 shall cause this Article to be removed from the Administrative Code.

10
11 Section 2. Effective Date; Retroactivity. This ordinance shall become effective 30 days
12 after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns
13 the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the
14 Board of Supervisors overrides the Mayor's veto of the ordinance. Should the effective date
15 of this ordinance be after December 31, 2015, the ordinance shall be retroactive to December
16 31, 2015; and the service of Task Force members shall not be considered to have terminated
17 as of that date, but shall be considered as having continued, uninterrupted, beyond that date.

18
19 APPROVED AS TO FORM:
20 DENNIS J. HERRERA, City Attorney

21 By:


22 JUDITH A. BOYAJIAN
23 Deputy City Attorney

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LEGISLATIVE DIGEST

[Administrative Code - Extending Single Room Occupancy Task Force]

Ordinance amending the Administrative Code to codify the Single Room Occupancy Task Force and extend its sunset date by three years to December 31, 2018.

Existing Law

The Board of Supervisors created the Single Room Occupancy (SRO) Health, Stabilization and Safety Task Force Task Force in 1999. The Task Force has been renamed, reconfigured, and extended by resolution several times since it was created. In Resolution No. 09-13, the Board extended the sunset date of the now-named SRO Task Force to December 31, 2015.

The membership of the SRO Task Force currently consists of 14 voting members. The Board of Supervisors appoints nine members. The Director of the Department of Public Health appoints two members. The Director of the Human Services Agency, the Director of the Department of Building Inspection, and the City Attorney each appoint one member.

Amendments to Current Law

The proposed ordinance establishes the SRO Task Force by ordinance and extends its sunset date to December 31, 2018. It reduces the number of voting members to thirteen and requires the City Attorney to assign a representative to advise the Task Force rather than to appoint a member of the Task Force.

Background Information

The Board of Supervisors created a 32-member SRO Health, Stabilization and Safety Task Force in 1999 in response to a rash of fires that had resulted in over 900 SRO units being eliminated from the housing market due to fire since 1988. The Task Force was successful in fulfilling its original mission of preventing SRO fires and improving the City's response to fires, and in 2003 expanded its goals to include families living in SROs and quality of life issues faced by residents of SRO hotels. In 2006, the Board of Supervisors renamed the Task Force, reduced its membership from 32 to 13 voting members and a Chair who votes only in case of a tie, and extended its term until December 31, 2009. In 2010, the Board amended the membership to delete the non-voting Chair and in 2013 extended the sunset date to December 31, 2012. The Task Force's current expiration date is December 31, 2015.

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Tom Hui, Director, Department of Building Inspection

FROM: Alisa Somera, Clerk, Rules Committee
Board of Supervisors

DATE: October 13, 2015

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Yee on October 6, 2015. This matter is being referred to your department for informational purposes.

File No. 151005

Ordinance amending the Administrative Code to codify the Single Room Occupancy Task Force and extend its sunset date by three years to December 31, 2018.

If you wish to submit any reports or documentation to be included as part of the file, please send those to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: William Strawn, Department of Building Inspection
Carolyn Jayin, Department of Building Inspection
Bernadette Perez, Department of Building Inspection

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [] inquires"
- 5. City Attorney request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Question(s) submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.

Sponsor(s):

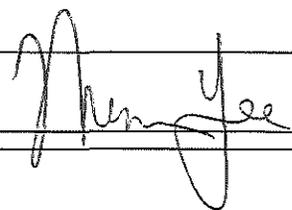
Supervisor Yee

Subject:

Administrative Code - Extending Single Room Occupancy Task Force

The text is listed below or attached:

See attached

Signature of Sponsoring Supervisor: 

For Clerk's Use Only: