

1 [Administrative Code - Extending Single Room Occupancy Task Force]

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3 **Ordinance amending the Administrative Code to codify the Single Room Occupancy**
4 **Task Force and extend its sunset date by three years to December 31, 2018.**

5 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
6 **Additions to Codes** are in *single-underline italics Times New Roman font*.
7 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
8 **Board amendment additions** are in double-underlined Arial font.
9 **Board amendment deletions** are in ~~strikethrough Arial font~~.
10 **Asterisks (* * * *)** indicate the omission of unchanged Code
11 subsections or parts of tables.

12 Be it ordained by the People of the City and County of San Francisco:

13 **ARTICLE XXVIII:**

14 **SINGLE ROOM OCCUPANCY TASK FORCE**

15 **Sec. 5.28-1. Creation of Task Force.**

16 **Sec. 5.28-2. Findings.**

17 **Sec. 5.28-3. Membership.**

18 **Sec. 5.28-4. Organization and Terms of Office.**

19 **Sec. 5.28-5. Duties.**

20 **Sec. 5.28-6. Meetings and Procedures.**

21 **Sec. 5.28-7. Sunset.**

22 **SEC. 5.28-1. CREATION OF TASK FORCE.**

23 **The Board of Supervisors hereby establishes the Single Room Occupancy Task Force (the**
24 **“Task Force”) of the City and County of San Francisco.**

1 **SEC. 5.28-2. FINDINGS.**

2 (a) In 1999, the Board of Supervisors created the Single Room Occupancy Health,
3 Stabilization and Safety Task Force in response to a rash of fires that resulted in over 900 single room
4 occupancy (SRO) units being eliminated from the housing market due to fire since 1988. In 2006, in
5 Resolution No. 459-06, the Board reconfigured the Task Force, renamed it the SRO Task Force,
6 reduced its membership from 32 to 13 voting members and a Chair who votes only in the event of a tie
7 vote, and extended its sunset date to December 31, 2009. In 2009, in Resolution No. 457-09, the Board
8 changed the membership of the Task Force again, increasing its size to 14 voting members and a non-
9 voting Chair, and extended its sunset date to December 31, 2012. In 2010, in Resolution No. 582-10,
10 the Board eliminated the non-voting Chair. In 2013, in Resolution No. 09-13, the Board again extended
11 the sunset date to December 31, 2015. This Article XXVIII codifies the Task Force in the
12 Administrative Code.

13 (b) During its existence, the SRO Task Force has been successful in fulfilling its original
14 mission of preventing and improving the City's response to SRO fires, and has expanded its goals to
15 include quality of life issues faced by residents of SRO hotels.

16
17 **SEC. 5.28-3. MEMBERSHIP.**

18 (a) The Task Force shall consist of thirteen members, appointed as follows:

19 (1) Seats 1 and 9 shall be held by a current tenant of an SRO, appointed by the
20 Board of Supervisors.

21 (2) Seats 2 and 3 shall be held by owners or operators of SROs, appointed by the
22 Board of Supervisors.

23 (3) Seat 4 shall be held by an employee or officer of a nonprofit organization that
24 owns or operates an SRO, appointed by the Board of Supervisors.

1 (4) Seat 5 shall be held by an employee or officer of the Mission SRO Collaborative,
2 appointed by the Board of Supervisors.

3 (5) Seat 6 shall be held by an employee or officer of the Central City SRO
4 Collaborative, appointed by the Board of Supervisors.

5 (6) Seat 7 shall be held by an employee or officer of the Chinatown SRO
6 Collaborative, appointed by the Board of Supervisors.

7 (7) Seat 8 shall be held by an employee or officer of the Families SRO
8 Collaborative, appointed by the Board of Supervisors.

9 (8) Seat 10 shall be held by an employee of the Human Services Agency, appointed
10 by the Director of the Human Services Agency .

11 (9) Seat 11 shall be held by an employee of the Department of Building Inspection,
12 appointed by the Director of the Department of Building Inspection.

13 (10) Seat 12 shall be held by an employee of the Department of Public Health
14 working in the Housing and Urban Health Section, appointed by the Director of the Department of
15 Public Health.

16 (11) Seat 13 shall be held by an employee of the Department of Public Health
17 working in the Environmental Health Section, appointed by the Director of the Department of Public
18 Health.

19 The City Attorney shall assign a representative to advise the Task Force.

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21 **SEC. 5.28-4. ORGANIZATION AND TERMS OF OFFICE.**

22 (a) Each member shall serve at the pleasure of the member's appointing authority, and
23 shall serve for the life of the Task Force unless removed by the appointing authority.

24 (b) If a vacancy occurs in any seat on the Task Force, the appointing authority for the
25 vacated seat shall appoint a successor to that seat.

1 (c) Members of the Task Force shall receive no compensation from the City, except that the
2 members in seats 10 through 13 may receive their regular salaries for time spent on the Task Force
3 because they are serving in an official capacity as representatives of their departments.

4 (d) Any member who misses three regular meetings of the Task Force without the express
5 approval of the Task Force at or before each missed meeting shall be deemed by operation of law to
6 have resigned from the Task Force ten days after the third unapproved absence. The Task Force shall
7 inform the appointing authority of the resignation.

8 (e) The Department of Building Inspection shall provide clerical and administrative support
9 and staffing for the Task Force.

10 **SEC. 5.28-5. DUTIES.**

11 (a) The Task Force shall assist the Board of Supervisors, the Mayor, and all City
12 departments in achieving two primary goals: (1) that all SRO hotels in the City are safe, accessible,
13 and stable places to reside, and (2) that affordable, healthy, and appropriate housing options are
14 available in the City so that extremely low-income families do not have to raise their children in SRO
15 hotels. To achieve those goals, the Task Force shall identify and provide training and consultation;
16 develop and recommend legislation, regulations, policies, and/or procedures; monitor compliance with
17 relevant laws, regulations, policies, and/or procedures; recommend strategies to move families out of
18 SROs and into permanent housing; advocate goals for assuring housing is affordable to extremely low-
19 income families; and advocate strategies to prevent families from losing their housing.

20 (b) All City departments, commissions, boards, and agencies shall cooperate with the Task
21 Force in conducting its business.

1 **SEC. 5.28-6. MEETINGS AND PROCEDURES.**

2 (a) The Task Force shall hold a regular meeting not less than once every month until the
3 sunset date set forth in Section 5.28-7.

4 (b) The Task Force shall elect its own officers and may establish rules for its own
5 organization and procedures.

6
7 **SEC. 5.28-7. SUNSET.**

8 Unless extended by ordinance, this Article XXVIII shall expire by operation of law, and the Task
9 Force shall terminate, on December 31, 2018. After the expiration of the Task Force, the City Attorney
10 shall cause this Article to be removed from the Administrative Code.

11
12 Section 2. Effective Date; Retroactivity. This ordinance shall become effective 30 days
13 after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns
14 the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the
15 Board of Supervisors overrides the Mayor's veto of the ordinance. Should the effective date
16 of this ordinance be after December 31, 2015, the ordinance shall be retroactive to December
17 31, 2015; and the service of Task Force members shall not be considered to have terminated
18 as of that date, but shall be considered as having continued, uninterrupted, beyond that date.

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20 APPROVED AS TO FORM:
21 DENNIS J. HERRERA, City Attorney

22 By: _____
23 JUDITH A. BOYAJIAN
24 Deputy City Attorney

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