

BOARD of SUPERVISORS



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## MEMORANDUM

TO: Harvey Rose, Budget and Legislative Analyst, Office of the Budget and Legislative Analyst  
John Updike, Director, Real Estate Division

FROM: Erica Major, Assistant Committee Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: February 17, 2016

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Campos on February 9, 2016:

**File No. 160124**

**Motion directing the Budget and Legislative Analyst to conduct a performance audit of the City's Real Estate Division in 2016.**

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c:  
Severin Campbell, Office of the Budget and Legislative Analyst  
Debra Newman, Office of the Budget and Legislative Analyst  
Gabriella Loeza, Office of the Budget and Legislative Analyst

1 [Setting the 2016 Budget and Legislative Analyst Services Audit Plan]

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3 **Motion directing the Budget and Legislative Analyst to conduct a performance audit of**  
4 **the City's Real Estate Division in 2016.**

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6 WHEREAS, It is the policy of the Board of Supervisors that each program of the City  
7 and County of San Francisco be the subject of a performance audit at least once every eight  
8 years; and

9 WHEREAS, The function of regular performance audits is to ensure that City  
10 departments and agencies make prudent and efficient use of City resources and also  
11 effectively perform the functions assigned to them by the Charter and applicable laws; and

12 WHEREAS, The Board of Supervisors previously adopted motions directing the Budget  
13 and Legislative Analyst to conduct two performance audits in FY2015-2016, including (1) a  
14 performance audit of City departments' provisions of services to seniors, which is in progress  
15 and scheduled to be completed in the winter of 2016; and (2) a performance audit of  
16 homeless services in San Francisco, which is in progress and scheduled to be completed in  
17 May of 2016; now, be it

18 MOVED, That the Budget and Legislative Analyst is hereby directed conduct a third  
19 performance audit in calendar year 2016 of the City's Real Estate Division.  
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