

File No. 150902 Committee Item No. 3  
Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Public Safety and Neighborhood Services Date February 25, 2016

Board of Supervisors Meeting Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Referral FYI - 09/14/2015</u>             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Response Women - 09/22/2015</u>           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Referral YC - 09/30/2015</u>              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Presidential Action Memo - 02/09/2016</u> |
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Completed by: Erica Major Date February 19, 2016

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Administrative Code - Considering Criminal History in Appointments to Boards and  
2 Commissions]

3 **Ordinance amending the Administrative Code to delete the requirement that applicants**  
4 **for membership on boards and commissions disclose all felony convictions; to limit**  
5 **the City from using criminal history information in making decisions about**  
6 **appointment and removal of members of certain boards, commissions, and other**  
7 **bodies; and to require the City to follow certain restrictions when inquiring about or**  
8 **using conviction history information to make decisions about appointment or removal.**

9 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
10 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
11 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
12 **Board amendment additions** are in double-underlined Arial font.  
13 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
14 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
15 subsections or parts of tables.

16 Be it ordained by the People of the City and County of San Francisco:

17 Section 1. The Administrative Code is hereby amended by deleting Section 2.6-4 and  
18 adding Article XII, Sections 16.500, 16.501, and 16.502, to Chapter 16, to read as follows:

19 **~~SEC. 2.6-4. DISCLOSURE OF FELONY CONVICTIONS.~~**

20 ~~*Any person applying to the Board of Supervisors for appointment to a board, commission,*~~  
21 ~~*committee, task force, or other body, shall submit, in addition to any other information required as part*~~  
22 ~~*of the application process, a written statement under penalty of perjury disclosing any felony*~~  
23 ~~*convictions.*~~

24 ~~*These requirements shall not apply to mayoral nominations to boards and commissions*~~  
25 ~~*submitted to the Board of Supervisors pursuant to Charter Section 3.100(15).*~~

1                                   CHAPTER 16: OFFICERS AND EMPLOYEES GENERALLY

2                                   \* \* \* \*

3                                   ARTICLE XII:

4                                   CONSIDERATION OF CRIMINAL HISTORY OF PEOPLE APPLYING FOR OR SERVING ON  
5                                   CERTAIN CITY BOARDS, COMMISSIONS, AND OTHER BODIES

6                                   Sec. 16.500. Findings.

7                                   Sec. 16.501. Definitions.

8                                   Sec. 16.502. Use Of Criminal History Information Regarding Appointments To Or Removal  
9                                   From Policy Bodies.

10  
11                                   SEC. 16.500. FINDINGS.

12                                   The health, safety, and well-being of San Francisco's communities depend on ensuring that  
13                                   people with arrest or conviction records have opportunities to effectively reintegrate into the  
14                                   community. The findings in Police Code Section 4902 provide many of the reasons why it is critical for  
15                                   the City to take steps to facilitate that reintegration. One dimension of this reintegration process is to  
16                                   remove arbitrary roadblocks to participation in City government.

17                                   To that end, this Article XII provides that the City and County of San Francisco cannot, except  
18                                   in appropriate circumstances, remove people from certain City boards, commissions, and other bodies  
19                                   or reject applicants seeking appointment to such boards, commissions, and other bodies, based on the  
20                                   members' or applicants' criminal history. In this way, the policies that the City applies to its  
21                                   appointment process for these boards, commissions, and other bodies will substantially mirror the  
22                                   policies that apply to private employers and housing providers under Police Code Article 49.

23  
24                                   SEC. 16.501. DEFINITIONS.  
25

1           (a) As used in this Article XII, the terms "Arrest," "Background Check Report," "City,"  
2 "Conviction History," "Evidence of Rehabilitation or Other Mitigating Factors," "Inquire," and  
3 "Unresolved Arrest" shall have the meanings set forth in Police Code Section 4903.

4           (b) As used in this Article XII, the following terms have the following meanings:

5           "Adverse Action" shall mean a decision to not nominate or appoint a person as a member of a  
6 Board Policy Body or to remove a person as a member of such a body.

7           "Applicant" shall mean a person seeking nomination or appointment to a Board Policy Body.

8           "Conviction" shall mean a record from any jurisdiction that includes information indicating  
9 that a person has been convicted of a felony or misdemeanor; provided that the conviction is one for  
10 which the person has been placed on probation, fined, imprisoned, or paroled.

11           "Directly-Related Conviction" shall mean that the conduct for which an Applicant or Member  
12 was convicted or that is the subject of an Unresolved Arrest has a direct and specific negative bearing  
13 on that Applicant or Member's ability to perform the duties or responsibilities of the Board Policy  
14 Body or is directly related to matters that the Board Policy Body may consider.

15           "Member" shall mean a person serving as a member of a Board Policy Body.

16           "Board Policy Body" shall mean a board, commission, committee, task force, or other body,  
17 created by a resolution or ordinance adopted by the Board of Supervisors, that is responsible for  
18 exercising the sovereign powers of the City or for advising City employees, officers, departments,  
19 boards, or commissions. "Board Policy Body" shall include a committee, task force, or other body of a  
20 Board Policy Body. "Board Policy Body" shall not include boards, commissions, committees, task  
21 forces, or other bodies created by the Charter or created by an initiative ordinance that specifies the  
22 qualifications for appointments to the body.

23  
24           **SEC. 16.502. REQUESTS FOR AND USE OF CRIMINAL HISTORY INFORMATION.**  
25

1           (a) Regarding appointment to or removal from positions on Board Policy Bodies, City  
2 employees and officers shall not, at any time or by any means, inquire about, require disclosure of, or if  
3 such information is received base an Adverse Action in whole or in part on:

4           (1) An Arrest not leading to a Conviction, excepting an Unresolved Arrest under  
5 circumstances identified in this Section 16.502;

6           (2) Participation in or completion of a diversion or a deferral of judgment program;

7           (3) A Conviction that has been judicially dismissed, expunged, voided, invalidated,  
8 or otherwise rendered inoperative, by way of example but not limitation, under California Penal Code  
9 sections 1203.4, 1203.4a, or 1203.41;

10           (4) A Conviction or any other determination or adjudication in the juvenile justice  
11 system, or information regarding a matter considered in or processed through the juvenile justice  
12 system;

13           (5) A Conviction that is more than seven years old, the date of Conviction being the  
14 date of sentencing; or

15           (6) Information pertaining to an offense other than a felony or misdemeanor, such as  
16 an infraction.

17           Accordingly, the matters identified in this subsection (a) may not be considered in any manner  
18 by a City employee or officer in making a decision regarding appointment to or removal from positions  
19 on Board Policy Bodies.

20           (b) No City employee or officer shall require Applicants to disclose on any application for  
21 membership on a Board Policy Body the facts or details of any Conviction History, any Unresolved  
22 Arrest, or any matter identified in subsections (a)(1)-(6). Nor shall any City employee or officer  
23 inquire on any application for membership on a Board Policy Body about the facts or details of any  
24 Conviction History, any Unresolved Arrest, or any matter identified in subsections (a)(1)-(6). A City  
25 employee or officer may ask on an application for membership on a Board Policy Body for an

1 Applicant or Member's written consent for a Background Check so long as the application includes a  
2 clear and conspicuous statement that the City will not itself conduct or obtain from a third party the  
3 Background Check until either after the first live interview with the person, after the first public  
4 hearing regarding the person's potential appointment, or after a conditional offer of appointment in  
5 accordance with subsection (c) of this Section 16.502.

6 (c) No City employee or officer shall require Applicants for membership on a Policy Body to  
7 disclose, and shall not inquire into or discuss, their Conviction History or an Unresolved Arrest until  
8 either after the first live interview with the person (via telephone, videoconferencing, use of other  
9 technology, or in person), after the first public hearing regarding the person's potential appointment,  
10 or, at the City's discretion, after a conditional offer of appointment. The City may not itself conduct or  
11 obtain from a third party a Background Check until either after the first live interview with the person,  
12 after the first public hearing regarding the person's potential appointment, or after a conditional offer  
13 of appointment.

14 (d) Prior to any Conviction History inquiry, the City shall provide notice to the Applicant or  
15 Member that substantially conforms to the notice requirement described in Police Code Section  
16 4905(b).

17 (e) Prior to obtaining a copy of a Background Check Report, the City shall comply with all  
18 state and federal requirements including but not limited to those in the California Investigative  
19 Consumer Reporting Agencies Act (ICRAA), California Civil Code sections 1786 et seq., and the  
20 Federal Consumer Reporting Act (FCRA), 15 United States Code sections 1681 et seq., to provide  
21 notice to the Applicant or Member that such a report is being sought.

22 (f) In making a decision based on an Applicant or Member's Conviction History, a City  
23 employee or officer shall conduct an individualized assessment, considering only Directly-Related  
24 Convictions, the time that has elapsed since the Conviction or Unresolved Arrest, and any evidence of  
25 inaccuracy or Evidence of Rehabilitation or Other Mitigating Factors.

1           (g) If a City employee or officer intends to base an Adverse Action on an item or items in the  
2 Applicant or Member's Conviction History, the City employee or officer shall provide the Applicant or  
3 Member with a copy of the Background Check Report, if any, and shall notify the Applicant or Member  
4 of the prospective Adverse Action and the items forming the basis for the prospective Adverse Action.

5           (h) City employees and officers shall not engage in any communication that is intended and  
6 reasonably likely to reach persons who are reasonably likely to seek appointment to a Board Policy  
7 Body, and that expresses, directly or indirectly, that any person with an Arrest or Conviction will not  
8 be considered or may not apply for membership on a Board Policy Body.

9           (i) References in this Section 16.502 to "City officers and employees" shall be understood to  
10 include members of Board Policy Bodies when considering appointment of persons to, and removal of  
11 members from, a committee, task force, or other body of a Board Policy Body.

12  
13           Section 2. Effective Date. This ordinance shall become effective 30 days after  
14 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
15 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
16 of Supervisors overrides the Mayor's veto of the ordinance.

17  
18  
19 APPROVED AS TO FORM:  
20 DENNIS J. HERRERA, City Attorney

21 By:

  
22 JON GIVNER  
23 Deputy City Attorney

24 n:\legana\as2015\1500784\01012671.doc

**LEGISLATIVE DIGEST**

[Administrative Code - Considering Criminal History in Appointments to Boards and Commissions]

**Ordinance amending the Administrative Code to delete the requirement that applicants for membership on boards and commissions disclose all felony convictions; to limit the City from using criminal history information in making decisions about appointment and removal of members of certain boards, commissions, and other bodies; and to require the City to follow certain restrictions when inquiring about or using conviction history information to make decisions about appointment or removal.**

Existing Law

Any person applying to the Board of Supervisors for appointment to a board, commission, or other body must submit a written statement under penalty of perjury disclosing any felony convictions. The Board may decide to appoint or remove any person from such a body because of the person's criminal history.

Amendments to Current Law

The proposed ordinance would delete the requirement that applicants for boards, commissions, and other bodies disclose their criminal history. It would restrict the use of criminal history information in decisions by City officers or employees regarding appointment to or removal from boards, commissions, and other City bodies. Specifically, the ordinance would prohibit the Board of Supervisors or any other City employee or officer from requesting information about a person's criminal history until after an interview or hearing. Even after that point, the City could not consider certain criminal history information, including an arrest not leading to a conviction (other than an arrest that is still the subject of a criminal investigation or trial); participation in or completion of a diversion or deferral of judgment program; a conviction that has been expunged or otherwise made inoperative; a conviction or other determination in the juvenile justice system; a conviction that is more than 7 years old (measured from date of sentencing); and criminal offenses other than felonies or misdemeanors, such as infractions. For other convictions and unresolved arrests—those that the City can consider in deciding whether to appoint or remove a person—the City could only base a decision on convictions and unresolved arrests that have a direct and specific negative bearing on the person's ability to perform his or her duties or responsibilities or that are directly related to matters that the person may consider as a member of the board, commission, or other body.

The restrictions in this ordinance would apply to all boards, commissions, and other bodies created by the Board of Supervisors, but would not apply to bodies created by the Charter or created by an initiative ordinance that specifies the qualifications for appointments.



Background Information

In 2014, the Board of Supervisors adopted Ordinance No. 017-14, which restricted the use of criminal history information in decisions regarding employment and housing. This proposed ordinance will bring the City's policies regarding appointment and removal of board and commission members substantially in line with the policies reflected in Ordinance No. 017-14.

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File 150902  
BOS-11, COB,  
Rules PSNS, Dep City  
Majors City,

President, District 5  
BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-7630  
Fax No. 554-7634  
TDD/TTY No. 544-5227

London Breed

RECEIVED  
BOARD OF SUPERVISORS  
CARTON B. GOODLETT PLACE  
FEB 10 PM 1:35  
AK

**PRESIDENTIAL ACTION**

Date: 2.9.2016  
To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,  
Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. \_\_\_\_\_  
(Primary Sponsor)  
Title. \_\_\_\_\_

Transferring (Board Rule No 3.3)

File No. 150902 Kim  
(Primary Sponsor)

Title. Amendment to conform BOS appointment process to Fair Chance ordinance

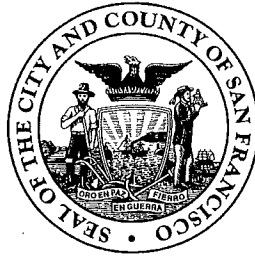
From: Rules Committee  
To: Public Safety & Neighborhood Services Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor \_\_\_\_\_  
Replacing Supervisor \_\_\_\_\_  
For: \_\_\_\_\_ Meeting  
(Date) (Committee)

London Breed  
London Breed, President  
Board of Supervisors

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Youth Commission  
FROM: Angela Calvillo, Clerk of the Board  
DATE: September 30, 2015  
SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS

The Board of Supervisors has received the following, which at the request of the Youth Commission is being referred as per Charter Section 4.124 for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

**File. 150902**

**Ordinance amending the Administrative Code to delete the requirement that applicants for membership on boards and commissions disclose all felony convictions; to limit the City from using criminal history information in making decisions about appointment and removal of members of certain boards, commissions, and other bodies; and to require the City to follow certain restrictions when inquiring about or using conviction history information to make decisions about appointment or removal.**

Please return this cover sheet with the Commission's response to **Alisa Somera, Clerk, Rules Committee.**

\*\*\*\*\*

RESPONSE FROM YOUTH COMMISSION Date: \_\_\_\_\_

\_\_\_\_ No Comment

\_\_\_\_ Recommendation Attached

\_\_\_\_\_  
Chairperson, Youth Commission

## Major, Erica (BOS)

---

**From:** Major, Erica (BOS)  
**Sent:** Wednesday, September 30, 2015 1:40 PM  
**To:** Carpenter, Adele  
**Cc:** Guzman, Monica (BOS); Lu, Allen; Somera, Alisa (BOS)  
**Subject:** REFERRAL YC (150902) Administrative Code - Considering Criminal History in Appointments to Boards and Commissions  
**Attachments:** 150902 YC.pdf

Greetings:

This matter is being referred to the Youth Commission for comment and recommendation. Please forward the Commission's response as soon as it is available.

Sent on behalf of [Alisa.Somera@sfgov.org](mailto:Alisa.Somera@sfgov.org), Assistant Clerk, Rules Committee

Best,

**Erica Major**

**Assistant Committee Clerk**

Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244

San Francisco, CA 94102

Phone: (415) 554-4441 | Fax: (415) 554-5163

[Erica.Major@sfgov.org](mailto:Erica.Major@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

*Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*



City and County of San Francisco  
**DEPARTMENT ON THE STATUS OF WOMEN**

Emily M. Murase, PhD  
Executive Director



Edwin M. Lee  
Mayor

**Date:** September 22, 2015  
**To:** Alisa Somera, Assistant Clerk, Rules Committee, Board of Supervisors  
**From:** Dr. Emily Murase, Executive Director  
**Re:** BOS File No. 150902: Administrative Code - Considering Criminal History in Appointments to Boards and Commissions

---

The Department on the Status of Women has examined the proposed amendment to the Administrative Code regarding considering criminal history in appointments to boards and commissions. We support the intent of the ordinance to remove arbitrary roadblocks to participation in City government for persons with arrest or conviction records. However, we have some concerns regarding the impact of the following sections, which taken together would prohibit the City from considering criminal history information if a conviction is more than seven years old, even if it is a Directly-Related Conviction.

- i. Sec. 16.501(b): "Directly-Related Conviction" shall mean that the conduct for which an Applicant or Member was convicted or that is the subject of an Unresolved Arrest has a direct and specific negative bearing on that Applicant or Member's ability to perform the duties or responsibilities of the Board Policy Body or is directly related to matters that the Board Policy Body may consider.
- ii. Sec. 16.502(a): Regarding appointment to or removal from positions on Board Policy Bodies, City employees and officers shall not, at any time or by any means, inquire about, require disclosure of, or if such information is received base an Adverse Action in whole or in part on: (5) A Conviction that is more than seven years old, the date of the Conviction being the date of sentencing;
- iii. Sec. 16.502(f): In making a decision based on an Applicant or Member's Conviction History, a City employee or officer shall conduct an individualized assessment, considering only Directly-Related Convictions, the time that has elapsed since the Conviction or Unresolved Arrest, and any evidence of inaccuracy or Evidence of Rehabilitation or Other Mitigating Factors.

Considering that convictions for domestic abuse, and other forms of gender-based violence, are difficult to obtain and typically follow prior perpetrations of abuse that often go unreported to police or are not prosecuted, a seven year time limit of criminal history is insufficient for Directly-Related Convictions from the perspective of the Commission on the Status of Women. We recommend that Directly-Related Convictions be permitted for consideration by the City **regardless of time passed**.

Please direct any questions to Legislative Analyst Elizabeth Newman at (415) 252-3206 or [elizabeth.newman@sfgov.org](mailto:elizabeth.newman@sfgov.org).

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Chief Karen Fletcher, Adult Probation Department  
Erica Maybaum, Child Care Planning and Advisory Council  
Naomi Kelly, City Administrator  
Ben Rosenfield, City Controller  
Anne Hinton, Executive Director, Department of Aging and Adult Services  
Tom Hui, Director, Department of Building Inspection  
Maria Su, Director, Department of Children, Youth and Their Families  
John Arntz, Director, Department of Elections  
Trent Rhorer, Director, Department of Human Services  
Barbara Garcia, Director, Department of Public Health  
Deborah Raphael, Director, Department of the Environment  
Emily Murase, Director, Department on the Status of Women  
George Gascon, District Attorney  
Jesse Mainardi, Acting Director, Ethics Commission  
Laurel Kloomok, Executive Director, First 5 San Francisco  
Valerie Huggins, Health Authority  
Theresa Sparks, Director, Human Rights Commission  
Olson Lee, Director, Mayor's Office of Housing  
Helynna Brooke, Director, Mental Health Board  
Ed Reiskin, Director, Municipal Transportation Agency  
Adrienne Pon, Director, Office of Civil Engagement and Immigrant Affairs  
Barbara Carlson, Director, Office of Early Care and Education  
Todd Rufo, Director, Office of Economic and Workforce Development  
Ellen Love, Office of Labor Standards Enforcement  
Regina Dick-Endrizzi, Director, Office of Small Business  
John Rahaim, Director, Planning Department  
Chief Greg Suhr, Police Department  
Monique Moyer, Director, Port  
Harlan Kelly, Jr., General Manager, Public Utilities Commission  
Mohammed Nuru, Director, Public Works  
Phil Ginsburg, General Manager, Recreation and Park Department  
Kate Austin, Treasure Island Development Authority

FROM: Alisa Somera, Assistant Clerk, Rules Committee  
Board of Supervisors

DATE: September 14, 2015

SUBJECT: LEGISLATION INTRODUCED

---

The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Kim on September 8, 2015. This matter is being referred to you for informational purposes since it may affect your department.

**File No. 150902**

Ordinance amending the Administrative Code to delete the requirement that applicants for membership on boards and commissions disclose all felony convictions; to limit the City from using criminal history information in making decisions about appointment and removal of members of certain boards, commissions, and other bodies; and to require the City to follow certain restrictions when inquiring about or using conviction history information to make decisions about appointment or removal.

If you wish to submit any reports or documentation to be considered with the legislation, please send those to me at the Board of Supervisors, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 or by email at [alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org).

c: Danielle Harris, Municipal Transportation Agency  
Louis Liss, Municipal Transportation Agency  
Roberta Boomer, Municipal Transportation Agency  
Emily Lesk, Office of Economic and Workforce Development  
Greg Asay, Office of Economic and Workforce Development  
Barbara Carr, Department of Elections  
John Gavin, Office of the City Administrator  
Sonya Harris, Department of Building Inspection  
Bernadette Perez, Department of Building Inspection  
Mavis Asiedu-Frimpong, Department of Public Health  
Jeff Simbe, Department of Public Health  
Paul Jones, Department of Public Health  
Kahala Drain, First 5 San Francisco  
Emily Davis, Department of Children, Youth and Their Families  
Brian Cheu, Mayor's Office of Housing  
Maura Lane, Office of the City Controller  
Bridget Badasow, Department of Aging and Adult Services  
Mathew Snyder, Planning Department  
Alexis Smith, Planning Department  
Tachina Alexander, Department of Elections  
Rodney Nash, Public Utilities Commission  
Patrick Caceres, Public Utilities Commission  
Charles Perl, Public Utilities Commission  
Jocelyn Kane, Administrative Services  
Crystal Stewart, Administrative Services  
Mullane Ahern, Human Rights Commission  
Minouche Kandel, Department on the Status of Women  
Jimmer Cassiol, Public Works  
Megan Owens, Department of Human Services  
Olive Gong, Recreation and Park Department  
Inspector John Monroe, Police Department  
Karen Shain, Adult Probation Department  
Tara Anderson, Office of the District Attorney  
Mei Ling Hui, Department of the Environment

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2015 SEP -9 PM 4:50  
Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

Supervisor Kim

**Subject:**

Fair Chance amendments

**The text is listed below or attached:**

Please see attached.

Signature of Sponsoring Supervisor: \_\_\_\_\_

**For Clerk's Use Only:**