

File No. 151147

Committee Item No. 1

Board Item No. 16

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date February 11, 2016

Board of Supervisors Meeting

Date FEBRUARY 23, 2016

Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

- |                                     |                          |                              |
|-------------------------------------|--------------------------|------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>SFFD Memo - 09/03/15</u>  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>SFFC Reso No. 2015-10</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Referral FYI 11/10/15</u> |
| <input type="checkbox"/>            | <input type="checkbox"/> |                              |
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| <input type="checkbox"/>            | <input type="checkbox"/> |                              |

Completed by: Erica Major Date February 5, 2016

Completed by: JAM Date 2/17/2016

1 [Accept Gift - Mr. and Mrs. Bernard Osher - Donation for Purchase of Two New Ambulances -  
2 \$350,000]

3 **Resolution authorizing the San Francisco Fire Department to accept a gift in the**  
4 **amount of \$350,000 from Mr. and Mrs. Bernard Osher specifically for the purchase of**  
5 **two new ambulances by the San Francisco Fire Department.**

6  
7 WHEREAS, Mr. and Mrs. Bernard Osher have graciously donated a gift of \$350,000 to  
8 the San Francisco Fire Department to be used specifically by the Fire Department to purchase  
9 two new ambulances; and

10 WHEREAS, The Fire Department responds to over 100,000 emergency medical  
11 incidents each year; and

12 WHEREAS, The Fire Department has an aging vehicle fleet, and due to budgetary  
13 issues has been unable to replace and retire the older ambulances in its fleet; and

14 WHEREAS, Mr. and Mrs. Osher have made this donation specifically for the purchase  
15 of two new ambulances by the Department; and

16 WHEREAS, Upon receipt of these ambulances, they will be placed in service and used  
17 for front line emergency medical response; and

18 WHEREAS, At its regular meeting on Thursday, October 8th, 2015, the Fire  
19 Commission voted to recommend that the Board of Supervisors approve the gift and authorize  
20 the Chief of the Fire Department to accept the gift to the Department; and

21 WHEREAS, The Fire Commission Resolution is on file with the Clerk of the Board of  
22 Supervisors in File No. 151147, which is hereby declared to be a part of this resolution as if  
23 set forth fully herein; now, therefore, be it

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RESOLVED, That the Board of Supervisors approves the gift and authorizes the Chief of the Fire Department to accept the gift of \$350,000 from Mr. and Mrs. Bernard Osher designated for the purchase of two new ambulances; and, be it

FURTHER RESOLVED, That the Board of Supervisors extends its gratitude to Mr. and Mrs. Bernard Osher for the generous gift to the City and County of San Francisco in support of the Fire Department and the emergency medical services it provides to San Francisco.

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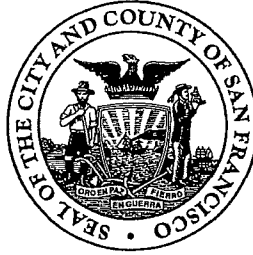
Recommended:

Joanne Hayes White  
JOANNE HAYES-WHITE, Fire Chief

Approved: [Signature]  
EDWIN M. LEE, Mayor

Approved: [Signature]  
BEN ROSENFELD, Controller

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Joanne Hayes-White, Chief, Fire Department  
Maureen Conefrey, Fire Commission

FROM: Erica Major, Assistant Committee Clerk, Government Audit and Oversight  
Committee, Board of Supervisors

DATE: November 10, 2015

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Government Audit and Oversight Committee has received the following legislation, introduced by Supervisor Breed on November 3, 2015:

**File No. 151147**

**Resolution authorizing the San Francisco Fire Department to accept a gift in the amount of \$350,000 from Mr. and Mrs. Bernard Osher specifically for the purchase of two new ambulances by the San Francisco Fire Department.**

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c:  
Kelly Alves, Fire Department

## Major, Erica (BOS)

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**From:** Major, Erica (BOS)  
**Sent:** Tuesday, November 10, 2015 1:56 PM  
**To:** Hayes-White, Joanne (FIR); Conefrey, Maureen (FIR)  
**Cc:** Alves, Kelly (FIR)  
**Subject:** REFERRAL FYI (151147) Accept Gift - Mr. and Mrs. Bernard Osher - Donation for Purchase of Two New Ambulances - \$350,000  
**Attachments:** 151147 FYI.pdf

Greetings:

This matter is being forwarded to your department for informational purposes. If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

Thank you.

**Erica Major**  
**Assistant Committee Clerk**  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102  
Phone: (415) 554-4441 | Fax: (415) 554-5163  
[Erica.Major@sfgov.org](mailto:Erica.Major@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

*Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

File Number: 151147  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Gift of one donation of \$350,000
2. Department: Fire Department
3. Contact Person: Mark Corso Telephone: 415-558-3417
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$350,000
6. a. Matching Funds Required: \$0  
b. Source(s) of matching funds (if applicable): N/A
7. a. Grant Source Agency: Gift from individuals - Mr. & Mrs. Bernard Osher  
b. Grant Pass-Through Agency (if applicable): N/A
8. Proposed Grant Project Summary: Mr. & Mrs. Osher have donated \$350,000 to the Fire Department for the purchase of two ambulances
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: N/A - one-time donation for use on specific equipment End-Date:
10. a. Amount budgeted for contractual services: N/A  
b. Will contractual services be put out to bid? N/A  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A  
d. Is this likely to be a one-time or ongoing request for contracting out? N/A
11. a. Does the budget include indirect costs?  
 Yes  No  
b. 1. If yes, how much? \$0  
b. 2. How was the amount calculated?  
c. 1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain): Donation of Equipment  
c. 2. If no indirect costs are included, what would have been the indirect costs? None
12. Any other significant grant requirements or comments:

14. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |   |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Jesusa Bushong

(Name)

HR Director

(Title)

Date Reviewed: October 8, 2015

Jesusa Bushong  
(Signature Required)

Overall Department Head or Designee Approval:

Mark Corso

(Name)

Chief Financial Officer

(Title)

Date Reviewed: 10/8/15

[Signature]  
(Signature Required)



# San Francisco Fire Department

## Gift Budget

Donation - \$350,000 for the purchase of two ambulances by the SFFD

Budget:

<u>Item</u>	<u>Description</u>	<u>Cash Value</u>	<u>Index</u>	<u>Project</u>
Donation for purchase of two (2) ambulances by SFFD	Cash Donation	\$ 350,000	310063	FCG313
	<b>Total:</b>	<b>\$ 350,000</b>		

JOANNE HAYES-WHITE  
CHIEF OF DEPARTMENT



EDWIN M. LEE  
MAYOR

**SAN FRANCISCO FIRE DEPARTMENT**  
CITY AND COUNTY OF SAN FRANCISCO

September 30, 2015

Mr. and Mrs. Bernard Osher  
One Ferry Building, Suite 255  
San Francisco, CA 94111

Dear Mr. and Mrs. Osher,

I would like to thank you for your donation of \$350,000.00 to the San Francisco Fire Department for the purchase of two new ambulances. Your gift is very much appreciated.

Your generous donation will assist in the delivery of Emergency Medical Services to the visitors and presidents of San Francisco. We understand that the purpose for this donation is solely for the purchase of two ambulances and hereby agree that the Fire Department will return any of the funds not used for this purpose by March 31, 2016.

This contribution is tax deductible to the extent provided by law. No goods or services were provided in exchange for your generous donation.

In order for the San Francisco Fire Department to remain in compliance with San Francisco's Sunshine Ordinance, please complete the enclosed Donor Disclosure/Gift Acknowledgement Form and return it to: San Francisco Fire Department, 698 Second Street, San Francisco, CA, 94107, Attn: Accounting Department.

Thank you again for your donation to the San Francisco Fire Department. Your generosity is greatly appreciated.

Sincerely,

  
Joanne Hayes-White  
Chief of Department

cc: Mark Corso, Chief Financial Officer  
Accounting Division

**DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM**

Thank you for your generous contribution to the San Francisco Fire Department. In order to help the San Francisco Fire Department comply with San Francisco's Sunshine Ordinance\*, we ask that you please complete this form and return it as soon as possible to: 698 Second Street, San Francisco, CA 94107 Attn: Accounting Department

Thank you again for contributing to the San Francisco Fire Department.

Donor: Mr. & Mrs. Bernard Osher Date: 9/29/15  
 Gift: \$ 350,000.00 Estimated value: \_\_\_\_\_  
 (For gifts other than cash gifts)

Contact Information:		
Name: <u>Tom Moffett</u>	Address: <u>One Ferry Building, Suite 255</u> <small>Street Apt.</small> <u>San Francisco CA 94111</u> <small>City State Zip</small>	Telephone: <u>415-677-5922</u>
The above contact information is:		
<input checked="" type="checkbox"/> Business <input type="checkbox"/> Residence		

Financial Interest: The Sunshine Ordinance requires that a department that receives a gift of money, goods or services worth \$100 or more report any financial interest that the donor has involving the San Francisco City government. Please check the appropriate box or boxes that describe your financial interest(s) in the City.

- Contract with City (Please describe): \_\_\_\_\_
- Grant from the City (Please describe): \_\_\_\_\_
- Lease of Space to or from the City (Please describe): \_\_\_\_\_
- City License, Permit or Entitlement for Use (Please describe): \_\_\_\_\_
- Pending request for a City Contract, Grant, Permit or Other Entitlement for Use (Please describe): \_\_\_\_\_
- Other Financial Interest (Please describe): \_\_\_\_\_
- No Financial Interest

\*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67) as approved by the San Francisco voters in 1999, provides that:  
 SEC. 67.29-6 Sources of Outside Funding  
 No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.

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**FIRE COMMISSION**  
City and County of San Francisco  
Edwin M. Lee, Mayor

Andrea Evans, *President*  
Francee Covington, *Vice President*  
Stephen A. Nakajo, *Commissioner*  
Michael Hardeman, *Commissioner*  
Ken Cleaveland, *Commissioner*



698 Second Street  
San Francisco, CA 94107  
Telephone 415.558.3451  
Fax 415.558.3413  
Maureen Conefrey, *Secretary*

**RESOLUTION 2015-10**

**RESOLUTION RECOMMENDING THAT THE BOARD OF  
SUPERVISORS AUTHORIZE THE SAN FRANCISCO FIRE  
DEPARTMENT TO ACCEPT A GIFT IN THE AMOUNT OF \$350,000  
FROM MR. AND MRS. BERNARD OSHER FOR THE PURPOSE OF  
PURCHASING TWO NEW AMBULANCES**

WHEREAS, The San Francisco Fire Department (SFFD) responds to over 100,000 medical incidents each year; and,

WHEREAS, Due to budgetary issues, the Fire Department has been unable to replace and retire a number of older ambulances still in operational use by the Department; and

WHEREAS, Mr. and Mrs. Bernard Osher have graciously donated a gift in the amount of \$350,000 for use by the San Francisco Fire Department specifically for the purchase of two new ambulances; and


WHEREAS, Upon receipt of these new ambulances, they will be placed in service and used for front line emergency medical response; now, therefore, be it

RESOLVED, That the Fire Commission recommends the Board of Supervisors approve the gift and authorize the Chief of the Fire Department to accept the gift of \$350,000 from Mr. and Mrs. Bernard Osher for use by the San Francisco Fire Department to purchase two new ambulances; And, be it

FURTHER RESOLVED, That the Fire Commission and Fire Department extend their gratitude to Mr. and Mrs. Osher for the generous gift to the City and County of San Francisco in support of the Fire Department and public safety.

Adopted at the Regular Meeting of the San Francisco Fire Commission on October 8, 2015.

Ayes: 5  
Nays: 0

  
Maureen Conefrey, Commission Secretary

# SAN FRANCISCO



# FIRE DEPARTMENT

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Mark Corso, Finance, San Francisco Fire Department  
**DATE:** October 12, 2015  
**SUBJECT:** Accept and Expend Resolution for Gift  
**GIFT TITLE:** Cash Donation for the SFFD

---

Attached please find the original and 4 copies of each of the following:

- Proposed gift ordinance; original signed by Department, Mayor, Controller
- Grant (gift) information form, including disability checklist
- Gift budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Other (Explain): San Francisco Fire Commission Resolution 2015-07 requesting approval by the Board of Supervisors; Donor Disclosure Form

**Special Timeline Requirements: N/A**

**Departmental representative to receive a copy of the adopted ordinance:**

Name: Mark Corso Phone: 558-3417

Interoffice Mail Address: 698 Second Street, San Francisco 94107

Certified copy required Yes

No

Print Form

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission     Youth Commission     Ethics Commission
- Planning Commission     Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.

Sponsor(s):

Breed

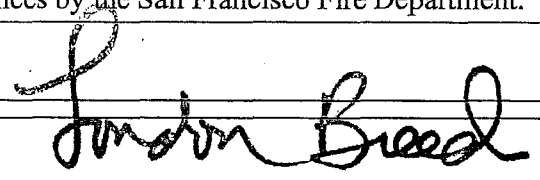
Subject:

Accept Gift – Donation for purchase of Ambulances - \$350,000

The text is listed below or attached:

Resolution authorizing the San Francisco Fire Department to accept a gift in the amount of \$350,000 from Mr. and Mrs. Bernard Osher specifically for the purchase of two new ambulances by the San Francisco Fire Department.

Signature of Sponsoring Supervisor: \_\_\_\_\_



For Clerk's Use Only: