



City and County of San Francisco

Shelter Monitoring Committee

Shelter Monitoring Committee Legislation Recommendations

Approved by Shelter Monitoring Committee Policy Subcommittee: November 13th, 2015
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Approved by Shelter Monitoring Committee: January 20th, 2016
Approved by Dept. Public Health Policy and Planning: January 26th, 2016
Approved by Director of Public Health: January 26th, 2016
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Please direct any questions to Charlie Morimoto at Charles.Morimoto@sfdph.org. He can also be reached by telephone after March 28th, 2016 at 415-255-3750.

Shelter Monitoring Committee Legislation Recommendations

Ongoing linen issue – Section 20.404(a) CONTRACT REQUIREMENTS #12:

- “Provide shelter clients with one clean blanket, **two clean sheets**, and one pillow enclosed in a plastic or vinyl sleeve with a clean pillowcase; sheets shall be cleaned at least once per week and upon client turnover;”
- **Issue:** Certain emergency shelters do not have the capability to launder sheets and provide extra blankets as a workaround. These sites continue to be cited for violating Standard #12 during site visits.
- **Recommendation:** Allow extra blankets to be provided to clients as a substitute for sheets in emergency shelters that cannot provide sheets due to laundering issues.

Shelter Monitoring Committee Appointments, Board of Supervisors Seat #1 – Section 20.305(a):

- “...one of whom shall be a homeless person (or homeless within the 3 years prior to the appointment) **living with their homeless child who is under the age of 18.**”
- **Issue:** It has been difficult for the Committee to identify and keep candidates that meet the requirements for this seat.
- **Recommendation:** Change the requirement to someone who has lived with a homeless child who was under the age of 18 at some point within the candidate’s lifetime.

Section 20.306 TERMS OF OFFICE.

- **“The term of office of each Committee member shall be two years.** In the event that a vacancy occurs during the term of office of any Committee member, a successor shall be appointed to complete the expired term of office. The interim appointment shall be made in the same or similar manner that governed the initial appointment of the departing member.”
- **Issue:** Currently, the only legislation related to terms of office is the section describing the 2 year term limit. With all Committee members being nominated and having their seats expire at the same time, there have been problems with the Committee maintaining full membership.
- **Recommendation:** Establish a new system where member terms are staggered instead of all expiring at the same time. This system would be implemented by splitting the Committee seats in half and have one half of the Committee have their terms expire on odd years and the other half would have their terms end on even years. This would allow the Committee to have half of the seats expire at the same time instead of all of the seats expiring at the same time.