

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Miguel A. Gamiño Jr., CPA,  
City Chief Information Officer  
Executive Director, Department of Technology

**DATE:** March 9, 2016

**SUBJECT:** In-Kind Gift Acceptance

**GRANT TITLE:** Cisco Systems, Inc., Gift of WiFi Equipment

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Attached please find the original\* and 1 copy of each of the following:

X\_ Proposed grant resolution; original\* signed by Department, Mayor, Controller

X\_ Grant information form, including disability checklist

\_\_\_ Grant budget (not applicable)

\_\_\_ Grant application (not applicable)

X\_ Grant award letter from funding agency (Equipment Donation Agreement)

\_\_\_ Ethics Form 126 (if applicable)

\_\_\_ Contracts, Leases/Agreements (if applicable)

X\_ Other (Explain): Acknowledgement Letter to Cisco

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Brian Roberts

Phone: 415-581-4061

Interoffice Mail Address: Dept. of Technology, 1 So. Van Ness Ave., 2<sup>nd</sup> Fl.

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).