

**REVISED LEGISLATIVE DIGEST**

**(3/22/16 – Substituted)**

[Various Codes - Code Enforcement Procedures]

**Ordinance amending the Building, Housing, Electrical, Plumbing, Fire, Health, Planning, and Administrative Codes to clarify and standardize enforcement procedures for violations of Municipal Codes relating to buildings and property, to require departments to report on code enforcement activities, and to direct the City Administrator to coordinate the preparation of model Citywide forms for code enforcement proceedings; setting an operative date of June 1, 2016; and affirming the Planning Department’s determination under the California Environmental Quality Act; and making findings of consistency with the General Plan and the eight priority policies of Planning Code, Section 101.1.**

Existing Law

The City has a number of Municipal Codes that apply to buildings and property, including the Building, Housing, Electrical, Plumbing, Fire, Health, Planning, and Administrative Codes. These Codes include enforcement procedures that may differ from Code to Code.

Amendments to Current Law

The proposal is an ordinance that would amend the Building, Housing, Electrical, Plumbing, Fire, Health, Planning, and Administrative Codes to clarify and standardize enforcement procedures for violations of these Codes as they relate to buildings and property.

The proposal would re-state and clarify the enforcement provisions of the Building Code. [Section 4] It would require the building official to hold a hearing on a notice of violation within 60 days of the deadline for correction of the violations, unless the building owner had made substantial progress in correcting the violations. It would reduce the period of time allowed for correction of violations following an administrative order from 360 days to 180 days from permit issuance. It would reduce the amount of time allowed as an extension of that deadline from 360 days to 90 days. And it would add a provision stating that the City Attorney may go to court for injunctive and monetary relief, including civil penalties, at any time for violations of the Code, without regard to whether the department has instituted administrative proceedings for those violations or the status of any such proceedings.

The Housing, Electrical, and Plumbing Codes adopt the enforcement provisions of the Building Code. All of these codes are enforced by the Department of Building Inspection. The proposal would amend the Housing, Electrical, and Plumbing Codes to make clear that

they incorporate the revised procedures in the Building Code. [Sections 5, 6, and 7, respectively] It would revise the Housing Code to provide that any building determined to be substandard under the Code is a nuisance. [Section 5]

The proposal would make changes to the enforcement provisions of the Fire Code and the Health Code similar to those made to the Building Code. [Sections 8 and 9, respectively] The Fire Code would distinguish between priority complaints, for violations presenting immediate life safety issues, and standard complaints, for all other Fire Code violations. [Section 8]

The proposal would amend the Planning Code to make explicit that the City Attorney may go to court for injunctive and monetary relief, including civil penalties, at any time for violations of the Planning Code, without regard to whether Planning has instituted administrative proceedings for those violations or the status of any such proceedings. [Section 10]

The proposal would amend the Administrative Code to add two new requirements related to code enforcement activities by the City. [Section 11] First, the Department of Building Inspection, the Health Department, the Fire Department, and the Planning Department would be required to submit a quarterly report to the Mayor and the Board of Supervisors regarding the department's code enforcement activities, including information specified in the ordinance for each case referred to a director's hearing. Second, the proposal would direct the City Administrator, in consultation with the Director of the Department of Building Inspection, the Health Director, and the Fire Chief, to develop model forms to be used by City departments as the basis for their own code enforcement forms.

If adopted, the proposal would become operative on June 1, 2016.

### Background Information

The proposed enforcement procedures are consistent with those already used by the Department of Building Inspection under the Housing Code.

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